

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)
YOUTH COMMITTEE**

**MEETING NOTICE
August 12, 2019
1:00 P.M. – 3:00 P.M.
Eden Area Multi-Service Center
24100 Amador Street, 2nd Floor
California Poppy Rooms A/B (#225/226)
Hayward, CA**

AGENDA

	PAGE
I. CALL TO ORDER AND ROLL CALL	
II. PUBLIC FORUM	
The public can address the Committee on issues other than those on the agenda. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.	
III. PRESENTATION	
A. Eden Area Regional Occupational Program (Eden ROP) Youth Innovation Program – Evan Goldberg, Grants Coordinator	1
IV. ACTION ITEMS / PUBLIC HEARING	
A. Revised Contract Renewal Criteria – WIOA Young Adult Future Force Career Program and Youth Innovation Program – PY 2019/2021	3
V. REPORTS	
A. Youth Local Area Performance Reports – PY 2018/2019 Quarter 4	5
B. Youth Contract Performance Reports – PY 2018/2019 Quarter 4 (7/1/18-6/30/19)	9
VI. INFORMATION ITEMS	
A. “The Story Behind the Numbers” Reports	17
VII. MATTERS INITIATED BY COMMITTEE MEMBERS	
VIII. ANNOUNCEMENTS	

COMMITTEE MEMBERS: Alexandria Baker (Chair); Lisa Meza (Vice-Chair); Faith Battles; Jeff Bowser; Eric Darby; Gana Eason; Linda Evans; Elizabeth Lockerbie; Kathy Mello; Raquel Ramsey-Shelton

THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND

ACWDB members who are not Committee members but are planning to attend may call Jessica Perkinson at (510) 259-3836 to request the material that will be discussed at this meeting.

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”.
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodations due to a disability, please call Jessica Perkinson at least 72 hours in advance.

NEXT YOUTH COMMITTEE MEETING IS NOVEMBER 4, 2019

ITEM III.A. – PRESENTATION

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM
YOUTH INNOVATION PROGRAM

BACKGROUND:

The Eden Area Regional Occupational Program (Eden ROP) is an innovative college-career training program offered collaboratively by Castro Valley, Hayward, San Leandro, and San Lorenzo School Districts. Eden ROP offers hands-on learning classes and opportunities for high school students to learn relevant skills and prepare for the future.

In partnership with local school districts and the business community, Eden ROP prepares students for college and careers by providing marketable skills and work experiences to build and sustain careers in industries such as health science and cybersecurity.

Eden ROP is a new youth service provider operating the Youth Innovation Program approved by the Alameda County Workforce Development Board. Evan Goldberg, Grants Coordinator, will share how Eden ROP plans to implement the Workforce Innovation and Opportunity Act (WIOA) in-school strategy with high school students during the 2019/2020 school year.

For further information, contact Deidra Perry, Program Finance Specialist at (510) 259-3827 or by email at deperry@acgov.org.

ITEM IV.A. – ACTION / PUBLIC HEARING

REVISED CONTRACT RENEWAL CRITERIA

**WIOA YOUNG ADULT PROGRAM FUTURE FORCE CAREER PROGRAM AND
YOUTH INNOVATION PROGRAM
PY 2019-2021**

RECOMMENDATIONS:

That the Youth Committee (YC) approve the revised Contract Renewal Criteria for program years (PY) 2019-2021 for the Workforce Innovation and Opportunity Act (WIOA) Young Adult Future Force Career Program and the Youth Innovation Program:

1. Meets requirements for program and fiscal monitoring for PY 2019/2020 and 2020/2021;
2. Meets 80% of contractual performance requirements as stated below by end of the second quarter (December) and 100% by the end of the third quarter (March):
 - a. Enrollments
 - b. Work-based Learning opportunities
 - c. Placement in Training (that leads to a WIOA recognized credential)
 - d. Credential Attainments
 - e. Placements at Closure
 - f. 85% submission of an acceptable Monthly Report Narrative (MRN) and invoice by the 25th of each month

BACKGROUND:

On March 14, 2019, the ACWDB approved contract renewal criteria that was recommended by the YC. Staff applied the adopted criteria to the contract renewals effective July 1, 2019 and determined that the criteria could be written more concisely to ensure all parties are clear on the expectations, and that progress in meeting contract goals are well documented.

RENEWAL CRITERIA:

1. Program and Fiscal Monitoring

For PY 2019/2020 through PY 2020/2021, the Youth providers are monitored in areas of Contract Compliance Review, Program Administrative Controls, Program Operations and Case File Review. In order to meet this criterion, each provider must successfully meet the monitoring requirements and clear any findings that result in a corrective action plan.

2. Contractual Performance Goals

The contractual performance goals were established to ensure compliance with WIOA local area and state performance goals and to ensure that the Board approved program strategies are being delivered accordingly to the youth target groups.

Youth providers are also required to submit invoices along with an MRN by the 25th day of each month. The MRN provides qualitative information of program activities and services, and participant successes, as well as notification of any technical assistance needs.

For further information, please contact Deidra Perry, Program Financial Specialist at (510) 259-3827 or by email at deperry@acgov.org.

ITEM V.A. – REPORTS
LOCAL AREA PERFORMANCE REPORTS
ADULTS, DISLOCATED WORKERS, AND YOUTH
PY 2018/2019 4th Quarter

BACKGROUND:

Local Area Performance (LAP) is negotiated with the California Workforce Development Board biennially. New LAP measures and goals were approved by the Alameda County Workforce Development Board through an Action Item at their December 13, 2018 meeting.

LAP reports were recently updated through the State of California’s CalJOBS system and now reflect Workforce Innovation and Opportunity Act (WIOA) performance measures.

LAP reports do not differentiate between In-School and Out-of-School participants.

The LAP measures, goals, and actual performance attainments are not evaluated in “real time”. There is a minimum nine-month look back at participants who completed WIOA funded services. Outcomes reflected in the LAP report do not reflect program outcomes for the 2018/2019 program year.

ANALYSIS OF REPORTS FOR YOUTH PROGRAMS 7/1/18 – 6/30/19:

The new format for the LAP Reports provide a glimpse into the demographics of the populations that receive services under the WIOA programs in Alameda County.

The demographic data on the LAP reports reflect that WIOA Youth providers predominantly serve individuals who reside in low-income households. Of the 370 participants served in PY 2018/2019:

- 96% reside in low-income households;
- 24% were either homeless individuals or run-away youth; and
- 24% were English language learners or basic skills deficient.

Credential Attainment rates currently stand at 60.9% of goal; and Youth Placement Rates reflect:

- 92.7% of goal at 2nd Quarter post-exit; and
- 100.3% of goal at 4th Quarter post-exit.

Please contact Michele G. Garcia, MIS Administrator if you have any questions regarding Local Area Performance Reports. You can reach Michele at (510) 259-3802 or by email at mggarcia@acgov.org.

ATTACHMENT:

V.A.1. - Youth Local Area Performance Reports – PY 2018/2019 Quarter 4

LOCAL AREA PERFORMANCE REPORTS
ADULTS, DISLOCATED WORKERS, AND YOUTH
 PY 2018/2019; Quarter 4 (7/1/2018 through 6/30/2019)

Performance Items	IS & OS Youth			WIOA Adults			Dislocated Workers		
	Current Total			Current Total			Current Total		
SUMMARY INFORMATION									
Total Exitters (Cohort Period: 4/1/2018 - 3/31/2019)	412			356			396		
Total Participants Served (Cohort Period: 7/1/2018 - 6/30/2019)	370			409			566		
BARRIERS TO EMPLOYMENT (Priority Populations)									
Eligible Veterans	0			18			10		
Individuals with a Disability	54			71			6		
Low-income individuals	358			260			219		
Ex-offenders	30			21			7		
Homeless individuals or runaway youth	91			22			3		
Current or former foster care youth	24			0			0		
English language learners, individuals with low levels of literacy or facing substantial cultural barriers	90			32			8		
Single parents (Including single pregnant women)	29			57			42		
CORE INDICATORS OF PERFORMANCE									
	Total Current Period	PY 18/19 Goals	% of Goal	Total Current Period	PY 18/19 Goals	% of Goal	Total Current Period	PY 18/19 Goals	% of Goal
Placement Rate 2nd Quarter Post Exit ① (Cohort Period: 7/1/2017 - 6/30/2018)	57.0%	61.5%	92.7%	70.6%	66.0%	107.0%	70.5%	72.0%	97.9%
Placement Rate @ 4th Quarter Post Exit ① (Cohort Period: 1/1/2017 - 12/31/2017)	62.2%	62.0%	100.3%	74.0%	65.0%	113.8%	69.5%	70.0%	99.3%
Median Earnings/Quarter (Cohort Period: 7/1/2017 - 6/30/2018)	\$ 3,566.74	Baseline	N/A	\$ 7,117.90	\$5,500.00	129.4%	\$ 11,272.93	\$7,700.00	146.4%
Credential Rate (Cohort Period: 1/1/2017 - 12/31/2017)	32.3%	53.0%	60.9%	64.9%	61.0%	106.4%	41.7%	57.0%	73.2%
Measurable Skill Gains ② (Cohort Period: 7/1/2018 - 6/30/2019)	20.8%	30.70%	67.8%	13.9%	26.39%	52.7%	18.9%	18.59%	101.7%

① Placement in Employment for Adults & Dislocated Workers; and Placement in Employment, Education, Advanced Training or the Military for Youth.

② Measurable Skill Gains is a Performance Measure that applies only to the Regional Planning Unit (RPU) (The four local areas that exist within Alameda and Contra Costa Counties).

ITEM V.B. - REPORT
YOUTH CONTRACT PERFORMANCE INDICATORS REPORTS
PY 2018/2019 4th Quarter

BACKGROUND:

The program year (PY) 2018/2019 represented the first year of a three-year cycle for the new Workforce Innovation and Opportunity Act (WIOA) Youth Innovation and Young Adult Future Force program designs. While the mandate for the allocation of WIOA Youth funds requires a minimum of 75% of youth funding towards Out-of-School WIOA eligible youth, the Alameda County Workforce Development Board (ACWDB) has allocated youth funds as follows:

1. Ninety percent (90%) of the funds are allocated for Out-of-School Youth (Young Adult Future Force Program) to provide opportunities to reconnect with education, gain employment, improve basic skills in reading and math, and improve job skills by participation in career readiness, work experience, and internship activities depending on the assessment of need and the individual employment plan.
2. Ten percent (10%) of the funds are allocated for In-School Youth (Youth Innovation Program) to provide opportunities to remain in school and achieve their educational goals.

The quarterly contract performance reports provide the ACWDB, its committees and the youth program operators a way of monitoring performance at a contractual level during the fiscal year. The report is based on actual counts of customer enrollments and exit outcomes. This data is real time and not measured from the State's Base Wage File data system.

ANALYSIS OF REPORTS 7/1/2018 – 6/30/2019:

Youth Innovation Program (In-School):

ACWDB's In-School Youth program suffered challenges early in the program year with the loss of the service provider that had originally been selected to deliver the WIOA In-School Youth services. La Familia Counseling was selected to serve a small number of youth for the second half of the program year.

La Familia enrolled 83.3% of their goal; attained 90% of their Work-Based Learning goals; and 10% of their Youth Placement goal.

Young Adult Future Force (Out-of-School):

Of the three Out-of-School Youth service providers, all but one exceeded their enrollment goals for PY 2018/2019.

The Out-of-School service providers continue to struggle with the Youth Placement (placement in employment, education, advanced training or the military) measure – which hit only 27.3% of goal for the program year.

Please contact Michele G. Garcia, MIS Administrator if you have any questions at (510) 259-3802 or by email at mggarcia@acgov.org.

ATTACHMENT:

V.B.1. – REPORT Youth CPIR PY18-19 Q4

YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

AGGREGATE OF ALL ACWDB YOUTH PROVIDERS

PY 2018/2019; 4TH QUARTER - JULY 01, 2018 THROUGH JUNE 30, 2019

FUND SOURCE:	IN-SCHOOL			OUT-OF-SCHOOL		
BENCHMARKS	ACTUAL	GOAL ^①	% of GOAL	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?						
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	10	12	83.3%	191	167	114.4%
HOW WELL DID WE DO?						
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	90.0%	100.0%	90.0%	76.3%	100.0%	76.3%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	100.0%	100.0%	100.0%	69.7%	100.0%	69.7%
IS ANYONE BETTER OFF?						
% YOUTH PLACEMENT ^③ (of closed cases)	10.0%	61.0%	16.4%	16.6%	61.0%	27.3%
% CREDENTIAL ATTAINMENT (of those enrolled in training)	100.0%	50.0%	200.0%	75.0%	50.0%	150.0%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

Template Revised August, 2018

YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

LA FAMILIA COUNSELING - Youth Innovations (YIE)

PY 2018/2019; 4TH QUARTER - JULY 01, 2018 THROUGH JUNE 30, 2019

FUND SOURCE:	IN - SCHOOL		
PERFORMANCE MEASURES	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?			
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	10	12	83.3%
HOW WELL DID WE DO?			
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	90.0%	100.0%	90.0%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	100.0%	100.0%	100.0%
IS ANYONE BETTER OFF?			
% YOUTH PLACEMENT ^③ (of closed cases)	10.0%	61.0%	16.4%
% CREDENTIAL ATTAINMENT (of those enrolled in training)	100.0%	50.0%	200.0%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

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YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

HAYWARD ADULT SCHOOL (HAS) - Future Force Career Program (YOE)

PY 2018/2019; 4TH QUARTER - JULY 01, 2018 THROUGH JUNE 30, 2019

FUND SOURCE:	OUT-OF-SCHOOL		
PERFORMANCE MEASURES	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?			
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	80	60	133.3%
HOW WELL DID WE DO?			
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	75.0%	100.0%	75.0%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	77.5%	100.0%	77.5%
IS ANYONE BETTER OFF?			
% YOUTH PLACEMENT ^③ (of closed cases)	28.6%	61.0%	46.8%
% CREDENTIAL ATTAINMENT (of those enrolled in training)	63.6%	50.0%	127.3%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

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YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

BERKELEY YOUTH ALTERNATIVES (BYA) - Future Force Career Program (YON)

PY 2018/2019; 4TH QUARTER - JULY 01, 2018 THROUGH JUNE 30, 2019

FUND SOURCE:	OUT-OF-SCHOOL		
PERFORMANCE MEASURES	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?			
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	50	52	96.2%
HOW WELL DID WE DO?			
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	82.0%	100.0%	82.0%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	46.0%	100.0%	46.0%
IS ANYONE BETTER OFF?			
% YOUTH PLACEMENT ^③ (of closed cases)	21.3%	61.0%	34.9%
% CREDENTIAL ATTAINMENT (of those enrolled in training)	83.3%	50.0%	166.7%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

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Template Revised August, 2018

YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

LA FAMILIA - Future Force Career Program (YOT & YOY)

PY 2018/2019; 4TH QUARTER - JULY 01, 2018 THROUGH JUNE 30, 2019

FUND SOURCE:	OUT-OF-SCHOOL					
Sub Region:	Tri-Cities (YOT)			Valley (YOY)		
PERFORMANCE MEASURES	ACTUAL	GOAL ^①	% of GOAL	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?						
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	39	35	111.4%	22	20	110.0%
HOW WELL DID WE DO?						
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	84.6%	100.0%	84.6%	63.6%	100.0%	63.6%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	87.2%	100.0%	87.2%	68.2%	100.0%	68.2%
IS ANYONE BETTER OFF?						
% YOUTH PLACEMENT ^③ (of closed cases)	43.6%	61.0%	71.5%	26.1%	61.0%	42.8%
% CREDENTIAL ATTAINMENT (of those enrolled in training)	100.0%	50.0%	200.0%	50.0%	50.0%	100.0%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

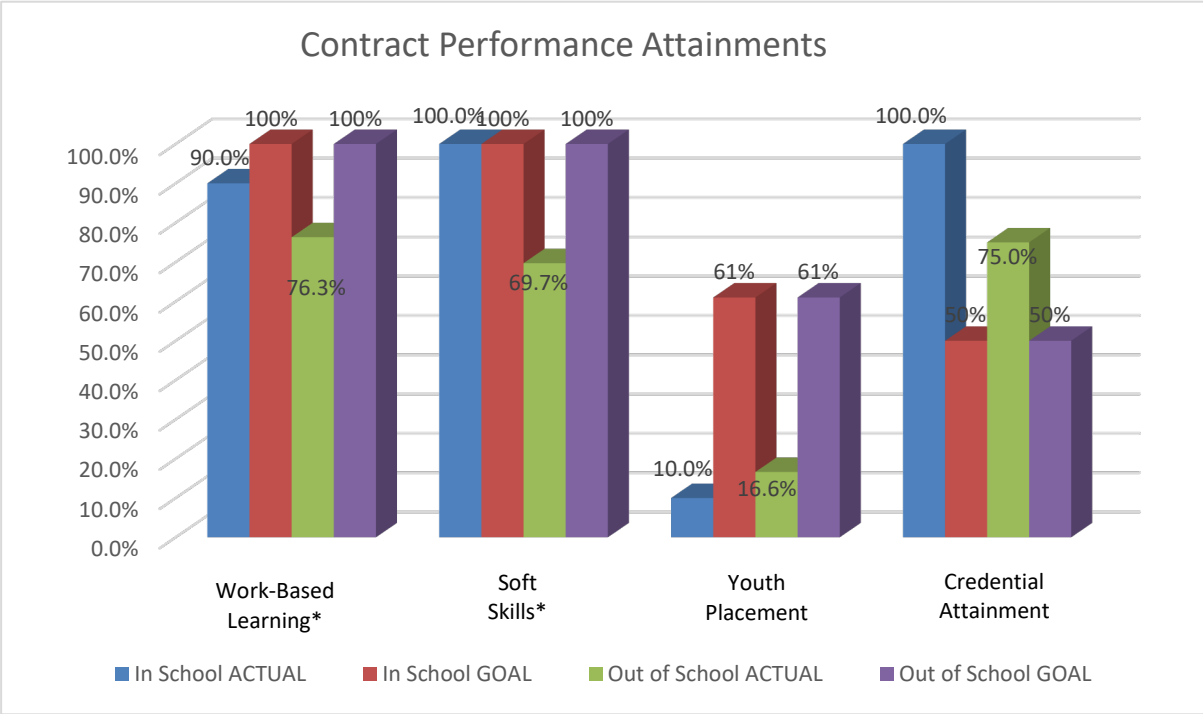
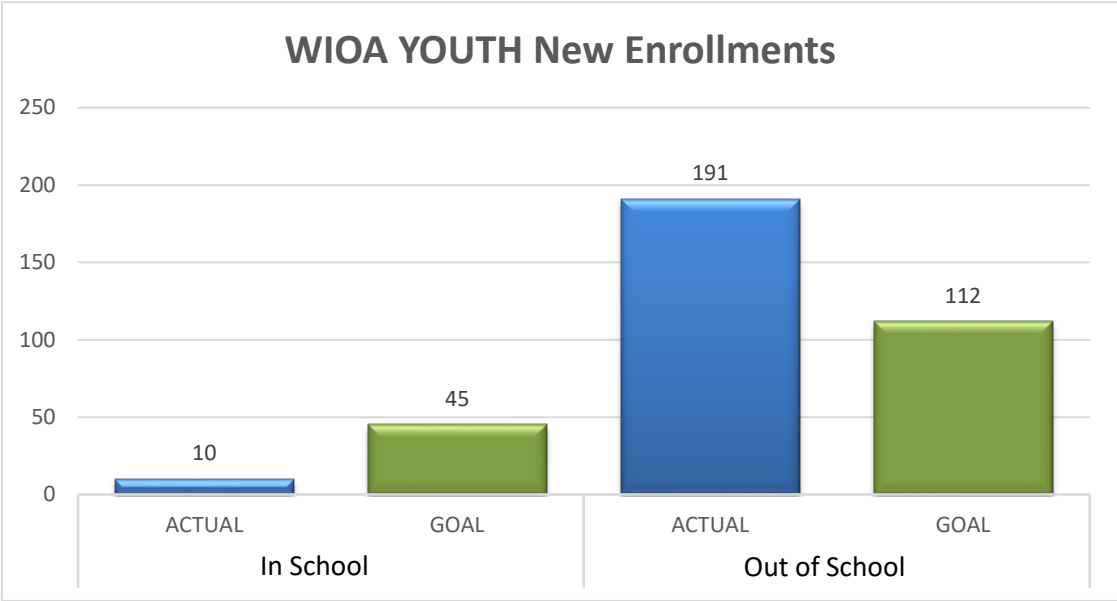
② Soft Skills/Leadership = Activity 410-Leadership Development Services

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YOUTH CONTRACT PERFORMANCE INDICATORS REPORT
AGGREGATE OF ALL ACWDB YOUTH PROVIDERS
PY 2018/2019; 4TH QUARTER - JULY 01, 2018 THROUGH JUNE 30, 2019



ITEM VI.A. – INFORMATION

“THE STORY BEHIND THE NUMBERS” REPORT

BACKGROUND:

Based on requests from Youth Committee (YC) members to have more qualitative information on the performance on youth providers, staff now require youth providers to submit a Monthly Report Narrative (MRN) that provides additional information in support of the CalJOBS data. The MRN is also an opportunity for the providers to document successes and challenges and to request technical assistance.

Information for “The Story Behind the Numbers” Report was not available at the time your packet was transmitted. A handout will be provided at the meeting.

For further information, please contact Deidra Perry, Program Financial Specialist at (510) 259-3827, or deperry@acgov.org.