

Co-enrollment Action Plan Template: ACWDB's WIOA Youth Providers

Organization:

Department of Rehabilitation and Regional Center of the East Bay Partnership

Current Efforts, Initiatives, and Future Plans – It is imperative that WIOA Youth Providers (YPs) are knowledgeable in serving clients with disabilities. YPs should become familiar with the immediate resources and stakeholder partners available to support Competitive Integrated Employment (CIE) opportunities for people with disabilities.

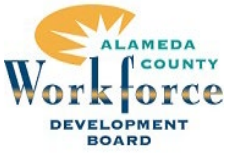
The [California CIE Blue-Print](#) is a policy objective framework developed by the Department of Developmental Services (DDS), Department of Rehabilitation (DOR), and the Department of Education (DOE), to ensure that people disabilities have access to competitive wages and integrated work settings.

The CA CIE Blue-Print specifically calls for stronger linkages to WIOA Title I programs. YPs must make intentional and planned connections with stakeholder partners within disability-serving organizations, such as HireAble (see below for organization description), the Regional Center of the East Bay (RCEB), the DOR and school districts, if appropriate, to strategize CIE opportunities for people and students with disabilities.

- 1. Describe your current efforts/initiatives to serve people with disabilities, including existing strategies or plans to include RCEB, DOR, HireAble representatives, and Workability Coordinators (for in-school youth only) in your partner meetings to coordinate services and establish referral processes and methods.**
- 2. Describe the training your staff has received in serving people with disabilities, your plan for ongoing staff training, and your plan for working with employers to assist them in identifying job seekers/talent with disabilities.**
- 3. Describe the referral processes you have in place when working with youth and young adults with disabilities. What are your primary referral agencies for clients with disabilities? How might partnerships with disability stakeholders be strengthened?**

Information and Resource Sharing – HireAble is a non-profit organization and regional collaborative group that meets regularly to strategize and discuss employment and training opportunities for people with intellectual disabilities and developmental disabilities. The group is a centralized venue for discussion on various disability programs, initiatives, regulations, strategies, and promising practices.

It is necessary for YPs to have an ear to these conversations to inform service planning and coordination for people with disabilities. Therefore, YPs are now required to participate in HireAble meetings to actively listen to new developments and share WIOA program updates



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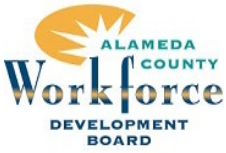
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to the group as needed. Stakeholders in this group are eager to build traction and connection with WIOA providers.

Due to time constraints, YPs are strongly encouraged to work with other WIOA YPs in ACWDB's local area to establish a rotating schedule for attending HireAble meetings, which happen once a month. This allows for at least one provider to be in attendance within any given month.

4. **List the staff person in your office who will participate in HireAble meetings. This person will be added to HireAble's email distribution list. Please indicate if you would like to establish a rotating schedule with other providers.**

5. **Describe how you will take your partnership with the DOR, RCEB, and other disability-serving organizations to the next level to facilitate information-sharing, to promote strong service referral networks, and to drive co-enrollment opportunities for people with disabilities.**



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Department of Child Support Services (DCSS) Partnership

Information and Resource Sharing – The DCSS has expressed an interest in learning about WIOA programs and services through presentations to their Call Center and Case Worker staff, as they are best positioned to interact with clients on any given day.

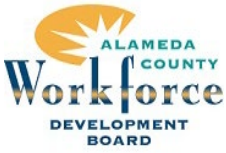
The DCSS office (an administrative body) is located in the Tri Valley and the bulk of clients in ACWDB's local area, are located within the Eden Area. Therefore, La Familia will be responsible for delivering initial WIOA presentations to DCSS staff members in their Pleasanton office. Other YPs may be called on for the delivery of presentations in the future.

Initial presentation arrangements will be made in partnership with ACWDB staff. Initial presentations will also be coordinated with a WIOA Adult and Dislocated Worker Provider (Career Center) so DCSS staff are fully aware of all WIOA Title I programs.

1. ***If applicable, describe your plan to present information to DCSS staff, including the materials you will use to deliver presentations. Describe your plan to share information and resources with DCSS staff on an ongoing basis through your partner meetings.***

Referrals – Three DCSS sub-groups will be targeted for WIOA services and programs: (1) zero-income non-custodial parents (2) payment delinquent non-custodial parents and (3) low-income custodial parents. DCSS will issue referrals for sub-groups to initiate WIOA eligibility and screening with a YP (most likely a WIOA out-of-school YP). Zero-income and payment delinquent clients may have explicit court orders that require them to initiate WIOA services.

DCSS is still working toward establishing a new system with the family court and may refer clients to a YP. Further guidance about working with DCSS clients will be provided in the near future. In the meantime, La Familia may be called on in the near future to deliver initial presentations to DCSS staff.



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Workforce and Benefits Administration (WBA) Partnership – Refugee and Asylee Services

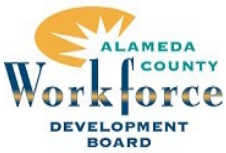
Information and Resource Sharing – WBA (a department within the Alameda County Social Services Agency) has contracts with the agencies listed below to deliver refugee and asylee (R/A) employment and training services. These R/A providers meet regularly to discuss program strategies, changes, etc. with WBA staff and are also eager to learn how to build traction with WIOA programs:

- Lao Family – Oakland
- International Rescue Committee – Oakland
- La Familia – Hayward
- Burma Refugee Family Network – Oakland

- 1. Describe your experience serving R/A youth and young adults. If applicable, describe your experience in working with the providers listed above.**
- 2. List the staff member who will attend some these R/A provider meetings. YPs may be called on to present and share information about WIOA youth programs. ACWDB staff may coordinate the first meeting with WBA's RA providers.**

Employment and Training Efforts – ACWDB and WBA are interested in the co-enrollment of R/A WIOA-eligible clients into training that leads to middle-skilled employment. The following WBA R/A clients will be referred by WBA's R/A providers for WIOA co-enrollment:

- R/A clients receiving cash aid, but not employed
 - R/A clients not receiving cash aid and not employed
 - R/A clients currently in entry-level jobs
- 3. Describe the ways in which you plan to connect with WBA's R/A providers to identify WIOA-eligible youth and young adult clients who can be ramped into training that leads to middle-skilled employment and/or industry certificates. Describe how you plan to receive and share referrals with R/A providers.**



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Workforce and Benefits Administration – CalFresh Employment and Training

The CalFresh and CalFresh Employment and Training (CalFresh E&T) programs are locally administered by the WBA department. The CalFresh E&T program has two levels of presence in the community for prospective participants. Firstly, participants can enter the ACSSA to initiate eligibility and start at that point in time. Secondly, participants can access the program through one of WBA's community-based third-party providers. These third-party providers have applied to become CalFresh E&T providers and receive a 50% training cost reimbursement for training CalFresh E&T participants:

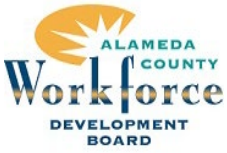
- The Bread Project
- Civicorps
- Downtown Streets Team Hayward
- Rising Sun Center for Opportunity
- Unity Council
- Downtown Streets Team Berkeley
- Fremont Adult School – Bank Work\$
- Center for Employment Opportunities
- Roots Community Health Center
- Safe Passages

In addition to these partners, WBA has identified that the Alameda County Community Food Bank is a major partner, offering strong participant referrals to the program. ACWDB and WBA have agreed to work closely to co-enroll participants and close service gaps. WBA identified that the sunset of the Able-Bodied Adults Without Dependents (ABAWD) Waiver presented an opportunity to work together closely.

The sunset of the ABAWD Waiver in Alameda County means that participants who are only receiving CalFresh benefits and not enrolled in employment or training will become time-limited to their benefits, unless they enroll into employment and training or meet a specific exemption. Through this partnership, WIOA Title I programs meet WBA's criteria for an appropriate employment and training program.

WBA has already established outreach and notification processes to inform clients and prospective clients of this new change. WBA has also developed a CalFresh E&T Reference Sheet (see attachment 1) and launched trainings to guide their Employment Services staff in working with WIOA providers. Referrals will be coming to YPs from WBA's Employment Services staff.

YPs will screen prospective clients for WIOA eligibility. If prospective clients are WIOA-eligible, YP staff should establish rapport with the client's WBA Case Manager/ Worker/ Employment Services staff to ensure that services are not duplicated and that both programs work together to serve the best interest of the client. Working closely with WBA's staff and third-party providers should give ACWDB's providers a better understanding of

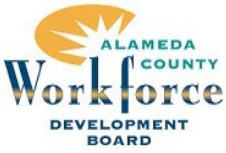


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how to leverage the programs to enhance services for clients. YPs should also refer CalFresh clients to the CalFresh E&T program during the application process.

- 1. Describe your work in serving existing CalFresh clients already enrolled in WIOA.**
- 2. Describe your commitment to cross-refer CalFresh only clients participating in WIOA, to the CalFresh E&T program.**
- 3. Describe your plan to co-enroll CalFresh E&T participants.**
- 4. Describe your plan for working closely with WBA Employment Services staff to ensure coordinated program planning for CalFresh and CalFresh E&T participants.**



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Attachment A

CALFRESH E&T PROVIDERS REFERENCE SHEET



ACSSA Career & Employment Centers (CEC's)

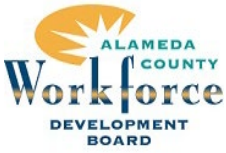
Northern Region Service Provider Rubicon Programs, Inc. 2100 San Pablo Avenue Oakland, Ca. 94612	Central Region Service Provider Lao Family Community Development, Inc. 6955 Foothill Blvd. Oakland, Ca. 94605	Southern Region Service Provider Rubicon Programs, Inc. 24100 Amador St. 3 rd floor Hayward, Ca. 94544
Business Hours: 8:30am-5:00pm Orientation, Assessment, IEP, Supervised Job Search (aka Job Club), and Job Search		

ACSSA Limited English Proficiency (LEP) Program Service Centers

North County Service Provider Lao Family Community Development, Inc. 2325 E. 12 th St., Oakland 94606 (510) 533-8850 Ballav Poudyel: bpoudyel@lfcfd.org	North County Service Provider International Rescue Committee (IRC) 440 Grand Ave. #500, Oakland 94610 (510) 859-5858 Madeline.Bailey@rescue.org	South County Service Provider La Familia 22100 Princeton St., Hayward 94541 (510) 329-3739 Monica Nevarez-Merino: mmerino@lafamiliacounseling.org
LEP Service Providers may also refer clients to their subcontractors: International Rescue Committee, Hayward Adult School, Livermore Adult School, and the Fremont Resource Center		

ACSSA's CalFresh E&T 3rd Party Providers

The Bread Project 1615 University Ave, Berkeley, CA 94703 (Entrance via California St) Email: program@breadproject.org Office: 510.594.1702 ; Mobile: 510.418.0617	Center for Employment Opportunities 464 7 th St., Oakland, CA 94607; (510) 251-2240 https://ceoworks.org/locations/oakland-ca Lonnie Tuck, Oakland Director, ltuck@ceoworks.org
Civicorps 101 Myrtle St., Oakland, CA 94607 Phone: (510) 992-7800, info@cvcorps.org	Downtown Streets Team, Berkeley First Presbyterian Church of Berkeley 2420 Channing Way, Rm 207, Berkeley, CA 94704 Phone: (510) 295-9458; https://www.streetsteam.org/berkeley ; julia@streetsteam.org



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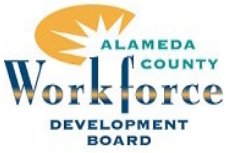
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<p>Downtown Streets Team, Hayward Weekly Success Meetings location: New Hope, 22110 Montgomery St, Hayward 94541 Office: 22537 Main Street, Hayward CA, 94541 Located inside the Municipal Parking Lot 1 https://www.streetsteam.org/hayward, Amanda@streetsteam.org, (408) 309-2759</p>	<p>Fremont Adult School- BankWork\$ Fremont Adult and Continuing Education, 4700 Calaveras Ave., Fremont, CA 94538 (510) 793-6465, ext. 29105; hmcadden@fremont.k12.ca.us https://www.face.edu/domain/165#Bankworks</p>
<p>Rising Sun Center for Opportunity 1116 36th Street, Oakland, CA 94608; (510) 665-1501 https://risingsunopp.org/ Opportunity Build: jeffreys@risingsunopp.org, samperio@risingsunopp.org Climate Careers: info@risingsunopp.org</p>	<p>Roots Community Health Center 9925 International Blvd. #5, Oakland, CA 94603 510-777-1177, https://rootsclinic.org/</p>
<p>Safe Passages 250 Frank H. Ogawa Plaza, Suite 6306 Oakland, CA 94612, (510) 238-4914 https://safepassages.org/ Send resume to Hailey Dutkin at hdukin@safepassages.org</p>	<p>Unity Council Career Center and Main Office: 1900 Fruitvale Avenue, Suite 2A, Oakland, CA 94601 One-Stop Front Desk, 510-535-6101 careercenter@unitycouncil.org</p>

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When making client referrals to WIOA Career Centers, please refer the client to the Career Center/AJCC closest to the client's residence.

WIOA Adult and Dislocated Worker Services	
<u>Alameda County WDB- WIOA Career Centers</u>	<u>Oakland WDB- WIOA Career Centers</u>
<p>Berkeley Adult School Career Center 1701 San Pablo Avenue, Berkeley, CA 94702 Phone: (510) 644-6630 M-Th, 10:00am-4:30pm, F 9:00am-12:00pm <u>Service Provider:</u> Peralta Community College District</p>	<p>East Oakland AJCC 7200 Bancroft Ave. Suite 140, Oakland, CA 94605 Phone: (510) 533-8850, M-F 8:30am-4:45pm <u>Service Provider:</u> Lao Family Community Development</p>
<p>College of Alameda Career Center 555 Ralph Appezato Memorial Parkway Alameda, CA 94501, Phone: (510) 748-2208 M/T/Th, 9:00am-4:30pm, W/F 9:00am-12:00pm <u>Service Provider:</u> Peralta Community College District</p>	<p>West Oakland Library AJCC 1801 Adeline St, Oakland CA 94607 Phone: (510) 419-0392, M-F 8:30am-4:30pm <u>Service Provider:</u> Oakland Private Industry Council</p>
<p>Eden Area Multi-Service Center 24100 Amador St., 3rd floor, Hayward, CA. 94544 Phone: (510) 670-5700 M/T/Th, 8:30am-5:00pm, W 8:30am-7:00pm, F 8:30am-12:30pm <u>Service Provider:</u> Rubicon</p>	<p>Lake Merritt AJCC 268 Grand Ave., Oakland, CA 94610 Phone: (510) 858-6742, M-F 8:30am-5:00pm <u>Service Provider:</u> Oakland Private Industry Council</p>



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<p>Tri-Cities Career Center 39399 Cherry St., Room 1211, Newark, CA 94560 Phone: (510) 742-2323, M-F 9:00am-5:00pm (Closed on Fridays in the summer) <u>Service Provider:</u> Ohlone Community College District</p>	<p>Fruitvale Neighborhood Career Center AJCC 1900 Fruitvale Ave. Suite 2A, Oakland, CA 94601 Phone: (510) 535-6101, M-F 8:30am-5:00pm <u>Service Provider:</u> Unity Council</p>
<p>Tri-Valley Career Center 6300 Village Parkway, Dublin, Ca. 94568 Phone: (925) 560-9431, M-Th 9:00am-5:00pm <u>Service Provider:</u> Chabot-Las Positas Community College District</p>	
<p>WIOA Youth/Young Adult Services (ages 16-24)</p>	
<p>Berkeley Youth Alternatives (BYA) 1255 Allston Way, Berkeley, CA 94702 Phone: (510) 845-9010, ext. 219 M-F, 9:00am-5:00pm</p>	<p>Civcorps Academy 101 Myrtle Street, Oakland, CA 94607 Phone: (510) 992-7800, M-F 8:00am-5:00pm</p>
<p>Hayward Adult School 22100 Princeton Street, Hayward, CA 94541 Phone: (510) 293-8585, ext. 5430 M-F, 9:00am-5:00pm</p>	<p>Youth Employment Partnership (YEP) 2300 International Blvd., Oakland CA 94601 Phone: (510) 533-3447, M-F 8:30am-6:30pm</p>
<p>La Familia/East Bay Community Services 600 G Street, Room 3 – Union City, CA 94587, Phone: (510) 935-2643, M-F 9:00am-5:00pm</p>	<p>Lao Family Community Development 2325 E. 12th St., Oakland, CA 94606 Phone: (510) 533-8850 M-F 9:00am-5:00pm (Closed 12-1pm for lunch)</p>
<p>La Familia/East Bay Community Services 3278 Constitution Drive, Bldg. 16 – Livermore, CA 94551 Phone: (925) 315-4099, M-F 9:00am-5:00pm</p>	<p>Unity Council 1900 Fruitvale Ave., Oakland, Ca. 94601 Phone: (510) 535-1856, M-F 9:00am-5:00pm</p>

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