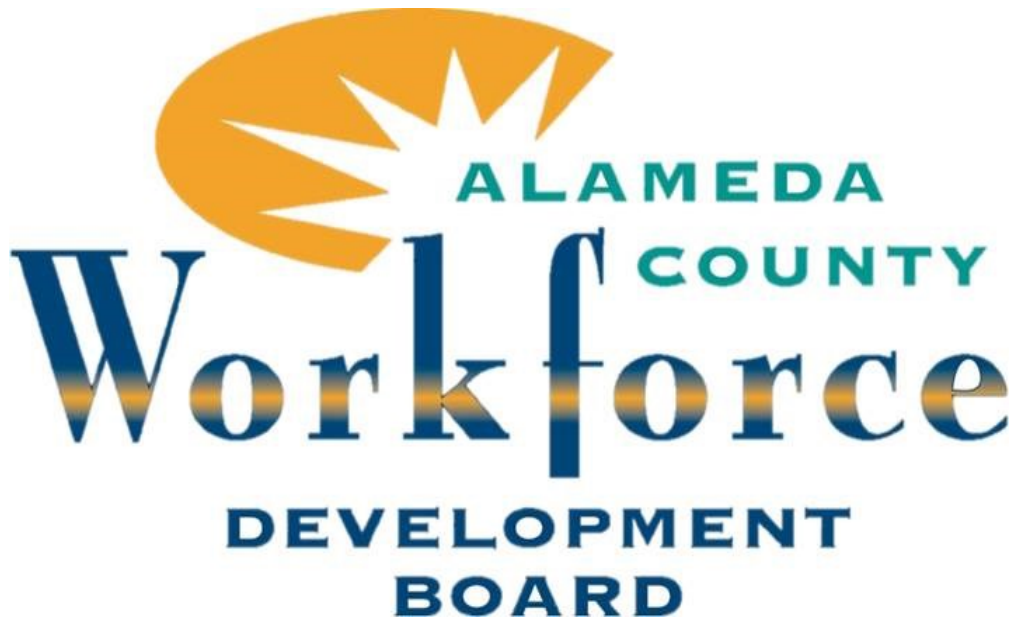


# QUARTERLY BOARD MEETING



(<http://www.acwdb.org>)

In partnership with the  
**BOARD OF SUPERVISORS**

Serving the County of Alameda and the cities of  
Alameda Albany Berkeley Dublin Emeryville Fremont  
Hayward Newark Livermore Piedmont Pleasanton  
San Leandro Union City

**Maya9, 2024**  
**9:00 A.M.**

# ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

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## MEETING NOTICE

Thursday, May 9, 2024  
9:00 AM – 12:00 Noon

Gail Steele Multi-Service Center  
24100 Amador Street, 2<sup>nd</sup> Floor  
California Poppy Conference Room A & B  
Hayward, CA 94544-1203

If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at [Sheroza.Haniff@acgov.org](mailto:Sheroza.Haniff@acgov.org) to request a speaker card prior to, or during the meeting.

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## AGENDA

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### I. PROCEDURAL ITEMS

- A. Call to Order and Roll Call
- B. Chair's Report
- C. Committee Chairs' Report
- D. Director's Report

- II. PRESENTATION – Nancy Mangold, Ph.D., Executive Director, East Bay Small Business Development Center, College of Business and Economics, California State University, East Bay 1

### III. PUBLIC FORUM

Members of the public may address the Board regarding any of the Action Items, or public input at this time of the agenda. Speakers have a maximum of three minutes per person which must include the speaker's name and organization.

### IV. CONSENT ITEMS

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## VIII. MATTERS INITIATED BY BOARD MEMBERS

### IX. ANNOUNCEMENTS BY BOARD MEMBERS AND BOARD STAFF

- A. Recognition of Paul Reyes, and Beth Cutter as Board Members

**If you have questions on the agenda items or need additional information, please contact Rhonda Boykin, Director, at 510-259-3844 or through email [RBoykin@acgov.org](mailto:RBoykin@acgov.org).**

Members of the public who wish to address the WDB may do so during the PUBLIC FORUM.

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”.  
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodation due to a disability, please call Sheroza Haniff, Board Secretary at 510-259-3842 or email at [Sheroza.Haniff@acgov.org](mailto:Sheroza.Haniff@acgov.org) at least 72 hours in advance.

**NEXT WDB MEETING: SEPTEMBER 12, 2024**

## **ITEM II. – PRESENTATION**

### **NANCY MANGOLD, PH.D.** **EXECUTIVE DIRECTOR, EAST BAY SMALL BUSINESS DEVELOPMENT CENTER** **COLLEGE OF BUSINESS AND ECONOMICS** **CALIFORNIA STATE UNIVERSITY, EAST BAY**



Nancy Mangold is the Executive Director for the East Bay Small Business Development Center that assisted 1,700 small businesses in the East Bay in 2023.

Dr. Mangold was a professor at Cal State East Bay for 38 years and Interim Dean for the College of Business and Economics in 2021 and 2022. She received several professional awards and recognitions including 2009-10 U.S. Securities and Exchange Commission appointment in Washington DC, World Bank Appointment as Consultant to China's Central Bank in 2001-2002 and to

China Ministry of Finance in 2005, and Cal State East Bay's Outstanding Professor Award in 2013.

Her commitment to assist small businesses to recover and thrive from the pandemic led her to apply for SBDC grants from the U.S. Small Business Administration to start the East Bay SBDC in 2022. She also received grants from Alameda County, City of Hayward, City of Antioch and City of San Leandro to assist small businesses. Her work at the East Bay SBDC has delivered significant economic impact for the East Bay region.

For more information, contact Nancy at 510-885-4801 or by email at [nancy.mangold@csueastbay.edu](mailto:nancy.mangold@csueastbay.edu).

**ITEM IV.A. CONSENT**

**ALAMEDA COUNTY  
WORKFORCE DEVELOPMENT BOARD**

**QUARTERLY MINUTE MARCH 14, 2024**

**MEMBERS PRESENT**

Tyler Abbott  
Stephen Baiter  
Prem Bajaj  
Beth Cutter  
Jonathan DeLong  
Kelly Johnson  
Chiman Lee  
Adam Masters  
Matt Pawluk  
Justin Real  
Kennan Scott

**MEMBERS ABSENT**

Joslyn Buckner  
Brianna Fernandez  
Dyrell Foster  
Doug Jones  
Matt Kreutz  
Travers McNeice  
Kalpana Oberoi  
Paul Reyes  
Mario Wagner

**STAFF PRESENT**

Rhonda Boykin  
Latoya Reed-Adjei  
Javier Contreras  
Michele Garcia  
Sheroza Haniff  
Jennifer Mitchell  
Carmelo San Mames  
Nancy Soto  
Charles Turner  
Jennifer Victorica  
Irene Wu

Chairperson Johnson called the meeting of the Alameda County Workforce Development Board (ACWDB) to order at 9:16 A.M. on Thursday, March 14, 2024. A quorum was present.

**ITEM I.B. - ACTION MEETING MINUTES SEPTEMBER 14, 2023**, Chairperson Johnson motioned to accept the December 14, 2023, Quarterly Board Meeting Minutes.

A motion to approve the recommendations was made by **Abbott/Scott/carried.**

**ITEM II. – PRESENTATION.**

Nina Senn presented an update on the Alameda County Commission on the Status of Women.

**ITEM I.C. – CHAIRS’ REPORT.**

Chairperson Johnson provided highlights from the February 28, 2024, Executive Committee meeting, including:

- Action Item to approve the selection and award of a provider for the Maritime Industry Navigator service – passed.
- Discussion Items:
  - Legislative Update
  - ACWDB Retreat

**ITEM I.D. – COMMITTEE CHAIRS’ REPORTS.**

Committee Chair of the Joint Committee, consisting of the Organizational Effectiveness (OE), and Systems and Strategies (S&S) Committees, Chiman Lee shared the following updates from the February 21, 2024, meeting:

- A presentation from Maryam Bhimji, Performance Management Analyst with the Office of Data and Evaluation (ODE) about the Results-Based Accountability (RBA) format for reporting within Alameda County.
- Discussion Items:
  - East Bay Regional Planning Unit (EBRPU) Regional Update, presented by Michael Katz, Coordinator from the *EASTBAY Works*
  - CalJOBS Registration Rate Report
- Information Items:
  - American Rescue Plan Act – Workforce and Job Training Update
  - Business Services Unit Report and Update

The Youth Committee (YC) meeting, scheduled for February 5, 2024, was canceled with consultation from the YC Chair.

**ITEM I.D. – DIRECTOR’S REPORT.** Director Rhonda Boykin welcomed the Board and recognized Women’s History Month.

Board Updates:

- The resignation of Anne Stedler from ACWDB and the Executive Committee due to relocation.
- An overview of current Board vacancies.
- The submission deadline of Form 700.
- A request to update to the Board member page of the ACWDB website during the Retreat consisting of profile photos and member quotes.

Staff Updates:

- Youth Service Planner, Business Services Coordinator, and Workforce Services Technician recruitments are still in progress, by Alameda County Central Human Resources.
- The exam and hiring interview for the Assistant Director position is anticipated during the second quarter of 2024.
- Recognition of staff’s academic achievements:
  - Victoria Casaray, Workforce Services Technician, earned a Management/Supervision Certificate.
  - Jennifer Victorica, Program Financial Specialist, earned an Associate of Arts degree in Management/Supervision.

Grants Updates:

- Opportunity Young Adult Career Pathways Program application was submitted in partnership with the Oakland Workforce Development Board and Alameda County Social Services Agency. The program will designate \$1Million to comprehensive training and support services to successfully build skills and obtain good quality jobs in the public sector and health care with career advancement potential.

Other Updates:

- The EASTBAY*Works* / East Bay Regional Planning Unit was featured in the February San Francisco Business Times highlighting workforce development programs for employers.
- ACWDB is engaged in the research project conducted by the James Irvine Foundation, in partnership Elevation Educational Consulting Group, to address how workforce development can better integrate with the needs of the community.
- ACWDB leadership attended the California Workforce Association's Day at the Capital in Sacramento, on March 6, 2024, to share updates about workforce development programs and related legislative bills.
- The new California Workforce Development Board Executive Director, Kaina Peirera, was appointed by Governor Newsom.

### **ITEM III. - PUBLIC FORUM.**

Chairperson Johnson opened the Public Forum and with no comments, closed the Public Forum.

### **ITEM V.A. RATIFICATION OF THE APPROVAL AND AWARD FOR A MARITIME INDUSTRY NAVIGATOR SERVICES PROVIDER.**

Chairperson Johnson read the recommendation:

That the Alameda County Workforce Development Board (ACWDB) ratify the following actions taken by the Executive Committee:

1. Approve the selection and award of the Friends of the Port as the Maritime Industry Navigator (MIN) under the High Road Training Partnership (H RTP) - Marine Trade and Water Transportation Careers (MTWTC) Initiative; and
2. Authorize staff to negotiate a contract effective April 1, 2024 through March 31, 2026 for MIN services in the amount of ***one-million three hundred and thirty-four thousand dollars (\$1,334,000)***.

Carmelo San Mames provided background on the item and welcomed comments.

A motion to approve the recommendations was made by **Real/DeLong/carried**.

### **ITEM V. DISCUSSION ITEM. WORKFORCE DEVELOPMENT BOARD RETREAT FOLLOW-UP.**

An action plan depicting the outcomes of the January 22, 2024, Board Retreat was provided as a handout.

**ITEM VI. REPORTS ITEMS.**

Board members inquired about the Report Items which started on page 10 of the packet. Staff responded to inquiries.

**ITEM VI. INFORMATION ITEMS.**

Information Items started on page 36 of the packet.

**ITEM VII. MATTERS INITIATED BY BOARD MEMBERS.**

There were no matters initiated by the Board.

**ITEM VII. ANNOUNCEMENTS.**

Jonathan DeLong announced that he would facilitate the MIT Sustainability Summit in April 2024.

Staff announced April as Re-entry Month. The Annual Fair Chance Job and Resource Fair will be held on April 25, 2024 at 11:00 am, and the Alameda County Homeless Resource and Job Fair will take place on July 18, 2024. Volunteers are welcomed.

The meeting was adjourned at 11:05AM.



**ITEM IV.B. – CONSENT**

**YOUTH COMMITTEE**

**MEETING TIME FOR REMAINDER OF CALENDAR YEAR 2024**

**RECOMMENDATION:**

That the Alameda County Workforce Development Board ratify the action of the Executive Committee to modify the Youth Committee’s meeting time for the remainder of calendar year 2024.

**BACKGROUND:**

The Bylaws state under Section 4.4.2 Regular Meetings of Standing Committees that:

*“Each committee shall set the date, time, and place of regular meetings by resolution and shall state the date, time, and place of each meeting in the agenda to be posted for that meeting”.*

At the YC meeting held on April 8, 2024, under Matters Initiated by Committee Members, a discussion ensued to modify the scheduled start time for the meetings from 1:00 PM to 1:30 PM; with all meetings taking place on the dates already established in the 2024 YC meeting calendar. For prompt action, a recommendation to approve the change in meeting time was submitted to the Executive Committee. As approved at the Executive Committee meeting on April 24, 2024, the YC meetings will be held as follows for the remainder of the 2024 calendar year:

<b><u>DATES</u></b>	<b><u>TIME</u></b>
August 12, 2024	1:30 – 3:30 PM
November 12, 2024	1:30 – 3:30 PM

**NOTE:**

All meetings are scheduled to take place at the Gail Steele Multi Service Center, (24100 Amador Street, 2<sup>nd</sup> Floor, California Poppy Conference Room, A&B, Hayward, CA). Meetings may be held through teleconference or online meeting platform, should a State of Emergency be issued. Notification of any changes will be forwarded in advance of each meeting.

**EXECUTIVE COMMITTEE DISCUSSION:**

Executive Committee members were fully supportive of granting the proposed time change for the YC meetings.

For further information, please contact Michele G. Garcia, Workforce Board System Administrator by phone (510) 259-3802 or through email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

**ITEM IV.C. – CONSENT ITEM**

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
FORMULA FUNDING ALLOCATION METHODOLOGY  
FOR PROGRAM YEAR 2024/2025**

**EXECUTIVE COMMITTEE RECOMMENDATION:**

That the Alameda County Workforce Development Board (ACWDB) approve the Workforce Innovation and Opportunity Act (WIOA) Formula Funding Allocation Methodology for Program Year (PY) 2024/2025, as shown on Attachment IV.C.1.

**BACKGROUND:**

ACWDB has utilized a percentage share approach to the distribution of the available funding resources to implement the WIOA Formula (Adult, Dislocated Worker, Youth and Rapid Response) programs. This approach is intended to maintain consistency on a year-to-year basis for the primary program strategies that are designed to meet employment and training needs of program participants in Alameda County. Whereas the WIOA Formula funding levels vary from year-to-year, the relative share of the funds available for program implementation, operation, and oversight remains consistent with all aspects of service delivery and management systems impacted by the variations in available funds.

The approval of the percentages does not result in the award of funds to providers. The award of specific funding levels to providers will be separate actions taken by the Executive Committee and then by the full ACWDB. Contract award recommendations for the Comprehensive One-Stop America’s Job Center of California (AJCC), Career Services Collaborative Provider, and Youth Program Service Providers were considered by the appropriate ACWDB Committees in April 2024 and are addressed as separate items for ACWDB consideration.

**PLANNING ESTIMATE:**

For planning purposes, ACWDB staff is utilizing the PY 2023/2024 WIOA Formula funding allocation for all WIOA programs (Adult, Dislocated Worker, Rapid Response, and Youth). This is based on budget information and staff analysis of the FY 2024/2025 Department of Labor appropriations. Once actual allocations are known, staff will apply the approved funding allocation methodology and make appropriate adjustments to provider contract funding levels and to the overall ACWDB budget for PY 2024/2025.

**TRAINING POOL:**

For FY 2024/2025, California law requires that each Local Workforce Development Board (Local Area) spend an amount that is at least 30% of the total Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be other funds, including WIOA Discretionary funds, employer

contributions, or funds spent on training of participants. Twenty percent (20%) is a minimum requirement and is therefore taken off the top of each allocation for Adults and Dislocated Workers.

**FUNDING FOR IMPLEMENTATION:**

It is the staff’s recommendation that the 20% Training Requirement be set aside from the Adult and Dislocated Worker Formula funds. This sets a clear goal for training expenditures, ensures that the 20% minimum is tracked separately, and confirms the Formula funds available for the implementation of all other WIOA Services.

Staff recommends that the remaining 80% of Adult and Dislocated Worker Formula funds and 100% of Youth and Rapid Response Formula funds be allocated to the activities and services of the ACWDB department and the service providers as described below and presented in Attachment V.A.1.

**ACWDB DEPARTMENT MANAGEMENT AND OVERSIGHT:**

The ACWDB department carries responsibility for the management and oversight of the WIOA programs and funds allocated to Alameda County. The ACWDB department is also responsible for development and oversight of ACWDB special initiatives and discretionary grant programs, partnership development for the workforce system, and management/implementation of East Bay Regional Planning Unit (RPU) activities.

The MIS (Management Information Systems) reporting and systems support allocations will be used for countywide and regional system building, including the ACWDB’s financial support of MIS tracking systems. Systems support may also include: tracking/ reporting goals and objectives, activities, and continuous improvement; board development; technology support including MIS training to providers; and EASTBAY *Works* activities. Business Services / Rapid Response allocations will be used to support on-going services and to implement the Business Engagement Model approved by ACWDB.

**FUNDING AWARDS TO PROVIDERS:**

Staff recommends that of the 80% “Available for Implementation”, 60% of the Adult Formula Allocation and 60% of the Dislocated Worker Formula Allocation be designated for the awards to providers. In addition, the staff recommends that 71% of the Youth Formula Allocation be designated for awards to providers.

The funds designated for providers will cover the program delivery strategies for PY 2024/2025. These include: 1) Comprehensive AJCC; 2) Career Services Collaborative Provider; and 3) Youth Innovation Program (In-School) and Young Adult Future Force Career Program (Out-of-School) Service Providers.

**EXECUTIVE COMMITTEE DISCUSSION:**

The Executive Committee met and discussed this item on April 24, 2023. Discussion focused on potential impacts of increases to required training expenditures for Adult and Dislocated Worker funding. The item passed unanimously.

For further information, please contact: Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at: [Jennifer.Mitchell@acgov.org](mailto:Jennifer.Mitchell@acgov.org).

**ATTACHMENT:**

IV.C.1. - WIOA Formula Funding Allocation Methodology PY 2024/2025

**WIOA FORMULA FUNDING ALLOCATION METHODOLOGY  
PY 2024/2025**

FUNDS TO LOCAL AREA	%	ADULT	DISLOCATED WORKERS	%	YOUTH	%	RAPID RESPONSE	TOTALs for PY 2024/2025
<b>TOTAL FORMULA ALLOCATION (1)</b>	<b>100%</b>	<b>\$1,618,456</b>	<b>\$2,210,327</b>	<b>100%</b>	<b>\$1,687,176</b>	<b>100%</b>	<b>\$388,752</b>	<b>\$5,904,711</b>
<b>TRAINING REQUIREMENT (2)</b>	<b>20%</b>	<b>\$323,691</b>	<b>\$442,065</b>					<b>\$765,757</b>
<b>AVAILABLE FOR IMPLEMENTATION</b>	<b>80%</b>	<b>\$1,294,765</b>	<b>\$1,768,262</b>	<b>100%</b>	<b>\$1,687,176</b>	<b>100%</b>	<b>\$388,752</b>	<b>\$5,138,954</b>
<b>WDB DEPARTMENT</b>	<b>Allocation of the 80% for Implementation</b>		<b>Allocation for Implementation</b>		<b>Allocation for Implementation</b>			
PLANNING/FISCAL/BOARD SUPPORT	15%	\$194,215	\$265,239	15%	\$257,459	35%	\$136,063	\$852,975
MIS REPORTING - TRACKING/ELIGIBILITY	10%	\$129,476	\$176,826	7%	\$118,102	8%	\$31,100	\$455,505
BUSINESS SERVICES / RAPID RESPONSE	10%	\$129,476	\$176,826	4%	\$67,487	50%	\$194,376	\$568,166
SYSTEMS SUPPORT	5%	\$64,738	\$88,413	3%	\$50,615	7%	\$27,213	\$230,980
<b>Sub-Total</b>	<b>40%</b>	<b>\$517,906</b>	<b>\$707,305</b>	<b>29%</b>	<b>\$493,663</b>	<b>100%</b>	<b>\$388,752</b>	<b>\$2,107,626</b>
<b>PROVIDERS (3)</b>	<b>60%</b>	<b>\$776,859</b>	<b>\$1,060,957</b>	<b>71%</b>	<b>\$1,193,513</b>			<b>\$3,031,328</b>
<b>TOTAL FOR IMPLEMENTATION</b>	<b>100%</b>	<b>\$1,294,765</b>	<b>\$1,768,262</b>	<b>100%</b>	<b>\$1,687,176</b>	<b>100%</b>	<b>\$388,752</b>	<b>\$5,138,954</b>

(1) Funding levels are planning estimates only, using PY 2023/2024 WIOA Formula funding allocations for Adult, Dislocated Worker, Youth and Rapid Response.

(2) A minimum of 20% (planning estimate - \$765,757) of WIOA Adult + Dislocated Worker Formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$382,878) may be training dollars from other sources.

(3) PROVIDERS: Funding for contract renewals with providers will be approved under separate action by ACWDB Committee and full Board.

## **ITEM V.A. – ACTION / PUBLIC HEARING**

### **WORKFORCE DEVELOPMENT BOARD RETREAT ACTION PLAN**

#### **RECOMMENDATION:**

That the Alameda County Workforce Development Board (ACWDB) approve the ACWDB Action Plan 2024-2026 that resulted from the Board Retreat held on January 22, 2024:

1. Authorize staff to analyze and further define each of the tasks in alignment with the five established strategic priorities; and
2. Authorize each ACWDB committee to engage in activities in alignment with the relevant strategic priority assigned to that committee

#### **BACKGROUND:**

On January 22, 2024, the ACWDB held a Board Retreat at the Las Positas Community College Campus in Livermore. The retreat was guided by the California Workforce Association (CWA). There were 11 Board members in attendance.

During the retreat, the members delved into insightful discussions and engaging activities focused on understanding the workforce system, community-centered workforce boards, and the guiding policies and provisions of the Workforce Innovation and Opportunity Act (WIOA).

Board members identified socioeconomic challenges and economic opportunities in Alameda County – and were prompted to consider how their own resources and networks could support the work of the Board.

The discussions centered on the current workforce landscape and strategies to overcome barriers, resulting in the development of five key strategic priorities:

- 1) Develop, grow, and strengthen priority sector partnerships.
- 2) Increase community awareness, knowledge, and visibility of strategic priorities of ACWDB.
- 3) Connect employer voice to education to increase inclusive job competitiveness.
- 4) Increase strategic business engagement to modernize business practices.
- 5) Improve equitable access to employment and careers by removing socioeconomic barriers.

A work group comprised of senior management staff, CWA, and the Board Chair generated a task schedule to guide this work. Tasks were scheduled by quarter with anticipated victory (achievement of objectives) being achieved during quarter-ending September 30, 2026. ACWDB staff proposed to which committees the strategic priorities should be dispersed based on their focus as follows.

- **Youth Committee** – Connect Employer voice to education to increase inclusive job competitiveness.
- **Organizational Effectiveness Committee** – Improve equitable access to employment and careers by removing socioeconomic barriers.
- **Systems and Strategies Committee** – Develop, grow, and strengthen priority sector partnerships / Increase strategic business engagement to modernize business practices.
- **Executive Committee** – Increase community awareness, knowledge and visibility of strategic priorities of ACWDB.

### **APRIL COMMITTEE DISCUSSIONS:**

In summary, the four ACWDB committees discussed the overall action plan and their role in each of the tasks aligned with the five identified strategic priorities.

Notable discussions topics included:

- The request for further background information from staff in order to:
  - determine the current status of relevant tasks; and
  - identify steps for how to move forward toward achievement of success.
- Requests for periodic updates regarding progress toward achievement of success.
- Requests to measure achievements toward success using the Results-Based Accountability (RBA) format.
- Implementation of any resulting changes in program design or contract performance measures for service providers during the new procurement cycle, scheduled to launch July 1, 2025.
- The ability to modify tasks from the Action Plan if it is determined appropriate toward achieving the goals.
- The ability to work on tasks or strategic priorities that align with personal interests rather than just with committee business.
- The possibility of convening joint or ad-hoc committee meetings when tasks are relevant to more than one committee.

For additional information about this item, please contact Rhonda Boykin, Director of the Alameda County Workforce Development Board through email at [RBoykin@acgov.org](mailto:RBoykin@acgov.org) or by phone at (510) 259-3844.

### **ATTACHMENT:**

V.A.1. – ACWDB Retreat Action Plan

## Alameda County WDB Action Plan 2024-2026

	Launch – Q1 (Jul-Sept '24)	Q2	Q3 (Jan-Mar '25)	Q4	Q5 (Jul-Sept '25)	Q6	Q7 (Jan-Mar '26)	Q8	Victory (Jul-Sept '26)
<b>Sector Insights</b>  S&S	Identify 1-2 sector partnerships to grow or start new training  Conduct and review training on Labor Market Information workforce data	Presentations on current 3 sectors	Cultivate sector experts  Convening of stakeholders for planning sessions around selected industry sectors	Identify key occupational shortages and assess short term skills-based programs (where are the gaps)	Career pathways speakers from community colleges	Ensuring career centers are supporting sector strategies	More customized webpage for employer and job seeker resource portal  Enhance ability to track sector data		Develop clear return on investment data points for three identified sectors to inform WDB of progress
<b>Outreach</b>  Exec	Focus WDB member recruitment on priority sectors  Develop ad hoc WDB development committee  Staff to meet and discuss storytelling strategy	Fact sheet updated; possible slide deck developed  Speaking opportunities identified and calendared  Storytelling strategy presented to WDB	Bring WDB member to meet with County elected officials (quarterly)		Increase engagement at K-12 tables and increase partnerships				Success storytelling campaign launched  Expanded awareness of the WDB work within industry, elected officials, and K-12
<b>Bridging Gaps</b>  YC	Review work experience language for youth providers, consider requiring 50% of work experience enrollments be in ISOF	Youth service provider contracts amended for work experience emphasis		Recurring feedback from key industry sectors to education		Explore the possibility of developing an apprenticeship program			50% of youth workforce experience contracts are in ISOF sectors
<b>Business Engagement Resources</b>  S&S			Small business outreach (CEA survey)  Review CEA survey for appropriate questions (based on contract extension)	Research other local boards resource pages for employers  Look at budget for website refresh – possible contractor. More customized website for job seekers		Identify all employer incentives for hiring diverse workforce on resource page	Identify/collect all relevant resource and create webpage mockup	Business Services Unit visits/WDB member to chambers for outreach to small business and resource page	Website/webpage available for employers that includes all business resources  Small business survey completed  WDB member participation in BSU visits
<b>Barrier Removal &amp; Increasing Access</b>  OE		Identify speakers to present on socio-economic challenges at upcoming WDB or Committee meetings	Invite Breaking Barriers funded CBOs to discuss partnerships around removing socio-economic barriers	Meet with 211 to explore adding referrals to WDB/AJCCs  Look at budget for website refresh – possible contractor. More customized website for job seekers					Pick one barrier and develop an action plan to remove barrier  Convening of providers and employers focused on chosen barrier



**ITEM V.B. – ACTION / PUBLIC HEARING**

**AMERICAN RESCUE PLAN ACT – APPROVAL OF AN ADDITIONAL SERVICE PROVIDER**

**RECOMMENDATIONS:**

1. Approve the selection and award Mandela Partners to expand American Rescue Plan Act (ARPA) funded workforce/job training programs to the underserved residents in the unincorporated areas of Alameda County.
  
2. Authorize staff to negotiate a contract effective June 1, 2024, through December 31, 2024, for the Earn and Learn program and culturally relevant business support for new and potential entrepreneurs in the culinary employment pathway in the amount of one-hundred twenty thousand dollars (\$120,000).

**BACKGROUND:**

As previously shared at the Joint Organizational Effectiveness and Systems and Strategies meeting on August 17, 2022 and in alignment with the County of Alameda Board of Supervisors’ (BOS), the Community Development Agency (CDA) developed an implementation strategy for the \$14 million, one-time ARPA funding with \$1 million allocated to the Alameda County Workforce Development Board (ACWDB) for the implementation of workforce/job training programs in the unincorporated areas of Alameda County.

Targeted investments in the unincorporated areas are lagging due part to structural issues associated with unincorporated areas, as well as a general dearth of business establishments and overall lack of economic opportunity. Residents in Ashland, Cherryland, Hayward Acres, parts of San Lorenzo and parts of Castro Valley earn less comparatively and are generally overrepresented in low-wage employment.

In April 2024, the Alameda County Social Services Agency allocated an additional \$300,000 of ARPA funds for the implementation of the workforce/job training programs by ACWDB. The additional funds will provide a grand total of \$1,300,000 for the development of workforce/job training programs. The funding will provide further support to program navigations, expand entrepreneurial pathways, and cultivate culinary employment pathways.

Through the initial competitive solicitation process held in May 2023, Mandela Partners submitted a strong Earn-and-Learn proposal and provided the second highest qualifying score of 78 out of possible 100 in the selection process. However, at that time, the initial funding allowed for the selection of only one provider for the Earn-and-Learn strategy. Their bid included their Culinary Employment Pathways (CEP) program which is a two-part 13-weeks job readiness program that works with community members facing barriers to employment – with an emphasis on people returning home from incarceration in the unincorporated areas of Alameda County – to prepare them to work in professional kitchens while earning a wage.

Mandela Partners' Business Department supports Black and Brown entrepreneurs to launch and grow their early-stage food businesses through educational workshops, one-to-one coaching, and access to sales opportunities. Mandela Partners program includes produce distribution programs that bring fresh fruits and vegetables from Black, Indigenous, and people of color farms to communities facing food insecurity; culinary training for community members facing barriers to employment, workshops, mentorship, and resources for small food business owners and entrepreneurs.

Additionally, Mandela Partners will engage and offer residents in the unincorporated areas of Alameda County immediate resources and training and enter them in Entrepreneur Network for further support through potential enrollment in the Food Employment Pathways program.

For more information or questions please contact Irene Wu, Program Financial Specialist at (510) 259-3884 or by email at [Irene.Wu2@acgov.org](mailto:Irene.Wu2@acgov.org).

**ITEM V.C. – ACTION / PUBLIC HEARING**

**CONTRACT RENEWAL RECOMMENDATIONS FOR THE FUTURE  
FORCE CAREER PROGRAM AND YOUTH INNOVATION  
PY 2024/2025**

**RECOMMENDATIONS:**

That the Youth Committee (YC) of the Alameda County Workforce Development Board (ACWDB) approve the following contract renewal recommendations for program year (PY) 2024/2025 for the Future Force Career Program and the Youth Innovation Program:

1. Renew contracts with the following youth service providers with or without additional conditions based on whether contract renewal criteria are met for PY 2023/2024 by June 30, 2024:
  - a. **Future Force Career Program (Out-of-School Youth Providers):**
    - Berkeley Youth Alternatives (BYA)
    - Alliance for Community Health dba La Familia Counseling Services (La Familia)
    - Ohlone Community College
  - b. **Youth Innovation Program (In-School Youth Providers):**
    - Eden Area Regional Occupational Program
    - Tri-Valley Regional Occupational Program
2. Apply Workforce Innovation and Opportunity Act (WIOA) Formula Funding Allocation Methodology as approved by ACWDB for PY 2024/2025;
3. Direct staff to negotiate contracts effective July 1, 2024, through June 30, 2025.

**BACKGROUND:**

**Contract Renewal Criteria**

Renewal criteria depend on performance at the end of the second and third quarters. Specifically, providers are required to meet 80% of certain performance measures by the end of December of any given year and 100% by the end of March in any given year. The following benchmark standards in Table 1. were adopted by the ACWDB on March 9, 2023, to ensure responsible stewardship and governance over the WIOA programs:

**Table 1.**

<b>Performance Measure</b>	<b>Percent of Goal Met by 12/31/2023</b>	<b>Percent of Goal Met by 3/31/2024 Goal</b>
Enrollments	80%	100%
Work-based learning activities		
Core skill/leadership activities		

Placement in Training	Shows significant progress by 3/31/2024
Credential Attainment	
Placements at Closure	
Measurable Skills Gains	Shows significant progress by 3/31/2024
Submission of Monthly Report Narrative	85% by the 25 <sup>th</sup> of each month
Submission of Monthly Invoice	
Outcomes of PY 2023/2024 programming and fiscal monitoring as referenced below under Provider Issues/Conditions.	

PY 2023/2024 is the third year of the four-year procurement cycle that began in 2021/2022. ACWDB staff have and will continue to:

1. Provide regular and ongoing programmatic and fiscal technical support and guidance;
2. Regularly monitor the performance and operations of service delivery and advise on best practices; and,
3. Conduct programmatic and fiscal monitoring reviews.

Contingent upon contract performance attainments and the outcomes of programmatic and fiscal monitoring providers may be subject to the following conditions:

<b>Provider Issues</b>	<b>Conditions</b>
Unresolved program and fiscal monitoring findings	Provider will be required to submit a Corrective Action Plan which ACWDB staff will monitor for resolution of deficiencies by June 30, 2024.
Failed to attain 100% of specified contract performance goals or achieve significant progress toward other contract performance goals by March 31, 2024.	25% of PY 2023/2024 funding will be held in reserve until 100% of specified performance goals are met or until June 30, 2024. If provider fails to meet performance goals by June 30, 2024, provider forfeits up to 25% of contract amount.

The Program Progress Report can be found in Attachment V.C.1.

### **YOUTH COMMITTEE DISCUSSION:**

Committee members took notice of the Program Progress Report and commented how the providers were overperforming in some areas while underperforming in other areas. Staff shared that there are different goals associated with each performance measure, which could in part contribute to some of the unevenness, but that staff would work with the providers to improve in the respective areas.

Another member inquired about the low performance in monthly narrative and invoice submission rates. Staff shared that all providers struggled with submitting monthly narratives and invoices on time and as a batch – that sometimes invoices would be submitted without the narrative or vice versa and how some invoices and narratives were being submitted close to the

date but not quite on the 25<sup>th</sup> of any given month, as required and established in their respective contracts. Staff once again shared there will be an effort to work with the providers to assist in the areas that fall short of goals.

This action item was passed unanimously by the members of the Youth Committee.

For further information, please contact Latoya Reed-Adjei, Interim Assistant Director at (510) 259-3833 or [latoya.reed-adjai@acgov.org](mailto:latoya.reed-adjai@acgov.org).

**ATTACHMENT:**

V.C.1 – Youth Provider Program Progress Report

**YOUTH PROVIDER PROGRAM PROGRESS REPORT**

**1. Berkeley Youth Alternatives (BYA)\***

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Enrollment	24%	36%
Work-Based Learning Opportunities	0.0%	55.6%
Core Skills/Leadership Training	111.1%	111.1%
Monthly Narrative Report Submission Goal: On time submission at 85%	0.0%	
Invoice Submission Goal: On time submission at 85%	0.0%	
Program Monitoring Goal: No Findings/Findings Cleared	A Corrective Action Plan was required. Some findings were cleared, and other findings are in progress of being resolved.	

The goals for the following criteria require service providers to demonstrate significant progress toward achieving the annual goals by March 31, 2024:

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Placement in Training	400%	300%
Credential Attainment	0%	0%
Placement at Closure	0%	0%
Measurable Skills Gains	28.7%	57.5%

*\*BYA's contract term was effective on December 1, 2023, instead of July 1, 2023, due to programmatic costs in question from the previous program year that required resolution before establishing a new contract. Upon resolve, which occurred in the Fall of 2023, ACWDB staff were subsequently in the position to establish a new contract with BYA from December 1, 2023 – June 30, 2024.*

BYA anticipates improving their enrollment and other outcomes prior to the end of the program year on June 30, 2024. BYA has not met all the required performance goals and is subject to Conditional Funding resulting in 25% of its funding being placed in reserve. If performance is not met by June 30, 2024, BYA will forfeit a prorated amount of funding from the amount reserved.

**2. Alliance for Community Wellness dba La Familia Counseling Services (La Familia)**

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Enrollment	85.5%	104.8%
Work-Based Learning Opportunities	111.1%	108.8%
Core Skills/Leadership Training	108.1%	106.6%
Monthly Narrative Report Submission Goal: On time submission at 85%	58.3%	
Invoice Submission Goal: On time submission at 85%	1%	
Program Monitoring Goal: No Findings/Findings Cleared	A Corrective Action Plan was required. Some findings were cleared, and other findings are in progress of being resolved.	

The goals for the following criteria require service providers to demonstrate significant progress toward achieving the annual goals by March 31, 2024:

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Placement in Training	97.3%	98%
Credential Attainment	82%	98.4%
Placement at Closure	128.7%	58.8%
Measurable Skills Gains	0%	107.8%

La Familia has met required performance goals and is not subject to Conditional Funding that would have resulted in 25% of its funding being placed in reserve.

**3. Ohlone Community College**

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Enrollment	76.2%	104.8%
Work-Based Learning Opportunities	111.1%	111.1%
Core Skills/Leadership Training	20.2%	104.6%
Monthly Narrative Report Submission Goal: On time submission at 85%	1%	
Invoice Submission Goal: On time submission at 85%	1.7%	
Program Monitoring Goal: No Findings/Findings Cleared	A Corrective Action Plan was required. Some findings were cleared, and other findings are in progress of being resolved.	

The goals for the following criteria require service providers to demonstrate significant progress toward achieving the annual goals by March 31, 2024:

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Placement in Training	0%	0%
Credential Attainment	0%	0%
Placement at Closure	0%	0%
Measurable Skills Gains	57.5%	49.3%

Ohlone College has met required performance goals and is not subject to Conditional Funding that would have resulted in 25% of its funding being placed in reserve.



**4. Eden Area Regional Occupational Program (EAROP)**

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Enrollment	82.5%	97.5%
Work-Based Learning Opportunities	107.7%	111.1%
Core Skills/Leadership Training	107.7%	105.4%
Monthly Narrative Report Submission Goal: On time submission at 85%	67%	
Invoice Submission Goal: On time submission at 85%	0%	
Program Monitoring Goal: No Findings/Findings Cleared	A Corrective Action Plan was required. Some findings were cleared, and other findings are in progress of being resolved.	

The goals for the following criteria require service providers to demonstrate significant progress toward achieving the annual goals by March 31, 2024:

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Placement in Training	0%	0%
Credential Attainment	0%	0%
Placement at Closure	73.5%	36.8%
Measurable Skills Gains	107.8%	92.5%

\*EAROP operates on a school year calendar. Some outcomes may be reported after the close of the school year. EAROP has met required performance goals and is not subject to Conditional Funding that would have resulted in 25% of its funding being placed in reserve.

**5. Tri-Valley Regional Occupational Program (TVROP)**

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Enrollment	80.6%	100%
Work-Based Learning Opportunities	102.2%	107.5%
Core Skills/Leadership Training	71.1%	107.5%
Monthly Narrative Report Submission Goal: On time submission at 85%	58.3%	
Invoice Submission Goal: On time submission at 85%	1.67%	
Program Monitoring Goal: No Findings/Findings Cleared	A Corrective Action Plan was required. Some findings were cleared, and other findings are in progress of being resolved.	

The goals for the following criteria require service providers to demonstrate significant progress toward achieving the annual goals by March 31, 2024:

Criteria	Outcomes	
	80% of annual goal by 12/31/23	100% of annual goal by 3/31/24
Placement in Training	16%	64.5%
Credential Attainment	0%	0%
Placement at Closure	0%	0%
Measurable Skills Gains	6.6%	27.8%

\*TVROP operates on a school year calendar. Some outcomes may be reported after the close of the school year. TVROP has met required performance goals and is not subject to Conditional Funding that would have resulted in 25% of its funding being placed in reserve.

**ITEM V. – ACTION / PUBLIC HEARING**

**ADULT AND DISLOCATED WORKER CONTRACT RENEWAL  
RECOMMENDATIONS FOR PROGRAM YEAR (PY) 2024/2025**

**RECOMMENDATIONS:**

The Systems and Strategies (S&S) Committee recommends that the Alameda County Workforce Development Board (ACWDB) approve the following contract renewal recommendations for PY 2024/2025 for the Adult and Dislocated Worker programs:

1. Renew contracts with the following Adult and Dislocated Worker providers either with or without additional conditions based on whether contract renewal criteria are met for PY 2023/2024 by June 30, 2024:
  - a. **Career Services Collaborative (CSC):**
    - Ohlone Community College District
  - b. **Comprehensive America’s Job Center of California (AJCC):**
    - Rubicon Programs, Inc.
  
2. Apply Workforce Innovation and Opportunity Act (WIOA) Formula Funding Allocation Methodology as approved by ACWDB for PY 2024/2025;
  
3. Direct staff to negotiate contracts effective July 1, 2024, through June 30, 2025.

**BACKGROUND:**

Renewal criteria depend on performance at the end of the second and third quarters. Specifically, providers are required to meet 80% of certain performance measures by the end of December and 100% by the end of March in any given year. The following benchmark standards were adopted by the ACWDB on March 9, 2023, to ensure responsible stewardship and governance over the WIOA programs:

<b>Performance Measure</b>	<b>Percent of Goal Met by 12/31/2023</b>	<b>Percent of Goal Met by 3/31/2024</b>
Enrollments	80%	100%
Training Expenditures		
On-the-Job (OJT) Training Enrollments		
ITA and OJT enrollments in ISOF*	Shows significant progress by 3/31/2024	
Job Placements in ISOF*		
Job Placements at Closure		
Measurable Skills Gains (in training)		
Credential Attainments		
Submission of Monthly Invoice and Monthly Narrative Report	85% by the 25 <sup>th</sup> of each month	

\*Industry Sector and Occupational Framework (AB 20-01 Attachment 1, AB 99)

For the Comprehensive AJCC, it must meet all criteria as specified above and an additional two criteria:

- a. Implements AJCC Certification improvement goals;
- b. Ensures implementation of the Mandated Partner Memorandum of Understanding.

PY 2023/2024 is the third year of the four-year procurement cycle that began in PY 2021/2022. ACWDB staff have and will continue to:

- 1. Provide regular and ongoing programmatic and fiscal technical support and guidance;
- 2. Regularly monitor the performance and operations of service provision and advise on systematic best practices;
- 3. Conduct programmatic and fiscal monitoring reviews.

Contingent upon contract performance attainments and the outcomes of programmatic and fiscal monitoring, providers will be subject to the following conditions:

Providers in the following categories:	Conditions:
Unresolved program and fiscal monitoring findings.	ACWDB staff will utilize submitted corrective action plans to monitor the resolution of deficiencies by June 30, 2024.
Failure to attain 100% of specified contract performance goals or achieve significant progress toward other contract performance goals by March 31, 2024.	25% of PY 2023/2024 funding will be held in reserve until 100% of specified performance goals are met, or until June 30, 2024. If providers fail to meet performance, they will forfeit a prorated amount of funding.

**S&S DISCUSSION:**

Committee members inquired regarding potential reasons behind the increase seen in performance. Staff shared several factors that may have contributed to improved performance, including the new carry-in policy, previous outreach efforts led by Uptown Studios, an increase in partnerships with organizations that can refer clients, as well as additional technical assistance provided to career services provider staff.

A committee member asked about reporting challenges, and staff shared that there was a misalignment in data from the state and the need for clarification on appropriate data entry. Committee members also inquired about the potential for ongoing outreach efforts that seemed to lead to results. Staff shared that there would be a potential for ongoing outreach efforts, dependent on future funding availability. Committee members unanimously approved the recommendation.

For additional information, contact Jennifer Victorica, Program/Financial Specialist- Adult/Dislocated Worker Programs, at [Jennifer.Victorica@acgov.org](mailto:Jennifer.Victorica@acgov.org).

**ATTACHMENT:**

V.D.1. Program Progress Reports

**PROGRAM PROGRESS REPORTS**

## 1. Comprehensive America's Job Center of California (Operated by Rubicon Programs, Inc.)

<b>Criteria</b>	<b>Outcome (% of goal)</b>	
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	Findings: Case File review, Staffing	
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/23 Goal: 100% of annual goal by 03/31/24	<b>Adult</b> 79.3% 108%	<b>Dislocated Worker</b> 67.8% 100%
<b>OJT Enrollment</b> Goal: 80% of annual goal by 12/31/23 Goal: 100% of annual goal by 03/31/24	<b>Overall</b> 33.3% 88.9%	
<b>Training Obligations</b> Goal: 80% of annual goal by 12/31/23 Goal: 100% of annual goal by 03/31/24	<b>Adult</b> 41.9% 71.3%	<b>Dislocated Worker</b> 41.0% 76.1%
<b>Monthly Narrative Reports</b> Goal: On-time submission at 85%	Received 100% on time	
<b>Invoices Submission</b> Goal: On-time submission at 85%	Received 42.8% on time	
<b>AJCC Certification</b> Goal: Implement improvement goals	Meets requirements	
<b>ACWDB MOU</b> Goal: Ensure implementation of the Mandated Partner Memorandum of Understanding	Meets requirements	
The goal for the next six (6) criteria is to show significant progress toward achieving the annual goals by March 31, 2024:		
<b>% of ITA Enrollments in ISOF*</b> December 31, 2023 March 31, 2024	133.3% 133.3%	
<b>% of OJT Enrollments in ISOF*</b> December 31, 2023 March 31, 2024	133.3% 133.3%	
<b>% Entered Employment</b> December 31, 2023 March 31, 2024	<b>Adult</b> 25.6% 48%	<b>Dislocated Worker</b> 35.9% 35.7%
<b>% of Job Placements within ISOF*</b> December 31, 2023 March 31, 2024	<b>Adult</b> 181.8% 131.3%	<b>Dislocated Worker</b> 155.8% 133.3%
<b>% Credential Attainment</b> December 31, 2023 March 31, 2024	<b>Adult</b> 15.2% 72.5%	<b>Dislocated Worker</b> 60.6% 78.8%

<b>Measurable Skill Gains</b>	<b>Adult</b>	<b>Dislocated Worker</b>
December 31, 2023	55.6%	55.6%
March 31, 2024	76.6%	95.2%

\*Industry Sector and Occupational Framework (AB 20-01 Attachment 1, AB 99)

Rubicon Programs, Inc. has not met all required performance goals and is subject to Conditional Funding resulting in 25% of its funding being placed in reserve. If performance is not met by June 30, 2024, Rubicon Programs, Inc. will forfeit a prorated amount of funding from the amount reserved. Rubicon Programs, Inc. is recommended for contract renewal for the program year 2024-2025.

2. Career Services Collaborative (Led by Ohlone Community College District)

<b>Criteria</b>	<b>Outcome (% of goal)</b>	
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	Findings: Cleared	
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/23 Goal: 100% of annual goal by 03/31/24	<b>Adult</b> 92.6% 117%	<b>Dislocated Worker</b> 87.4% 114.1%
<b>OJT Enrollment</b> Goal: 80% of annual goal by 12/31/23 Goal: 100% of annual goal by 03/31/24	<b>Overall</b> 7.7% 7.7%	
<b>Training Obligations</b> Goal: 80% of annual goal by 12/31/23 Goal: 100% of annual goal by 03/31/24	<b>Adult</b> 64.1% 74.5%	<b>Dislocated Worker</b> 78.2% 92.1%
<b>Monthly Narrative Reports</b> Goal: On-time submission at 85%	Received 86% on time	
<b>Invoices Submission</b> Goal: On-time submission at 85%	Received 86% on time	
The goal for the next six (6) criteria is to show significant progress toward achieving the annual goals by March 31, 2024:		
<b>% of ITA Enrollments in ISOF*</b> December 31, 2023 March 31, 2024	133.3% 133.3%	
<b>% of OJT Enrollments in ISOF*</b> December 31, 2023 March 31, 2024	133.3% 133.3%	
<b>% Entered Employment</b> December 31, 2023 March 31, 2024	<b>Adult</b> 52.6% 54.6%	<b>Dislocated Worker</b> 35.9% 35.7%
<b>% of Job Placements within ISOF*</b> December 31, 2023 March 31, 2024	<b>Adult</b> 145.5% 145.5%	<b>Dislocated Worker</b> 142.9% 153.4%

<b>% Credential Attainment</b>	<b>Adult</b>	<b>Dislocated Worker</b>
December 31, 2023	50.5%	60.6%
March 31, 2024	75.8%	78.8%
<b>Measurable Skill Gains</b>	<b>Adult</b>	<b>Dislocated Worker</b>
December 31, 2023	15.2%	28.7%
March 31, 2024	62.2%	76.1%

\*Industry Sector and Occupational Framework (AB 20-01 Attachment 1, AB 99)

The Career Services Collaborative has not met all required performance goals and is subject to Conditional Funding resulting in 25% of its funding being placed in reserve. If performance is not met by June 30, 2024, the Career Services Collaborative will forfeit a prorated amount of funding from the amount reserved. The Career Services Collaborative is recommended for contract renewal for the program year 2024-2025.

**ITEM V.E. - ACTION / PUBLIC HEARING**

**FUNDING RECOMMENDATIONS FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SERVICE PROVIDERS FOR PY 2024/2025**

**EXECUTIVE COMMITTEE RECOMMENDATIONS:**

That the Alameda County Workforce Development Board (ACWDB) approve the following:

1. Accept funding recommendations for contract maximums for WIOA service providers for PY 2024/2025 (See Attachment V.E.1);
2. Allow additional funds from Discretionary / Special Projects to be added during the program year with additional clients to serve and added performance;
3. If the PY 2024/2025 WIOA Formula funding allocations to Alameda County are less than the estimated levels in the percentage allocation process approved by the ACWDB, then a relative share percentage reduction for each of the selected providers will be applied to determine the PY 2024/2025 funding awards;
4. Direct staff to initiate contracts and negotiate approved contract performance goals commencing July 1, 2024, using the final WIOA allocations from the State.

**BACKGROUND:**

On September 10, 2020, the ACWDB approved the release of three (3) Request for Proposals (RFP) processes for WIOA program services: 1) Comprehensive America's Job Center of California (AJCC); 2) Career Services Collaborative (CSC) Lead; and 3) Youth Services. The ACWDB approved selection of WIOA program services providers at its March 11, 2021 meeting, with the exception of youth service providers for the Eden and Tri-Valley service areas.

The ACWDB took action at its May 2021 meeting to issue new RFP processes for In-School Youth services in the Tri-Valley service area and Out-of-School services in the Eden area, and two new contracts were awarded as a result. This recommendation addresses PY 2023/2024 funding levels for all awarded providers.

PY 2024/2025 WIOA Formula allocations are not yet available from the State of California. For funding recommendations, staff is utilizing the PY 2023/2024 WIOA Formula allocations, and the recommended allocation methodology for PY 2024/2025 (see Item V.B).

Funding recommendations for each WIOA service provider are based on current estimates of available funding for PY 2024/2025. Once the final WIOA Formula funding allocations for PY 2024/2025 are known, staff will apply the ACWDB approved allocation methodology and contract renewal criteria in order to make the final calculations necessary to proceed with initiating contracts with service providers for PY 2024/2025.



**EXECUTIVE COMMITTEE DISCUSSION:**

The Executive Committee met and discussed this item on April 24, 2024. Discussion focused on potential impacts of funding reductions on service providers. The item passed unanimously.

For further information, please contact: Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at: [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

**ATTACHMENT:**

V.E.1. WIOA Funding Recommendations for PY 2024/2025

**WIOA FUNDING RECOMMENDATIONS FOR PY 2024/2025  
DETAIL BY CONTRACT SERVICE PROVIDER**

	<b>PROGRAM</b>	<b>AREA / SUB-REGION</b>	<b>% of ALLOCATION</b>	<b>FUNDING RECOMMENDATION</b>
<b>PROVIDER</b>				
<b>IN-SCHOOL YOUTH PROVIDERS (1)</b>			<b>25%</b>	<b>\$298,378</b>
<b>EDEN REGIONAL OCCUPATIONAL PROGRAM</b>	Youth Innovation Program (In-School)	EDEN	58%	<b>\$173,059</b>
<b>TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM</b>	Youth Innovation Program (In-School)	TRI-VALLEY	42%	<b>\$125,319</b>
<b>OUT-OF-SCHOOL YOUTH PROVIDERS</b>			<b>75%</b>	<b>\$895,135</b>
<b>BERKELEY YOUTH ALTERNATIVES</b>	Young Adult Future Force Career Program (Out-of-School)	NORTH CITIES	34%	<b>\$304,346</b>
<b>OHLONE COMMUNITY COLLEGE DISTRICT</b>	Young Adult Future Force Career Program (Out-of-School)	TRI-CITIES	23%	<b>\$205,881</b>
<b>LA FAMILIA / EAST BAY COMMUNITY SVCS</b>	Young Adult Future Force Career Program (Out-of-School)	EDEN	43%	<b>\$384,908</b>
<b>Sub-total Youth Providers</b>				<b>\$1,193,513</b>
<b>RUBICON PROGRAMS</b>	Comprehensive AJCC	EDEN	39%	<b>\$716,748</b>
<b>OHLONE COMMUNITY COLLEGE DISTRICT</b>	Career Services Collaborative	NORTH CITIES/TRI-CITIES/TRI-VALLEY	61%	<b>\$1,121,068</b>
<b>Sub-total AJCC/Career Service Providers</b>				<b>\$1,837,816</b>
<b>Total WIOA Funding Recommendations (2)</b>				<b>\$3,031,329</b>

(1) In-school youth funding planned at 25% of total youth provider funding, based on ACWDB approval in May 2021.

(2) Funding recommendations based on the approved WIOA Formula Funding Allocation Methodology, and represent contract maximums. Actual contract awards for PY 2024/2025 may change based on final WIOA Formula Allocations and other restrictions for contract renewals.

**ITEM V.F. – ACTION / PUBLIC HEARING**

**APPROVAL OF ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD  
PRELIMINARY ANNUAL BUDGET – PY 2024/2025**

**EXECUTIVE COMMITTEE RECOMMENDATION:**

That the Alameda County Workforce Development Board (ACWDB) approve the Preliminary Annual Budget, as presented in Attachment V.F.1-2, for Program Year (PY) 2024/2025 for Workforce Innovation and Opportunity Act (WIOA) activities and services funded by the WIOA Formula Allocations and Discretionary Grants.

**BACKGROUND:**

Each year the ACWDB approves an annual budget for the activities and services implemented in the Local Workforce Development Area (Local Area). At a minimum, the annual budget includes WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula funding allocated to the Local Area. Where applicable, the annual budget shall include other revenues under the direction of ACWDB. The budget addresses grant-source revenues and the projected ACWDB department and WIOA program expenditures for the full program year of July 1, 2024 through June 30, 2025, as presented in the attachments to this item.

It is stated in the ACWDB Bylaws that the Executive Committee will review the annual budget and present recommendations to the full Board.

**BUDGET CONSIDERATIONS:**

**Revenue for PY 2024/2025**

WIOA Formula Grants – State Allocations

For PY 2024/2025 WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula allocations are not yet available from the State of California. For planning purposes, staff is utilizing the PY 2023/2024 WIOA Formula funding allocation for all WIOA programs (Adult, Dislocated Worker, Rapid Response, and Youth programs). This is based on budget information and staff analysis of the PY 2024/2025 Department of Labor appropriations. Once actual allocations are known, staff will make the necessary, final calculations in order to proceed with implementing program services for PY 2024/2025. Final PY 2024/2025 WIOA Formula funding allocations are expected from California Employment Development Department (EDD) by May 31, 2024.

**Training Set-Aside**

For PY 2024/2025, California WIOA requires that each Local Board spend an amount that is at least 30% of the total WIOA Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the

WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be from other funds, including WIOA Discretionary funds and non-WIOA funds spent on training of participants. The 20% is a minimum requirement and is therefore taken off the top of each allocation for Adults and Dislocated Workers.

### **Discretionary Grants**

ACWDB staff have been proactive in applying for and winning several discretionary grant awards over the past several years. Funds from discretionary grants can be used to support current programs, but typically allow for an expanded range of services and strategies for a variety of target groups. Discretionary funds supplement the WIOA Formula allocation and enhance services as well as offset administrative costs for special projects.

The Vision Alameda County Disrupting Disparities project ended in PY 2023/2024. The American Rescue Plan initiatives with the Alameda County Community Development Agency, the Prison-to-Employment 2.0 project and the High Road Training Partnership Marine Trades Project will continue funding and services into PY 2024/2025.

ACWDB was recently awarded a new Student Training and Employment Program funding grant for \$434,378.45 to provide employment, training and work readiness services to students who meet Department of Rehabilitation eligibility. The overall result is a net increase of \$1,709,378 in overall discretionary grant funding from PY 2023/2024 to PY 2024/2025, depending on actual carry-over funding as of 6/30/24. Additional grant applications are in process, and the annual budget will be updated as appropriate based on funding awards.

Once final PY 2024/2025 WIOA Formula allocations are received from the State, staff will assess the impact on the overall PY 2024/2025 budget and make final calculations in order to proceed with contracts.

Any necessary budget adjustments and associated actions resulting from final PY 2024/2025 WIOA Formula allocations and final discretionary grant carry-over funding will be brought back to the Executive Committee and ACWDB for approval in the late summer and early fall. For further information, please contact Jennifer Mitchell, Program-Financial Specialist, at (510) 259-3829 / email at: [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

### **EXECUTIVE COMMITTEE RECOMMENDATIONS:**

The Executive Committee met and discussed this item on April 24, 2024. The item passed unanimously.

### **ATTACHMENTS:**

V.F.1. - WIOA Formula and Discretionary Grant Revenues – July 1, 2024 through June 30, 2025

V.F.2. - Planned Expenditures of ACWDB Revenues – July 1, 2024 through June 30, 2025

## ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

## PRELIMINARY ANNUAL BUDGET - PY 2024/2025

**WIOA FORMULA and DISCRETIONARY REVENUES**

GRANT / FUNDING SOURCE		AVAILABLE REVENUE	
		Approved PY 2023/2024	Preliminary PY 2024/2025
WIOA Formula Funds		September 2023	April 2024
1.	WIOA ADULT PROGRAMS	\$1,618,456	\$1,618,456
2.	WIOA DISLOCATED WORKERS	\$2,210,327	\$2,210,327
3.	WIOA YOUTH PROGRAMS	\$1,687,176	\$1,687,176
4.	WIOA RAPID RESPONSE	\$329,630	\$329,630
5.	WIOA RAPID RESPONSE / Layoff Aversion	\$59,122	\$59,122
6.	<b>TOTAL WIOA FORMULA ALLOCATIONS (1)</b>	<b>\$5,904,711</b>	<b>\$5,904,711</b>
<b>Discretionary Funds</b>			
7.	Vision Alameda County (2)	\$47,000	
8.	Community Development Agency ARPA Workforce Project (3)	\$750,000	\$250,000
9.	Prison-to-Employment 2.0 Regional Implementation Grant (4)	\$250,000	\$300,000
10.	H RTP Marine Trades & Water Transportation Careers Project (5)	\$328,000	\$2,100,000
11.	STEP Forward Grant Project (6)		\$434,378
12.	<b>TOTAL DISCRETIONARY FUNDING</b>	<b>\$1,375,000</b>	<b>\$3,084,378</b>
13.	<b>TOTAL AVAILABILITY for PROGRAM YEAR</b>	<b>\$7,279,711</b>	<b>\$8,989,089</b>

**NOTES:**

- (1) Funding levels are planning estimates only, using PY 2022/2023 WIOA Formula funding allocations for Adult, Dislocated Worker, Rapid Response, Rapid Response Layoff Aversion and Youth.
- (2) ACWDB awarded \$80,000 for Vision Alameda County Disrupting Disparities project for 10/18/21 through 10/17/23 to provide pre-employment training and subsidized work experience to eligible youth.
- (3) ACWDB new Memorandum of Understanding with Alameda County Community Development Agency includes \$1,000,000 in workforce development funding for Ashland/Cherryland unincorporated areas for 8/1/22 through 12/31/24.
- (4) ACWDB awarded \$639,758 for Prison-to-Employment 2.0 Regional Implementation Grant for 4/1/23 through 12/31/25. ACWDB will serve as fiscal agent this regional project, with \$312,021 allocated for services in Alameda County and the remaining \$327,737 allocated for services provided by East Bay RPU workforce partners.
- (5) ACWDB awarded \$3,933,848.30 for High Road Training Partnerships (H RTP) Marine Trades & Water Transportation Careers Project for 4/1/24 through 3/31/26. ACWDB will serve as fiscal agent for this regional project.
- (6) ACWDB awarded \$434,378.45 for Student Training and Employment Program (STEP) Forward Grant Project for 5/1/24 through 12/31/26 to provide employment, training and work readiness services to Department of Rehabilitation program eligible students.

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

PRELIMINARY ANNUAL BUDGET - PY 2024/2025

**PLANNED EXPENDITURES -- PY 2024/2025**

**WIOA FORMULA ALLOCATIONS & DISCRETIONARY GRANTS**

For Period of: July 1, 2024 thru June 30, 2025	WIOA Formula Funds (1)	Discretionary Funds	Approved PY 2023/2024 BUDGET - SEPT 2023	Preliminary PY 2024/2025 BUDGET - APR 2024
<b>Planned Expenditures:</b>				
A. WIB Dept - Planning/Fiscal/Board Support	\$852,975	\$73,150	\$ 933,201	\$ 926,125
B. MIS Reporting - Tracking/Eligibility	\$455,505	\$52,100	\$ 501,322	\$ 507,605
C. Business Services	\$568,166	\$47,900	\$ 628,558	\$ 616,066
D. Systems Support	\$230,980	\$37,350	\$ 279,290	\$ 268,330
E. ITAs-OJTs / Employer / Customized Training Projects (2)	\$765,757 (20%)	\$382,878 (10%)	\$ 1,148,635 (30%)	\$ 1,148,635 (30%)
F. WIOA Comprehensive AJCC & Career Services (3)	\$1,837,816		\$ 1,837,816	\$ 1,837,816
H. WIOA Youth Services & Strategies (3)	\$1,193,513		\$ 1,193,513	\$ 1,193,513
I. Discretionary Project Service Providers (4)		\$2,491,000	\$ 757,376	\$ 2,491,000
<b>J. Total Planned Expenditures</b>	<b>\$5,904,711</b>	<b>\$3,084,378</b>	<b>\$7,279,711</b>	<b>\$ 8,989,089</b>
Total Revenue - Attachment A	\$5,904,711	\$3,084,378		\$8,989,089
Total under / (over) allocation	0	0		0

**NOTES:**

- (1) Funding levels are planning estimates only, using PY 2023/2024 WIOA Formula funding allocations for Adult, Dislocated Worker, Rapid Response, Rapid Response Layoff Aversion and Youth.
- (2) A minimum of 20% (planning estimate - \$765,757) of WIOA Adult + Dislocated Worker Formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$382,878) may be training dollars from other sources.
- (3) Includes recommended WIOA funding for contracts with current service providers for PY 2024/2025.
- (4) Includes discretionary project funding to existing WIOA Career Service Providers, WIOA Youth Providers and awards to newly procured providers.

## **ITEM VI.A. – REPORTS**

### **LOCAL AREA PERFORMANCE REPORTS**

#### **YOUTH, ADULTS, AND DISLOCATED WORKERS**

#### **PY 2023/2024; QUARTER 3; 7/1/2023 THROUGH 3/31/2024**

#### **BACKGROUND:**

The Alameda County Workforce Development Board (ACWDB) negotiates Local Area Performance (LAP) biennially with the State of California. LAP goals for program years (PY) 2022/2023 and 2023/2024 were negotiated on September 19, 2022. Negotiations for program years 2024/2025 and 2025/2026 are expected in September 2024.

The LAP measures, and actual attainments are not evaluated in real time. There is a minimum six-month look back at participants who completed Workforce Innovation and Opportunity Act (WIOA) programs during previous quarters.

#### **ANALYSIS OF REPORTS:**

WIOA performance outcomes reflect that ACWDB service providers achieved over 100% of their goals in the following categories:

- Placement Rate @ 4<sup>th</sup> Quarter Post Exit
  - Youth = 104.4% of Goal
- Median Earnings @ 2<sup>nd</sup> Quarter Post Exit
  - Youth = 119.6% of Goal
  - Adults = 135.7% of Goal
- Credential Rate
  - Youth = 105.3% of Goal
  - Adults = 127.6% of Goal

Although short of the negotiated performance goals, ACWDB service providers have achieved high levels of performance in the following measures:

- Placement Rate @ 2<sup>nd</sup> Quarter Post Exit
  - Youth = 95.7% of Goal
  - Adults = 94.3% of Goal
  - Dislocated Workers = 99.9% of Goal
- Placement Rate @ 4<sup>th</sup> Quarter Post Exit
  - Dislocated Workers = 94.1% of Goal
- Median Earnings @ 2<sup>nd</sup> Quarter Post Exit
  - Dislocated Workers = 93.8% of Goal

- Credential Attainment Rate by 4<sup>th</sup> Quarter Post Exit
  - Dislocated Workers = 92.2% of Goal

Measurable Skill Gains, which track an individual's progress toward credential attainment, continue to be a challenge across ACWDB's workforce system. Staff have developed tools to aid in understanding and accurate tracking of achievements under this measure. Staff have also provided additional training and are encouraging that program staff engage with board staff when assistance is needed.

Please review the performance attainments on the attached report for a full representation of ACWDB's LAP outcomes for PY 2023/2024 third quarter.

Please contact Michele G. Garcia, MIS Administrator if you have any questions regarding this report. You can reach Michele at (510) 259-3802 or through email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

**ATTACHMENT:**

VIA.1. – REPORT Local Area Performance PY 23-24 Q3 (2 pages)



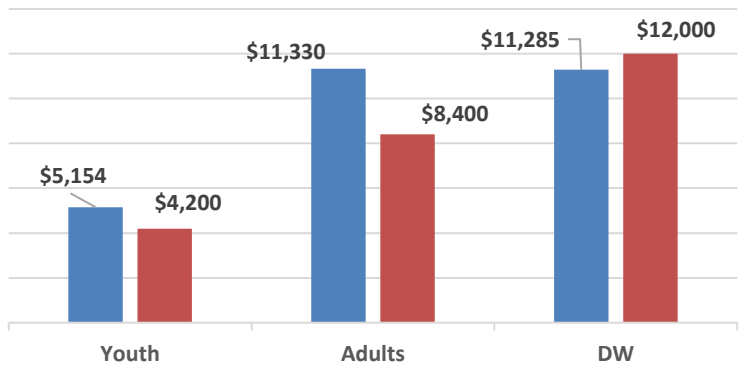
**LOCAL AREA PERFORMANCE REPORT**  
**WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) TITLE I PROGRAMS**  
**YOUTH, WIOA ADULTS, AND DISLOCATED WORKERS**  
**PY 2023/2024; QUARTER 3 (7/1/2023 THROUGH 3/31/2024)**

Funding Stream/Population:	In-School & Out-of-School Youth			WIOA Adults			Dislocated Workers		
Population Description:	Ages 16 through 24 with Barriers to Employment			Ages 18 and over; predominantly individuals with barriers to employment			Laid-off or terminated workers, eligible for UI, and unlikely to return to their prior occupation		
CORE INDICATORS OF PERFORMANCE	Total Current Period	PY 23/24 Goals	% of Goal	Total Current Period	PY 23/24 Goals	% of Goal	Total Current Period	PY 23/24 Goals	% of Goal
<b>Placement Rate 2nd Quarter Post Exit</b> ① <small>Exited between 1/1/2023 and 3/31/2023</small>	64.8%	67.7%	<b>95.7%</b>	61.3%	65.0%	<b>94.3%</b>	69.9%	70.0%	<b>99.9%</b>
<b>Placement Rate @ 4th Quarter Post Exit</b> ① <small>Exited between 7/1/2022 and 9/30/2022</small>	65.8%	63.0%	<b>104.4%</b>	55.4%	64.0%	<b>86.6%</b>	64.9%	69.0%	<b>94.1%</b>
<b>Median Earnings @ 2nd Quarter Post Exit</b> <small>Exited between 1/1/2023 and 3/31/2023</small>	\$5,022	\$4,200	<b>119.6%</b>	\$11,398	\$8,400	<b>135.7%</b>	\$11,256	\$12,000	<b>93.8%</b>
<b>Credential Rate</b> <small>Exited between 7/1/2022 and 9/30/2022</small>	63.6%	60.4%	<b>105.3%</b>	83.6%	65.5%	<b>127.6%</b>	59.9%	65.0%	<b>92.2%</b>
<b>Measurable Skill Gains</b> ② <small>Exited between 1/1/2024 and 3/31/2024</small>	18.0%	57.8%	<b>31.1%</b>	12.5%	45.0%	<b>27.8%</b>	12.9%	45.0%	<b>28.7%</b>

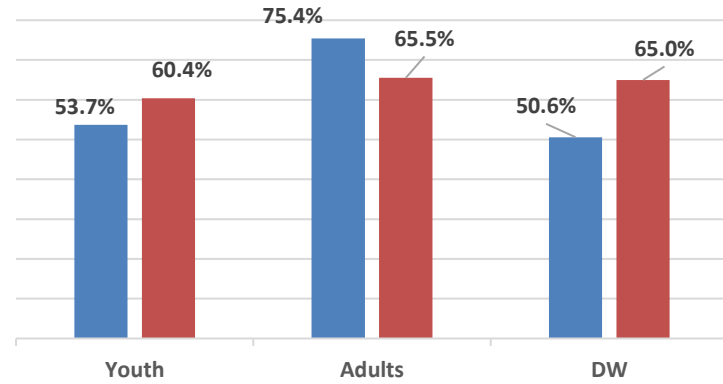
① Placement in Employment for Adults & Dislocated Workers; and Placement in Employment, Education, Advanced Training or the Military for Youth.

② Measurable Skill Gains track an individuals progress toward credential attainment.

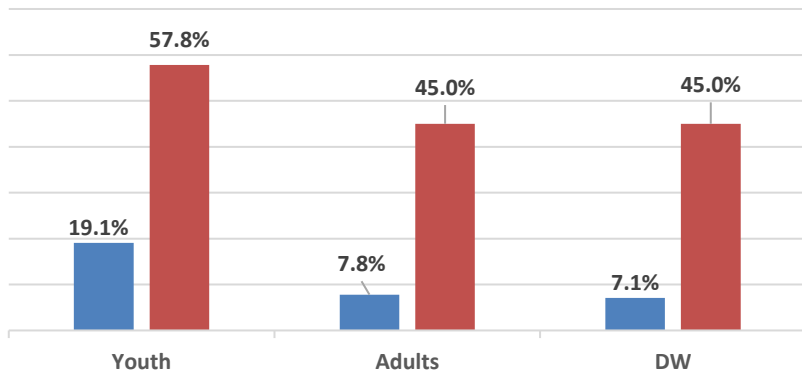
Median Earnings @ 2nd Qtr Post Exit



Credential Rate by 4th Qtr Post Exit



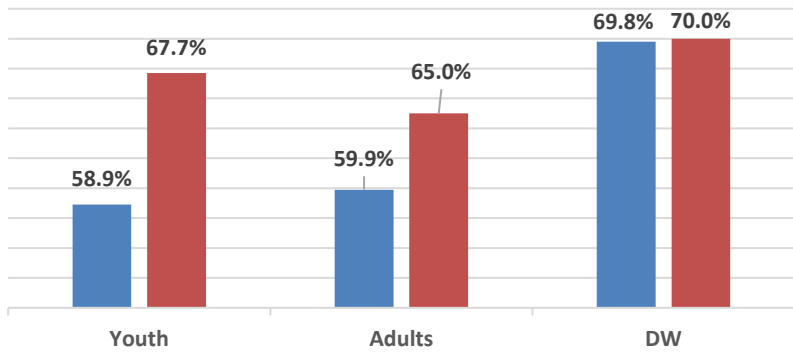
Measurable Skill Gains



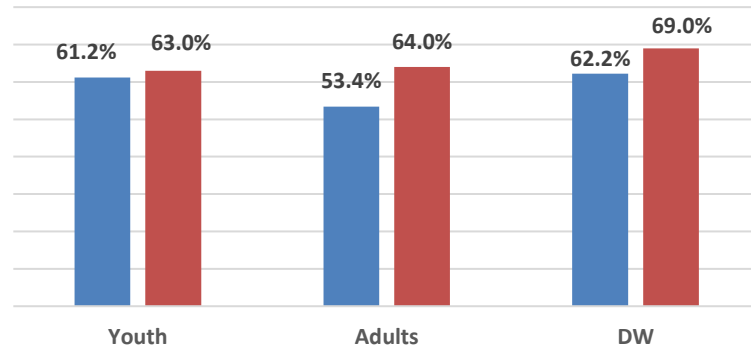
Is Anyone Better Off?

■ Actual ■ Goal

Placement Rate @ 2nd Qtr Post Exit



Placement Rate @ 4th Qtr Post Exit



## **ITEM VI.B.1. – REPORTS**

### **CALJOBS<sup>SM</sup> REGISTRATION RATE REPORT** **WITHIN THE LOCAL WORKFORCE DEVELOPMENT AREA**

#### **BACKGROUND:**

The Alameda County Workforce Development Board’s (ACWDB) Career Service Providers serve a significant number of job seekers through self-directed activities. These job seekers, who are not yet enrolled in Workforce Innovation and Opportunity Act (WIOA) programs, are commonly referred to as “Universal Customers”. Job seekers self-register into the state’s career networking system (CalJOBS<sup>SM</sup>) and then may take advantage of services including workshops, computer labs, and other universal services offered through ACWDB’s system.

ACWDB recognizes that universal services utilize staff time and resources and should be tracked as a statement to the traffic sustained through ACWDB’s workforce system. California’s CalJOBS<sup>SM</sup> system offers local boards the ability to report on the number of job seekers who reside within their areas and who utilize the CalJOBS<sup>SM</sup> system to meet their job search and vocational training needs.

The report cites data from the California Employment Development Department’s (EDD) Labor Market Information (LMI) website and the CalJOBS<sup>SM</sup> system – and compares them to determine the rate at which local job seekers are seeking career, training, and job search services through the local workforce system.

#### **ANALYSIS OF REPORT:**

This report is reflective of only individuals who are newly registered in the CalJOBS<sup>SM</sup> system during the one-year period ending on 3/31/2024. Individuals who had been registered in CalJOBS<sup>SM</sup> prior to this period would not be reflected on this report – even though they may continue to engage with WIOA services or the CalJOBS<sup>SM</sup> system.

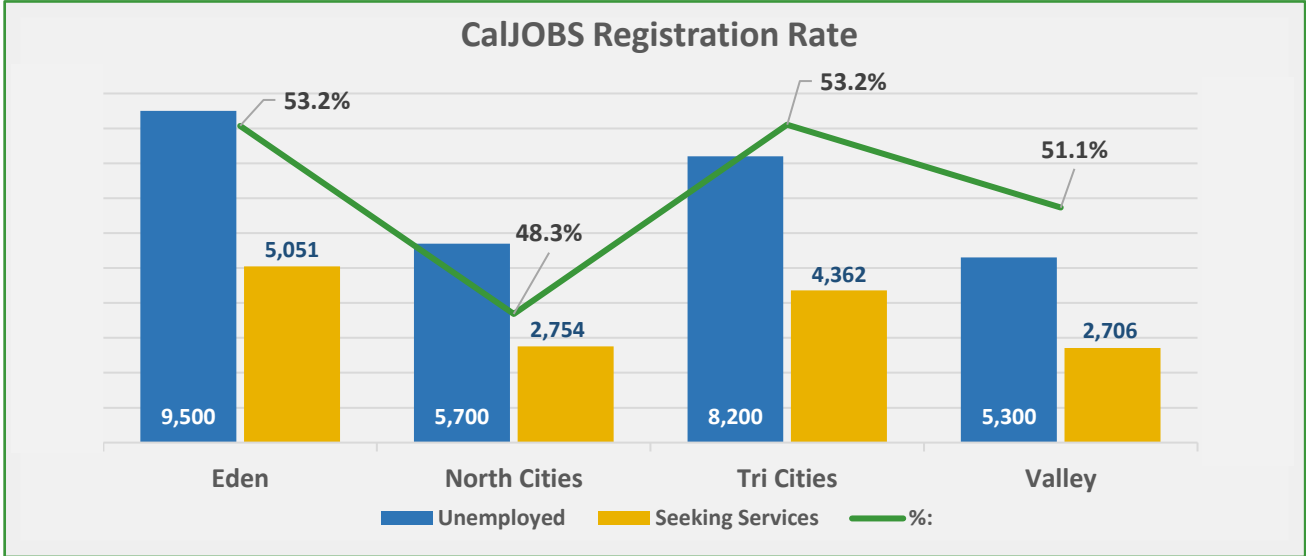
Based on the monthly labor force data published by EDD’s Labor Market Division, the CalJOBS<sup>SM</sup> registration rate in Alameda County is approximately 52%. The number of unemployed compared with the number registered in CalJOBS<sup>SM</sup> suggests that of the unemployed individuals in Alameda County, over 51% are seeking career and vocational training services through publicly funded programs or California’s CalJOBS<sup>SM</sup> system.

For additional information, please contact Michele G. Garcia, Workforce Board System Administrator by phone at (510) 259-3802 or through email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

#### **ATTACHMENT:**

VI.B.1.a. – REPORT CalJOBS Registration Rate PY 23-24 Q3

**CALJOBS<sup>SM</sup> REGISTRATION RATE**  
**WITHIN THE LOCAL WORKFORCE DEVELOPMENT AREA**



Labor Force Data	Planning Areas within ACWDB's Local Area				
	Eden	North Cities	Tri Cities	Valley	TOTAL
TOTAL LABOR FORCE by Planning Area <sup>1</sup>	191,500	125,700	178,600	121,600	617,400
Unemployment Number	9,500	5,700	8,200	5,300	28,700
Unemployment Rate	4.96%	4.53%	4.59%	4.36%	4.61%
TOTAL INDIVIDUALS SEEKING SERVICES <sup>2</sup>	5,051	2,754	4,362	2,706	14,873
<b>% of Total Unemployed Labor Force Served<sup>3</sup></b>	53.2%	48.3%	53.2%	51.1%	51.8%

<sup>1</sup> Labor Force Data by Planning Area is based on California's Labor Force Data for Cities - March 2023 Benchmark; Published 3/22/2024 by the California Employment Development Department (EDD).  
 Total Labor Force by Planning Area = number of individuals employed and not employed, but actively seeking work. Individuals not actively seeking employment for 4 consecutive weeks are not considered in the labor force.  
 Unemployment Number = number of individuals in the labor force that are unemployed and seeking employment.  
 Unemployment Rate = the Unemployment Number divided by the Total Labor Force number.  
 Statistics for the City of Oakland are excluded from this data - but are included in comment <sup>2</sup>"NOTE".

<sup>2</sup> Customers who were newly registered in CalJOBS during the one year period ending 3/31/2024.  
 CalJOBS registered individuals are then categorized by their cities of residence.  
 NOTE: There were an additional 6,766 job seekers who utilized services in ACWDB's Local Area during this period, but who reside outside ACWDB's service delivery area, and are NOT accounted for in this report. Of those 6,766 6,734 were residents of the City of Oakland.

<sup>3</sup> % of Total Unemployed Labor Served = Total Individuals Seeking Services divided by Unemployment Number.  
 CalJOBS Report used: Detailed Reports/Individual Reports/Registered Individuals/by Local Area/PY to date  
 Labor Market Data Source: EDD Labor Force and Unemployment Rate for Cities and Census Designated Places  
<http://www.labormarketinfo.edd.ca.gov/data/labor-force-and-unemployment-for-cities-and-census-areas.html>

## **ITEM VI.B.2. – REPORTS**

### **CONTRACT PERFORMANCE INDICATORS REPORTS (CPIR)**

#### **ADULTS AND DISLOCATED WORKERS**

#### **PY 2023/2024; QUARTER 3 (7/1/2023 THROUGH 3/31/2024)**

#### **BACKGROUND:**

Alameda County Workforce Development Board's (ACWDB) Contract Performance Indicators Reports provide a method for staff, service providers, the community, and the board to stay informed about progress made toward attainment of contract performance goals. Contract performance goals are written into each of ACWDB's service provider contracts.

ACWDB has contracted with two organizations to provide career and training services to Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker participants. Rubicon Programs, Inc. operates the America's Job Center of California (AJCC) in the Eden Area, and Ohlone Community College leads the Career Services Collaborative (CSC) offering services to the North Cities, Tri-Cities, and Tri-Valley sub-regions of ACWDB's local service delivery area.

#### **ANALYSIS OF REPORTS:**

Both Adult and Dislocated Worker Service providers have either met or exceeded their enrollment goals for this program year. This is notable given the challenges that had been experienced with recruitment since 2020.

Service providers appear to be on track to meet training fund obligation goals for both the Adult and Dislocated Worker funding streams by June 30, 2024.

While the AJCC appears on target to meet their On-the-Job Training (OJT) enrollment goals, the CSC remains at only 7% of goal for the program year. Business Services Unit (BSU) staff, in collaboration with the Adult and Dislocated Worker Program Coordinator, and members of the Workforce Services Support Team (WSST) have facilitated monthly meetings to respond to questions and support attempts to offer this valuable service to employers and job seekers.

Please review the attached report for a full representation of contract performance attainments for the third quarter of PY 2023/2024.

For additional information, you may contact Michele G. Garcia, MIS Administrator by phone at (510) 259-3802 or through email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

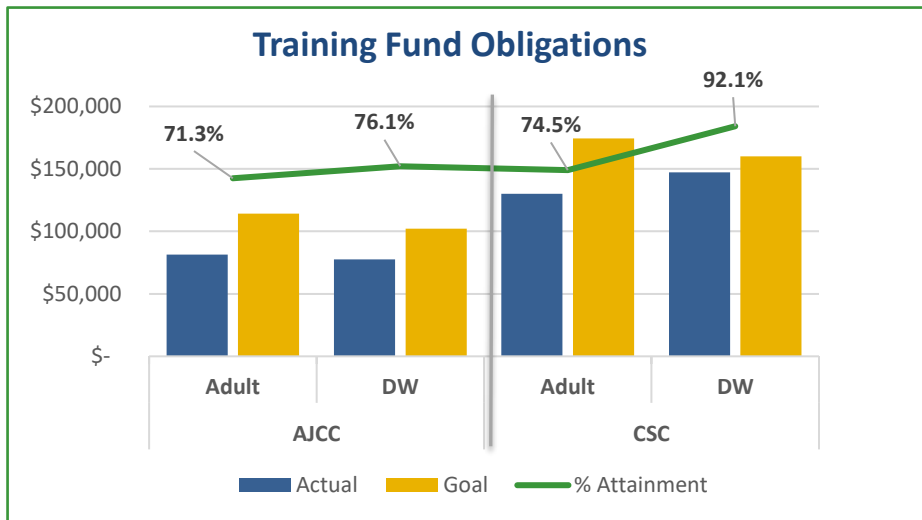
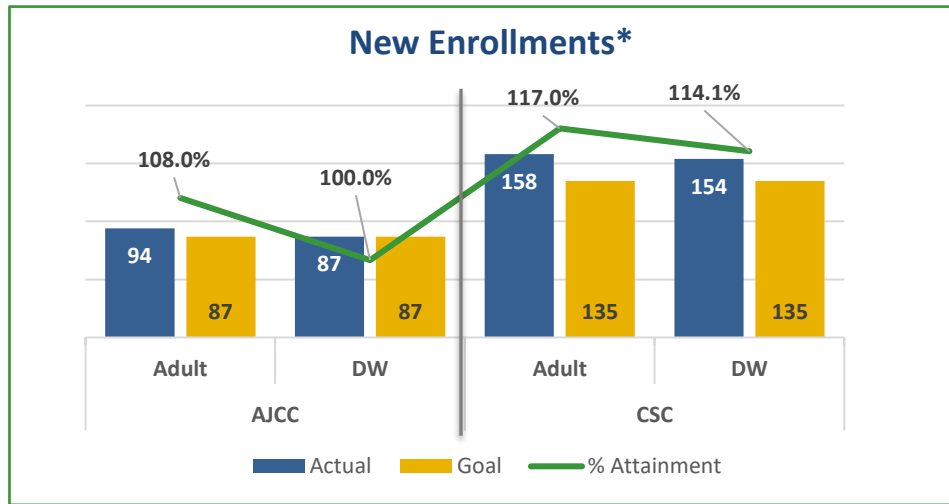
#### **ATTACHMENT:**

VI.B.2.a. – REPORT Ad DW CPIR PY 23-24 Q3



**CONTRACT PERFORMANCE INDICATORS REPORT**  
**WIOA ADULT & DISLOCATED WORKER PROGRAMS**  
**PY 2023/2024; QUARTER 3 (7/1/2023 THROUGH 3/31/2024)**

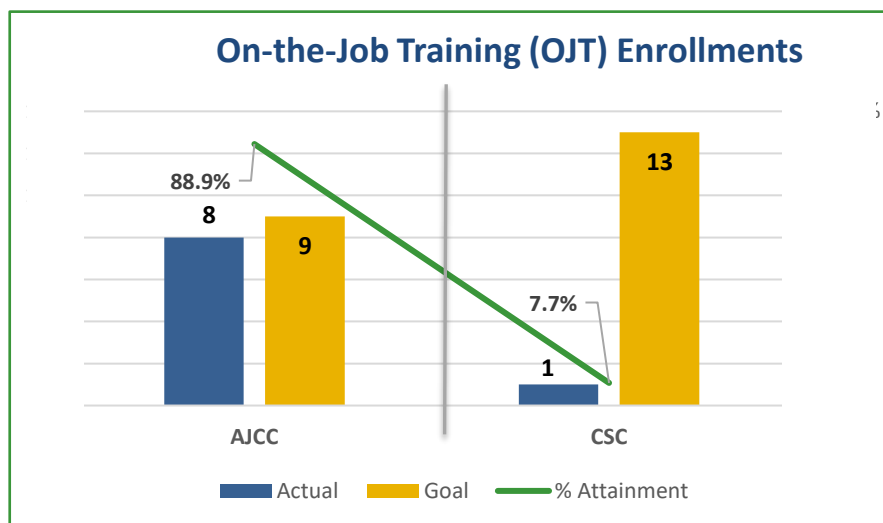
How Much  
Did We Do?



**\*NOTE: Contractors were allowed to carry-in 25% of their PY 23/24 enrollment goal.**

As a result, each provider received credit for carried-in participants from PY 22/23 as follows:

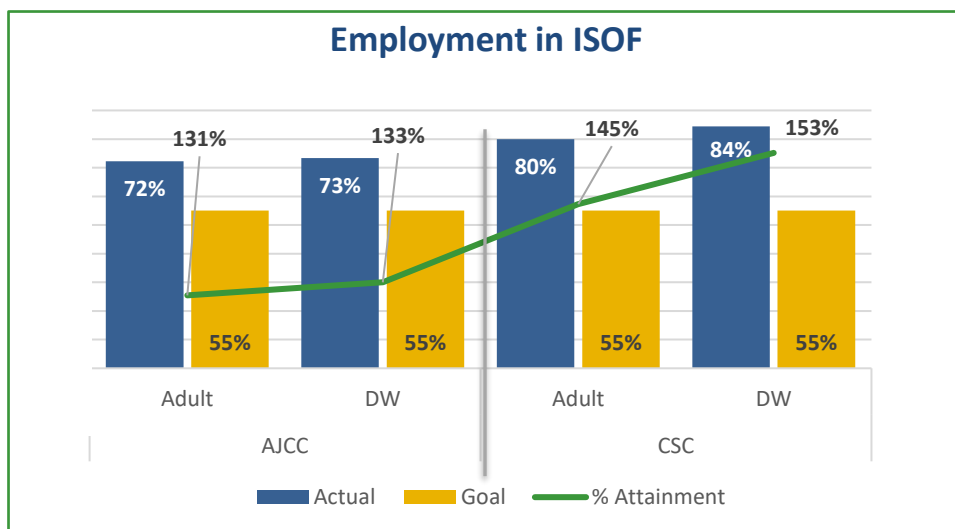
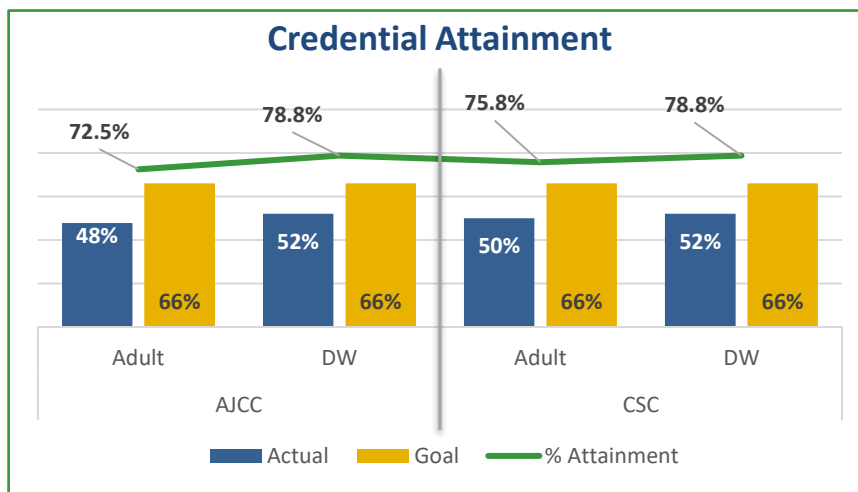
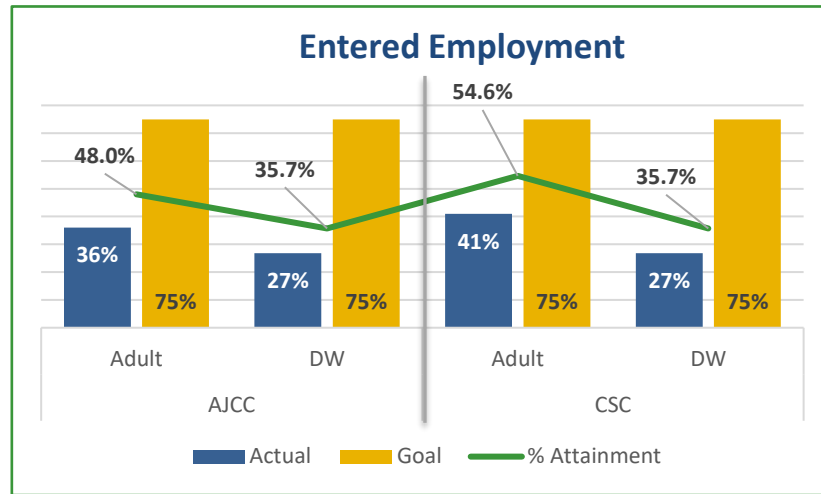
Carry-Ins	Adult	DW
AJCC	22	22
CSC	34	34



AJCC - America's Job Center of California

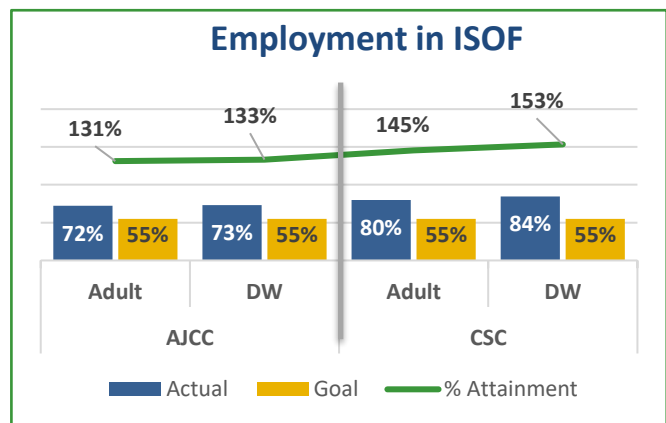
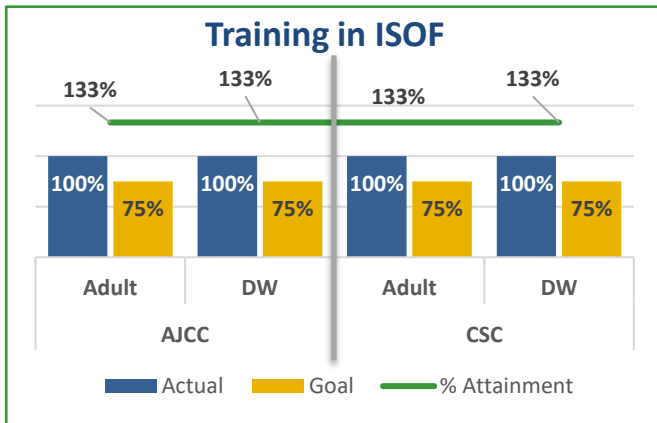
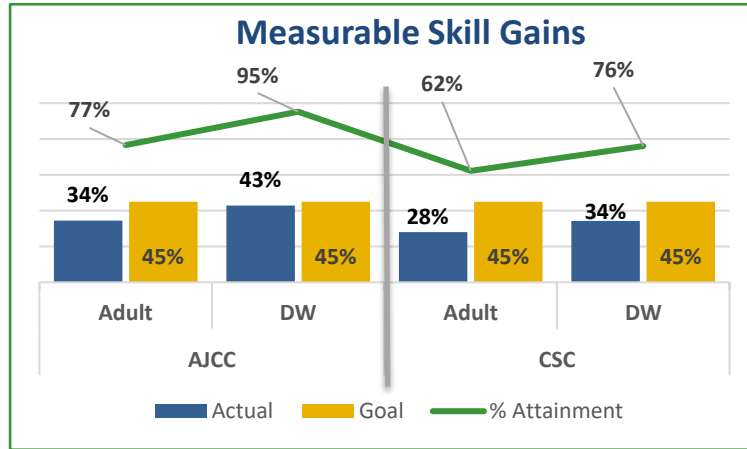
CSC - Career Services Collaborative

# Is Anyone Better Off?



\*ISOF = ACWDB's Industry Sector and Occupational Framework - Identifying industry sectors and occupations that are projected to grow, offer livable wages, or are considered quality jobs with high road employers.

## How Well Did We Do?



**AGGREGATE OF ALL CAREER SERVICE PROVIDERS (WIOA Title I Adult & Dislocated Worker)**  
PY 2023/2024; 3rd QUARTER - JULY 01, 2023 THROUGH MARCH 31, 2024

PERFORMANCE MEASURES	FUND SOURCE:			DISLOCATED WORKER		
	ACTUAL	GOAL <sup>①</sup>	% of GOAL	ACTUAL	GOAL <sup>①</sup>	% of GOAL
<b>HOW MUCH DID WE DO?</b>						
# OF CARRY-IN ENROLLMENTS	56	56	100.0%	56	56	100.0%
# OF NEW ENROLLMENTS	196	166	118.1%	185	166	111.4%
<b>TOTAL ENROLLMENTS</b>	252	222	113.5%	241	222	108.6%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$211,428	\$288,691	73.2%	\$225,002	\$262,065	85.9%
# OJT ENROLLMENTS (Ad & DW) <sup>②</sup>	9	22	40.9%			
<b>HOW WELL DID WE DO?</b>						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	100.0%	75.0%	133.3%
% OF OJT ENROLLMENTS IN ISOF* <sup>②</sup>	100.0%	75.0%	133.3%			
% RECORDED MEASURABLE SKILL GAINS (of those enrolled in trng)	31.2%	42.0%	74.4%	38.6%	42.0%	91.8%
<b>IS ANYONE BETTER OFF?</b>						
# ENTERED EMPLOYMENT (of closed cases)	38.5%	75.0%	51.3%	26.8%	75.0%	35.7%
# OF JOB PLACEMENTS WITHIN ISOF*	76.1%	55.0%	138.4%	78.9%	55.0%	143.4%
% THAT ATTAINED CREDENTIAL (of participants in training)	48.9%	65.0%	75.3%	52.0%	65.0%	80.0%



## **ITEM VI.C. – REPORTS**

### **YOUTH CONTRACT PERFORMANCE INDICATORS REPORTS** **PY 2023/2024; QUARTER 2 (JULY 1, 2023 THROUGH DECEMBER 31, 2023)**

#### **BACKGROUND:**

In alignment with the Workforce Innovation and Opportunity Act (WIOA) legislation, Local Area Performance Measures for all WIOA Formula populations (Adults and Dislocated Workers and Youth) include:

1. Employment Rate at 2<sup>nd</sup> Quarter After Exit (Employment or Placement for Youth)
2. Employment Rate at 4<sup>th</sup> Quarter After Exit (Employment or Placement for Youth)
3. Median Earnings at 2<sup>nd</sup> Quarter After Exit
4. Credential Attainment within four Quarters After Exit
5. Measurable Skill Gains

Note: “Placement” for Youth performance (specifically as referenced in items 1 and 2 above), is defined as placement in employment, advanced training, post-secondary education, or the military.

Toward our Local Area Performance goals, Alameda County Workforce Development Board’s (ACWDB) contracted service providers for youth and young adults have goals written into their contracts for the following performance measures:

1. Number of new enrollments
2. Number of participants enrolled into:
  - a. Work-Based Learning activities
  - b. Core skills/Leadership activities
  - c. Training activities that lead to credential attainment
3. Credential attainments
4. Youth placements reported at case closure
5. Measurable Skill Gains

#### **ANALYSIS OF REPORTS:**

##### **In-School Youth (ISY) Innovation Programs:**

Both ISY service providers have nearly reached their enrollment goals for this program year. Eden Area ROP has achieved 97.5% of their goal; and Tri-Valley ROP has met their enrollment goal. Training enrollments remain low for both providers, but this is standard as they usually hold off with training enrollments until after their participants complete training and provide proof of credential attainment. Additionally, once WIOA participants are exited from services, toward the end of the academic school year, their Measurable Skill Gains and Credential Attainment numbers will increase.

Out-of-School Youth (OSY) Future Force Programs:

Performance numbers have been modified for the North Cities OSY provider due to a delay in the contracting process. Berkeley Youth Alternatives (BYA) will have a six-month contract this program year which officially began on January 1, 2024. As a result of the shorter-term contract, enrollment goals were decreased as were the number of carry-in enrollments that were allowed to count toward PY 2023/2024 enrollment goals.

The other two OSY providers, La Familia and Ohlone College have reached their enrollment goals for this program year.

Please review the attached report for contract performance attainments in other areas.

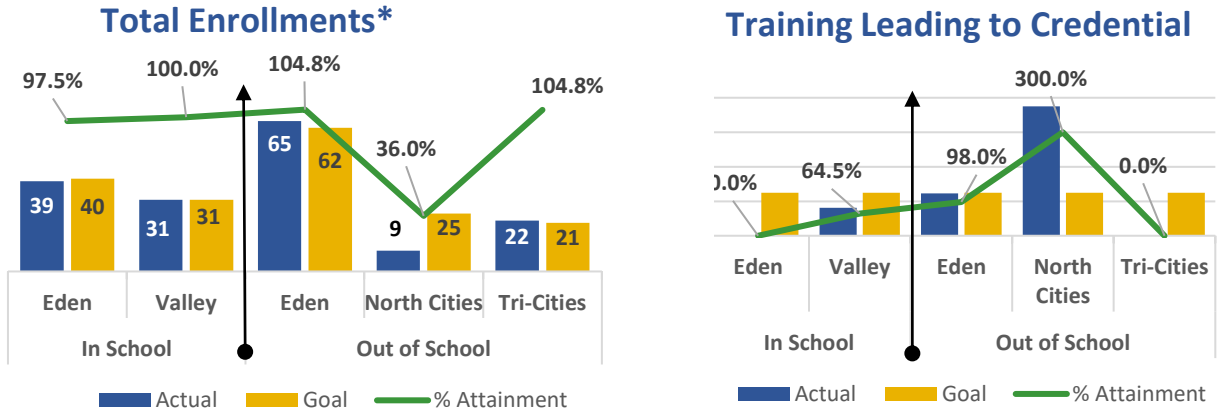
If you have questions regarding these reports, please contact Michele G. Garcia, MIS Administrator at (510) 259-3802 or by email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

**ATTACHMENT:**

VI.C.1. – REPORT Yth CPIR PY23-24 Q3

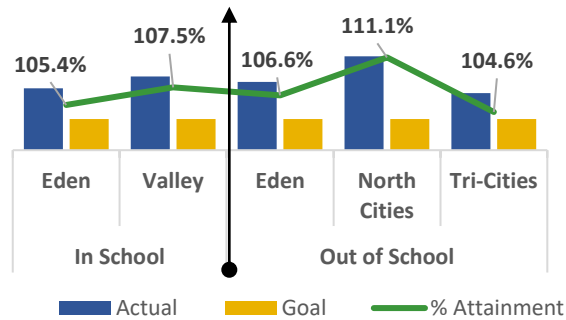
**YOUTH CONTRACT PERFORMANCE INDICATORS REPORTS**  
**PY 2023/2024 3RD QUARTER (7/1/2023 THROUGH 3/31/2024)**

**How Much Did We Do?**

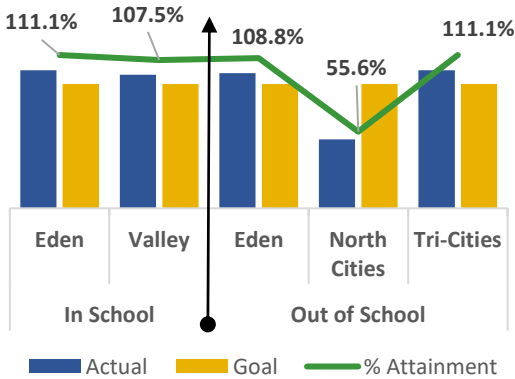


**How Well Did We Do?**

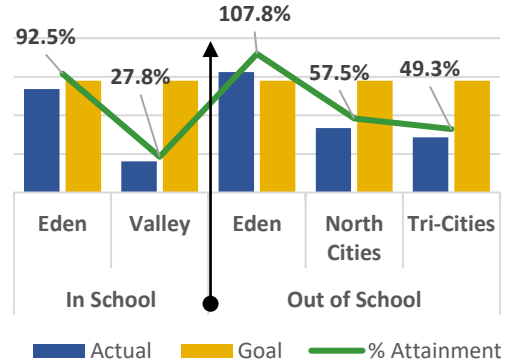
**Core Skills / Leadership Development**



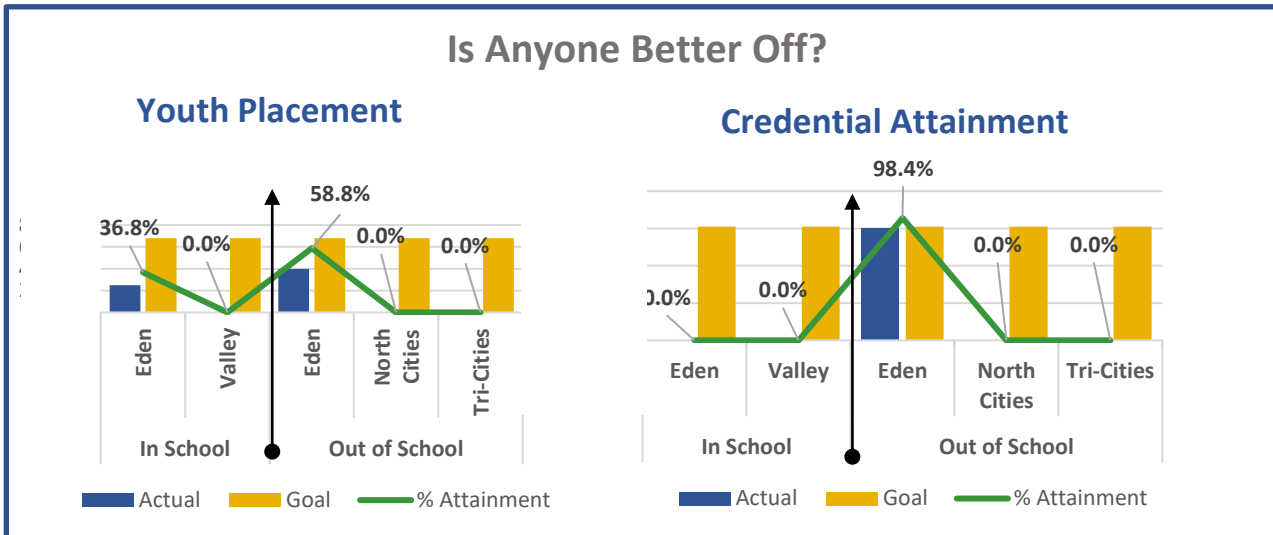
**Work Based Learning**



**Measurable Skill Gains**



**YOUTH CONTRACT PERFORMANCE INDICATORS REPORTS**  
**PY 2023/2024 3RD QUARTER (7/1/2023 THROUGH 3/31/2024)**



**AGGREGATE OF ALL YOUTH PROVIDERS**

PY 2023/2024; 3RD QUARTER - JULY 01, 2023 THROUGH MARCH 31, 2024

PERFORMANCE MEASURES	FUND SOURCE:					
	IN-SCHOOL			OUT-OF-SCHOOL		
	ACTUAL	GOAL	% of GOAL	ACTUAL	GOAL	% of GOAL
<b>HOW MUCH DID WE DO?</b>						
# OF CARRY-IN ENROLLMENTS	N/A	N/A	N/A	26	26	100.0%
# OF NEW ENROLLMENTS	70	71	98.6%	70	82	85.4%
<b>TOTAL ENROLLMENTS</b>	70	71	98.6%	96	108	88.9%
% IN TRAINING THAT LEADS TO CREDENTIAL ATTAINMENT	8%	25.0%	32.3%	33.2%	25.0%	132.7%
<b>HOW WELL DID WE DO?</b>						
% RECEIVED WORK-BASED LEARNING ACTIVITIES	98.4%	90.0%	109.3%	82.7%	90.0%	91.8%
% RECEIVED CORE-SKILLS/LEADERSHIP ACTIVITIES	95.8%	90.0%	106.5%	96.7%	90.0%	107.4%
% RECORDED MEASURABLE SKILL GAINS (of those enrolled in trng)	34.9%	58.0%	60.2%	41.5%	58.0%	71.5%
<b>IS ANYONE BETTER OFF?</b>						
% YOUTH PLACEMENT ① (of closed cases)	12.5%	68.0%	18.4%	13.3%	68.0%	19.6%
% OF CREDENTIALS ATTAINED (of those enrolled in training)	0.0%	61.0%	0.0%	32.8%	61.0%	53.7%

① Youth Placement = Placement in Employment, Education, Advanced Training, or the Military.

**\*NOTE:** For PY 2023/2024 the Out-of-School Youth providers were allowed to carry-in 25% of their PY 2023/2024 enrollment goal. As a result, the Out-of-School Youth providers received credit for carried-in participants from PY 2022/2023 as follows:

*Out-of-School Youth Carry-In Allowances*

La Fam	BYA	Ohlone
16	5	5

## **ITEM VI.D. REPORTS**

### **RAPID RESPONSE REPORT FOR JULY 1, 2023, THROUGH FEBRUARY 29, 2024**

#### **BACKGROUND:**

The California Worker Adjustment Retraining Notification (WARN) protects employees, their families, and communities by requiring businesses with 75 employees or more to give a 60-day notice to the affected employees and both state and local representatives prior to a plant closing or mass layoff. For PY 2023/2024 the Alameda County Workforce Development Board's (ACWDB) Rapid Response team held 34 layoff/closure events and served 3,378 workers, by sharing information and critical resources to help impacted workers navigate post-layoff.

The Rapid Response Coordinator (RRC) is responsible for responding to WARN letters and providing transition services to support the company and employees. The information below shares highlights and the attached Rapid Response Report covers the period that spans from July 1, 2023, through February 29, 2024, which includes company closures, mass layoffs, and furloughs. Please refer to Attachment VII.D.1. for specific employer data.

#### **Company Outreach**

The RRC receives the WARN and other layoff information and initiates contact with employers for onsite planning and activities for dislocated workers. The RRC with various partners provide subject matter expertise through the Employment Development Department, Department of Labor, Covered California, America's Job Center of California staff, and others as necessary for planning and implementing Rapid Response orientations.

The RRC prepares individual packets to distribute at orientation and delivers presentations to groups of workers and employers about the benefits and services available. The RRC develops and implements a strategy to transition laid off workers from rapid response activities to the AJCC system or directs impacted workers to a Career Services Provider and monitors participation in referral activity to ensure appropriate and meaningful activities and programs are being implemented. Lastly the RRC seeks rapid re-employment opportunities with employers, on behalf of the affected workers.

#### **Company Closure**

Exelixis, Inc. will permanently layoff its employees at its Alameda location. The layoffs, equivalent to a 13% reduction in the company's workforce, are part of a broader restructuring aimed at concentrating research and development resources to advance their emerging pipeline. Layoffs at Exelixis affected 143 workers and began on March 8, 2024. Exelixis communicated in their WARN letter that all affected workers were notified of their individual termination dates 60 days in advance. The Rapid Response team held two virtual Rapid Response Orientation (RRO) for these affected workers on February 20, 2024, and February 29, 2024. There were 65 workers in attendance.

Finless Foods, Inc. will permanently close its doors at its Emeryville location. Finless Foods provides cellular-agriculture technologies to create accessible plant-based and cell-cultured seafood alternatives. While nearly every industry saw some growth, imitation seafood declined. Seafood startups and the venture firms that fund them are charting a new course — one that means not reinvesting in Finless Foods. Layoffs will affect up to 50 workers. Layoffs began February 1, 2024, and some workers will extend through the following calendar year. The Rapid Response team held a hybrid RRO on January 11, 2024. There were 30 workers in attendance.

Lonza Biologics, Inc. will permanently close its doors at its Fremont location. The 120,000-square-foot site focuses on clinical production of biotherapeutics, bioreagents, and biomaterials. Layoffs at Lonza affected 218 workers and began November 29, 2023, which will extend through this year. Lonza Biologics communicated in their WARN letter that all affected workers were notified of their individual termination dates 60 days in advance. The Rapid Response team held an in-person RRO on January 17, 2024. There were 36 workers in attendance. A second RRO will be held on-site April 10, 2024.

### **Open Rapid Response Orientations**

Beginning in May 2023, the RRC has been facilitating Open RRO sessions that are not WARN specific to assist Unemployment Insurance (UI) recipients with resources and capture the attention of potential Dislocated Worker participants using the state's CalJOBS system. ACWDB staff generate a list of individuals who recently applied for UI benefits and have registered in the CalJOBS system. These individuals are then targeted with an email blast advertising an Open RRO that they can attend virtually. These individuals may have been recently laid-off from employment but not offered an opportunity to engage with the Workforce Innovation and Opportunity Act (WIOA) program.

Through February 29, 2024, 360 participants have registered for Open RRO sessions, and 213 individuals have attended the bi-weekly Open RRO and been referred to WIOA service providers based on their city of residence. The resulting individual referrals and WIOA enrollments will not be reflected on the Rapid Response Report since their employers either were not mandated to report the layoffs or they had engaged private, for-profit job placement organizations for assistance.

For further information, please reach out to Javier Contreras, Rapid Response Coordinator at (510) 259-3831 or by email at [Javier.Contreras@acgov.org](mailto:Javier.Contreras@acgov.org).

### **ATTACHMENT:**

VI.D.1. - ACWDB Layoff and Closure 7/1/2023- 2/29/2024

**Monthly Report (Including COVID-19 Related Impacts)**

**July 1, 2023 – February 29, 2024**

**Month Ending: February 29, 2024**

**WARN**

The Worker Adjustment Retraining Notification (WARN) protects employees, their families, and communities by requiring employers to give a 60-day notice to the affected employees and both state and local representatives prior to a plant closing or mass layoff. Federal WARN is applicable only to employers with 100 or more full-time employees. California WARN is applicable to a covered establishment with 75 or more employees full or part-time. Due to the impact of COVID-19 and the evolving status of companies and their layoffs or closures, the information provided on this report is dynamic and subject to change. Please contact ACWDB with any specific questions.

**New entries received within the specified timeframe have been bolded for your convenience  
(A complete listing of COVID-related WARN notices occurring prior to 7/1/2022 may be located at our website acwdb.org.)**

**All employers and workers impacted: July 1, 2023 - February 29, 2024**

EDEN RAPID RESPONSE		Total Employers	<b>5</b>	Total Workers	<b>373</b>	
NORTH CITIES RAPID RESPONSE		Total Employers	<b>9</b>	Total Workers	<b>844</b>	
TRI-CITIES RAPID RESPONSE		Total Employers	<b>15</b>	Total Workers	<b>1530</b>	
TRI-VALLEY RAPID RESPONSE		Total Employers	<b>7</b>	Total Workers	<b>631</b>	
		TOTAL	<b>34</b>	TOTAL	<b>3,378</b>	
Region	Employer	Location	Industry	Closure/ Layoff/ Temporary	Layoff Date	Affected Workers
Eden	illumina, Inc.	Hayward	Science	Layoff	07/21/23	1
Eden	illumina, Inc.	Hayward	Science	Layoff	8/14/2023	3
Eden	Individualized ABA Services for Families dba IABAS For Families	Hayward	Professional Services	Closure	8/16/2023	65
<b>Eden</b>	<b>Global Medical Response</b>	<b>San Leandro</b>	<b>Professional Services</b>	<b>Closure</b>	<b>02/01/24</b>	<b>84</b>
Eden	Lonza Biologics, Inc.	Hayward	Technology	Closure	02/02/24	218
Eden	PacPartners, LLC	San Leandro	Food Services	Layoff	2/7/2024	2
North Cities	Zymergen Inc.	Emeryville	Manufacturing	Layoff	8/1/2023	3
North Cities	Amyris, Inc.	Emeryville	Technology	Layoff	8/8/2023	62
North Cities	Amyris, Inc.	Emeryville	Technology	Layoff	8/25/2023	65
North Cities	Active Wellness LLC	Alameda	Hospitality	Layoff	08/31/23	80
North Cities	Perfect Day, Inc.	Berkeley	Food Services	layoff	9/4/2023	75
North Cities	PhenomeX Inc.	Emeryville	Technology	Layoff	10/2/2023	46
North Cities	Astra Space Operations, LLC	Alameda	Others	Layoff	10/3/2023	58
North Cities	Carbon Health	Albany	Healthcare	Layoff	10/9/2023	1
North Cities	Carbon Health	Alameda	Healthcare	Layoff	10/9/2023	6
North Cities	Carbon Health	Berkeley	Healthcare	Layoff	10/9/2023	1
North Cities	Zymergen Inc.	Emeryville	Manufacturing	Layoff	11/1/2023	7
North Cities	Amyris, Inc.	Emeryville	Technology	Layoff	12/18/2023	112
North Cities	Zymergen Inc.	Emeryville	Manufacturing	Layoff	12/18/2023	101
North Cities	WMBE Payrolling Inc. dba TCWGlobal	Emeryville	Finance	Closure	1/15/2024	88
<b>North Cities</b>	<b>Amyris, Inc.</b>	<b>Emeryville</b>	<b>Technology</b>	<b>Layoff</b>	<b>2/7/2024</b>	<b>84</b>
North Cities	Lifelong Medical Care dba Lifelong Ashby Health Center	Berkeley	Healthcare	Closure	2/16/2024	55

**Monthly Report (Including COVID-19 Related Impacts)**  
**July 1, 2023 – February 29, 2024**  
**Month Ending: February 29, 2024**

Tri-Cities	Coherent Corp.	Fremont	Technology	Layoff	07/11/23	196
Tri-Cities	Moda Operandi, Inc.	Fremont	Retail	Layoff	07/24/23	2
Tri-Cities	Seagate US, LLC	Fremont	Technology	Layoff	07/24/23	122
Tri-Cities	Lam Reaseach Corp.	Fremont	Manufacturing	Layoff	07/26/23	6
Tri-Cities	Meta Platforms	Fremont	Technology	Layoff	07/28/23	117
Tri-Cities	DePuy Synthes Products, Inc.	Fremont	Manufacturing	Closure	8/4/2023	11
Tri-Cities	Medical Device Business Services, Inc.	Fremont	Manufacturing	Closure	8/4/2023	1
Tri-Cities	AMP Printing, Inc.	Dublin	Manufacturing	Closure	8/6/2023	89
Tri-Cities	Boston Scientific Corporation	Fremont	Manufacturing	Layoff	8/11/2023	52
Tri-Cities	Jabil Inc.	Fremont	Manufacturing	Layoff	08/22/23	28
Tri-Cities	Bloom Energy Corporation	Fremont	Technology	Layoff	9/16/2023	58
Tri-Cities	Seagate US, LLC	Fremont	Technology	Layoff	9/29/2023	1
Tri-Cities	Bloom Energy Corporation	Fremont	Technology	Layoff	10/28/2023	48
Tri-Cities	Accenture	Fremont	Technology	Closure	11/10/2023	240
Tri-Cities	Jabil Inc.	Fremont	Manufacturing	Closure	11/10/2023	140
Tri-Cities	Enovix Corporation	Fremont	Technology	layoff	12/4/2023	186
Tri-Cities	Jabil Inc.	Fremont	Manufacturing	Layoff	12/23/2023	138
Tri-Cities	Personalis	Fremont	Technology	Layoff	1/30/2024	62
<b>Tri-Cities</b>	<b>DePuy Synthes Products, Inc.</b>	<b>Fremont</b>	<b>Professional Services</b>	<b>Layoff</b>	<b>02/02/24</b>	<b>25</b>
<b>Tri-Cities</b>	<b>Chart Inc.</b>	<b>Fremont</b>	<b>Professional Services</b>	<b>Closure</b>	<b>2/28/2024</b>	<b>8</b>
Tri-Valley	Lam Reaseach Corp.	Livermore	Manufacturing	Layoff	07/26/23	155
Tri-Valley	Jabil Inc.	Livermore	Manufacturing	Layoff	08/22/23	85
Tri-Valley	Thermo Fisher Scientific	Pleasanton	Technology	Layoff	08/22/23	38
Tri-Valley	J.B. Hunt Transport, Inc	Livermore	Transportation	Layoff	10/03/23	127
Tri-Valley	Jabil Inc.	Livermore	Manufacturing	Layoff	10/03/23	127
Tri-Valley	BlackLine Systems, Inc.	Pleasanton	Technology	Layoff	10/22/23	21
Tri-Valley	Kaiser Permanente	Pleasanton	Healthcare	Layoff	11/12/23	21
Tri-Valley	Kaiser Permanente	Pleasanton	Healthcare	Layoff	01/04/24	41
Tri-Valley	HMI	Livermore	Retail	Closure	01/29/24	16



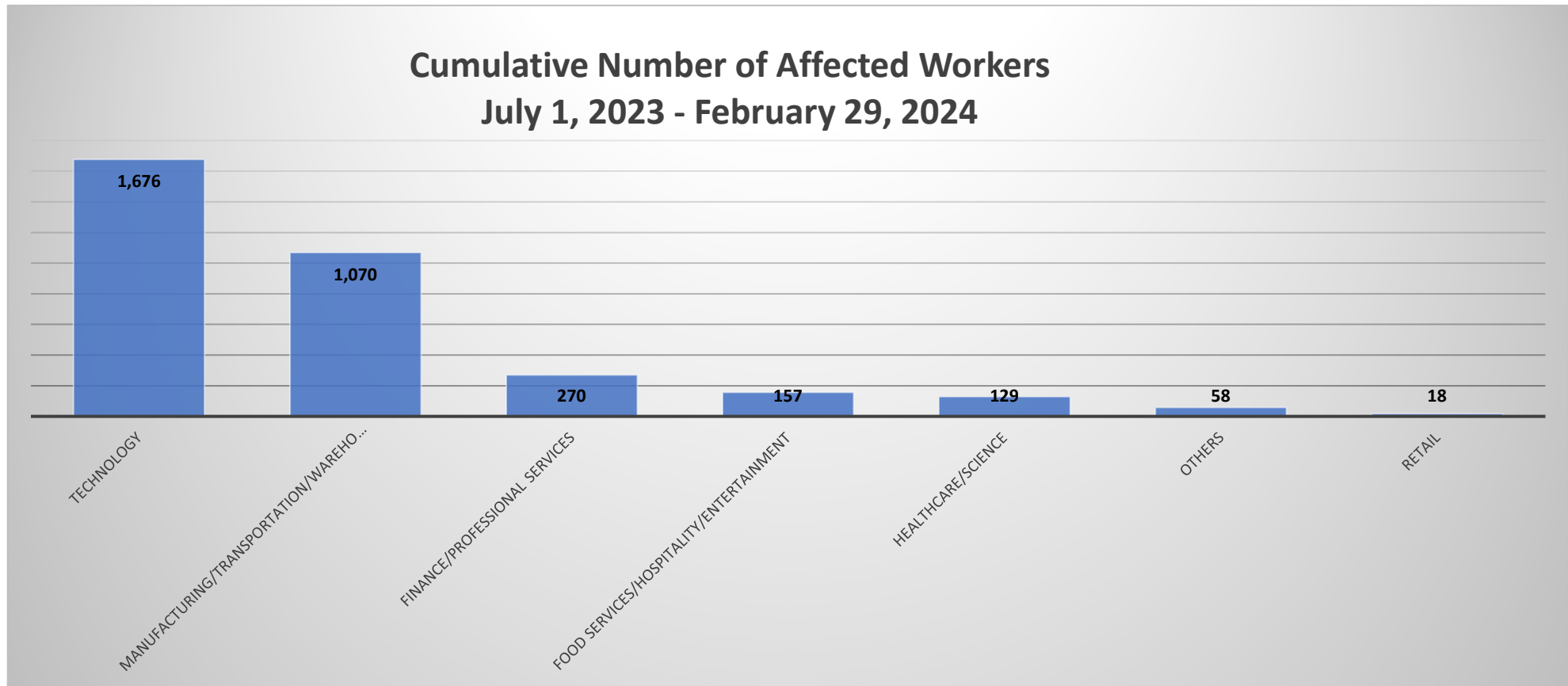
**Monthly Report (Including COVID-19 Related Impacts)**

**July 1, 2023 – February 29, 2024**

**Month Ending: February 29, 2024**

Industry	Affected Workers
Technology	1,676
Manufacturing/Transportation/Warehouse	1,070
Finance/Professional Services	270
Food Services/Hospitality/Entertainment	157
Healthcare/Science	129
Others	58
Retail	18
<b>Grand Total</b>	<b>3,378</b>

54

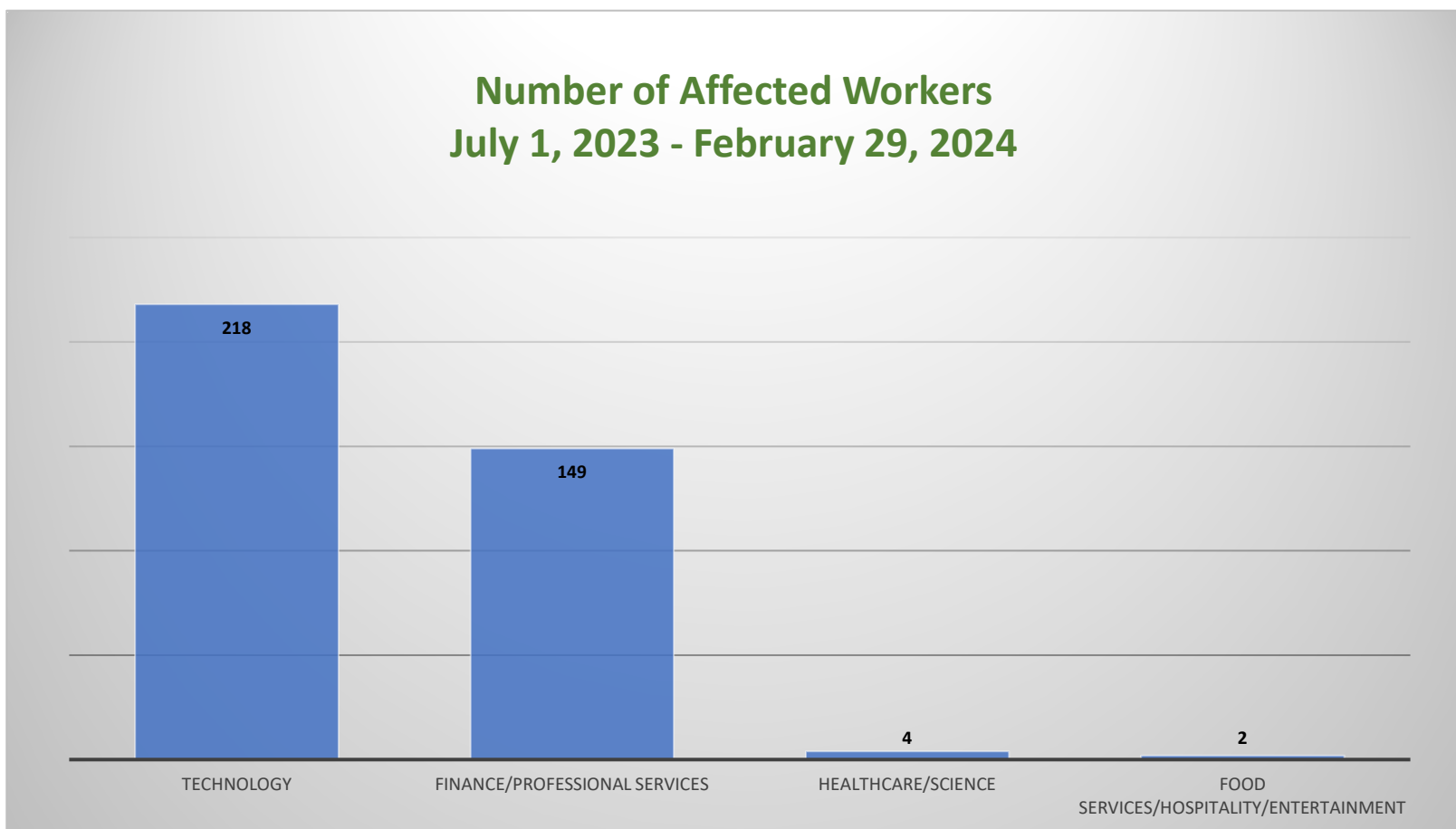


**ACWDB Layoff and Closure Monthly Report**  
**July 1, 2023 – February 29, 2024**  
**Month Ending: February 29, 2024**

**EDEN RAPID RESPONSE**

Industry	Affected Workers
Technology	218
Finance/Professional Services	149
Healthcare/Science	4
Food Services/Hospitality/Entertainment	2
<b>Grand Total</b>	<b>373</b>

**Number of Affected Workers**  
**July 1, 2023 - February 29, 2024**

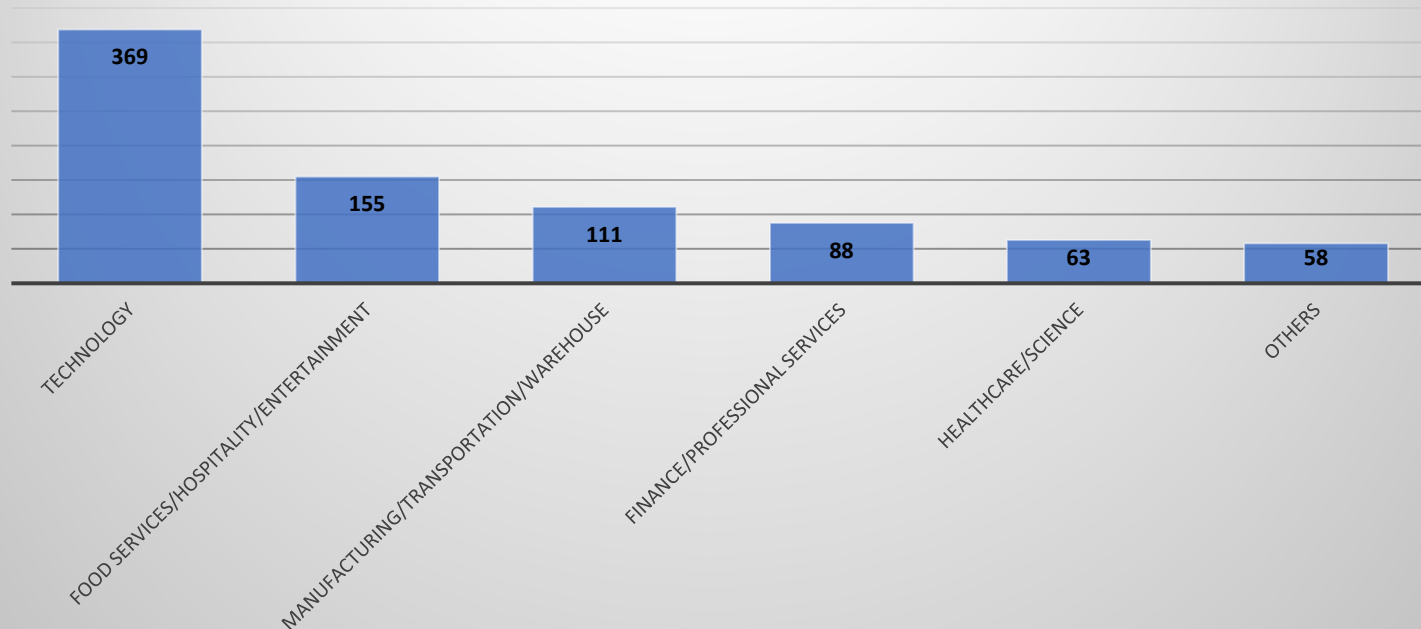


ACWDB Layoff and Closure Monthly Report  
July 1, 2023– February 29, 2024  
Month Ending: February 29, 2024

**NORTH CITIES RAPID RESPONSE**

Industry	Affected Workers
Technology	369
Food Services/Hospitality/Entertainment	155
Manufacturing/Transportation/Warehouse	111
Finance/Professional Services	88
Healthcare/Science	63
Others	58
<b>Grand Total</b>	<b>844</b>

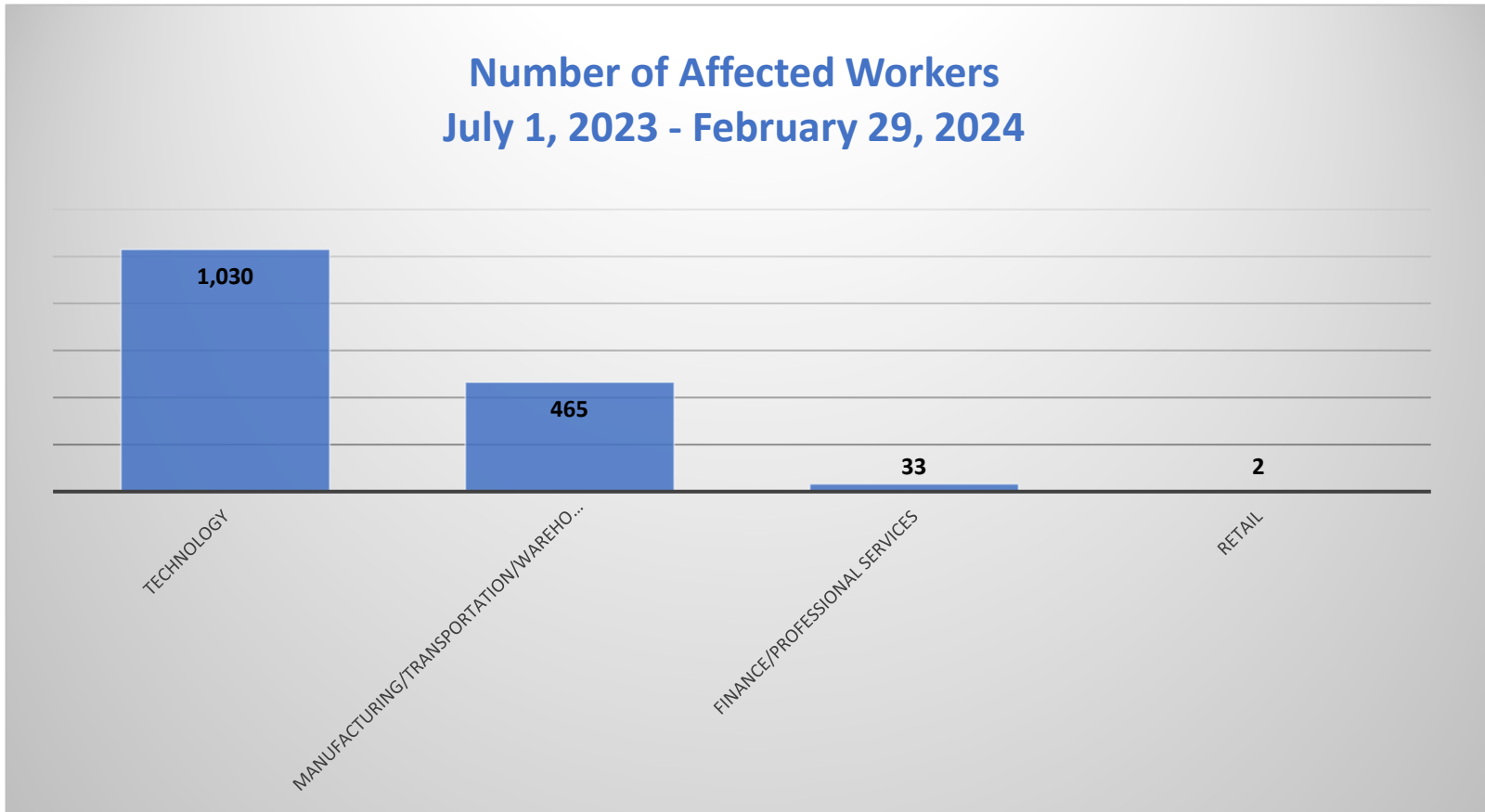
**Number of Affected Workers  
July 1, 2023 - February 29, 2024**



**ACWDB Layoff and Closure Monthly Report  
 July 1, 2023 – February 29, 2024  
 Month Ending: February 29, 2024**

**Tri - CITIES RAPID RESPONSE**

Industry	Affected Workers
Technology	1,030
Manufacturing/Transportation/Warehouse	465
Finance/Professional Services	33
Retail	2
<b>Grand Total</b>	<b>1,530</b>

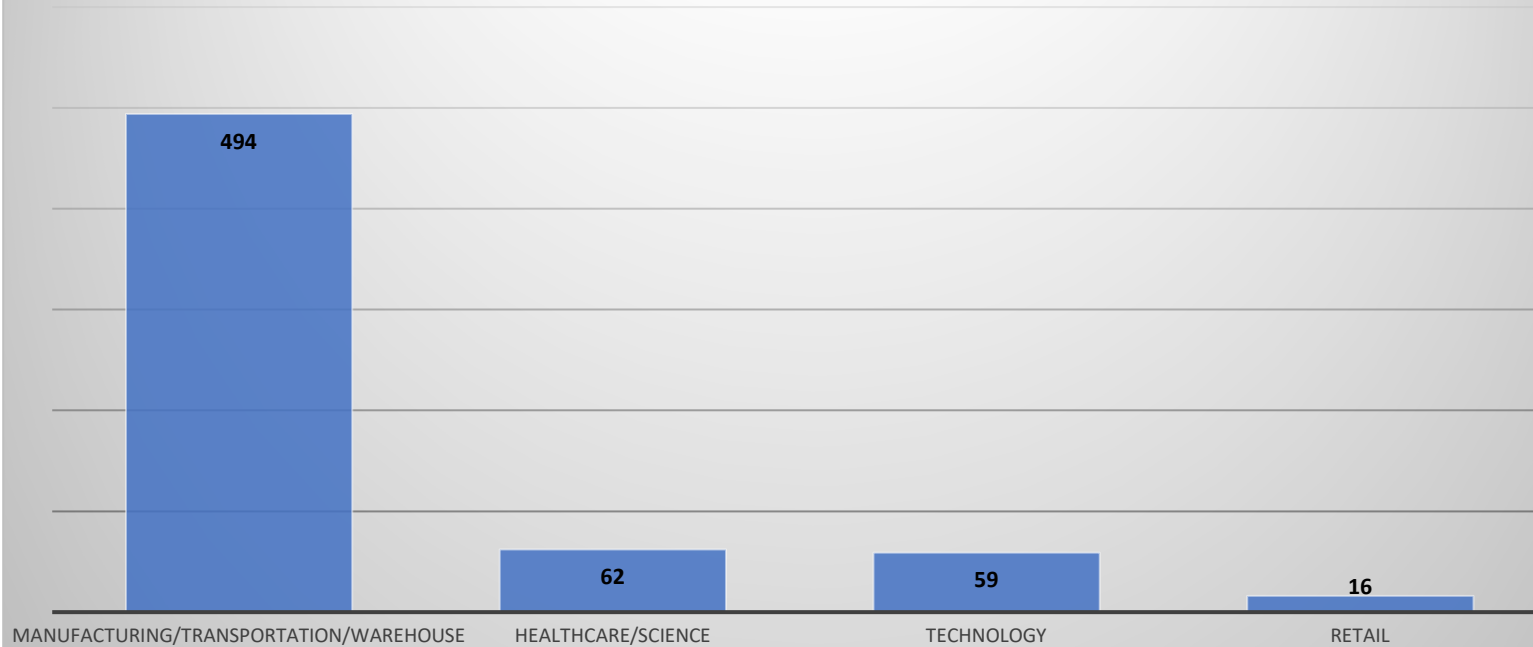


**ACWDB Layoff and Closure Monthly Report**  
**July 1, 2023 – February 29, 2024**  
**Month Ending: February 29, 2024**

**TRI-VALLEY RAPID RESPONSE**

Industry	Affected Workers
Manufacturing/Transportation/Warehouse	494
Healthcare/Science	62
Technology	59
Retail	16
<b>Grand Total</b>	<b>631</b>

**Number of Affected Workers**  
**July 1, 2023 - February 29, 2024**



## **ITEM VI.E. – REPORTS**

### **FINANCIAL INDICATOR REPORTS – PY 2023/2024**

#### **BACKGROUND:**

This item presents the Financial Indicator Reports for Alameda County Workforce Development Board’s (ACWDB) service providers for PY 2023/2024. The reports include actual expenditures for the Comprehensive America’s Job Center of California (AJCC), Career Services Collaborative Providers and Youth Providers for invoices approved and processed through the period ending February 29, 2024.

Objectives of the Financial Indicator Report are to:

- Ensure the timely expenditure of available funds
- Assist operators in making changes to service delivery approaches
- Identify potential program and/or financial problem areas
- Identify under-expenditures that may be directed to more effective activities
- Be an indicator of the potential for the recapture of funds

#### **AJCC/Career Services Collaborative Providers - Status of Invoices & Expenditures:**

Invoices submitted by Rubicon Programs and Ohlone Community College District indicate compliance with the contract budget expenditure plans for PY 2023/2024. Please refer to Attachment VII.E.1.

#### **Youth Providers - Status of Invoices & Expenditures:**

Invoices submitted by Ohlone Community College District and La Familia indicate compliance with the contract budget expenditure plans for PY 2023/2024. Eden Regional Occupational Program and Tri-Valley Regional Occupational Program have submitted invoices through September 2023 only and subsequent invoices are expected soon. Berkeley Youth Alternatives has a shortened contract term for PY 2023/24 (January 1, 2024 – June 30, 2024) and is expected to submit invoices soon. Please refer to Attachment VI.E.2.

Please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or by email at [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org) if you have any questions.

#### **ATTACHMENTS:**

VI.E.1. - Financial Indicator Report – AJCC/Career Services Collaborative Providers PY 2023/24 Report

VI.E.2. - Financial Indicator Report – Youth Providers PY 2023/24 Report

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD  
 FINANCIAL INDICATOR REPORT -  
 AJCC/CAREER SERVICES COLLABORATIVE PROVIDERS  
 REPORT DATES: 7-1-23 thru 2-29-24**

<b>PROGRAM YEAR 2023-24 Formula Funds</b>	<b>TOTAL CONTRACT</b>	<b>Latest Invoice date</b>	<b>Expends at Date of Invoice</b>	<b>Expends % of Annual</b>	<b>WIOA Balance</b>
<b>Providers</b>	\$1,553,718		\$818,482	52.7%	\$735,236
Rubicon Programs	\$605,950	1/31/24	\$290,518	47.9%	\$315,432
Ohlone CCD	\$947,768	2/29/24	\$527,964	55.7%	\$419,804

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**FINANCIAL INDICATOR REPORT -**  
**YOUTH PROVIDERS**  
**REPORT DATES: 7-1-23 thru 2-29-24**

<b>PROGRAM YEAR 2023-24 Formula Funds</b>	<b>TOTAL CONTRACT</b>	<b>Latest Invoice date</b>	<b>Expends at Date of Invoice</b>	<b>Expends % of Annual</b>	<b>WIOA Balance</b>
<b>Providers</b>	\$1,009,543		\$348,939	34.6%	\$660,604
Eden Area ROP	\$161,943	9/30/23	\$22,463	13.9%	\$139,480
La Familia	\$439,908	1/31/24	\$221,495	50.4%	\$218,413
Tri-Valley ROP	\$125,319	9/30/23	\$19,337	15.4%	\$105,983
BYA / Berkeley Youth Alternatives	\$152,173			0.0%	\$152,173
Ohlone CCD	\$130,200	2/29/24	\$85,644	65.8%	\$44,556



## **ITEM VI.F. – REPORTS**

### **TRAINING EXPENDITURES REPORT – PY 2023/2024**

#### **BACKGROUND:**

This item presents the Training Expenditures Report for the Alameda County Workforce Development Board (ACWDB) for PY 2023/2024. The report includes expenditures and obligations of Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Formula funds and allowable leveraged training expenditures through the period ending January 31, 2024. The activity reflects training expenditures from services provided by the WIOA America’s Job Center of California (AJCC), Career Services Collaborative (CSC) Providers and the ACWDB’s Business Services Unit.

Objectives of the Training Expenditures Report are to:

- Ensure that training expenditure requirements are met;
- Identify potential program and/or financial problem areas; and,
- Identify under-expenditures that may be directed to more effective training activities.

For PY 2023/2024, California requires that each Local Board spend an amount equal to 30% of their WIOA Formula Adult and Dislocated Worker funding allocations on training. Of that 30%, two-thirds must come out of those Formula allocations – and up to one-third may be from other leveraged sources of funding.

For PY 2023/2024, the 30% training expenditure requirement totals \$1,148,636. Twenty percent of that amount (\$765,757) must come out of the WIOA Formula Adult and Dislocated Worker allocation. Up to 10% (\$382,879) may be leveraged from other discretionary, non-WIOA, or educational grant fund sources.

#### **Training Expenditures - Status of Expenditures & Obligations:**

As of January 31, 2024, total training expenditures, including training obligations and leveraged training, amount to \$563,254 (49% of the required amount). Please refer to Attachment VI.F.1.

Please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or by email at [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org) if you have any questions.

#### **ATTACHMENT:**

VI.F.1. – Training Expenditures Report – PY 2023/2024 Report

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD  
 TRAINING EXPENDITURES REPORT  
 REPORT DATES: 7-1-23 thru 1-31-24**

<b>PROGRAM YEAR 2023-24</b>	Expenditure Requirement	Expends at Report Date	Unliquidated Obligations	Balance to Meet Requirement
WIOA Adult/DW Training	\$765,757	\$213,571	\$228,463	\$323,723
Leverage Training	\$382,879	\$83,421	\$37,799	\$261,659
<b>Total (1)</b>	<b>\$1,148,636</b>	<b>\$296,992</b>	<b>\$266,262</b>	<b>\$585,382</b>

- (1) A minimum of 20% (\$765,757) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (\$382,879) may be training dollars from other sources.

**ITEM VII.A. – INFORMATION**

**THE STORY BEHIND THE NUMBERS**  
**YOUTH INNOVATION (IN-SCHOOL YOUTH) PROGRAM**

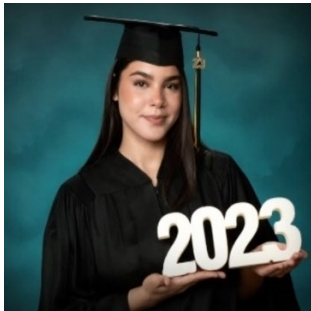
**BACKGROUND:**

At the request of the Alameda County Workforce Development (ACWDB), staff members began highlighting success stories to complement the quantitative element of Workforce Innovation and Opportunity Act (WIOA) reporting. The “Story Behind the Numbers (SBN)” animates and personalizes quantitative data and highlights real WIOA participants who have achieved programmatic milestones and successes despite facing challenges with navigating their careers, discovering a career path, or removing barriers to meaningful employment.

The WIOA program is reinforced by an entire system of board staff, program staff, training providers and institutions, and employers, that all play an integral role in assisting participants on their journey. Most importantly, participants often display elevated levels of resilience, persistence, and determination to succeed. The SBN therefore brings real stories about real people in the WIOA program, to light.

**Success Stories:**

**Karla’s Story**



Karla learned about the WIOA program through a joint classroom presentation about the Eden Area Regional Occupational Program (EAROP) and the Ambassador program. Both programs assist students with essential skills that support their career paths.

Karla, who was shy and soft-spoken, shared with her WIOA Case Manager, Stephanie Mata-Castro, that she was not quite sure which path to take post high school. Karla knew that she had a general interest in Nursing.

Stephanie met often with Karla to assist her in learning about a career in Nursing and placed Karla with a local medical office to gain 30 hours of paid work experience. Karla is now pursuing Nursing at Chabot College, which is the top performing Nursing school program in California. Karla has developed public speaking skills through both programs and with relevant work experience, she has found her path.

## Marwa's Story



Marwa was a determined and diligent high school student, who learned about EAROP's WIOA program. In speaking with her Case Manager, Marwa shared that she wanted to learn how to stay organized, keep up with constant deadlines, and prepare for adulthood.

Marwa also expressed a profound interest in Nursing and her Case Manager, Stephanie Mata-Castro, earnestly assisted Marwa by placing her on the job with a small and local medical office for paid

work experience hours Marwa successfully completed her work experience hours and graduated high school to enter Chabot College's Nursing Program. She credits her Case Manager Ms. Stephanie and the WIOA program for helping her to learn the essential skills of staying organized, planning her day and weeks, exposing her to career prospects and giving her values-based guidance. Marwa, already driven to succeed, is well on her way.

For further information, please contact Latoya Reed-Adjei, Interim Assistant Director at (510) 259-3833 or [latoya.reed-adjei@acgov.org](mailto:latoya.reed-adjei@acgov.org).

**ITEM VII.B. - INFORMATION**

**THE STORY BEHIND THE NUMBERS REPORT**  
**ADULT AND DISLOCATED WORKER PROGRAMS**

**BACKGROUND:**

Career Service Providers are required to submit a Monthly Narrative Report that provides qualitative information in support of the data from the Quarterly CalJOBS reports and other relevant information. This item represents a summary of the Monthly Narrative Reports and other highlighted information from program services offered from July 1, 2023, through February 29, 2024.

<b>AJCC Operator</b>	<b>Geographic Sub-Region</b>
<b>Rubicon Programs, Inc.</b>	<b>Eden Area</b> San Leandro, Hayward, Unincorporated areas of Castro Valley, Ashland, Fairview, Cherryland, and San Lorenzo

**Program Highlights:**

- Connected over 60 Workforce Innovation and Opportunity Act (WIOA)-enrolled individuals in training for dental assisting, welding, medical assisting, AI-powered Data analysis, AI digital marketing strategy, and truck driving, among other programs.
- Leveraged external funding to provide stipends to help WIOA-eligible participants financially support themselves while in WIOA-funded training.
- Facilitated employment for WIOA participants as Financial Managers, Child Social Workers, Teaching Assistants, Construction Laborers, Clinical Nurse Specialists, Medical Assistants, Executive Administrative Assistants, among other careers.
- Became a satellite site for the Center of Reentry Excellence (CORE) program, an Alameda County Probation Department-sponsored workforce and resource program for re-entry individuals.

**Success Story:**

“Julian” who was previously incarcerated, participated in On-the-Job Training (OJT) while enrolled in the program. This participant was offered supportive services and was able to gain the tools that were required for OJT participation and success. Through this opportunity, he was able to obtain carpentry skills and get connected to an employer that was able to hire him full-time at the conclusion of the OJT. Looking back on his experience, he considers himself a “reformed felon who turned his life around to become a productive member of society [by] using carpentry as [his] way back”.

Career Services Collaborative (CSC) Lead	Geographic Sub-Region
Ohlone Community College District	<b>North Cities, Tri-Cities, Tri-Valley</b> Alameda, Albany, Berkeley, Emeryville, Piedmont, Pleasanton, Dublin, Livermore, Unincorporated Sunol, Fremont, Newark, Union City

**Program Highlights:**

- Placed WIOA clients in employment in positions such as Budget Analyst, Personal Care Aide, Customer Service Representative, Software Quality Assurance Analyst/Tester, Nursing Assistant, Software Developer, and Postal Service Mail Carrier.
- Integrated Calendly online appointment scheduler for clients to meet with Career Coach and/or Program Specialist for enrollment, building upon virtual service availability.
- Connected WIOA participants to training programs in the following areas: Pharmacy Technician, Certified Medical Administrative Assistant, Class A Commercial Driving, Project Management, AI-Infused Quality Assurance, Cisco Networking Administrator, Data Science and Analytics, among many others.
- Hosted and tabled at various job fairs throughout the Tri-Cities, Tri-Valley, and North Cities, through both lead Ohlone College campuses and subcontractor sites, and hosted career readiness workshops including resume, interviewing, job search strategies, LinkedIn, and AI-related job search techniques (How to use Chat GPT for resume writing).

**Success Story:**

F.W. first visited a CSC Career Center after being laid off. With many years of analyst experience within the tech field, she was interested in further training in a variety of sought-after skills in Salesforce, SQL, Excel, and PowerBI. With help from her Career Advisor, the participant enrolled in Metrix online training and went on to access self-paced training modules while engaging in job search strategy workshops. The skills gained through Metrix and the workshops not only made F.W. more competitive in the job market, but also boosted her confidence during her job search. Thanks to the career services accessed, and the ongoing encouragement from her Career Advisor, F.W. was able to obtain a Sales Analyst position and remain in the Tech industry.

For more information, contact Jennifer Victorica, Program/Financial Specialist - Adult/Dislocated Worker Programs, at [Jennifer.Victorica@acgov.org](mailto:Jennifer.Victorica@acgov.org).

## **ITEM VII.C. – INFORMATION**

### **METRIX ONLINE LEARNING**

#### **USAGE REPORT**

**PY 2023/2024; QUARTER 3 (JULY 1, 2023 THROUGH MARCH 31, 2024)**

#### **BACKGROUND:**

Since approximately 2014, the Alameda County Workforce Development Board (ACWDB) has contracted for online learning resources through the Metrix Online Learning platform. Contracted service providers assign duration-limited user licenses to their participants who may then engage in self-paced online learning opportunities in thousands of different career areas.

The Metrix Online Learning platform, provided by NY Wired, offers individuals the ability to engage in vocationally focused content virtually and at a pace that fits comfortably into their existing schedules. Based on a learning assessment, individuals are placed in a targeted pathway and receive a comprehensive training plan. Pathways are customized based on the individual's needs and employers' input. Some industry-recognized certifications are available for specific vocations usually with an additional cost. When certifications are not available within the system, the Metrix platform gears content toward successfully passing proctored examinations administered by external parties that will lead to industry-recognized certifications and credentials.

The Metrix Learning training course content is provided by Skillsoft, Amatrol, Medcom Trainex, and ProveIT.

Throughout the years, Metrix has adopted system enhancements to meet the need more fully for virtual and vocational training – and adapted the learning environment to include gamification elements that are more attractive to youth and young adult learners.

#### **GAMIFICATION:**

Beginning in 2021, Metrix launched the free Gamification (game-based) learning mobile app. With the Metrix Learning 1Huddle mobile app, learners can complete short training activities to advance levels as they try to earn the top score on the leaderboard. Job seekers are able to complete interactive training courses that will help them prepare for their next job, prepare for interviews, update their resume, or increase their digital and financial literacy while competing against other job seekers/learners. Job seekers can also play games to increase their skills in customer service, hospitality/food service, workplace technology including virtual meetings, and work-life balance. New games are added each month to keep job seekers/learners engaged - and in a recent survey of people who gained new skills by playing Metrix Learning games, 93% said they would recommend game-based learning to their peers.

#### **INCUMBENT WORKER TRAINING:**

ACWDB has been working along-side Metrix to develop and market an Incumbent Worker Training program intended to provide online resources through the Metrix Learning platform.

Trainings will be targeted toward employers who may require their workers to gain additional skills and knowledge due to new technologies or process being adopted at the worksite.

**USAGE REPORT:**

The attached reports reflect Metrix Online Learning platform usage during the current program year.

To obtain further information about this report, you may contact Michele G. Garcia, Workforce Board System Administrator. Michele may be reached through email at [mgarccia@acgov.org](mailto:mgarccia@acgov.org) or by phone at 510.259.3802.

**ATTACHMENT:**

VII.C.1. – INFO Metrix Usage Report PY23-24 Q3



# ACWDB's Metrix Usage Report

## PY 2023/2024 Quarter 3 (7/1/23 Through 3/31/2024)



### Alameda County Usage Report

Program Year:	PY 23/24	PY 22/23
Dates:	7/1/23 - 3/31/2024	7/1/22 - 6/30/2023
Licenses Issued	826	272
New Registrations	293	280
Course Completions	1,028	1,163
Training Hours	1930:45:10	1679:16:38

Each registrant can have multiple licenses. Four types of licenses available.

### 1Huddle Game Use

Registered 1Huddle Learners:	21
Total Learning Games Played:	316
Total Time Spent Playing Games:	9 hr, 28 min

### Alameda County Most Pursued Certifications

Most Pursued Certifications by Alameda County Users
Project Management Professional (PMP) <sup>®</sup> - PMBOK <sup>®</sup> Guide (2021 Update)
Certified Business Analysis Professional (BABOK Guide 3.0-aligned)
Digital Marketing Associate
HRCI - Professional in Human Resources (PHR)
PMI-Agile Certified Practitioner (PMI-ACP)
MO-200: Microsoft Office Excel 2019
MO-100: Microsoft Word 2019
MO-300: Microsoft PowerPoint 2019
MS Excel 2016
Certified Associate in Project Management (CAPM) <sup>®</sup> Exam - PMBOK <sup>®</sup> Guide - Seventh Edition-aligned

### System-wide

#### Most Widely Sought Skill Tracks

Management 1
Salesforce
Discovering Your Strengths
Google Apps
Email Essentials
Excel 365: 101
Job Readiness 1
Management 2
Working with Difficult People
Artificial Intelligence Advanced

### Certifications - Over 50% Complete

AZ-104: Microsoft Azure Administrator
Certified Associate in Project Management (CAPM) <sup>®</sup> Exam - PMBOK <sup>®</sup> Guide - Seventh Edition-aligned
Certified Information Systems Security Professional (CISSP) 2021
CompTIA Security+ SY0-601
PMI-Agile Certified Practitioner (PMI-ACP)

Career Tracks where Alameda County users have completed more than 50% of the modules necessary to complete the track.



## **ITEM VII.D. INFORMATION**

### **RE-ENTRY SERVICES REPORT FOR APRIL 2023 - APRIL 2024**

#### **BACKGROUND:**

This report includes services and engagement activities targeted to the local area's returning citizens by the Alameda County Workforce Development Board's (ACWDB) Re-Entry Services Coordinator (RESC) and workforce system, during the span of April 2023, through April 2024. ACWDB's RESC works in partnership with the Probation Department's Community Corrections Partnership (CCP) committees and with the community re-entry network. These partnerships have addressed many of the challenges confronted by this targeted population when trying to re-establish themselves within our community.

The aim of the RESC is to advance opportunities for justice-impacted individuals. Workforce development, career technical education, and employment help to bolster community confidence and belonging. The RESC works to support the re-entry population in increasing transferable skills, confidence in skills/abilities, employer success, career development, and overall stability.

#### **RE-ENTRY SERVICES AND ACTIVITIES:**

##### **Employer Engagement**

ACWDB, along with dedicated re-entry providers, have reached out to many regional employers for input and engagement pertaining to a re-entry focused advisory council. The forthcoming advisory council is the result of the CCP meetings to ensure employers inform fair chance hiring strategies and efforts. Currently, several local employers have expressed interest in this endeavor. The goal is to establish the advisory council by June of 2024.

##### **Re-Entry Job and Resource Fair**

A planning community, comprised of several re-entry stakeholder groups, has been diligently meeting to plan the Alameda County Annual Re-Entry Job and Resources Fair. Last year the planning committee invited over 100 local and regional employers, with over 85 of those invited attending and participating. This year the goal is to invite 150 employers, in hopes of attracting 100 participating employers. The California Employers Association will also be in attendance and in support of the event.

##### **Alameda County Sherriff's Department Engagement**

In May 2023, ACWDB staff along with members from Alameda County's CCP committees met in person with Alameda County Sheriff Yesenia Sanchez. At this initial meeting, Sherriff Sanchez agreed to attend a series of subsequent meetings with this same group of community representatives to address various topics on service gaps at Santa Rita Jail (SRJ), clearance policies for approved service providers, and opportunities to hear/address SRJ resident needs. As appropriate, staff will provide updates on progress and outcomes.

## **RE-ENTRY ACTIVITIES TIMELINE:**

Effective re-entry services include staff's participation in community activities and events which are highlighted below.

### **April 2023**

- First in-person meeting with Sherrif Sanchez
- Second Annual Re-Entry Job Fair (facilitated simulation activity/tabled)
- Bay Area Manufacturing Summit (panelist)
- San Quentin Career Day

### **May 2023**

- Second meeting with Sherriff Sanchez's leadership team

### **June 2023**

- Tour of Santa Rita Jail

### **July 2023**

- Prison to Employment (P2E) meeting with La Familia

### **September 2023**

- Community Advisory Board (CAB) meeting (presented)
- Genesis Worship Center's Community Discussion on Violence Prevention
- Alameda County's Community Re-Entry Network in person meeting with Sherriff Sanchez
- Community Corrections Partnership Executive Committee (CCPEC)
- Eastmont Mall Job Fair (tabled)

### **October 2023**

- Tour of Care Campus (ACPD funded housing program facilitated by Lao Family)
- Tour of Santa Rita Jail
- Grand opening of Rubicon's Center of Re-entry Excellence
- Making Connections Forum / Sponsored and facilitated by Supervisor Carson

### **November 2023**

- Launch of the Returning Home Collaboration Grant film presentation
- Cypress Mandela Graduation
- Justice Rising Summit/ Chabot College
- Joint Community Corrections Partnership Executive Committee & Community Corrections Partnership (CCP) meeting

## **December 2023**

- P2E meeting with La Familia

## **January 2024**

- In person meeting with Sherriff Sanchez
- Merritt College Cardiac Technician launch

## **February 2024**

- Meeting with Chris Miley, Chief of Staff to Sherriff Sanchez
- Facilitated Metrix Training proposal with Sheriff Sanchez's leadership team
- CCP Program and Services Subcommittee
- CCP Education Subcommittee
- CCP Workforce Development and Employment Subcommittee

## **March 2024**

- Center of Re-entry Excellence Services Presentation
- In person meeting with Sherriff Sanchez
- Tour of Federal Correctional Institution Dublin Women's Facility

For further information, contact Charles H. Turner, Re-Entry Services Coordinator at 510-507-6591 or through email at [charles.turner@acgov.org](mailto:charles.turner@acgov.org).

**ITEM VII.E. – INFORMATION**  
**CARRY-IN ENROLLMENT ALLOWANCE FOR**  
**PY 2023/2024**

**BACKGROUND:**

Performance standards are key in the Workforce Innovation and Opportunity Act (WIOA) program. As a federally funded program overseen by the Alameda County Workforce Development Board (ACWDB), there is an inherent obligation to serve as a responsible steward over programs, services, and the resulting outcomes.

As the WIOA funds funnel down from the federal government through the states – and ultimately to the Local Workforce Development Areas (Local Areas), so do performance expectations. Each state negotiates performance goals with the Department of Labor (DOL) – and in turn, each Local Area negotiates performance goals with the state. The goals established through ACWDB negotiations with the state then inform performance goals established for ACWDB’s contract service providers.

**ATTAINMENT OF PERFORMANCE GOALS FOR CONTRACTED SERVICE PROVIDERS:**

Over the last several program years, contracted service providers have experienced some challenges meeting their contractual goals for number of individuals enrolled. Enrollment goals were refreshed each program year and service providers, who may be continuing to offer services to individuals who had been enrolled in prior program years, would have a requirement to recruit, enroll, and serve a new population of participants. Board staff researched best-practices with other Local Boards in the region and found that some do offer an allowance to cover the cost of service providers continuing to work with participants enrolled in prior years – as well as performing recruitment and intake activities to meet the requirement for new enrollments.

Adopting the allowance for carry-in enrollments assures continuous services for participants and takes into account the level of work that goes into continuous case-management for existing and new participants.

In an effort to give consideration to the level of work required to manage participants across program years, Adult, Dislocated Worker, and Out-of-School Youth service providers were allowed to carry-in 25% of their PY 2023/2024 enrollment goal from participants who were active and enrolled during the prior program year. As a result, these service providers received credit toward their PY 2023/2024 enrollment goals as follows:

**PY 2023/2024 Carry-In Enrollment Allowance**

**WIOA Adult and Dislocated Worker Programs**

	Adult	DW
AJCC	22	22
CSC	34	34

**Out-of-School Youth**

YOE	YON	YOT
La Familia	BYA	Ohlone
16	5	5

For additional information, you may contact Michele G. Garcia, Workforce Board System Administrator by phone at (510) 259-3802 or through email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

**ITEM VII.F. – INFORMATION**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**2024 MEETING CALENDAR**

**FEBRUARY**

- 5 Youth Committee (1:00 – 3:00 PM) - Canceled
- 21 Joint Committee (Organizational Effectiveness, and Systems and Strategies Committees (9:30 – 11:00AM)
- 28 Executive Committee (9:30 – 11:30 AM)

**MARCH**

- 14 Workforce Development Board (9:00 AM – 12 Noon)

**APRIL**

- 8 Youth Committee (1:00 – 3:00 PM)
- 10 Organizational Effectiveness Committee (9:30 – 11:30 AM)
- 17 Systems and Strategies Committee (9:30 – 11:00 AM)
- 24 Executive Committee (9:30 - 11:30 AM)

**MAY**

- 9 Workforce Development Board (9:00 AM – 12 Noon)

**AUGUST**

- 7 Organizational Effectiveness Committee (9:30 – 11:30 AM)
- 12 Youth Committee (1:30 – 3:00 PM)
- 21 Systems and Strategies Committee (9:30 – 11:00 AM)
- 28 Executive Committee (9:30 - 11:30 AM)

**SEPTEMBER**

12 Workforce Development Board (9:00 AM – 12 Noon)

**NOVEMBER**

6 Organizational Effectiveness Committee (9:30 – 11:30 AM)

12 Youth Committee (1:30 – 3:00 PM)

20 Systems and Strategies Committee (9:30 – 11:00 AM)

21 Executive Committee (9:30 - 11:30 AM)

**DECEMBER**

12 Workforce Development Board (9:00 AM – 12 Noon)

Rev. 2.5.24



**ITEM VII.G. – INFORMATION**  
**ALAMEDA COUNTY**  
**WORKFORCE DEVELOPMENT BOARD (WDB)**  
**MEMBER LIST**

**BUSINESS (51%)**

**CHAIRPERSON – Kelly Johnson**

**Kelly Johnson**, Talent Outreach Program  
Manager  
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**Prem Bajaj**, Manager of Workforce  
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**VICE-CHAIRPERSON – Matt Pawluk**

**Matt Pawluk**, Director, Quality and Reliability  
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**Chiman Lee**, Director of Operations  
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**Justin Real**, Principal Program Manager  
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**BUSINESS**  
**CONTINUED**

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**Mario Wagner**, CEO  
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 8055 Collins Drive  
 Oakland, CA 94621  
 Tel: 510-228-2994  
 E-Mail: mwagner@rfcontractors.com

**VACANT (2)**

**EDUCATION**

**WIOA Title II – Adult & Literacy**

**Beth Cutter**, Director, Castro Valley Adult  
 and Career Education  
 Castro Valley Unified School District  
 4430 Alma Avenue  
 Castro Valley, CA 94546  
 Tel: 510-850-8660  
 E-Mail: bcutter@cv.k12.ca.us

**Dyrell Foster, Ed.D.**, College President  
 Las Positas College  
 3000 Campus Hill Drive, Ste. 1680  
 Livermore, CA 94551  
 Tel: 925-424-1001  
 E-Mail: dfoster@laspositascollege.edu

**GOVERNMENT**

**State Employment Service**

**Kalpana Oberoi**, Cluster Manager  
 Northern Division, Workforce Services Branch  
 State of California  
 Employment Development Department  
 7677 Oakport Street, Suite 350  
 Oakland, CA 94621  
 Tel: 510-564-0521  
 E-Mail: Kalpana.oberoi@edd.ca.gov

**State Department of Rehabilitation**

**Economic Development**

**Stephen Baiter**, Executive Director  
 East Bay Economic Development Alliance  
 1221 Oak Street, Ste. 555  
 Oakland, CA 94612  
 Tel: 510-272-3874  
 E-Mail: stephen@EastBayEDA.org

**VACANT (2)**

**WORKFORCE REPRESENTATIVES**  
**(20%)**

**Labor (15%)**

**Doug Jones**, Political Organizer  
 SEIU United Healthcare Workers-West  
 560 Thomas Berkeley Way  
 Oakland, CA 94612  
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 E-Mail: djones@seiu-uhw.org

**Adam Masters**, Business Representative,  
 District 1  
 SMART, SMW Local Union No. 104  
 East Bay Union Office  
 1499 Grenville Road  
 Livermore CA 94550  
 Tel: 510-895-8660  
 E-Mail: adamm@smw104.org

**VACANT (3)**

**COMMUNITY – BASED**  
**ORGANIZATION**

**Jonathan DeLong**, Executive Director  
 REAP Climate Center  
 909 Marina Village Parkway, #234  
 Alameda, CA. 94501  
 Tel: 510-214-6669  
 E-Mail: jdelong@reapcenter.org

**COMMUNITY – BASED**  
**ORGANIZATION**  
**CONTINUED**

**Travers McNeice**, Vice President of Mission  
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**WDB COMMITTEES**

**Executive Committee**

Kelly Johnson, WDB Chair  
Matt Pawluk, WDB Vice-Chair,  
Matt Kreutz, Systems and Strategies Committee Chair  
Prem Bajaj, Youth Committee Chair  
Chiman Lee, Organizational Effectiveness Committee Chair

**Systems and Strategies Committee**

Matt Kreutz, Chair  
Doug Jones, Vice-Chair  
Joslyn Buckner  
Beth Cutter  
Paul Reyes  
Kennan Scott

**Organizational Effectiveness Committee**

Chiman Lee, Chair  
Sara Walke, Vice-Chair  
Tyler Abbott  
Jeff Bowser  
Dyrell Foster  
Adam Masters

**Youth Committee**

Prem Bajaj, Chair  
Lisa Meza, Vice-Chair  
Classic Cauley  
Jonathan DeLong  
Gana Eason  
Linda Evans  
Kathy Mello  
Raquel Ramsey-Shelton  
Justin Real  
Mario Wagner

Rev2.29.24

**ITEM VI.H. - INFORMATION**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**PY 2023/2024 SERVICE PROVIDER LIST**

**Business Services Unit Contacts**

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**Career Center System**

**AMERICA'S JOB CENTERS OF CALIFORNIA (AJCC)**

**EDEN AREA COMPREHENSIVE CAREER CENTER**

24100 Amador Street, 3<sup>rd</sup> Floor  
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**FREMONT EDD**

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**Career Service Collaborative – Lead Agency**

**OHLONE COLLEGE TRI-CITIES CAREER CENTER – NEWARK**

**Ohlone College Campus**  
39399 Cherry Street, Room 1211  
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**Career Service Collaborative – Subcontractors**

**COLLEGE OF ALAMEDA CAREER AND EMPLOYMENT CENTER**

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**TRI-VALLEY CAREER CENTER**

Tri-Valley Career Center  
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**CAL STATE EAST BAY**

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Hayward, CA 94542  
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**PREMIER CAREER SERVICES**

39833 Paseo Padre Parkway, Suite A  
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**INTERNATIONAL RESCUE COMMITTEE**

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Oakland, CA 94610  
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**Youth/Young Adult Program Operators – PY 2022/23**

**Future Force Career Program - Out-of-School Youth Services**

**NORTH CITIES (Alameda, Albany, Berkeley, Emeryville, Piedmont)**

**Berkeley Youth Alternatives**  
1255 Allston Way  
Berkeley, CA 94702

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**EDEN AREA (Hayward, San Leandro, San Lorenzo, Castro Valley, Ashland, Cherryland, Fairview)**

**Alliance for Community Wellness dba La Familia Counseling Services**

**Administrative Office:**  
24301 Southland Drive, Suite 300  
Hayward, CA 94545

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**Program Office:**  
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**TRI-CITIES (Fremont, Newark, Union City)**

**Ohlone Community College District**  
Newark, CA 94560  
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**Youth Innovation Program – In-School Youth**

**EDEN AREA (Hayward, unincorporated areas of Ashland, Cherryland, Fairview, San Leandro, San Lorenzo, Castro Valley)**

**Eden Area Regional Occupational Program**  
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**TRI-VALLEY AREA (Dublin, Livermore, Pleasanton, Unincorporated-Sunol)**

**Tri-Valley Regional Occupational Program**  
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