

Alameda County Workforce Development Board (ACWDB)

ACWDB is a dynamic [27-member, employer-led body](#) that provides administrative, fiscal, and policy oversight of a public workforce system within Alameda County, outside the city of Oakland. Our mission is to provide employers and job seekers with universal access to tools, resources, and services that assist them with achieving employment and business goals.

What We Do

ACWDB provides program policy direction in its local area, approves the selection of service providers, contributes to local and regional planning, offers suggestions toward performance outcomes, advises board staff regarding labor market needs, provides insights on business engagement to ensure employer needs are being met by the workforce system, provides program oversight, and oversees ACWDB's \$6m budget. All responsibilities are carried out with support and collaboration with highly experienced professionals who staff the board.



Why Serve?

Your leadership and perspective are needed to help inform ACWDB's workforce system about the skills gaps, labor shortages businesses are experiencing, and the skills and competencies needed for open positions. As a business leader, you can offer guidance regarding growth within your company's industry in Alameda County ensuring the development and implementation of programs that meet the needs of businesses.

Who Can Serve?

Representatives of the board are appointed by the County of Alameda Board of Supervisors (BOS) and nominated by a business or trade association which represents high-growth industry sectors in the region. ACWDB's current priority sectors include healthcare, advanced manufacturing, transportation and logistics, construction, green/climate, local government, and professional/scientific/technical services. The nominees are individuals who likely possess expertise in their field, human resources, or other areas focused on talent development, recruitment, and training. Board members must reside in Alameda County, or be employed by a business or organization located in Alameda County.

How Much Time Will This Take?

The board meetings are held during the months of March, May, September, and December. The board's four committees meet during the months of February, April, August, and November. The total time commitment for board participation is approximately 12 hours per year with an additional 8 hours depending on whether there is interest to serve on a committee.

How Will My Business Benefit?

- Gain familiarity with the landscape of programs and services available in the region to support local businesses and industries.
- Build connections with top regional economic and workforce development thought leaders.
- Learn about current research into workforce issues.
- Support Diversity, Equity, and Inclusion practices and Quality Jobs initiatives while giving back to regional institutions advancing these objectives on the ground.
- Learn about untapped pools of talent that may offer benefit to your business.
- Participate in ACWDB coordinated networking events, business-to-business opportunities, and board development training.

Who Will I Meet?

Board membership is composed of business, civic, education, economic development, workforce/labor, and community-based organization leaders. Some of board's current businesses include (a complete roster is available at <https://acwdb.org/board-members/>):

- Casa Sanchez Foods
- Lawrence Berkeley National Lab
- SF Bay Area Rapid Transit District
- Mission Linen
- Corporate eWaste Solutions

There is also an opportunity to meet workforce professionals and service providers who serve as valuable stakeholders in sharing promising practices, meeting job seeker needs, and supporting local businesses.

What Would I Be Responsible For?

1. Responding to meeting invitations timely and attending meetings as a quorum is required for board meetings. Public meetings are held in Hayward and require one's physical attendance.
2. Becoming familiar with Brown Act/parliamentary procedures as all committee/board meetings are required by law to conform with these public meeting regulations.
3. Reviewing WIOA 101/Governance Structure, ACWDB Bylaws, Chief Elected Official/ACWDB Agreement, and other reference materials to further orient your understanding the work of the ACWDB.
4. Reviewing board packet materials and preparing to engage in discussions with staff.
5. Sharing your personal knowledge and expertise regarding industry trends, hiring and skill requirements and talent shortages in your industry.
6. Being an ambassador and sharing the work of the board with your networks.

Next Steps

If you are interested in learning more about board membership, kindly contact Board Secretary, Sheroza Haniff at Sheroza.Haniff@acgov.org or by phone (510) 259-3842 to schedule a meeting with the Director, Rhonda Boykin. If board membership is pursued, you must complete an application, provide a resume, and submit a recommendation from a trade or business association for consideration and the County of Alameda BOS must approve your appointment to the board.