



Promising Futures Solicitation for Proposal Addendum 2

Question and Answer Document

The questions below were generated from the informational session attendees and are listed below in black font. The ACWDB team member response is listed in blue font.

1. Is 185k [available] per contract?

There will be one contract awarded, up to \$185,000 to serve out-of-school youth, ages 16-24.

2. Will you email out the Power Point presentation afterwards please?

Yes, the presentation slide deck used in the information sessions and a Q&A document will be provided as addenda on or before October 4, 2023, to ensure information is available to the public.

3. Could construction training also be included within manufacturing? Very related and similar, in fact, construction pays better.

Yes, while the Promising Futures SFP does not mention the construction industry as a focused sector, the industry is a priority sector for the Alameda County Workforce Development Board (ACWDB) and may be considered in your proposal.

4. Can you tell us more about the \$500 per student participant for training programs? What does that look like?

The \$500 referenced in the presentation refers to ACWDB's general cap on supportive services per participant in the WIOA program. Supportive services can be used to aid participants with program retention by providing financial assistance for items such as work boots, required work documents, transportation, etc.

5. On the final application/proposal, does the 15-page maximum include all handouts MOU's or support letters?

Proposals and attachments should not exceed 15 pages. Even if double-sided, there should be no more than a 15-page count in the submitted proposal. Letters of support and the cover letter will not be counted in the 15-page total count. The 15-page total count refers to the written proposal and required attachments. Attachment D is simply a checklist and a courtesy provided to the prospective bidder and does not have to be in the 15-page total count.

6. Does the 15 pages also include the cover letter?

No. The cover letter will not be included in the 15-page count.

7. Does it appear that the contract may be renewable for future years?

This is one-time funding. Success with the funding may spark organizational interest and expertise to

then apply for future WIOA funding. All federal funding, such as the WIOA program, requires a competitive procurement process. As such, all entities may apply for future opportunities.

8. Would job placement be an eligible activity?

Yes, for WIOA Out-of-School Youth program, placement refers to employment placement, placement into post-secondary education, or placement in the military. All three placement options are permitted.

9. Is the unhoused population eligible for this program?

Yes, unhoused individuals would be eligible with this funding. The current WIOA program serves various youth participants and prioritizes low-income youth, who may be unhoused. Some of the unhoused populations are connected to shelter programs. Partnerships are strongly encouraged.

10. What would be a competitive number of participants to propose to be served under this RFP? Or if you can't answer that, is there a similar contract to this one currently underway and what is the target for that one?

While I cannot share what would be a competitive number to serve, all are welcome to look at our publicly available board and committee packets to ascertain how our incumbent WIOA service providers are currently performing. Board and committee packets can be found on our website at <https://acwdb.org/boards/>.

11. Do you have a sense of how many applicants will submit responses?

While there is variance in how many applications we've gotten in past efforts, we might expect to see 3-5 applications submitted to our office in this process.

12. Would third-party training providers we might choose to engage with all need to be on the ETPL [Eligible Training Provider List], and/or would there be an option to pursue a local board determination?

No, WIOA youth participants are not subject to the ETPL in the same way as Adult and Dislocated Worker participants. Training providers can be both ETPL and non-ETPL approved. The ACWDB does still maintain its board-approved local board determination program policy, so if needed for whatever reason, the program policy does still exist and can provide flexibility to service providers and participants regarding the availability of training providers.

13. Is there a likelihood or possibility of this funding being offered again beyond the next 12 months, or is it likely to be one-time only?

This funding is one-time, however it is WIOA Title I funding, and organizations are welcome to apply for WIOA Title I funding in the future when the ACWDB releases its solicitations for proposals under the WIOA program.

14. We have a contract with Associated Builders and Contractors of Northern CA (ABC NorCal) to teach construction training Core Leadership Classes and an agreement with Quest Nursing Education Center to teach our CNA classes. Would the costs we pay to these groups be considered "Sub Recipient Agreements/Consultant Contracts" or would they be considered "Participant Tuition and Fees"?

This question depends on how your contracts are established and written with both entities. Participant tuition is generally a program cost, however, the ACWDB team is not familiar with your existing

contractual language and agreement so please make the best determination on how to capture line items based on your familiarity with your organization's contracts with entities to determine whether tuition is a contractor line item or participant line item. You may use the "Budget Narrative" form in attachment C in the SFP to expand, explain, and narrate your line budget.

- 15. Clarification – page limits. Page 8 lists “the proposal may be double-sided but must not exceed 10 pages and 5 pages in necessary attachments for a 15-page total/max.” Does this mean 10 pages front and back (in other words 20 pages of text) + 5 pages for attachments or is it 10 pages front only + 5 pages for attachments?**

The latter is true. The total page count, with required attachments included, must not exceed a 15-page count. If double-sided, still, the proposal and attachments must not exceed 15-pages. For instance, 15 pages double-sided would bring the page count to 30 pages. A 30-page count is not allowable. The page count must not exceed 15 pages in total. The cover letter and letters of commitment from partners will not be counted in the 15-page maximum.

- 16. Is the required cover letter included in the 5-page attachment minimum?**

No. The cover letter will not be included in the 15-page count.

- 17. Do you have any suggestions for persons in the area who we may contact who have knowledge of similar projects similar to this project?**

No, this is a competitive process and as a funding/administrative organization, as such, we cannot aid in your proposal's development. However, partnerships are strongly encouraged.

- 18. Commitment Letters – Note that extra points (up to 5) are available for letters of commitment from employers hosting training and employments, etc. Do these commitment letters need to be included in the 10 page + 5 page maximums?**

Just as the cover letter, the letters of commitment will not count within the 15-page count limit.

- 19. Can you put it into writing that Construction Training classes would be allowed?**

See number 3.