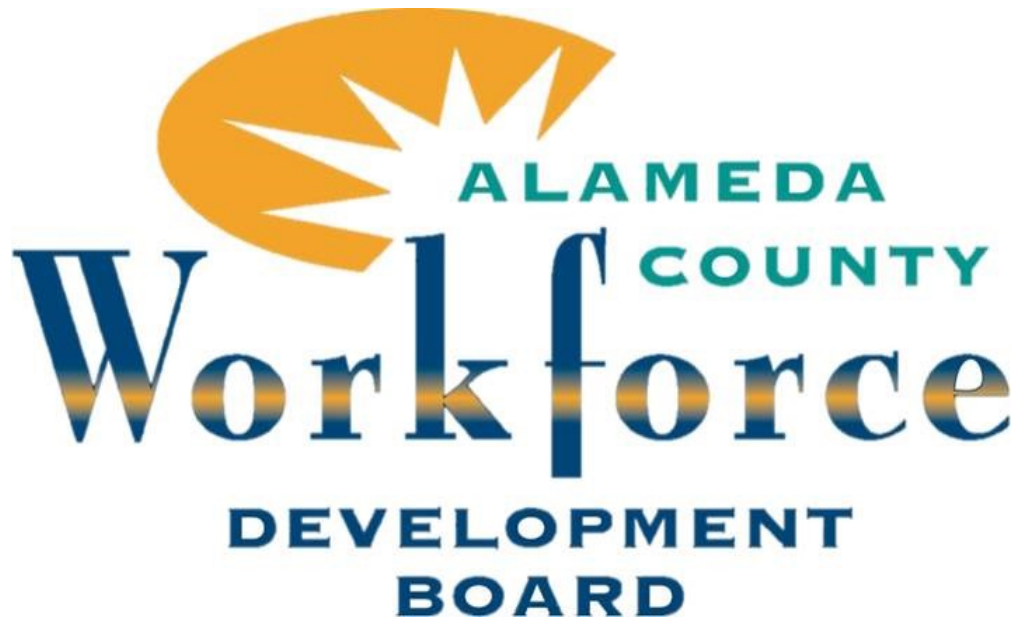


# **Executive Committee**



(<http://www.acwdb.org>)

In partnership with the  
**BOARD OF SUPERVISORS**

**Serving the County of Alameda and the cities of  
Alameda Albany Berkeley Dublin Emeryville Fremont  
Hayward Newark Livermore Piedmont Pleasanton  
San Leandro Union City**

**April 30, 2025  
9:30 A.M.**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)  
EXECUTIVE COMMITTEE**

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**MEETING NOTICE**  
**Wednesday, April 30, 2025**  
**9:30 – 11:30 A.M.**  
**Gail Steele Multi-Service Center**  
**24100 Amador Street, Hayward, CA 94544-1203**  
**Lupine A Conference Room, 3rd Floor**

If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at [Sheroza.Haniff@acgov.org](mailto:Sheroza.Haniff@acgov.org) to request a speaker card prior to the meeting.

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**AGENDA**

	<b>AGENDA</b>	<b>PAGE</b>
<b>I.</b>	<b>CALL TO ORDER AND ROLL CALL</b>	
<b>II.</b>	<b>COMMITTEE UPDATES</b> – Committee Chairs	
<b>III.</b>	<b>STAFF REPORT</b> – Rhonda Boykin, Director	
<b>IV.</b>	<b>PUBLIC FORUM</b>	
	Members of the public may address the Committee regarding any of the Action Items, or provide public input at this time. Speakers have a maximum of three minutes per person which must include the speaker’s name, organization, and reference to which agenda item they are referencing.	
<b>V.</b>	<b>ACTION ITEMS</b>	
	A. Workforce Innovation and Opportunity Act Formula Funding Allocation Methodology for Program Year 2025/2026	1
	B. Funding Recommendations for Workforce Innovation and Opportunity Act Service Providers for Program Years 2025/2026	5
	C. Approval of Alameda County Workforce Development Board Preliminary Annual Budget – Program Year 2025/2026	8
<b>VI.</b>	<b>DISCUSSION ITEMS</b>	
	A. Set Consent and Regular Calendar for ACWDB Meeting	12
<b>VII.</b>	<b>INFORMATION ITEMS</b>	
	A. Election of Officers	18
	B. Status of Board and Committee Membership	19
	C. Alameda County Workforce Development Board 2025 Meeting Calendar	24
<b>VIII.</b>	<b>MATTERS INITIATED BY COMMITTEE MEMBERS</b>	
<b>IX.</b>	<b>ANNOUNCEMENTS</b>	

**COMMITTEE MEMBERS: Kelly Johnson** (Committee Chair); **Matt Pawluk** (Committee Vice-Chair); **Prem Bajaj; Matt Kreutz; Chiman Lee.**

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND.**

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”.  
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

**NEXT EXECUTIVE COMMITTEE MEETING: AUGUST 27, 2025**

**ITEM V.A. – ACTION/PUBLIC HEARING**

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
FORMULA FUNDING ALLOCATION METHODOLOGY  
FOR PROGRAM YEAR 2025/2026**

**RECOMMENDATION:**

That the Executive Committee recommend approval of the Workforce Innovation and Opportunity Act (WIOA) Formula Funding Allocation Methodology for Program Year (PY) 2025/2026, as shown on Attachment V.A.1.

**BACKGROUND:**

The Alameda County Workforce Development Board (ACWDB) has utilized a percentage share approach to the distribution of the available funding resources to implement the WIOA Formula (Adult, Dislocated Worker, Youth and Rapid Response) programs. This approach is intended to maintain consistency on a year-to-year basis for the primary program strategies that are designed to meet employment and training needs of program participants in Alameda County. Whereas the WIOA Formula funding levels vary from year-to-year, the relative share of the funds available for program implementation, operation, and oversight remains consistent with all aspects of service delivery and management systems impacted by the variations in available funds.

The approval of the percentages does not result in the award of funds to providers. The award of specific funding levels to providers will be separate actions taken by the Executive Committee and then by the full ACWDB. Contract award recommendations for the Comprehensive One-Stop America’s Job Center of California (AJCC), Sub-Regional Career Services Providers, Targeted Career Services Provider, and Youth Program Service Providers were considered by the appropriate ACWDB Committees and are addressed as separate items for ACWDB consideration.

**PLANNING ESTIMATE:**

For planning purposes, ACWDB staff is utilizing the PY 2024/2025 WIOA Formula funding allocation for all WIOA programs (Adult, Dislocated Worker, Rapid Response, and Youth). This is based on budget information and staff analysis of the FY 2025/2026 Department of Labor appropriations. Once actual allocations are known, staff will apply the approved funding allocation methodology and make appropriate adjustments to provider contract funding levels and to the overall ACWDB budget for PY 2025/2026.

**TRAINING POOL:**

For FY 2025/2026, California law requires that each Local Workforce Development Board (Local Area) spend an amount that is at least 30% of the total Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30%

amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be other funds, including WIOA Discretionary funds, employer contributions, or funds spent on training of participants.

Legislative activity at the federal level indicates that the minimum training expenditure requirement will increase significantly with WIOA Reauthorization; the increase may be up to 50% of WIOA Adult and Dislocated Worker Formula funds required for training expenditures. ACWDB staff is recommending a proactive, incremental increase to 30% of Adult and Dislocated Worker funding for PY 2025/2026.

### **FUNDING FOR IMPLEMENTATION:**

It is the staff's recommendation that the 30% Training Requirement be set aside from the Adult and Dislocated Worker Formula funds. This sets a clear goal for training expenditures, ensures that training expenditures are tracked separately, and confirms the Formula funds available for the implementation of all other WIOA Services.

Staff recommends that the remaining 70% of Adult and Dislocated Worker Formula funds and 100% of Youth and Rapid Response Formula funds be allocated to the activities and services of the ACWDB department and the service providers as described below and presented in Attachment V.A.1.

### **ACWDB DEPARTMENT MANAGEMENT AND OVERSIGHT:**

The ACWDB department carries responsibility for the management and oversight of the WIOA programs and funds allocated to Alameda County. The ACWDB department is also responsible for development and oversight of ACWDB special initiatives and discretionary grant programs, partnership development for the workforce system, and management/implementation of East Bay Regional Planning Unit (RPU) activities.

The MIS (Management Information Systems) reporting and systems support allocations will be used for countywide and regional system building, including the ACWDB's financial support of MIS tracking systems. Systems support may also include: tracking/ reporting goals and objectives, activities, and continuous improvement; board development; technology support including MIS training to providers; and EASTBAY *Works* activities. Business Services / Rapid Response allocations will be used to support on-going services and to implement the Business Engagement Model approved by ACWDB.

### **FUNDING AWARDS TO PROVIDERS:**

Staff recommends that of the 70% "Available for Implementation", 60% of the Adult Formula Allocation and 60% of the Dislocated Worker Formula Allocation be designated for the awards to providers. In addition, the staff recommends that 71% of the Youth Formula Allocation be designated for awards to providers.

The funds designated for providers will cover the program delivery strategies for PY 2025/2026. These include: 1) Comprehensive AJCC; 2) Sub-Regional Career Services Providers; 3) Targeted Career Services Provider; and 3) Youth Innovation Program (In-School) and Young Adult Future Force Career Program (Out-of-School) Service Providers.

For further information, please contact: Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at: [Jennifer.Mitchell@acgov.org](mailto:Jennifer.Mitchell@acgov.org).

**ATTACHMENT:**

V.A.1. - WIOA Formula Funding Allocation Methodology PY 2025/2026

**WIOA FORMULA FUNDING ALLOCATION METHODOLOGY  
PY 2025/2026**

FUNDS TO LOCAL AREA	%	ADULT	DISLOCATED WORKERS	%	YOUTH	%	RAPID RESPONSE	TOTALs for PY 2024/2025
<b>TOTAL FORMULA ALLOCATION (1)</b>	<b>100%</b>	<b>\$1,597,662</b>	<b>\$2,123,914</b>	<b>100%</b>	<b>\$1,653,816</b>	<b>100%</b>	<b>\$319,927</b>	<b>\$5,695,319</b>
<b>TRAINING REQUIREMENT (2)</b>	<b>30%</b>	<b>\$479,299</b>	<b>\$637,174</b>					<b>\$1,116,473</b>
<b>AVAILABLE FOR IMPLEMENTATION</b>	<b>70%</b>	<b>\$1,118,363</b>	<b>\$1,486,740</b>	<b>100%</b>	<b>\$1,653,816</b>	<b>100%</b>	<b>\$319,927</b>	<b>\$4,578,846</b>
<b>WDB DEPARTMENT</b>	<b>Allocation of the 70% for Implementation</b>		<b>Allocation for Implementation</b>		<b>Allocation for Implementation</b>			
PLANNING/FISCAL/BOARD SUPPORT	<b>15%</b>	\$167,755	\$223,011	<b>15%</b>	\$252,368	<b>35%</b>	\$111,974	\$755,107
MIS REPORTING - TRACKING/ELIGIBILITY	<b>10%</b>	\$111,836	\$148,674	<b>7%</b>	\$115,767	<b>8%</b>	\$25,594	\$401,872
BUSINESS SERVICES / RAPID RESPONSE	<b>10%</b>	\$111,836	\$148,674	<b>4%</b>	\$66,153	<b>50%</b>	\$159,964	\$486,626
SYSTEMS SUPPORT	<b>5%</b>	\$55,918	\$74,337	<b>3%</b>	\$49,614	<b>7%</b>	\$22,395	\$202,266
<b>Sub-Total</b>	<b>40%</b>	<b>\$447,345</b>	<b>\$594,696</b>	<b>29%</b>	<b>\$483,902</b>	<b>100%</b>	<b>\$319,927</b>	<b>\$1,845,871</b>
<b>PROVIDERS (3)</b>	<b>60%</b>	<b>\$671,018</b>	<b>\$892,044</b>	<b>71%</b>	<b>\$1,169,914</b>			<b>\$2,732,975</b>
<b>TOTAL FOR IMPLEMENTATION</b>	<b>100%</b>	<b>\$1,118,363</b>	<b>\$1,486,740</b>	<b>100%</b>	<b>\$1,653,816</b>	<b>100%</b>	<b>\$319,927</b>	<b>\$4,578,846</b>

(1) Funding levels are planning estimates only, using PY 2024/2025 WIOA Formula funding allocations for Adult, Dislocated Worker, Youth and Rapid Response.

(2) A minimum of 20% (planning estimate - \$765,757) of WIOA Adult + Dislocated Worker Formula funds must be spent on training. Up to 10% (planning estimate - \$382,878) may be training dollars from other sources. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. For PY 2025/2026, planned WIOA Adult/Dislocated Worker Formula training funds has been increased to 30%.

(3) PROVIDERS: Funding for contracts with providers will be approved under separate action by ACWDB Committee and full Board.

**ITEM V.B. - ACTION / PUBLIC HEARING**

**FUNDING RECOMMENDATIONS FOR WORKFORCE INNOVATION  
AND OPPORTUNITY (WIOA) ACT SERVICE PROVIDERS FOR  
PROGRAM YEAR 2025/2026**

**RECOMMENDATIONS:**

That the Executive Committee recommend approval of the following:

1. Accept funding recommendations for contract maximums for WIOA service providers for PY 2025/2026 (See Attachment V.B.1);
2. Allow additional funds from Discretionary / Special Projects to be added during the program year with additional clients to serve and added performance;
3. If the PY 2025/2026 WIOA Formula funding allocations to Alameda County are less than the estimated levels in the percentage allocation process approved by the ACWDB, then a relative share percentage reduction for each of the selected providers will be applied to determine the PY 2025/2026 funding awards;
4. Direct staff to initiate contracts and negotiate approved contract performance goals commencing July 1, 2025, using the final WIOA allocations from the State.

**BACKGROUND:**

On September 12, 2024, the ACWDB approved the release of four (4) Request for Proposals (RFP) processes for WIOA program services: 1) Comprehensive America's Job Center of California (AJCC) and Career Services; 2) Sub-Regional Career Services; and 3) Targeted Career Services; and 4) Youth Services. The ACWDB approved selection of WIOA program services providers at its March 13, 2025 meeting, with the exception of the Sub-Regional Career Services for the North Cities and Tri-Valley sub-regions and the Youth Services for North Cities. Selection of these remaining providers is scheduled for ACWDB Committee approval in April 2025 and approval by the full ACWDB in May 2025. This recommendation addresses PY 2025/2026 funding levels for all WIOA providers.

PY 2025/2026 WIOA Formula allocations are not yet available from the State of California. For funding recommendations, staff is utilizing the PY 2024/2025 WIOA Formula allocations, and the recommended allocation methodology for PY 2025/2026 (see Item V.A).

Funding recommendations for each WIOA service provider are based on current estimates of available funding for PY 2025/2026. Once the final WIOA Formula funding allocations for PY 2025/2026 are known, staff will apply the ACWDB approved allocation in order to make the final calculations necessary to proceed with initiating contracts with service providers for PY 2025/2026.



For further information, please contact: Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at: [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

**ATTACHMENT:**

V.B.1. WIOA Funding Recommendations for PY 2025/2026

**WIOA FUNDING RECOMMENDATIONS FOR PY 2025/2026  
DETAIL BY CONTRACT SERVICE PROVIDER**

	<b>PROGRAM</b>	<b>AREA / SUB-REGION</b>	<b>% of ALLOCATION</b>	<b>FUNDING RECOMMENDATION</b>
<b>PROVIDER</b>				
<b>IN-SCHOOL YOUTH PROVIDERS (1)</b>			<b>25%</b>	<b>\$292,479</b>
<b>EDEN REGIONAL OCCUPATIONAL PROGRAM</b>	Youth Innovation Program (In-School)	EDEN	58%	<b>\$169,638</b>
<b>TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM</b>	Youth Innovation Program (In-School)	TRI-VALLEY	42%	<b>\$122,841</b>
<b>OUT-OF-SCHOOL YOUTH PROVIDERS</b>			<b>75%</b>	<b>\$877,435</b>
<b>INTERNATIONAL RESCUE COMMITTEE</b>	Young Adult Future Force Career Program (Out-of-School)	NORTH CITIES	34%	<b>\$298,328</b>
<b>OHLONE COMMUNITY COLLEGE DISTRICT</b>	Young Adult Future Force Career Program (Out-of-School)	TRI-CITIES	23%	<b>\$201,810</b>
<b>ALLIANCE FOR COMMUNITY WELLNESS/LA FAMILIA</b>	Young Adult Future Force Career Program (Out-of-School)	EDEN	43%	<b>\$377,297</b>
<b>Sub-total Youth Providers</b>				<b>\$1,169,914</b>
<b>RUBICON PROGRAMS</b>	Comprehensive AJCC	EDEN	39%	<b>\$609,594</b>
<b>OHLONE COMMUNITY COLLEGE DISTRICT</b>	Adult & Dislocated Worker Career Services	TRI-CITIES	26%	<b>\$406,396</b>
<b>CHABOT-LAS POSITAS COMMUNITY CD</b>	Adult & Dislocated Worker Career Services	TRI-VALLEY	14%	<b>\$218,829</b>
<b>TBD</b>	Adult & Dislocated Worker Career Services	NORTH CITIES	10%	<b>\$153,243</b>
<b>INTERNATIONAL RESCUE COMMITTEE</b>	Targeted Career Services		11%	<b>\$175,000</b>
<b>Sub-total AJCC/Career Service Providers</b>				<b>\$1,563,062</b>
<b>Total WIOA Funding Recommendations (2)</b>				<b>\$2,732,976</b>

(1) In-school youth funding planned at 25% of total youth provider funding, based on ACWDB approval in May 2021.

(2) Funding recommendations based on the approved WIOA Formula Funding Allocation Methodology, and represent contract maximums. Actual funding awards for PY 2025/2026 may change based on final WIOA Formula Allocations and other restrictions for contract awards.

**ITEM V.C. – ACTION / PUBLIC HEARING**

**APPROVAL OF ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD  
PRELIMINARY ANNUAL BUDGET – PROGRAM YEAR 2025/2026**

**RECOMMENDATION:**

That the Executive Committee recommend approval of the Preliminary Annual Budget, as presented in Attachment V.C.1-2, for Program Year (PY) 2025/2026 for Workforce Innovation and Opportunity Act (WIOA) activities and services funded by the WIOA Formula Allocations and Discretionary Grants.

**BACKGROUND:**

Each year the ACWDB approves an annual budget for the activities and services implemented in the Local Workforce Development Area (Local Area). At a minimum, the annual budget includes WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula funding allocated to the Local Area. Where applicable, the annual budget shall include other revenues under the direction of ACWDB. The budget addresses grant-source revenues and the projected ACWDB department and WIOA program expenditures for the full program year of July 1, 2025 through June 30, 2026, as presented in the attachments to this item.

It is stated in the ACWDB Bylaws that the Executive Committee will review the annual budget and present recommendations to the full Board.

**BUDGET CONSIDERATIONS:**

**Revenue for PY 2025/2026**

WIOA Formula Grants – State Allocations

For PY 2025/2026 WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula allocations are not yet available from the State of California. For planning purposes, staff is utilizing the PY 2024/2025 WIOA Formula funding allocation for all WIOA programs (Adult, Dislocated Worker, Rapid Response, and Youth programs). This is based on budget information and staff analysis of the PY 2025/2026 Department of Labor appropriations. Once actual allocations are known, staff will make the necessary final calculations in order to proceed with implementing program services for PY 2025/2026. Final PY 2025/2026 WIOA Formula funding allocations are expected from California Employment Development Department (EDD) by May 31, 2025.

**Training Set-Aside**

For PY 2025/2026, California WIOA requires that each Local Board spend an amount that is at least 30% of the total WIOA Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the

WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be from other funds, including WIOA Discretionary funds and non-WIOA funds spent on training of participants.

Legislative activity at the federal level indicates that the minimum training expenditure requirement will increase significantly with WIOA Reauthorization; the increase may be up to 50% of WIOA Adult and Dislocated Worker Formula funds required for training expenditures. ACWDB staff is recommending a proactive, incremental increase to 30% of Adult and Dislocated Worker funding for PY 2025/2026.

### **Discretionary Grants**

ACWDB staff have been proactive in applying for and winning several discretionary grant awards over the past several years. Funds from discretionary grants can be used to support current programs, but typically allow for an expanded range of services and strategies for a variety of target groups. Discretionary funds supplement the WIOA Formula allocation and enhance services as well as offset administrative costs for special projects.

The American Rescue Plan initiatives with the Alameda County Community Development Agency and Social Services Agency, the Prison-to-Employment 2.0 project, the High Road Training Partnership Marine Trades Project, and the Student Training and Employment Program (STEP) grant will continue funding and services into PY 2025/2026.

ACWDB was recently awarded a new Department of Rehabilitation/America's Job Centers of California Collaboration Project grant for \$993,000 to provide employment, training and work readiness services to eligible participants. The overall result is a net decrease of \$202,800 in total discretionary grant funding from PY 2024/2025 to PY 2025/2026, depending on actual carry-over funding as of 6/30/25. Additional grant applications are in process, and the annual budget will be updated as appropriate based on funding awards.

Once final PY 2025/2026 WIOA Formula allocations are received from the State, staff will assess the impact on the overall PY 2025/2026 budget and make final calculations in order to proceed with contracts.

Any necessary budget adjustments and associated actions resulting from final PY 2025/2026 WIOA Formula allocations and final discretionary grant carry-over funding will be brought back to the Executive Committee and ACWDB for approval in the late summer and early fall.

For further information, please contact Jennifer Mitchell, Program-Financial Specialist, at (510) 259-3829 / email at: [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

### **ATTACHMENTS:**

V.C.1. - WIOA Formula and Discretionary Grant Revenues – July 1, 2025 through June 30, 2026

V.C.2. - Planned Expenditures of ACWDB Revenues – July 1, 2025 through June 30, 2026

## ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

**PRELIMINARY ANNUAL BUDGET - PY 2025/2026**  
**WIOA FORMULA and DISCRETIONARY REVENUES**

GRANT / FUNDING SOURCE		AVAILABLE REVENUE	
		Approved PY 2024/2025	Preliminary PY 2025/2026
WIOA Formula Funds		September 2024	April 2025
1.	WIOA ADULT PROGRAMS	\$1,597,662	\$1,597,662
2.	WIOA DISLOCATED WORKERS	\$2,123,914	\$2,123,914
3.	WIOA YOUTH PROGRAMS	\$1,653,816	\$1,653,816
4.	WIOA RAPID RESPONSE	\$247,223	\$247,223
5.	WIOA RAPID RESPONSE / Layoff Aversion	\$72,704	\$72,704
6.	<b>TOTAL WIOA FORMULA ALLOCATIONS (1)</b>	<b>\$5,695,319</b>	<b>\$5,695,319</b>
<b>Discretionary Funds</b>			
7.	Community Development Agency/SSA ARPA Workforce Project (2)	\$600,000	\$300,000
8.	Prison-to-Employment 2.0 Regional Implementation Grant (3)	\$400,000	\$400,000
9.	H RTP Marine Trades & Water Transportation Careers Project (4)	\$2,100,000	\$1,800,000
10.	STEP Forward Grant Project (5)	\$434,378	\$434,378
11.	DOR-AJCC Collaboration Project (6)		\$397,200
12.	<b>TOTAL DISCRETIONARY FUNDING</b>	<b>\$3,534,378</b>	<b>\$3,331,578</b>
13.	<b>TOTAL AVAILABILITY for PROGRAM YEAR</b>	<b>\$9,229,697</b>	<b>\$9,026,897</b>

**NOTES:**

- (1) Funding levels are planning estimates only, using PY 2024/2025 WIOA Formula funding allocations for Adult, Dislocated Worker, Rapid Response, Rapid Response Layoff Aversion and Youth.
- (2) ACWDB new Memorandum of Understanding with Alameda County Community Development Agency includes \$1,000,000 in workforce development funding for Ashland/Cherryland unincorporated areas for 8/1/22 through 12/31/25. ACWDB awarded additional \$300,000 from Alameda County Social Services Agency.
- (3) ACWDB awarded \$639,758 for Prison-to-Employment 2.0 Regional Implementation Grant for 4/1/23 through 12/31/25. ACWDB will serve as fiscal agent this regional project, with \$312,021 allocated for services in Alameda County and the remaining \$327,737 allocated for services provided by East Bay RPU workforce partners.
- (4) ACWDB awarded \$3,933,848.30 for High Road Training Partnerships (H RTP) Marine Trades & Water Transportation Careers Project for 4/1/24 through 3/31/26. ACWDB will serve as fiscal agent for this regional project.
- (5) ACWDB awarded \$434,378.45 for Student Training and Employment Program (STEP) Forward Grant Project for 5/1/24 through 12/31/26 to provide employment, training and work readiness services to Department of Rehabilitation program eligible students.
- (6) ACWDB awarded \$993,000 for Dept. of Rehabilitation - America's Job Centers of California Collaboration to serve eligible program participants for the period 8/1/25 through 4/30/27.

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD  
**PRELIMINARY ANNUAL BUDGET - PY 2025/2026**  
**PLANNED EXPENDITURES -- PY 2025/2026**  
**WIOA FORMULA ALLOCATIONS & DISCRETIONARY GRANTS**

For Period of: July 1, 2025 thru June 30, 2026	WIOA Formula Funds (1)	Discretionary Funds	Approved	Preliminary
<b>Planned Expenditures:</b>			PY 2024/2025	PY 2025/2026
			BUDGET - SEPT 2024	BUDGET - APR 2025
A. WIB Dept - Planning/Fiscal/Board Support	\$755,107	\$276,772	\$ 891,637	\$ 1,031,879
B. MIS Reporting - Tracking/Eligibility	\$401,872	\$147,300	\$ 496,187	\$ 549,172
C. Business Services	\$486,626	\$178,365	\$ 571,742	\$ 664,991
D. Systems Support	\$202,266	\$74,141	\$ 261,944	\$ 276,407
E. ITAs-OJTs / Employer / Customized Training Projects (2)	\$1,116,473	\$450,000	\$ 1,116,473	\$ 1,566,473
F. WIOA Comprehensive AJCC & Career Services (3)	\$1,563,062		\$ 1,786,356	\$ 1,563,062
H. WIOA Youth Services & Strategies (3)	\$1,169,914		\$ 1,169,914	\$ 1,169,914
I. Discretionary Project Service Providers (4)		\$2,205,000	\$ 2,941,000	\$ 2,205,000
<b>J. Total Planned Expenditures</b>	<b>\$5,695,319</b>	<b>\$3,331,578</b>	<b>\$9,235,253</b>	<b>\$ 9,026,897</b>
Total Revenue - Attachment A	\$5,695,319	\$3,331,578		\$9,026,897
Total under / (over) allocation	0	0		(0)

**NOTES:**

- (1) Funding levels are planning estimates only, using PY 2024/2025 WIOA Formula funding allocations for Adult, Dislocated Worker, Rapid Response, Rapid Response Layoff Aversion and Youth.
- (2) A minimum of 20% (planning estimate - \$765,757) of WIOA Adult + Dislocated Worker Formula funds must be spent on training. Up to 10% (planning estimate - \$382,878) may be training dollars from other sources. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. For PY 2025/2026, planned WIOA Adult/Dislocated Worker Formula training funds has been increased to 30%.
- (3) Includes recommended WIOA funding for contracts with service providers for PY 2025/2026.
- (4) Includes discretionary project funding to existing WIOA Career Service Providers, WIOA Youth Providers and awards to newly procured providers.

**ITEM VI.A. - DISCUSSION**

**SET CONSENT AND REGULAR CALENDAR**

**BACKGROUND:**

The purpose of this item is for the Executive Committee to discuss the Alameda County Workforce Development Board's (ACWDB) committee actions and recommendations for the May 8, 2025, quarterly meeting:

**Presentation** – Jennifer Stephens-Pierre, Director of Area Agency on Aging, Alameda County Social Services Agency

**Election of Officers**

**Consent Calendar** –

- ACWDB Minutes from March 13, 2025, Quarterly Meeting
- Selection of Out-of-School Youth Provider for North Cities Sub-Region
- Memorandum of Understanding between the ACWDB and Required Partners of the America's Job Center of California PY 2025-2028

**Regular Calendar - Workforce Development Board Actions/Committee Recommendations:**

Organizational Effectiveness Committee - No items for full Board

Youth Committee - No items for full Board

Systems and Strategies Committee -

- Selection of Adult and Dislocated Worker Service Providers for the North Cities and Tri-Valley Sub-Regions
- Approval of Business Engagement Plan and Business Engagement Model

Executive Committee –

- Workforce Innovation and Opportunity Act Formula Funding Allocation Methodology for Program Year 2025/2026
- Funding Recommendation for Workforce Innovation and Opportunity Act Service Providers for Program Year 2025/2026
- Approval of Alameda County Workforce Development Board Preliminary Annual Budget – Program Year 2025/2026

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)  
ORGANIZATIONAL EFFECTIVENESS (OE) COMMITTEE**

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**MEETING NOTICE  
Wednesday, April 9, 2025  
9:30 A.M. – 11:30 A.M.**

**CANCELED**

If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at [Sheroza.Haniff@acgov.org](mailto:Sheroza.Haniff@acgov.org) to request a speaker card prior to the meeting.

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**AGENDA**

	<b>PAGE</b>
<b>I. CALL TO ORDER AND ROLL CALL</b>	
<b>II. PUBLIC FORUM</b>	
Members of the public may address the Committee regarding any of the Action Items, or public input at this time. Speakers have a maximum of three minutes per person which must include the speaker's name, organization, and reference to which agenda item they are referencing.	
<b>III. DISCUSSION ITEMS</b>	
<b>IV. REPORTS</b>	
<b>V. MATTERS INITIATED BY COMMITTEE MEMBERS</b>	
<b>VI. ANNOUNCEMENTS</b>	

**COMMITTEE MEMBERS:** Chiman Lee (Committee Chair); Dyrell Foster (Committee Vice-Chair); Tyler Abbott; Jeff Bowser; Crystal Korbas; Lucy Lopez; Adam Masters.

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND**

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

*These WIOA Title I financially assisted programs or activities are "Equal Opportunity Employers/Programs". Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

**NEXT OE COMMITTEE MEETING: AUGUST 6, 2025**



**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)  
YOUTH COMMITTEE**

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**MEETING NOTICE  
Monday, April 14, 2025  
1:30 P.M. – 3:00 P.M.**

**Hayward Downtown Library  
Fremont Room  
888 C Street  
Hayward, CA 94541**

If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at [Sheroza.Haniff@acgov.org](mailto:Sheroza.Haniff@acgov.org) to request a speaker card prior to the meeting.

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**AGENDA**

		<b>PAGE</b>
<b>I.</b>	<b>CALL TO ORDER AND ROLL CALL</b>	
<b>II.</b>	<b>PRESENTATION – The Uncuffed Project, Inc - Damon L. Cooke, CEO and Co-Founder</b>	1
<b>III.</b>	<b>PUBLIC FORUM</b>	
	Members of the public may address the Committee regarding any of the Action Items, or public input at this time. Speakers have a maximum of three minutes per person which must include the speaker’s name, organization, and reference to which agenda item they are referencing.	
<b>IV.</b>	<b>ACTION ITEMS / PUBLIC HEARING</b>	
	A. Selection of Out-of-School Youth Provider for North Cities Sub-Region	2
<b>V.</b>	<b>DISCUSSION ITEMS</b>	
	A. Story Behind the Numbers – Youth Programs	6
	B. ACWDB Strategic Priorities Two Year Action Plan	9
<b>VI.</b>	<b>INFORMATION ITEMS</b>	
	A. Program Progress Report PY 2024/2025	12
<b>VII.</b>	<b>REPORTS</b>	
	A. Local Area Performance Reports	13
	B. Youth Contract Performance Indicators Reports	14
<b>VIII.</b>	<b>MATTERS INITIATED BY COMMITTEE MEMBERS</b>	
<b>IX.</b>	<b>ANNOUNCEMENTS</b>	

**COMMITTEE MEMBERS:** Prem Bajaj (Committee Chair); Lisa Meza (Committee Vice-Chair); Jonathan DeLong; Linda Evans; Kathy Mello; Justin Real; Linda Renteria; Matteo Torrico; Cleo Reese; Anthony Shelton.

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND.**

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

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**NEXT YOUTH COMMITTEE MEETING: AUGUST 11, 2025**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)  
SYSTEMS AND STRATEGIES COMMITTEE**

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**MEETING NOTICE  
Wednesday, April 16, 2025  
9:30 A.M. – 11:00 A.M.  
Gail Steele Multi-Service Center  
24100 Amador Street, Hayward, CA 94544-1203  
**Lupine Conference Room, 3<sup>rd</sup> Floor****

If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at [Sheroza.Haniff@acgov.org](mailto:Sheroza.Haniff@acgov.org) to request a speaker card prior to the meeting.

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**AGENDA**

	<b>PAGE</b>
<b>I. CALL TO ORDER AND ROLL CALL</b>	
<b>II. PRESENTATION</b> – Stephen Baiter, Executive Director, East Bay EDA	1
<b>III. PUBLIC FORUM</b>	
Members of the public may address the Committee regarding any of the Action Items, or public input at this time of the agenda. Speakers have a maximum of three minutes per person which must include the speaker’s name and organization.	
<b>IV. ACTION ITEMS / PUBLIC HEARING</b>	
A. Selection of New Adult and Dislocated Worker Service Providers for PY 2025-2029	2
B. Approval of Business Engagement Plan and Business Engagement Model	6
C. Memorandum of Understanding between the Alameda County Workforce Development Board (ACWDB) and Required Partners of the America’s Job Center of California’s System PY 2025-2028	8
<b>V. DISCUSSION ITEMS</b>	
A. The Story Behind the Numbers Report – Adult and Dislocated Worker Programs	29
B. Annual Re-entry Services Update	32
C. ACWDB’S Strategic Priorities – Two Year Action Plan	37
<b>VI. INFORMATION ITEMS</b>	
A. Adult/Dislocated Worker Progress Report PY 2024/2025	41
B. Metrix Learning with EMS Corps Emergency Medical Technician (EMT) Training Program Update	42 44
C. American Rescue Plan Act (ARPA) Project Update	47
D. Student Training and Employment Program (STEP)	

## **VII. REPORT ITEMS**

- |  |    |
|--|----|
| A. Local Area Performance Reports                                  | 49 |
| B. Contract Performance Indicators Reports Adult/Dislocated Worker | 50 |

## **VIII. MATTERS INITIATED BY COMMITTEE MEMBERS**

## **IX. ANNOUNCEMENTS**

**SYSTEMS AND STRATEGIES COMMITTEE MEMBERS:** Matt Kreutz (Chair); Doug Jones (Vice-Chair); Joslyn Buckner; Stacy Cooper Dent; Kennan Scott.

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND**  
WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

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**NEXT SYSTEMS AND STRATEGIES COMMITTEE MEETING: AUGUST 20, 2025**

## **ITEM VII.A. – INFORMATION**

### **ELECTION OF OFFICERS**

#### **BACKGROUND:**

Article VI. Officers.6.2 of your Alameda County Workforce Development Board’s (ACWDB) bylaws require that members of the Board elect its Chairperson and Vice-Chairperson during the second quarter of every even numbered year. The current Board Chairperson is planning for retirement. In order to avoid the vacancy, we are proceeding with nominations and elections in advance of her departure. The term of office is two years. The WDB Chairperson shall be elected from a roster of ACWDB members that represent business.

*6.2 Election and Term of WDB Officers. The WDB shall elect its Chairperson and Vice-Chairperson during the second quarter meeting of every even numbered year. The term of office shall be two years. The WDB Chairperson and Vice-Chairperson shall serve until a successor is elected, or until death, resignation, or removal from office for cause. A vacancy in an office shall be filled promptly by vote of the WDB. An officer selected to fill a vacancy shall serve for the balance of the term of the individual whose vacancy s/he is selected to fill.*

The selection process will include the following:

- ✓ On behalf of the Parliamentarian, the Board Secretary will send an electronic announcement requesting nominations be sent to her attention prior to the meeting. Interested parties should include their name and the office for which they are being nominated to and their contact information.
- ✓ The Chair will accept nominations from the floor.
- ✓ Candidates will have the opportunity, at the meeting, to briefly summarize in 100 words or less, their qualifications and interest in the position.
- ✓ A vote of the majority for the Chairperson and Vice-Chairperson will be taken during the meeting.

The Election of Officers will be overseen by the Parliamentarian, with a vote by ballot being conducted during the May 8<sup>th</sup> meeting.

For further information, please contact Rhonda Boykin, Director at (510) 259-3844 or [RBoykin@acgov.org](mailto:RBoykin@acgov.org).

## **ITEM VII.B. – INFORMATION**

### **STATUS OF BOARD AND COMMITTEE MEMBERSHIP**

#### **BACKGROUND:**

The purpose of this item is to update the Executive Committee on any membership changes and/or updates to the Board and its Committees.

#### **Workforce Development Board (WDB)**

Vacancies:

- Business – Two
- Government - One

**Youth Committee** – No Changes

**Systems and Strategies Committee** – No Changes

**Organizational Effectiveness Committee** – No Changes

**Executive Committee** – No Changes

For further information, please contact Rhonda Boykin, Director at 510-259-3844 or email at [RBoykin@acgov.org](mailto:RBoykin@acgov.org) or Sheroza Haniff, Board Secretary at 510-259-3842 or email at [sheroza.haniff@acgov.org](mailto:sheroza.haniff@acgov.org).

#### **ATTACHMENTS:**

VII.B.1. – Alameda County Workforce Development Board Member List

VII.B.2. – WDB Committees

**ALAMEDA COUNTY**  
**WORKFORCE DEVELOPMENT BOARD (WDB)**  
**MEMBER LIST**

**BUSINESS (51%)****CHAIRPERSON – Kelly Johnson**

**Kelly Johnson**, Talent Outreach Program  
 Manager  
 Lawrence Berkeley National Lab  
 1 Cyclotron Rd. M.S 090-1140G  
 Berkeley, CA 94720  
 Tel: 510-486-4825  
 E-Mail: KNJohnson@lbl.gov

**Tyler Abbott**, CEO, Santini Foods, Inc.  
 Santini Foods, Inc.  
 16505 Worthley Drive  
 San Lorenzo, CA 94580  
 Tel: 415-786-3560  
 E-Mail: tyler@abbottfamily.org

**Sumitra Angepat**, Vice President,  
 Global Drug Substance Biologics  
 Bayer Pharmaceuticals  
 800 Dwight Way  
 Berkeley, CA 94710  
 Tel: 510-203-6942  
 E-Mail: sumitra.angepat@bayer.com

**Prem Bajaj**, Manager of Workforce  
 Development  
 SF Bay Area Rapid Transit District  
 2150 Webster St.  
 Oakland, CA 94612  
 Tel: 510-421-9027  
 E-Mail: PBajaj@bart.gov

**Joslyn Buckner**, Talent Acquisition Manager  
 Mission Linen  
 6590 Central Ave.  
 Newark, CA 94560  
 Tel: 805-335-3327  
 E-Mail: jbuckner@missionlinen.com

**VICE-CHAIRPERSON – Matt Pawluk**

**Matt Pawluk**, Vice President of Quality and  
 Customer Relations  
 Evolve Manufacturing  
 47300 Bayside Park Way  
 Fremont, CA 94538  
 Tel: 510-690-8959 ext. 256  
 E-Mail: matt.pawluk@evolvemfg.com

**Stacy Cooper Dent**, Vice-President of  
 Purpose and Strategic Mobilization  
 Torani  
 2000 Marina Blvd.  
 San Leandro, CA 94577  
 Tel: 650-635-1128  
 E-Mail: Sdent@torani.com

**Matt Kreutz**, CEO  
 Firebrand Bakery  
 707 W. Tower Ave  
 Alameda, CA 94501  
 Tel: 510-410-1305  
 E-Mail: matt@firebrandbread.com

**Chiman Lee**, Director of Operations  
 Corporate eWaste Solutions - NorCal  
 30587 Huntwood Ave.  
 Hayward, CA 94544  
 Tel: 510-998-2828  
 E-Mail: clee@cews.com

**Justin Real**, Principal Program Manager  
 Pacific Gas and Electric Co. General Office  
 300 Lakeside Dr,  
 Human Resources Dpt. 18<sup>th</sup> Flor.  
 Oakland, CA 94612  
 Tel: 510-231-3878  
 E-Mail: j5ro@pge.com

**BUSINESS**  
**CONTINUED**

**Linda Renteria**, Owner of Casa Sanchez Foods  
2898 W. Winton Avenue  
Hayward, CA 94545  
Tel: 650-697-1800 ext. 106  
E-Mail: [Linda@casasanchezfoods.com](mailto:Linda@casasanchezfoods.com)

**Kennan Scott**, Co-Founder  
Empathway Designs  
Tel: 510-388-2950  
E-Mail: [kennan@empathwaydesigns.com](mailto:kennan@empathwaydesigns.com)

**VACANT (2)**

**EDUCATION**

**WIOA Title II – Adult & Literacy**

**Dyrell Foster, Ed.D.**, College President  
Las Positas College  
3000 Campus Hill Drive, Ste. 1680  
Livermore, CA 94551  
Tel: 925-424-1001  
E-Mail: [dfoster@laspositascollege.edu](mailto:dfoster@laspositascollege.edu)

**Crystal Korbas**, Assistant Director, Career Pathways and Adult Learning  
Pleasanton Unified School District  
215 Abbie Street  
Pleasanton, CA 94566  
Tel: 510-684-5941  
E-Mail: [CKorbas@pleasantonusd.net](mailto:CKorbas@pleasantonusd.net)

**GOVERNMENT**

**State Employment Service**

**Kalpana Oberoi**, Cluster Manager  
Northern Division, Workforce Services Branch  
State of California  
Employment Development Department  
7677 Oakport Street, Suite 350  
Oakland, CA 94621  
Tel: 510-564-0521  
E-Mail: [Kalpana.oberoi@edd.ca.gov](mailto:Kalpana.oberoi@edd.ca.gov)

**State Department of Rehabilitation**

**Economic Development**

**Stephen Baiter**, Executive Director  
East Bay Economic Development Alliance  
1221 Oak Street, Ste. 555  
Oakland, CA 94612  
Tel: 510-272-3874  
E-Mail: [stephen@EastBayEDA.org](mailto:stephen@EastBayEDA.org)

**Lucy Lopez**, President and CEO  
Hayward Chamber of Commerce  
P.O. Box 235  
Hayward, CA 94543  
Tel: 510-537-2424 ext. 403  
E-Mail: [Lucy@Hayward.org](mailto:Lucy@Hayward.org)

**VACANT (1)**

**WORKFORCE REPRESENTATIVES**

**(20%)**

**Labor (15%)**

**Doug Jones**, Political Organizer  
SEIU United Healthcare Workers-West  
560 Thomas Berkeley Way  
Oakland, CA 94612  
Tel: 510-251-1250  
E-Mail: [djones@seiu-uhw.org](mailto:djones@seiu-uhw.org)

**Adam Masters**, Business Representative,  
District 1  
SMART, SMW Local Union No. 104  
East Bay Union Office  
1499 Grenville Road  
Livermore CA 94550  
Tel: 510-895-8660  
E-Mail: [adamm@smw104.org](mailto:adamm@smw104.org)

**Jamie Mather**, Deputy Director, Operations and Development  
Construction Trades Workforce Initiative  
7750 Pardee Lane, Suite 100  
Oakland, CA 94621  
Tel: 510-560-4234  
E-Mail: [jamie@ctwi-btca.org](mailto:jamie@ctwi-btca.org)



**Josette Aurelia Moss**, Financial Secretary-  
Treasurer  
ATU Local 192  
8460 Enterprise Way  
Oakland, CA 94621  
Tel: 510 635-0192 ext 1006  
E-Mail: [jmoss@atu192.org](mailto:jmoss@atu192.org)

**Mateo Torrico**, Political Organizer, SEIU  
Local 2015  
333 Hegenberger Road Ste. 400  
Oakland, CA 94621  
Tel : 510-775-3971  
E-Mail : [mateot@seiu2015.org](mailto:mateot@seiu2015.org)

**COMMUNITY – BASED  
ORGANIZATION**

**Jonathan DeLong**, Executive Director  
REAP Climate Center  
909 Marina Village Parkway, #234  
Alameda, CA. 94501  
Tel: 510-214-6669  
E-Mail: [jdelong@reapcenter.org](mailto:jdelong@reapcenter.org)

**Travers McNeice**, Vice President of Mission  
Services and Workforce Innovation  
Goodwill Industries of the Greater East Bay  
1301 30<sup>th</sup> Avenues  
Oakland, CA 94601  
E- Mail: [tmcneice@sfgoodwill.org](mailto:tmcneice@sfgoodwill.org)

**WDB COMMITTEES**

**Executive Committee**

Kelly Johnson, WDB Chair  
Matt Pawluk, WDB Vice-Chair,  
Matt Kreutz, Systems and Strategies Committee Chair  
Prem Bajaj, Youth Committee Chair  
Chiman Lee, Organizational Effectiveness Committee Chair

**Systems and Strategies Committee**

Matt Kreutz, Chair  
Doug Jones, Vice-Chair  
Joslyn Buckner  
Stacy Cooper Dent  
Kennan Scott

**Organizational Effectiveness Committee**

Chiman Lee, Chair  
Dyrell Foster, Vice-Chair  
Tyler Abbott  
Jeff Bowser  
Crystal Korbas  
Lucy Lopez  
Adam Masters

**Youth Committee**

Prem Bajaj, Chair  
Lisa Meza, Vice-Chair  
Jonathan DeLong  
Linda Evans  
Kathy Mello  
Justin Real  
Cleo Reece  
Linda Renteria  
Anthony Shelton  
Mateo Torrico

Rev 11.25.24

**ITEM VII.C. – INFORMATION**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**2025 MEETING CALENDAR**

**FEBRUARY**

- 5 Organizational Effectiveness Committee (9:30 – 11:30 AM)
- 10 Youth Committee (1:30 – 3:00 PM)
- 19 Systems and Strategies Committee (9:30 – 11:30 AM)
- 26 Executive Committee (9:30 – 11:30 AM)

**MARCH**

- 13 Workforce Development Board (9:00 AM – 12 Noon)

**APRIL**

- 9 Organizational Effectiveness Committee (9:30 – 11:30 AM) - Canceled
- 14 Youth Committee (1:30 – 3:00 PM)
- 16 Systems and Strategies Committee (9:30 – 11:30 AM)
- 30 Executive Committee (9:30 - 11:30 AM)

**MAY**

- 8 Workforce Development Board (9:00 AM – 12 Noon)

**AUGUST**

- 6 Organizational Effectiveness Committee (9:30 – 11:30 AM)
- 11 Youth Committee (1:30 – 3:00 PM)
- 20 Systems and Strategies Committee (9:30 – 11:30 AM)
- 27 Executive Committee (9:30 - 11:30 AM)

**SEPTEMBER**

11 Workforce Development Board (9:00 AM – 12 Noon)

**NOVEMBER**

5 Organizational Effectiveness Committee (9:30 – 11:30 AM)

10 Youth Committee (1:30 – 3:00 PM)

12 Systems and Strategies Committee (9:30 – 11:30 AM)

19 Executive Committee (9:30 - 11:30 AM)

**DECEMBER**

11 Workforce Development Board (9:00 AM – 12 Noon)

Rev. 11.13.24