

ALAMEDA COUNTY
WORKFORCE DEVELOPMENT BOARD
(<http://www.acwdb.org>)

In partnership with the
BOARD OF SUPERVISORS

Serving the County of Alameda
and the cities of
Alameda Albany Berkeley
Dublin Emeryville Fremont
Hayward Newark Livermore
Piedmont Pleasanton
San Leandro Union City

May 9, 2019

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

MEETING NOTICE

Thursday, May 9, 2019
9:00 AM – 12:00 Noon
Eden Area Multi-Service Center
24100 Amador Street, 2nd Floor
California Poppy Rooms A & B (#225 & 226)
Hayward, CA

AGENDA

PAGE

I. PROCEDURAL ITEMS

- A. Call to Order and Roll Call
- B. Minutes of March 14, 2019 - ACTION
- C. WDB Chair Report
- D. Committee Chairs' Report
- E. Director's Report

1

II. RECOGNITION

- A. ACWDB Staff, Partners, Programs – Acknowledging “National Public Service Employees Recognition Week”
- B. Outgoing ACWDB Members
- C. Employer Participation in the Career Pathways Trust (CPT) Programs

III. PUBLIC FORUM

The public can address the Board on issues other than those on the agenda. Members of the public who wish to address the Board on published issues should do so at the time the agenda item is being discussed.

IV. ACTION ITEMS – PUBLIC HEARING

- A. Contract Renewal Recommendations for Adult and Dislocated Worker Career Service Providers - PY 2019/2020 9
- B. Contract Renewal Recommendations for Future Force Youth and Young Adult Career Program - PY 2019/2020 15
- C. Contract Recommendations for the Youth Innovation Program – PY 2019/2020 19
- D. Approval of the Youth Incentive Payment Policy 21
- E. Employer Outcomes for Customized, Incumbent Worker and On-the-Job Training Strategies 23
- F. Industry Sector and Occupational Framework (ISOF) 25
- G. Memorandum of Understanding Between the Alameda County Workforce Development Board and Required Partners of the America's Job Center of California System PY 2019-2022 29
- H. Funding Recommendations for Workforce Innovation and Opportunity Act Service Providers for PY 2019/2020 31
- I. Approval of Alameda County Workforce Development Board Preliminary Annual Budget – PY 2019/2020 35

V. REPORTS

A. <u>Local Area Performance Reports</u>	39
B. <u>Adult and Dislocated Worker Reports</u>	43
B.1. Services to Unemployed Relative to Labor Force Participation within the Local Area	47
B.2. Contract Performance Indicators Reports	57
C. <u>Youth Reports</u>	65
D. <u>Rapid Response and Layoff Aversion Reports</u>	73
E. <u>Financial Indicators Report – PY 2018/2019</u>	77
F. <u>Training Expenditures Report - PY 2018/19</u>	

VI. INFORMATION ITEMS

A. Certification of the Eden Area Comprehensive America’s Job Center of California Update	81
B. Disability Employment Accelerator Grant Update	85
C. ACWDB 2019 Meeting Calendar	87
D. ACWDB Member List	89
E. ACWDB PY 2018/2019 Service Provider List	93
F. ACWDB Staff Roster	97

VII. MATTERS INITIATED BY BOARD MEMBERS

VIII. ANNOUNCEMENTS

If you have questions on the agenda items or need additional information, please contact Patti Castro, Director, at (510) 259-3843 or email pcastro@acgov.org.

Members of the public who wish to address the WDB may do so during the PUBLIC FORUM or at the time an Agenda item is discussed. Sign-up cards are available at the rostrum.

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”.
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodation due to a disability, please call Sheroza Haniff, Board Secretary at (510) 259-3842 at least 72 hours in advance.

NEXT WDB MEETING: SEPTEMBER 12, 2019

ITEM I.B. – ACTION

**ALAMEDA COUNTY
WORKFORCE DEVELOPMENT BOARD**

QUARTERLY MINUTES OF MARCH 14, 2019

MEMBERS PRESENT

Abbott, Tyler
Baker, Alexandria
Darby, Eric
Frazier, Brad
Heinz, Tom
Louie, Darien
McCormick, Bethany
Mello, Kathy
Oberoi, Kalpana
Ong, Jennifer
Rose, Christopher
Salem, Brian
Torok, John

MEMBERS ABSENT

Bowser, Jeff
Cogley, Jennifer
Kapoor, Tina
Lam, Tony
Maxwell, Nan
Nichols, Larry
Reyes, Paul
Scrafano, Kimberly
Stoller, Melissa
Wagner, Mario

STAFF PRESENT

Castro, Patti
Boykin, Rhonda
Brown, Tamia
Contreras, Javier
Dias, David
Garcia, Michele
Haniff, Sheroza
Miller, Samantha
Mitchell, Jennifer
Perry, Deidra
Reed, Latoya

Chairperson Ong called the meeting of the Alameda County Workforce Development Board (WDB) to order at 9:08 A.M. on Thursday, March 14, 2019. A quorum was present.

ITEM I.B. – MINUTES OF ALAMEDA COUNTY WDB QUARTERLY MEETING FOR SEPTEMBER 13, 2018. A motion to approve the minutes was made by **Baker/Salem/carried.**

ITEM I.C. – CHAIRPERSON’S REPORT. Chairperson Ong announced the following:

- New Board member Kalpana Oberoi
- Board appointments to occur between March and June of 2019. Duration of term is two years, with an eight-year maximum
- Recognition of Darien Louie’s partnership and retirement from East Bay Economic Development Alliance and the Alameda County Workforce Development Board (ACWDB)

ITEM I.D. – COMMITTEE CHAIRS’ REPORTS.

Jennifer Ong, Chair of the Executive Committee, discussed highlights from the Executive Committee on February 27, 2019

1. Approval of Workforce Innovation and Opportunity Act (WIOA) funding methodologies for programs – an action item for the Board during the March 14, 2019 WDB meeting.
2. The focus of workforce and education in Governor Newsom’s proposed budget
3. “Women Breaking Barriers to Success” event – progress updates, background and gratitude for support
4. Day at the Capital event, and meeting with the offices of State Legislatures
5. The National Association of Workforce Boards Forum on March 23-26, 2019

6. Recertification of WDB by State required before June 30th

Alexandria Baker, Chair of the Youth Committee, reported the following from the February 11, 2019 meeting:

1. Presentation by Dr. Jocelyn Freeman Garrick, Executive Director of the Alameda County Health Pipeline Partnership (ACHPP)
2. Termination of the Youth Innovation Program contract with Soulciety which was to provide employment and training services to in-school youth.
3. Approved staff recommendations to:
 - a. De-obligate 114,096 in youth formula funding;
 - b. Allow staff authority to explore contract feasibility with Eden Regional Occupation Program to provide employment and training services to in-school youth for PY 2019/2020
 - c. Amend contract with La Familia Counseling Services for an additional \$30,000 to provide an Earn and Learn component for PY 2018/2019
4. Approved staff recommendation for Contract Renewal Criteria which included:
 - a. Meeting program and fiscal monitoring requirements for PY 2018/2019, 2019/2020 and 2020/2021
 - b. Meeting contractual performance requirements for the three-year procurement cycle which includes:
 - i. Submission of an outreach plan not later than 60 days of contract execution
 - ii. Reaching 100% enrollment by third quarter of program year
 - iii. Progress towards the 50% Credential Attainment goal and submission of a strategic plan for continuous improvement
 - iv. Submission of an acceptable Monthly Narrative Report and invoice by the 15th of the month
 - c. Lisa Meza represented the ACWDB at the CWA Youth Conference in Long Beach, CA
 - d. Welcomed two new members: Raquel Ramsey – Shelton and Mario Wagner

John Torok, Vice-Chair of the Systems and Strategies Committee, reported the following from the February 20, 2019 meeting:

1. Jeff Bowser presented and led a discussion regarding Artificial Intelligence and how it has and will continue to influence both the workforce, training and politics
2. Overview of the following Action and Information Items:
 - a. Policy for Verification of Employment Authorization Status
 - b. Approval of the Draft Two-Year Modified Regional and Local Plans
 - c. Contract Renewal Criteria for Adult and Dislocated Worker Career Services for PY 2019/2021
 - d. An update on the Certification of the Eden Area Comprehensive America's Job Center of California

e. Information on Reentry Initiatives

Brian Salem, Chair of the Organizational Effectiveness Committee, reported the following from the February 6, 2019 meeting:

1. Approval of the 2019 Committee Calendar
2. Selection of the new OE Committee Vice Chair – Christopher Rose
3. Improving Youth Credential Attainment Rates
4. Update AJCC Certification
5. Establishing Employer Outcomes for OJT and Customized Training

ITEM I.E. – DIRECTOR’S REPORT. Patti Castro reported the following:

Admin Updates:

- Launch of new ACWDB website
- State completed its programmatic review in January 2019; awaiting report
- Staff have been focused on our local monitoring and assessment of program performance, TA, etc. in preparation of PY 19/20 contract renewal process.
- Board Reappointments and Board Subsequent Recertification process to begin in last phase of this program year

Local/Regional Plan:

- With the public input process near completion, and the details of planning and requirements being taken up by the committees, substantial progress has been made towards formal processes to get the Plan submitted

Update on Grants:

- Awarded Additional Assistance grant in the amount of \$995,000.00 in February to serve 400 laid off workers from several companies over an 18 - month period
- East Bay Works Regional Planning Unit received \$300,000.00 for Prison2Employment Planning Grant and recently submitted the Implementation application for 2.4 million to serve the reentry population with career and training, and support services
- Joined CWA and Social Policy Research on a statewide proposal called “Partnerships for the Advancement of Youth Apprenticeships” (PAYA)
- RFP for State ABIII resources will be out in late March 2019, this resource opportunity will focus on individuals with barriers to employment
- SBI Infrastructure funding and partnerships with the Building Trades Council (BTC) is being delayed, rollout is expected in late spring

Legislative Updates:

- Attended the Day at the Capital
- Attended the California Skills 2019 Summit, discussion of the Policy Action Agenda

- National Association of Workforce Boards visits – meetings with the offices of Senator Feinstein and Senator Harris scheduled

Other Announcements:

- Labor reps and staff attended the Statewide Building Workforce Partnerships conference in March
- Hayward Adult School was acknowledged for the Rising Leaders Program at the Bridge Innovation Awards
- A panel is being assembled for the OE Committee with the goal to gain a greater understanding of demographics of barriers in our communities.
- A brief report regarding the importance of the 2022 Census and census process, by Assistant Director Rhonda Boykin followed

ITEM II - PUBLIC FORUM.

Chairperson Ong opened the public forum.

There were no public comments.

Chairperson Ong closed the public forum.

ITEM III – PRESENTATION.

Chairperson Ong introduced Michael S. Bernick, Special Counsel at Duane Morris LLP, who has previously served as the Director of the State Employment Development Department and specializes in employment and labor law. He briefly spoke of the start of his professional career, at the local level which allowed him to understand policy in more depth. In 1991, a time where autism was not very well understood, he became involved with the field of autism. Currently the public consciousness of autism has improved, but a great deal of improvement still remains in terms of increasing support of individuals with autism in the workforce, despite the modest increase of programs and initiatives. The initiatives can be grouped in three headings: 1) a push among major firms with initiatives targeting the autistic; 2) movement towards autism focused businesses; 3) creation of online businesses targeting the autistic. Regarding, the future of workforce, it will include targeted populations and a focus on apprenticeships.

ITEM IV.A. YOUTH INNOVATION PROGRAM CONTRACT RECOMMENDATION FOR PY 2018/2019.

Chairperson Ong read the recommendation. Deidre Perry presented the item and gave a brief background of former Youth Innovation Program provider Soulciety, which starts on page 9 of the packet. Ultimately, ACWDB and Soulciety terminated the contractual obligations. Deidre provided further detail of the agreed to Youth Committee's recommendation.

Chairperson Ong opened the public hearing.

Kevin Williams of Berkeley Youth Alternatives stated his support of this recommendation,

Chairperson Ong closed the public hearing.

A motion to approve the recommendations was made by Salem/Abbot/carried.

ITEM IV.B. CONTRACT RENEWAL CRITERIA – WIOA YOUTH SERVICES FOR PY 2018/2019. Chairperson Ong read the recommendation. Deidre Perry presented the item including a brief background, which starts on page 11 of the packet. Deidre Perry provided detail of the background, reviewing the narrative of the monthly report.

Chairperson Ong opened the public hearing.

Kevin Williams of Berkeley Youth Alternatives stated his support of this recommendation, and expressed appreciation of Deidre Perry for her transparency and clarity.

Chairperson Ong closed the public hearing

A motion to approve the recommendations was made by Abbott/Mello/carried.

ITEM IV.C. POLICY FOR VERIFICATION OF EMPLOYMENT AUTHORIZATION STATUS. Chairperson Ong read the recommendation. Michele Garcia provided some background regarding WIOA eligibility criteria, including the right to work in the United States. A directive was issued in August 2018 which was meant to garner more flexibility in terms of data collection timelines.

Chairperson Ong opened the public hearing, and with no input, closed the public hearing.

A motion to approve the recommendations was made by Heinz/Frazier/carried.

ITEM IV.D. APPROVE THE DRAFT TWO-YEAR MODIFIED REGIONAL AND LOCAL PLANS. Chairperson Ong read the recommendation. Latoya Reed provided detailed background of the California State Workforce Development Board's Directive requiring Local Workforce Development Boards to develop and submit Two-Year modified regional and local plans. She reviewed target groups outlined in Table 1 on page 19, the modified plan strategies on page 20 of the packet, and provided further updates on status and progress.

Chairperson Ong opened the public hearing, and with no input, closed the public hearing.

A motion to approve the recommendations was made by Salem/Darby and Baker/carried.

ITEM IV.E. CONTRACT RENEWAL CRITERIA FOR ADULT AND DISLOCATED WORKER CAREER SERVICES FOR PY 2019-2021. Chairperson Ong read the recommendation. David Dias provided some background of the recommendation, including the ACWDB's approval of funding recommendations and stipulations from May 2018. He then

reviewed the background of contracts and site monitoring executed by staff, detailed on page 32 of the packet.

Chairperson Ong opened the public hearing.

Sarah Holtzclaw from Tri-Valley Career Center expressed opposition of the recommendation.

Chairperson Ong closed the public hearing

A motion to approve the recommendations was made by **Darby/Heinz/carried.**

ITEM IV.F, WORKFORCE INNOVATION AND OPPORTUNITY ACT FORMULA FUNDING ALLOCATION METHODOLOGY FOR PY 2019/2020. Chairperson Ong read the recommendation. Jennifer Mitchell provided some background of this recommendation, she reviewed the allocation methodology chart on page 39, which aims to mitigate possible negative impacts the ACWDB may face by delayed funding or reductions, as may occur between State and Local levels. She then briefly reviewed state requirements of specific funding allocation and further described the intent of the allocations.

Chairperson Ong opened the public hearing and with no input, closed the public hearing.

A motion to approve the recommendations was made by **Torok/Darby/carried.**

ITEM IV.G. SELECTION OF CONTRACTING/VENDOR PAY AGENT AND EMPLOYER OF RECORD SERVICES PROVIDER. Chairperson Ong read the recommendation. Jennifer Mitchell provided background on this recommendation, describing the barriers that arise in the process of paying project staff in the County’s system within a reasonable timeframe, and the lack of flexibility built in County processes.

Chairperson Ong opened the public hearing and with no input, closed the public hearing.

A motion to approve the recommendation was made by **Frazier/Baker/carried.**

ITEM VII MATTERS INITIATED BY BOARD MEMBERS. There were no matters initiated by Board members.

ITEM VIII ANNOUNCEMENTS. John Torok provided a brief report on the California Labor Federation Workforce and Economic Developments “Building Workforce Partnerships” conference, noting that our labor reps were in attendance – the only local board in the State to do so, demonstrating commitment to building the partnership between labor and management. He also encouraged more individuals in the workforce industry to participate in future conferences.

Eric Darby further elaborated on the labor and management partnership in the transit field, stating a lot of effort between agencies has taken place, aimed at their shared goal of providing transportation services to the community.

Kathy Mellow announced the graduation of TGIF Auto Body, Inc's. first apprentice as a Technician, and provided additional information on the apprenticeship program.

Bradley Frazier announced San Leandro Adult School is hosting the Allied Health Expo on April 10th in partnership with Alameda County Healthcare Pathway Pipeline.

Alexandria Baker described her work with the Power Pathway's Program, and Rancho Cordova Adult School. The programs work to align temporary workers within PG&E's Power Department and spoke about the increase of women in these roles.

Samantha Miller provided background about the AM Bay Area Summit 2019 on April 30, 2019; a manufacturing and supplier event with breakout sessions discussing different issues. ACWDB staff will participate in the event. She encouraged Board attendance.

The meeting was adjourned at 11:50 A.M.

ITEM IV.A. – ACTION

CONTRACT RENEWAL RECOMMENDATIONS
FOR ADULT AND DISLOCATED WORKER CAREER SERVICE PROVIDERS
PY 2019/2020

SYSTEMS AND STRATEGIES COMMITTEE RECOMMENDATIONS:

That the Alameda County Workforce Development Board (ACWDB) approve the following recommendations for program year (PY) 2019/2020 for the Comprehensive America’s Job Center of California (AJCC) Operator and the Adult and Dislocated Worker Career Services Programs:

1. Renew the contract with Rubicon Programs, Inc., upon satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan. If deficiencies are not met, then renew with conditional funding;
2. Renew the contract with Ohlone Community College District, upon satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan. If deficiencies are not met, then renew with conditional funding;
3. Renew the contract with Peralta Community College District upon satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan. If deficiencies are not met, then renew with conditional funding;
4. Renew the contract with Chabot-Las Positas Community College District upon satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan. If deficiencies are not met, then renew with conditional funding;
5. Apply Workforce Opportunity and Innovation Act (WIOA) Formula Funding Allocation Methodology approved by the ACWDB on March 14, 2019, to establish contract maximums; and,
6. Direct staff to negotiate contracts effective July 1, 2019 through June 30, 2020.

BACKGROUND:

On March 14, 2019, the ACWDB approved the S&S Committee recommendations for the Contract Renewal Criteria for the Comprehensive AJCC Operator and the Adult and Dislocated Worker Career Services for program years 2019/2020, and 2020/2021, as follows:

1. For the Sub-Regional Workforce Network Career Services Providers:
 - A. Meets requirement for the program and fiscal monitoring for the PY 2018/2019, 2019/2020 and 2020/2021;
 - B. Complies with contractual performance requirements as stated below for each program year:
 - i. Submission of a service delivery plan within 60 days of contract execution;
 - ii. Attains 75% of the On-the-Job training (OJT) enrollment goal by the third quarter of program year;

- iii. Submission of acceptable Monthly Narrative Reports and invoices by the 15th of each month;
- iv. Reaches 75% of enrollment goal by the third quarter of program year;
- v. Reaches 75% of training obligations by the third quarter of program year;
- vi. Establishes partnership agreements and access points for the provision of career services within the community.

2. For the Comprehensive AJCC, one provider must meet all criteria as specified above and an additional two criteria:

- A. Implements AJCC Certification improvement goals;
- B. Ensures implementation of the Mandated Partner Memorandums of Understanding.

ACWDB staff has compared contract performance data for the period July 1, 2018 through March 31, 2019 and submission of required documentation to each of the contract renewal criteria set by ACWDB. The results are listed below:

1. Rubicon Programs Inc.

Criteria	Outcome
Program Monitoring	Findings: Performance (Dislocated Worker enrollment, Training Obligations enrollment, OJTs)
Submission of Service Delivery Plan	Complete
75%* OJT enrollment by the 3 rd quarter of the program year	At 50%* of goal
Submission of acceptable Monthly Narrative Reports by the 15 th of each month	Received 83.3% on time
Submission of invoices by the 15 th of each month	Received 33.3% on time
75%* Enrollment goal by the 3 rd quarter of the program year	74.7%* Adult, 76%* Dislocated Worker
Established partnership agreements and access points for the provision of career services within the community	Meets requirements
Implementation of AJCC Certification Improvement Goals	Meets requirements
Ensures implementation of mandated partner memorandums of understanding	Meets requirements
* Percentage points represent percentage attainments of annual goals for PY 2018/2019.	

Rubicon Programs has struggled to meet their OJT requirements, as well as their Training Obligations (32.5% Dislocated Worker).

ACWDB staff recommends that the contract with Rubicon Programs be renewed for PY 2019/2020 without conditions if there is satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan by June 30, 2019. If deficiencies are not met, then staff recommends that the contract be renewed with conditional funding.

2. Ohlone Community College District

Criteria	Outcome
Program Monitoring	Findings: Performance (Adult Training Obligations enrollment, OJTs)
Submission of Service Delivery Plan	Complete
75%* (OJT) enrollment by the 3 rd quarter of the program year	At 44.2%* of goal
Submission of acceptable Monthly Narrative Reports by the 15 th of each month	Received 33.3% on time
Submission of invoices by the 15 th of each month	Received 33.3% on time
75%* Enrollment goal by the 3 rd quarter of the program year	98.4%* Adult, 77.9%* Dislocated Worker
Established partnership agreements and access points for the provision of career services within the community	Meets requirements
* Percentage points represent percentage attainments of annual goals for PY 2018/2019.	

Ohlone College has struggled to meet their OJT requirements for the WIOA Adult funding stream and are at 44.2% of their annual goal.

ACWDB staff recommends that the contract with Ohlone College be renewed for PY 2019/2020 without conditions if there is satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan by June 30, 2019. If deficiencies are not met, then staff recommends that the contract be renewed with conditional funding.

3. Peralta Community College District (PCCD)

Criteria	Outcome
Program Monitoring	Findings: Performance (Case File Reviews, Adult and Dislocated Enrollment, Dislocated Worker Training Obligations, insufficient partnership agreements, non-attendance at Board and Committee meetings, OJTs)
Submission of Service Delivery Plan	Complete
75%* OJT enrollment by the 3 rd quarter of the program year	At 85.7%* of goal
Submission of acceptable Monthly Narrative Reports by the 15 th of each month	Received 16.6% on time
Submission of invoices by the 15 th of following quarter	Received 0% on time
75%* Enrollment goal by the 3 rd quarter of the program year	57.1%* Adult, 41.4%* Dislocated Worker
Established partnership agreements and access points for the provision of career services within the community	Does not meet requirements
* Percentage points represent percentage attainments of annual goals for PY 2018/2019.	

PCCD requested to submit invoices quarterly and a contract amendment was done. Staff expects to receive quarterly invoices (changed from monthly) and the Monthly Narrative Report on time moving forward. Client Case file findings have not been corrected and non-attendance at board and committee meetings is still a concern. PCCD has also struggled to meet their Dislocated Worker Training Obligations (47.8%).

ACWDB staff recommends that the contract with PCCD be renewed for PY 2019/2020 without conditions if there is satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan by June 30, 2019. If deficiencies are not met, then staff recommends that the contract be renewed with conditional funding.

4. Chabot-Las Positas Community College District (CLPCCD)

Criteria	Outcome
Program Monitoring	Findings: Performance (Adult and Dislocated Worker Training Obligation, OJTs)
Submission of Service Delivery Plan	Complete
75%* OJT enrollment by the 3 rd quarter of the program year	At 50%* of goal
Submission of acceptable Monthly Narrative Reports by the 15 th of each month	Received 66.6% on time
Submission of invoices by the 15 th of each month	Received 16.6% on time
75%* Enrollment Goal by the 3 rd Quarter of the program year	109.1%* Adult, 108.7%* Dislocated Worker
Established partnership agreements and access points for the provision of career services within the community	Meets Requirements
* Percentage points represent percentage attainments of annual goals for PY 2018/2019.	

CLPCCD has struggled to meet their OJT requirements as well as their Training Obligations (70.5% Dislocated Worker).

ACWDB staff recommends that the contract with CLPCCD be renewed for PY 2019/2020 without conditions if there is satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan by June 30, 2019. If deficiencies are not met, then staff recommends that the contract be renewed with conditional funding.

SYSTEMS AND STRATEGIES COMMITTEE DISCUSSION:

There was a discussion around the importance of OJTs and how they fulfill the Local area’s training requirements. The Systems & Strategies Committee also asked about the meeting attendance requirement in the contract for the Career Service Providers. They need to be present at all meetings.

After the discussion the item was approved unanimously.

For further information, contact David Dias, Program Financial Specialist at (510) 780-8768 or by email at david.dias@acgov.org.

ATTACHMENT:

IV.A.1. – WIOA Formula Funding Allocation Methodology PY 2019/2020

**WIOA FORMULA FUNDING ALLOCATION METHODOLOGY
PY 2019/2020**

FUNDS TO LOCAL AREA	%	ADULT	DISLOCATED WORKERS	%	YOUTH	%	RAPID RESPONSE	TOTALs for PY 2018/2019
TOTAL FORMULA ALLOCATION (1)	100%	\$1,419,316	\$2,038,254	100%	\$1,501,261	100%	\$236,033	\$5,194,864
TRAINING REQUIREMENT (2)	20%	\$283,863	\$407,651					\$691,514
AVAILABLE FOR IMPLEMENTATION	80%	\$1,135,453	\$1,630,603	100%	\$1,501,261	100%	\$236,033	\$4,503,350
WDB DEPARTMENT	Allocation of the 80% for Implementation		Allocation for Implementation		Allocation for Implementation			
PLANNING/FISCAL/BOARD SUPPORT	15%	\$170,318	\$244,590	11%	\$165,139	35%	\$82,612	\$662,659
MIS REPORTING - TRACKING/ELIGIBILITY	9%	\$102,191	\$146,754	7%	\$105,088	8%	\$18,883	\$372,916
BUSINESS SERVICES / RAPID RESPONSE	8%	\$90,836	\$130,448	4%	\$60,050	50%	\$118,017	\$399,352
SYSTEMS SUPPORT	3%	\$34,064	\$48,918	3%	\$45,038	7%	\$16,522	\$144,543
Sub-Total	35%	\$397,408	\$570,711	25%	\$375,315	100%	\$236,033	\$1,579,470
PROVIDERS (3)	65%	\$738,044	\$1,059,892	75%	\$1,125,946			\$2,923,882
TOTAL for IMPLEMENTATION	100%	\$1,135,453	\$1,630,603	100%	\$1,501,261	100%	\$236,033	\$4,503,352

(1) Funding levels are planning estimates only, using PY 2018/2019 WIOA Formula funding allocations.

(2) A minimum of 20% (planning estimate - \$691,514) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$345,757) may be training dollars from other sources.

(3) PROVIDERS: Funding for contract renewals with providers will be approved under separate action by ACWDB Committee and full Board.

ITEM IV.B. – ACTION

CONTRACT RENEWAL RECOMMENDATIONS
FOR FUTURE FORCE YOUTH AND YOUNG ADULT CAREER PROGRAM
PY 2019/2020

YOUTH COMMITTEE RECOMMENDATIONS:

That the Alameda County Workforce Development Board (ACWDB) approve the following recommendations for program year (PY) 2019/2020 for the Future Force Youth and Young Adult Career Program:

1. Renew the contract with Berkeley Youth Alternatives (BYA) upon satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan. If deficiencies are not met, then renew with conditional funding;
2. Renew the contract with Hayward Unified School District/Hayward Adult School (HAS) without conditions if renewal criteria are met. If not, then renew with conditional funding;
3. Renew the contract with Southern Alameda County Comité for Raza Health dba La Familia Counseling Services (La Familia) upon satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan. If deficiencies are not met, then renew with conditional funding;
4. Apply Workforce Innovation and Opportunity and Act (WIOA) Formula Funding Allocation Methodology approved by ACWDB on March 14, 2019 to establish contract maximums;
5. Direct staff to negotiate contracts effective July 1, 2019 through June 30, 2020.

BACKGROUND:

On March 14, 2019, the ACWDB approved the YC recommended contract renewal criteria for PY 2019/2020 and PY 2020/2021 as outlined below:

1. Meets requirements for program and fiscal monitoring for PY 2018/2019, 2019/2020, and 2020/2021;
2. Meets the contractual performance requirements as stated below each program year;
 - a. Submission of an outreach plan not later than 60 days of contract execution;
 - b. Reaches 100% enrollment by third quarter of program year;
 - c. Shows progress toward the 50% Credential Attainment goal and submission of a strategic plan for continuous improvement;
 - d. Submission of an acceptable Monthly Narrative Report and invoice by the 15th of the month.

ACWDB staff has compared Contract Performance data for the period July 1, 2018 through March 31, 2019 and submission of required documentation to each of the contract renewal criteria set by ACWDB. The results are listed below:

1. Hayward Adult School (HAS)

Criteria	Outcome
Program Monitoring	No findings
Outreach Plan	Received on time
Full Enrollment by 4/30/19	At 116% of goal
50% Credential Attainment	At 100% of goal
Monthly Narrative Report	Received on time
Invoice	Received on time

HAS received no findings from the annual program monitoring and has submitted required documents on time.

ACWDB staff recommends that the contract with HAS be renewed for PY 2019/2020 without conditions if Credential Attainment goal is met by June 30, 2019. If not, then staff recommends that contract be renewed with conditional funding.

2. Berkeley Youth Alternatives (BYA)

Criteria	Outcome
Program Monitoring	Findings: Case File Review, Low enrollment
Outreach Plan	Not received on time
Full Enrollment by 4/30/19	At 50% of goal
50% Credential Attainment	At 0% of goal
Monthly Narrative Report	Received 50% on time
Invoice	Received 50% on time

BYA has struggled administratively and programmatically during this contract period. The administrative issues have been mitigated and staff expects to receive invoices and the Monthly Narrative Report on time moving forward.

ACWDB staff recommends that the contract with BYA be renewed for PY 2019/2020 without conditions if there is satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan by June 30, 2019. If deficiencies are not met, then staff recommends that the contract be renewed with conditional funding.

3. Southern Alameda County Comité for Raza Health dba La Familia Counseling Services (La Familia)

Criteria	Outcome	
	Tri-Cities	Tri-Valley
Program Monitoring	No findings	No findings
Outreach Plan	Received on time	Received on time
Full Enrollment by 4/30/19	At 100% of goal	At 80% of goal
50% Credential Attainment	At 200% of goal	At 0% of goal
Monthly Narrative Report	Received on time	Received on time
Invoice	Received 50% on time	Received 50% on time

ACWDB staff expects La Familia to submit future invoices on time and to meet the enrollment goal for the Tri-Valley area by the end of the program year, June 30, 2019.

ACWDB staff recommends that the contract with La Familia be renewed for PY 2019/2020 without conditions if there is satisfactory resolution of renewal criteria deficiencies identified under the corrective action plan by June 30, 2019. If deficiencies are not met, then staff recommends that the contract be renewed with conditional funding.

Staff will reassess goal attainment and renewal criteria prior to the May Board meeting and may bring additional recommendations to the full Board.

YOUTH COMMITTEE (YC) DISCUSSION:

The YC met and discussed the recommendation on April 8, 2019 and voted unanimously to approve staff’s recommendations.

For further information, contact Deidra Perry, Program Financial Specialist at (510) 259-3827 or by email at deperry@acgov.org.

ATTACHMENT:

IV.B.1. – WIOA Formula Funding Allocation Methodology PY 2019/2020

**WIOA FORMULA FUNDING ALLOCATION METHODOLOGY
PY 2019/2020**

FUNDS TO LOCAL AREA	%	ADULT	DISLOCATED WORKERS	%	YOUTH	%	RAPID RESPONSE	TOTALs for PY 2018/2019
TOTAL FORMULA ALLOCATION (1)	100%	\$1,419,316	\$2,038,254	100%	\$1,501,261	100%	\$236,033	\$5,194,864
TRAINING REQUIREMENT (2)	20%	\$283,863	\$407,651					\$691,514
AVAILABLE FOR IMPLEMENTATION	80%	\$1,135,453	\$1,630,603	100%	\$1,501,261	100%	\$236,033	\$4,503,350
WDB DEPARTMENT	Allocation of the 80% for Implementation		Allocation for Implementation		Allocation for Implementation			
PLANNING/FISCAL/BOARD SUPPORT	15%	\$170,318	\$244,590	11%	\$165,139	35%	\$82,612	\$662,659
MIS REPORTING - TRACKING/ELIGIBILITY	9%	\$102,191	\$146,754	7%	\$105,088	8%	\$18,883	\$372,916
BUSINESS SERVICES / RAPID RESPONSE	8%	\$90,836	\$130,448	4%	\$60,050	50%	\$118,017	\$399,352
SYSTEMS SUPPORT	3%	\$34,064	\$48,918	3%	\$45,038	7%	\$16,522	\$144,543
Sub-Total	35%	\$397,408	\$570,711	25%	\$375,315	100%	\$236,033	\$1,579,470
PROVIDERS (3)	65%	\$738,044	\$1,059,892	75%	\$1,125,946			\$2,923,882
TOTAL for IMPLEMENTATION	100%	\$1,135,453	\$1,630,603	100%	\$1,501,261	100%	\$236,033	\$4,503,352

(1) Funding levels are planning estimates only, using PY 2018/2019 WIOA Formula funding allocations.

(2) A minimum of 20% (planning estimate - \$691,514) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$345,757) may be training dollars from other sources.

(3) PROVIDERS: Funding for contract renewals with providers will be approved under separate action by ACWDB Committee and full Board.

ITEM IV.C. – ACTION / PUBLIC HEARING
CONTRACT RECOMMENDATIONS FOR THE
YOUTH INNOVATION PROGRAM
PY 2019/2020

YOUTH COMMITTEE RECOMMENDATIONS:

That the Alameda County Workforce Development Board (ACWDB) approve the following recommendations for program year (PY) 2019/2020 for the Youth Innovation Program:

1. Approve a contract with Eden Regional Occupational Program (Eden ROP) to provide employment and training services to in-school youth;
2. Apply Workforce Innovation and Opportunity Act (WIOA) Formula Funding Allocation Methodology approved by ACWDB on March 14, 2019 to establish contract maximums;
3. Allow staff to negotiate additional carryover funds from PY 2018/2019 as appropriate to fully support the strategies for in-school youth;
4. Direct staff to negotiate the contract effective July 1, 2019 to June 30, 2020;
5. Approve the contract stipulations as follows:
 - a. Submit outreach plan by July 1, 2019;
 - b. Meet enrollment goals as contracted;
 - c. Submit timely and accurate invoices and Monthly Narrative Reports.

BACKGROUND:

On March 14, 2019, the ACWDB approved the YC recommendation to allow staff authority to explore feasibility of a contract with Eden ROP to provide employment and training services to in-school youth for PY 2019/2020.

Staff discussed with Eden ROP representatives the necessary program design elements and staff qualifications that are essential to successful contractual outcomes. Eden ROP has agreed to hire staff with WIOA experience, target recruitment to Career Technical Education (CTE) programs that offer WIOA eligible certifications and credentials, and to provide enrolled students with a paid work experience.

YOUTH COMMITTEE DISCUSSION:

The YC met and discussed the recommendation on April 8, 2019. The YC members noted that services to in-school youth were important and voted unanimously to approve staff's recommendations.

For further information, please contact Deidra Perry, Program Financial Specialist at (510) 259-3827 or deperry@acgov.org.

ITEM IV.D. – ACTION / PUBLIC HEARING

APPROVAL OF THE YOUTH INCENTIVE PAYMENT POLICY

YOUTH COMMITTEE RECOMMENDATION:

That the Alameda County Workforce Development Board (ACWDB) approve the following policy regarding incentive payments to youth enrolled in Workforce Innovation and Opportunity Act (WIOA) programs.

BACKGROUND:

Contracted program providers have been innovative in their program design to attract and retain participants especially in the current economy where finding a job is relatively easy. However, program providers have been limited in how they can compensate participants for meeting program milestones.

WIOA regulations, specifically Activity Code 419, “allows for incentive payments that are based on an incentive contract between a youth and the local board in recognition of the youth’s achievement directly tied to training activities, education and/or work experience. The local program must have written policies and procedures in place governing the award of incentives and must ensure that such incentive payments are tied to the goals of the specific program; outlined in writing before the commencement of the program that may provide incentive payments aligned with the local program’s policies and are in accordance with the requirement contained in 2 CFR part 200 and Title 20 CFR Section 681.640.”

PROPOSED POLICY:

Upon Board approval of this policy ACWDB staff will issue an Action Bulletin providing guidance that will:

1. Ensure the provider develops an “Incentive Contract” for each youth that they would like to provide with incentive payments;
2. Outline the criteria for incentive payments to include:
 - a. Definition: An incentive is a one-time regular payment to a WIOA youth participant for recognition and achievement of expected program and performance outcomes linked to training activities and work experiences;
 - b. A description of incentive payments in youth providers’ program design and receive prior approval from the Youth Program/Contract Liaison and must have ACWDB-approved documentation on file;
 - c. A statement of incentives and a line item in the budget which will be a part of their contract;
3. Establish cap of no more than \$1,000 to be allotted for incentives for any one participant. Exceptions to this maximum allotment require prior approval of the Youth Program/Contract Liaison.

YOUTH COMMITTEE (YC) DISCUSSION:

The Youth Committee met and discussed the recommendation on April 8, 2019. The YC members concurred with staff's rationale that the policy offered a complement to existing recruitment and retention strategies. They voted unanimously to approve staff's recommendation.

For further information, please contact Deidra Perry, Program Financial Specialist at (510) 259-3827 or deperry@acgov.org.

ITEM IV.E. – ACTION / PUBLIC HEARING

**EMPLOYER OUTCOMES FOR CUSTOMIZED,
INCUMBENT WORKER AND ON-THE-JOB TRAINING STRATEGIES**

ORGANIZATOINAL EFFECTIVENESS (OE) COMMITTEE RECOMMENDATION:

That the Alameda County Workforce Development Board (ACWDB) approve modifications to the Customized Training (CT), Incumbent Worker Training (IWT), and On-the-Job Training (OJT) policies to include:

1. Employer outcomes to address challenges around completion, placement, and retention of participants in training; and
2. Criteria that employers must meet to qualify for subsequent trainings.

BACKGROUND:

At the OE Committee meeting on February 6, staff initiated discussions regarding establishing employer outcomes for the CT, IWT, and OJT programs in light of the large public investment ACWDB makes in training for companies. The discussion also served to help determine criteria for approving subsequent trainings requested by employers. At the meeting, it was determined that staff would return with recommendations for employer-related outcomes relevant to these programs for consideration by the OE Committee.

To reach a consensus regarding the recommendation in this item, staff took into consideration feedback from OE Committee members on the topic and have researched strategies used by other workforce boards across the State. In addition, staff has reviewed past performance of training contracts with employers and concerns around collection of participant data.

Following are the metrics around employer outcomes that staff has discussed and are proposing for consideration:

Employer Outcome	Goal	Criteria for Subsequent Training
Completion of training	<ul style="list-style-type: none">• Submit periodic training evaluations (OJT)• Submit periodic training attendance records (CT/IWT)• 85% of those participating completed training (CT/IWT)• 100% of those participating completed training (OJT)	<ul style="list-style-type: none">• Employer submitted monthly evaluations• Employer submitted required attendance sheets• Training completion goal met• Trainee passes his/her probationary period

<p>Placement of participants</p>	<ul style="list-style-type: none"> • 100% of those completing training have been hired or retained by company (OJT) • 70% of those completing training have been hired or retained by company (CT) 	<ul style="list-style-type: none"> • Training placement goals met
<p>Retention of participants</p>	<ul style="list-style-type: none"> • Comply with quarterly follow-up reporting requirements established by ACWDB (CT/IWT) • 80% of those placed are retained through the end of the Master Agreement (OJT) 	<ul style="list-style-type: none"> • Employer has met follow-up reporting requirements • Retention goal at end of previous Master Agreement has been met • No outstanding Corrective Action or Employer Hold* • Trainee(s) have passed probation

*Employers who are not meeting stated goals during or after a training will be required to participate in a Corrective Action process to address individual challenges and may be placed on an Employer Hold as a result. There will be a process for the Corrective Action that may occur before or after the Employer Hold.

Upon approval by the ACWDB, employer outcomes, goals, and criteria for subsequent training will be written into current OJT, CT, and IWT policies and procedures, as well as in the contracts with employers. This information will also be shared with employers in training orientation meetings conducted by Business Services Unit staff and Career Services Provider staff.

ORGANIZATIONAL EFFECTIVENESS COMMITTEE DISCUSSION:

At the April 10, 2019 meeting, the OE Committee met and discussed staff’s recommendations for the item. Committee comments and questions focused on determining threshold measures and how the goals would be implemented. Upon Board approval of the item, and as mentioned above, staff will develop clarifying language and procedures regarding the outcomes and goals which will be added to training policies and reiterated in conversations with employers directly.

There was one public comment from a representative of the Tri-Valley Career Center regarding the 100% completion and retention goal for participants in the OJT program. The OE Committee unanimously approved the recommendation and moved it forward to the full Board for approval.

For further information, contact Samantha Miller, Program Financial Specialist at (510) 259-3832 or email samiller@acgov.org.

ITEM IV.F. – ACTION / PUBLIC HEARING
INDUSTRY SECTOR AND OCCUPATIONAL FRAMEWORK

ORGANIZATIONAL EFFECTIVENESS COMMITTEE RECOMMENDATIONS:

That the Alameda County Workforce Development Board (ACWDB) approve the following recommendations:

1. Extend the current Industry Sector and Occupational Framework (ISOF) policy through September 30, 2019; and
2. Direct staff to research the government sector as a prospective ISOF priority.

BACKGROUND:

The Industry Sector and Occupational Framework (ISOF) was developed by staff, in alignment with the Workforce Innovation and Opportunity Act (WIOA), to establish high-growth and high-wage priority industry sectors and occupations in Alameda County between 2017 and 2022. The ISOF has several uses, as it drives Workforce Innovation and Opportunity (WIOA) training program policies implemented by providers, informs planning efforts, and is written into the Local Plan as an overall strategy.

The initial ISOF policy was approved by the Alameda County Workforce Development Board (ACWDB) for one year, from July 1, 2016 to June 30, 2017. ACWDB also approved the extension of the ISOF policy through June 30, 2019, allowing time for the state’s final directive regarding local plan modifications.

When the Local Plan directive was finalized, local boards were required to describe labor market changes/updates in their local areas. In ACWDB’s Two-Year Modified Local Plan, staff drafted that section as follows, anticipating that the government sector may align with the ISOF and provide opportunity for job seekers in Alameda County:

*“**Priority Sectors** - In the next rendition of ACWDB’s ISOF model, we will explore the feasibility of adding the public/government sector as priority industry. According to the East Bay Economic Outlook 2017-2018, the East Bay’s largest sector is the government sector.¹ The public/government sector tends to be a major employer in Alameda County and provides employment and wage stability.”*

Staff plans to research the government/public sector to determine if the sector is well-aligned

¹ The East Bay Economic Outlook publication is produced by the East Bay Economic Development Alliance, in partnership with Beacon Economics.

with the ISOF, as written into ACWDB’s Two-Year Modified Local Plan, and present the findings with board and committee members, within the extension period.

ORGANIZATIONAL EFFECTIVENESS COMMITTEE DISCUSSION:

Organizational Effectiveness (OE) Committee members discussed the item and asked staff clarifying questions. There was a question related to the utility of the ISOF and if it serves a purpose in helping other organizations advance their goals, such as the 1400 Jobs Initiative. Staff reinforced that the ISOF research has served multiple uses and has been shared with other entities, doing industry and occupational analyses, to use as they see fit.

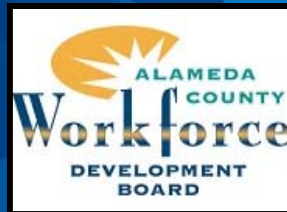
There was another question related to where the technology sector is accounted for in the ISOF. Staff clarified that the technology sector is housed in the “Professional, Scientific, Technical Services Industry”, as an industry group and sub-sector. The ISOF does account for the Technology sector as well. Staff will bring government sector research back to the OE Committee at their meeting in August for their consideration.

The OE Committee voted unanimously to approve staff’s recommendations.

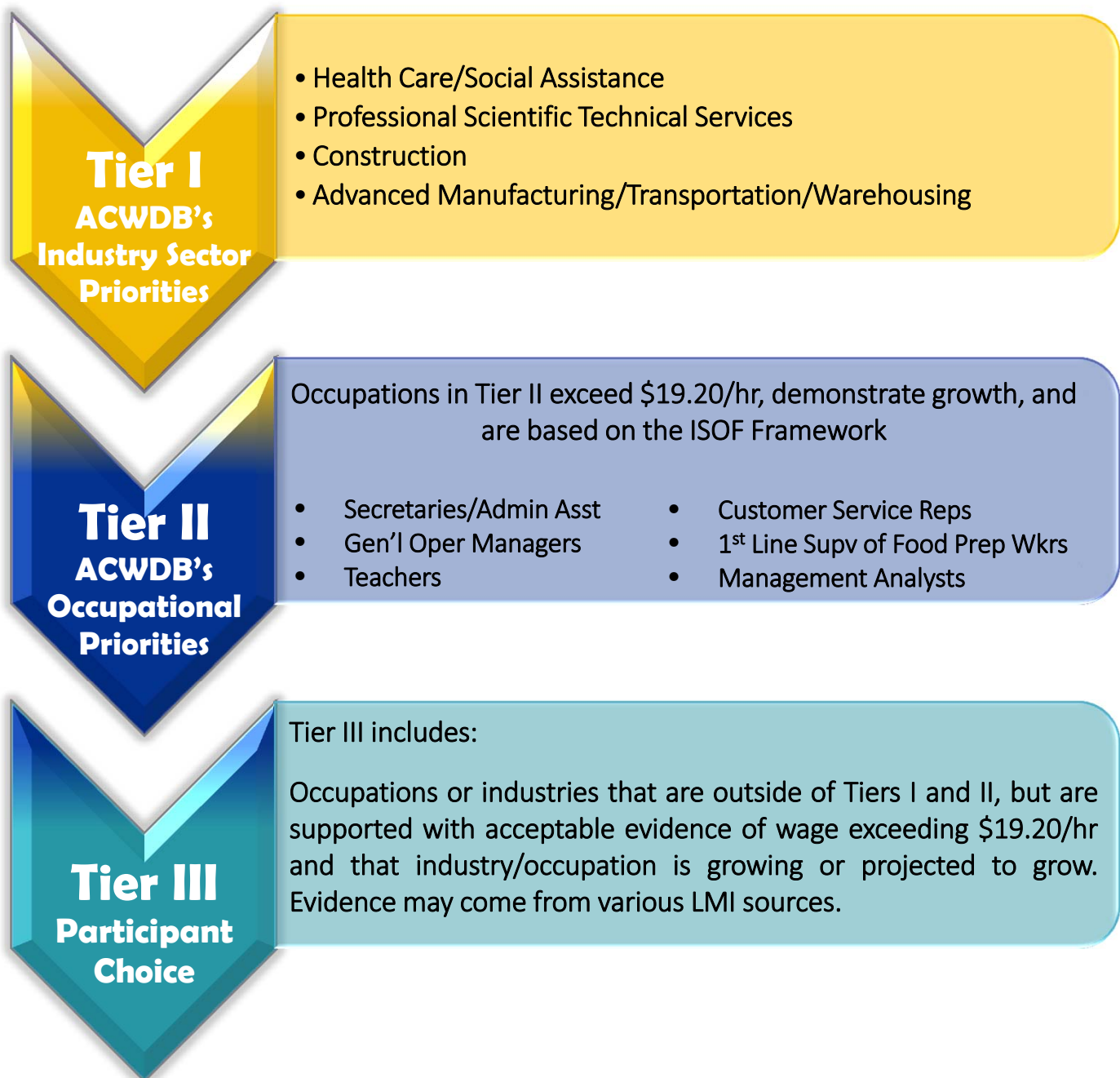
For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at: latoya.reed@acgov.org

ATTACHMENT:

IV.F.1. – ISOF Tiered Diagram



Industry Sector & Occupational Framework (ISOF)



ITEM. IV. G. – ACTION / PUBLIC HEARING

**MEMORANDUM OF UNDERSTANDING BETWEEN THE ALAMEDA COUNTY
WORKFORCE DEVELOPMENT BOARD AND REQUIRED PARTNERS OF THE
AMERICA’S JOB CENTER OF CALIFORNIA SYSTEM
PY 2019-2022**

RECOMMENDATIONS:

That the Alameda County Workforce Development Board (ACWDB) approve the following:

1. Approve the Memorandum of Understanding (MOU) between its required partners of the America’s Job Center of California (AJCC) system for program years 2019-2022; and,
2. Authorize the Chair of the Board to sign.

BACKGROUND:

The Workforce Innovation and Opportunity Act (WIOA) requires a Memorandum of Understanding (MOU) between Local Boards and all agencies that are required partners in the AJCC system. The ACWDB successfully collaborated and obtained agreement with AJCC partners in finalizing the 2016-2019 Phase I/II MOUs for the Eden Area Comprehensive AJCC. The Phase I MOU focused on the coordination of services among partners, and the Phase II MOU concentrated on resource sharing and infrastructure funding agreement.

By June 30, 2019, ACWDB is required to submit an updated, approved, and signed MOU by all AJCC partners, the ACWDB, board chairperson, and the Chief Elected Official (CEO) – the Alameda County Board of Supervisors. To meet this requirement, ACWDB staff has convened planning meetings, initiated a document review process, and outlined a timeline with the following required partners:

Co - located at Eden Area Comprehensive AJCC

1. Alameda County Social Services Agency’s Workforce and Benefits Administration for Temporary Assistance for Needy Families (TANF)/CalWORKs
2. Alameda County Social Services Agency’s Adult and Aging Services for Title V program
3. Rubicon Programs for WIOA Title I (ACWDB’s Operator)
4. California State Department of Rehabilitation Title IV programs

Other Partners, Not Co-located

5. California Employment Development Department (EDD) Title III programs
6. Alameda County Adult School Consortia Title II programs
7. Housing Authority of the County of Alameda
8. Oakland/Alameda County Community Action Agency

9. United Indian Nations

Effective July 1, 2019, the Department of Rehabilitation has reported its agency will no longer be a co-located partner at the Eden Area Comprehensive AJCC, however, they have committed to ensuring accessible services for individuals with disabilities.

The WIOA MOU planning meetings were held on March 6, 2019 and April 4, 2019 and were well attended with input and contributions from partners. Eden Area Comprehensive AJCC Operator, Rubicon Programs, with a role to implement the WIOA MOU, has actively engaged in confirming and clarifying partner activities and processes in the career center. AJCC partners, on a continuous basis, are submitting the requested information and documents towards finalizing the process.

The MOU Phases I/II serve as a solid foundation to build upon for the development of the 2019-2022 WIOA MOU. Modifications and additions to the MOU will include but are not limited to:

1. Integrating any new requirements as established by EDD;
2. Updating descriptions of ACWDB workforce services system including the Business Engagement and Sub-Regional Workforce Network Model, including Career Services, and the AJCC;
3. Change in co-location of partner(s) and impact on sharing of infrastructure costs for remaining co-located partners;
4. Including co-enrollment strategies;
5. Updating the AJCC system referral process; and,
6. Combining the MOUs into one document.

The MOU status was introduced as an information item on April 17, 2019 at the Systems and Strategies Committee followed by a discussion that took place at the Executive Committee on April 24, 2019. Members were informed that the full board would 1) take the action to approve the MOU; and 2) authorize the board chair to sign at your May 9th meeting. An unsigned draft of the MOU will be provided electronically before the meeting.

For the last steps, the signed WIOA MOU by ACWDB board chair will be routed to the CEO to sign, then the final document will be forwarded to the State.

For further information, contact Rhonda Boykin, Assistant Director at 510-259-3844 or by email rboykin@acgov.org.

ITEM IV.H. - ACTION / PUBLIC HEARING

FUNDING RECOMMENDATIONS FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SERVICE PROVIDERS FOR PY 2019/2020

EXECUTIVE COMMITTEE RECOMMENDATIONS:

That the Alameda County Workforce Development Board (ACWDB) approve the following:

1. Funding recommendations for contract maximums for WIOA service providers for PY 2019/2020, subject to reduction for conditional funding if contract renewal deficiencies identified under corrective action plans are not resolved (See Attachment IV.H.1);
2. Allow additional funds from Discretionary / Special Projects to be added during the program year with additional clients to serve and added performance but no additional match requirements;
3. If the PY 2019/2020 Formula funding allocations to Alameda County are less than the estimated levels in the percentage allocation process approved by the ACWDB, then a relative share percentage reduction for each of the selected providers will be applied to determine the PY 2019/2020 funding awards;
4. Direct staff to initiate contracts and negotiate approved contract performance goals commencing July 1, 2019 using the final allocations from the State.

BACKGROUND:

On December 14, 2017, the ACWDB approved the release of three (3) Request for Proposals (RFP) processes for WIOA program services: 1) Comprehensive America's Job Center of California (AJCC), 2) Adult/Dislocated Worker Career Services, and 3) Youth Services. The ACWDB approved selection of WIOA program services providers at its May 10, 2018 meeting. The Youth Committee and Systems and Strategies Committee took action at their meetings on April 8, 2019 and April 17, 2019, respectively, to recommend contract renewals for WIOA program service providers for PY 2019/2020. This recommendation addresses PY 2019/2020 funding levels for those providers.

ACWDB received PY 2019/2020 WIOA Adult, Dislocated Worker, and Youth Formula allocations from the State of California on April 24, 2019; funding recommendations for each WIOA service provider are based on these allocations. Total funding available to WIOA service providers for PY 2019/2020 is \$2,661,945, a decrease of approximately 9% from PY 2018-2019 resulting from a reduction in the total ACWDB WIOA Formula allocations for PY 2019/2020, and the application of the ACWDB approved allocation methodology.

EXECUTIVE COMMITTEE DISCUSSION:

The Executive Committee met and discussed this recommendation on April 24, 2019. Discussion focused on the process and criteria for conditional funding to providers. The item passed unanimously.

For further information, please contact: Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at: jennifer.mitchell@acgov.org.

ATTACHMENTS:

IV.H.1. WIOA Funding Recommendations for PY 2019/2020

**WIOA FUNDING RECOMMENDATIONS FOR PY 2019/2020
DETAIL BY CONTRACT SERVICE PROVIDER**

	PROGRAM	AREA / SUB-REGION	% of ALLOCATION	FUNDING RECOMMENDATION
PROVIDER				
EDEN REGIONAL OCCUPATIONAL PROGRAM (1)	Youth Innovation Program (In-School)	EDEN	N/A *	\$100,946
<i>BERKELEY YOUTH ALTERNATIVES</i>	Young Adult Future Force Career Program (Out-of-School)	NORTH CITIES	31%	\$281,640
<i>HAYWARD USD</i>	Young Adult Future Force Career Program (Out-of-School)	EDEN	36%	\$327,066
<i>LA FAMILIA / EAST BAY COMMUNITY SVCS</i>	Young Adult Future Force Career Program (Out-of-School)	TRI-CITIES	21%	\$190,789
<i>LA FAMILIA / EAST BAY COMMUNITY SVCS</i>	Young Adult Future Force Career Program (Out-of-School)	TRI-VALLEY	12%	\$109,022
Sub-total Youth Providers				\$1,009,463
<i>RUBICON PROGRAMS</i>	Comprehensive AJCC	EDEN	39%	\$644,468
<i>PERALTA COMMUNITY COLLEGE DISTRICT</i>	Adult & Dislocated Worker Career Services	NORTH CITIES	21%	\$347,021
<i>OHLONE COMMUNITY COLLEGE DISTRICT</i>	Adult & Dislocated Worker Career Services	TRI-CITIES	26%	\$429,645
<i>CHABOT-LAS POSITAS COMMUNITY CD</i>	Adult & Dislocated Worker Career Services	TRI-VALLEY	14%	\$231,348
Sub-total AJCC/Career Service Providers				\$1,652,482
Total WIOA Funding Recommendations (2)				\$2,661,945

(1) Eden ROP recommended for award of in-school youth services for PY 2019/2020 after termination and de-obligation of contract with Soulciety for PY 2018/2019. In-school youth funding planned at 10% of total youth provider funding. Additional carryover in-school funding may be available from PY 2018/2019, pending final PY 2018/2019 expenditures as of 06/30/2019.

(2) Funding recommendations based on the approved WIOA Formula Funding Allocation Methodology, and represent contract maximums. Actual contract awards for PY2019/202 may change based on conditional funding restrictions for contract renewals. Items shown in italics are subject to possible conditional funding for PY 2019/2020.

ITEM IV.I. – ACTION / PUBLIC HEARING

**APPROVAL OF ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
PRELIMINARY ANNUAL BUDGET – PY 2019/2020**

EXECUTIVE COMMITTEE RECOMMENDATION:

That the Alameda County Workforce Development Board (ACWDB) approve the Preliminary Annual Budget, as presented in Attachment IV.I.1-2, for program year (PY) 2019/2020 for Workforce Innovation and Opportunity Act (WIOA) activities and services funded by the WIOA Formula Allocations and Discretionary Grants.

BACKGROUND:

Each year the ACWDB approves an annual budget for the activities and services implemented in the Local Workforce Development Area (Local Area). At a minimum, the annual budget includes WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula funding allocated to the Local Area. Where applicable, the annual budget shall include other revenues under the direction of ACWDB. The budget addresses grant-source revenues and the projected ACWDB Department and WIOA program expenditures for the full program year of July 1, 2019 through June 30, 2020, as presented in the attachments to this Item.

It is stated in the ACWDB Bylaws that the Executive Committee will review the annual budget and present recommendations to the full Board.

BUDGET CONSIDERATIONS:

Revenue for PY 2019/2020

WIOA Formula Grants – State Allocations

PY 2019/2020 WIOA Adult, Dislocated Worker, and Youth Formula allocations were issued by the State of California on April 24, 2019 and are included in this preliminary budget. Overall, ACWDB received a net reduction of \$435,031 (8.4%) from PY 2018/2019 WIOA Adult, Dislocated Worker and Youth funding. For planning purposes, staff is utilizing the PY 2018/2019 WIOA funding levels for Rapid Response programs until those allocations are made available. Once all final WIOA allocations are known, staff will make the necessary, final calculations in order to proceed with implementing program services for PY 2019/2020. Final PY 2018/2019 WIOA Formula funding allocations are expected from California Employment Development Department (EDD) by May 31, 2019.

Training Set-Aside

For PY 2019/2020, California WIOA requires that each Local Board spend an amount that is at least 30% of the total WIOA Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may

be from other funds, including WIOA Discretionary funds and non-WIOA funds spent on training of participants. The 20% is a minimum requirement and is therefore taken off the top of each allocation for Adults and Dislocated Workers.

Discretionary Grants

ACWDB staff have been proactive in applying for and winning several discretionary grant awards over the past several years. Funds from discretionary grants can be used to support current programs, but typically allow for an expanded range of services and strategies for a variety of target groups. Discretionary funds supplement the WIOA Formula allocation and enhance services as well as offset administrative costs for special projects.

Several ACWDB discretionary grant programs end during PY 2018/2019: Career Pathways Trust II (ACOE), and Career Pathways Trust II (San Jose Evergreen) will complete services with full expenditure of grant funding as of June 30, 2018. With the recent awards of the Prison-to-Employment Regional Implementation Grant and the Biotech & Advanced Manufacturing Additional Assistance Grant, ACWDB will realize a net increase of \$2,313,718 in overall discretionary grant funding from PY 2018/2019 to PY 2019/2020, depending on actual carry-over funding as of 6/30/19.

Once final PY 2019/2020 WIOA Formula allocations are received from the State, staff will assess the impact on the overall PY 2019/2020 budget and make final calculations in order to proceed with contracts.

Any necessary budget adjustments and associated actions resulting from final PY 2019/2020 WIOA Formula allocations including Rapid Response, and final discretionary grant carry-over funding, will be brought back to the Executive Committee and the ACWDB for approval in the late summer and early fall.

EXECUTIVE COMMITTEE DISCUSSION:

The Executive Committee met and discussed this recommendation on April 24, 2019. Discussion included the need to continue to pursue discretionary funding, the ongoing downward trend in WIOA Formula funding, and the need for increased partnerships and leveraging of non-WIOA resources to support the workforce system in Alameda County. The discussion also included the factors of the apparent disconnect between youth unemployment rates and the decrease in WIOA Youth funding. The item passed unanimously.

For further information, please contact Jennifer Mitchell, Program-Financial Specialist, at (510) 259-3829 / email at: jennifer.mitchell@acgov.org.

ATTACHMENTS:

- IV.I.1. - WIOA Formula and Discretionary Grant Revenues – July 1, 2019 through June 30, 2020
- IV.I.2. - Planned Expenditures of ACWDB Revenues – July 1, 2019 through June 30, 2020

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

PRELIMINARY ANNUAL BUDGET - PY 2019/2020
WIOA FORMULA and DISCRETIONARY REVENUES

GRANT / FUNDING SOURCE		AVAILABLE REVENUE	
		Approved PY 2018/2019	Preliminary PY 2019/2020
WIOA Formula Funds		December 2018	May 2019
1.	WIOA ADULT PROGRAMS	\$1,419,316	\$1,272,930
2.	WIOA DISLOCATED WORKERS	\$2,038,254	\$1,904,920
3.	WIOA YOUTH PROGRAMS	\$1,501,261	\$1,345,950
4.	WIOA RAPID RESPONSE	\$191,402	\$191,402
5.	WIOA RAPID RESPONSE / Layoff Aversion	\$44,631	\$44,631
6.	TOTAL WIOA FORMULA ALLOCATIONS (1)	\$5,194,864	\$4,759,833
Discretionary Funds			
7.	Construction Pre-Apprenticeship Pipeline (2)	\$167,000	\$83,000
8.	Career Pathways Trust II (ACOE)	\$152,000	
9.	Career Pathways Trust II (San Jose Evergreen)	\$174,000	
10.	Second Chance Act Smart Re-Entry Program (3)	\$209,782	\$209,782
11.	Storm 2017 - Nat'l Dislocated Worker Grant Project	\$560,000	
12.	Prison-to-Employment Regional Planning Grant (4)	\$95,000	\$25,000
13.	Prison-to-Employment Regional Implementation Grant (5)		\$2,428,718
14.	Biotech & Advanced Manufacturing Addtl Assistance Grant (6)		\$945,000
15.	Mathematica Program Evaluation Study	\$20,000	
16.	TOTAL DISCRETIONARY FUNDING	\$1,377,782	\$3,691,500
17.	TOTAL AVAILABILITY for PROGRAM YEAR	\$6,572,646	\$8,451,333

NOTES:

- (1) Funding levels include final PY 2019/2020 WIOA Adult, Dislocated Worker, and Youth Formula allocations. Rapid Response and Layoff Aversion funding levels are planning estimates only, using PY 2018/2019 WIOA funding levels.
- (2) ACWDB awarded \$250,000 for 6/1/18 through 12/31/19. Includes pro-rated revenue of \$83,000 for PY 2019/2020.
- (3) ACWDB awarded \$419,563 for 10/1/17 through 9/30/20. No direct grant funding for first year (planning year, 2017-18). Grant funding for ACWDB began 10/1/18, with implementation funding of \$209,782 each year for two years.
- (4) Prison-to-Employment planning grant awarded for \$95,000 for 10/1/18 through 3/31/20. Estimated revenue remaining in PY 2019/2020 is \$25,000.
- (5) ACWDB awarded \$2,428,718 for Prison-to-Employment Regional Implementation Grant. ACWDB will serve as fiscal agent this regional project, with \$789,286 allocated for services in Alameda County and the remaining \$1,639,432 allocated for services provided by East Bay RPU workforce partners.
- (6) ACWDB awarded \$995,000 for Biotech & Advanced Manufacturing Rapid Reemployment project for 1/1/19 through 5/31/20. Project is funded by Governor's Additional Assistance funds to serve 200 dislocated workers as a result of closures in the Manufacturing and Biotechnology sectors. Estimated revenue remaining in PY 2019/2020 is \$945,000.

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

PRELIMINARY ANNUAL BUDGET - PY 2019/2020

PLANNED EXPENDITURES -- PY 2019/2020

WIOA FORMULA ALLOCATIONS & DISCRETIONARY GRANTS

For Period of: July 1, 2019 thru June 30, 2020	WIOA Formula Funds (1)	Discretionary Funds	Approved PY 2018/2019 BUDGET - DEC 2018	Preliminary PY 2019/2020 BUDGET - MAY 2019
Planned Expenditures:				
A. WIB Dept - Planning/Fiscal/Board Support	\$612,006	\$350,051	\$970,235	\$ 962,057
B. MIS Reporting - Tracking/Eligibility	\$341,904	\$195,457	\$540,299	\$ 537,361
C. Business Services	\$375,238	\$203,601	\$542,809	\$ 578,839
D. Systems Support	\$133,170	\$73,297	\$205,045	\$ 206,467
E. ITAs-OJTs / Employer / Customized Training Projects (2)	\$635,570 (20%)	\$734,000 (10%)	\$691,514	\$ 1,369,570 (30%)
F. WIOA Comprehensive AJCC & Career Services (3)	\$1,652,482		\$1,787,536	\$ 1,652,482
H. WIOA Youth Services & Strategies (3)	\$1,009,463		\$1,140,958	\$ 1,009,463
I. Discretionary Project Service Providers (4)		\$2,135,094	\$694,250	\$ 2,135,094
J. Total Planned Expenditures	\$4,759,833	\$3,691,500	\$6,572,646	\$ 8,451,333
Total Revenue - Attachment A	\$4,759,833	\$3,691,500		\$8,451,333
Total under / (over) allocation	0	0		0

38

NOTES:

- (1) Funding levels include final PY 2019/2020 WIOA Adult, Dislocated Worker, and Youth Formula allocations. Rapid Response and Layoff Aversion funding levels are planning estimates only, using PY 2018/2019 WIOA funding levels.
- (2) A minimum of 20% (planning estimate - \$635,570) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$317,785) may be training dollars from other sources.
- (3) Funding recommendations based on the approved WIOA Formula Funding Allocation Methodology, and represent contract maximums. Actual contract awards for PY2019/2020 may change based on final WIOA Formula Allocations and conditional funding restrictions for contract renewals.
- (4) Includes discretionary project funding to existing WIOA Career Service Providers and WIOA Youth Providers.

ITEM V.A. – REPORTS

LOCAL AREA PERFORMANCE REPORTS **YOUTH, ADULTS, AND DISLOCATED WORKERS** **PY 2018/2019; 3rd Quarter; 7/1/2018 through 3/31/2019**

BACKGROUND:

Local Area Performance is negotiated with the California Workforce Development Board biennially. New Local Area Performance measures and goals were approved by the Workforce Development Board through an Action Item at their December 13, 2018 meeting.

Local Area Performance reports were recently updated through the State of California's CalJOBS system and now reflect Workforce Innovation and Opportunity Act (WIOA) performance measures.

The Local Area Performance Measures, Goals, and actual performance attainments are not evaluated in "real time". There is a minimum nine-month look back at participants who completed WIOA funded services.

ANALYSIS OF REPORT:

Overall, Alameda County Workforce Development Board (ACWDB) is performing well toward the goals that have been established for the Local Workforce Development Area (LWDA).

With Contract Performance Measures and Goals (as reflected in Report Item V.A.) ACWDB intends to encourage our providers to strive for attainments in service delivery and outcomes that will support and contribute to continued success of our program at the Local Area level.

The Measurable Skill Gains category reflects Alameda County's contribution toward the goal established for the entire Regional Planning Unit (RPU), which includes the four Local Workforce Development Areas located within Alameda and Contra Costa Counties.

Please contact Michele G. Garcia, MIS Administrator if you have any questions regarding Local Area Performance Reports. You can reach Michele at (510) 259-3802 or by email at mggarcia@acgov.org.

ATTACHMENT:

V.A.1. – REPORT Local Area Performance PY18-19 Q3

LOCAL AREA PERFORMANCE REPORTS
ADULTS, DISLOCATED WORKERS AND YOUTH
 PY 2018/2019; Quarter 3 (7/1/2018 through 3/31/2019)

Performance Items	IS & OS Youth			WIOA Adults			Dislocated Workers		
	Current Total			Current Total			Current Total		
SUMMARY INFORMATION									
Total Exitters (Cohort Period: 1/1/2018 - 12/31/2018)	436			386			427		
Total Participants Served (Cohort Period: 4/1/2018 - 3/31/2019)	525			503			603		
BARRIERS TO EMPLOYMENT (Priority Populations)									
Eligible Veterans	0			19			12		
Individuals with a Disability	108			82			18		
Low-income individuals	459			307			231		
Ex-offenders	51			21			11		
Homeless individuals or runaway youth	91			21			4		
Current or former foster care youth	47			0			0		
English language learners, individuals with low levels of literacy or facing substantial cultural barriers	137			34			8		
Single parents (Including single pregnant women)	30			73			41		
CORE INDICATORS OF PERFORMANCE									
	Total Current Period	PY 18/19 Goals	% of Goal	Total Current Period	PY 18/19 Goals	% of Goal	Total Current Period	PY 18/19 Goals	% of Goal
Placement Rate 2nd Quarter Post Exit ① (Cohort Period: 10/1/2017 - 12/31/2017)	61.1%	61.5%	99.3%	77.1%	66.0%	116.8%	73.9%	72.0%	102.6%
Placement Rate @ 4th Quarter Post Exit ① (Cohort Period: 4/1/2017 - 6/30/2017)	64.5%	62.0%	104.0%	71.9%	65.0%	110.6%	71.8%	70.0%	102.6%
Median Earnings (Cohort Period: 10/1/2017 - 12/31/2017)	\$ 3,589.20	Baseline	N/A	\$ 7,452.24	\$ 5,500.00	135.5%	\$ 11,374.29	\$ 7,700.00	147.7%
Credential Rate (Cohort Period: 4/1/2017 - 6/30/2017)	55.0%	53.0%	103.8%	67.1%	61.0%	110.0%	47.2%	57.0%	82.8%
Measurable Skill Gains ② (Cohort Period: 10/1/2018 - 12/31/2018)	27.5%	30.70%	89.6%	22.6%	26.39%	85.6%	18.1%	18.59%	97.4%

① Placement in Employment for Adults & Dislocated Workers; and Placement in Employment, Education, Advanced Training or the Military for Youth.

② Measurable Skill Gains is a Performance Measure that applies only to the Regional Planning Unit (RPU) (The four local areas that exist within Alameda and Contra Costa Counties).

ITEM V.B.1. – REPORTS

SERVICES TO UNEMPLOYED RELATIVE TO THE LABORFORCE PARTICIPATION WITHIN THE LOCAL WORKFORCE AREA PY 2018/2019; Quarter 3 (July 1, 2018 through March 31, 2019)

BACKGROUND:

The Alameda County Workforce Development Board’s (ACWDB) America’s Job Center of California (AJCC) and Sub-Regional Network of Career Service Providers serve a significant number of job seekers through self-directed activities. These job seekers, who are not yet enrolled in any Workforce Innovation and Opportunity Act (WIOA) funded programs, are commonly referred to as “Universal Customers”.

Job seekers register themselves into the State’s career networking system (CalJOBS) and then take advantage of services: workshops; computers; and other universal services that are offered through ACWDB’s workforce resource system.

ACWDB has recognized that these universal services take both staff time and resources and should be tracked and reported as a statement to the level of services offered and traffic sustained through ACWDB’s workforce system. WIOA also encourages Local Areas to track the use of such services.

The State of California’s CalJOBS system offers us the ability to report on the number of job seekers who reside within our Local Area and **who utilize the online CalJOBS system** to meet their job search and vocational training needs.

For more information, please contact Michele G. Garcia, MIS Administrator at (510) 259-3802 or by email at mggarcia@acgov.org.

ATTACHMENT:

V.B.1.a. – REPORT Services to PY 2018/2019 Q3

SERVICES TO UNEMPLOYED RELATIVE TO THE LABOR FORCE PARTICIPATION
WITHIN ALAMEDA COUNTY'S LOCAL WORKFORCE DEVELOPMENT AREA
PY 2018/2019, 3rd Quarter; (7/1/2018 through 3/31/2019)

Labor Force Participation	Planning Areas within ACWDB's Local Area				
	North Cities	Eden Area	Tri Cities	Valley	TOTAL
TOTAL LABOR FORCE by Planning Area ¹	102,300	288,200	297,200	119,100	806,800
Unemployment Number	3,000	8,300	10,500	3,700	25,500
Unemployment Rate	2.9%	2.9%	3.5%	3.1%	3.1%
TOTAL INDIVIDUALS RECEIVING SERVICES ²	1,200	2,983	2,124	1,252	7,559
% of Total Unemployed Labor Force Served³	40.0%	35.9%	20.2%	33.8%	29.6%

¹ Labor Force Data by Planning Area is based on California's Labor Force Data for Cities - March 2018 Benchmark; Published 3/22/2019

Total Labor Force by Planning Area = the number individuals who are eligible for employment within the designated area.

Cities within the One Stop service area are factored together to obtain unemployment number and rate by Planning Area.

Unemployment Number = the number of employment eligible individuals that are unemployed

Unemployment Rate = the Unemployment Number divided by the Total Labor Force number.

Statistics for the City of Oakland are excluded from this data - but are included in comment ²"NOTE".

² Customers who were registered in CalJOBS categorized by their City of residence.

NOTE: There were an additional 300+ job seekers who utilized services in our Local Area during this period, but who reside outside our service delivery area, and are NOT accounted for in this report.

³ % of Total Unemployed Labor Force Served = Total Individuals Receiving Services divided by Unemployment Number.

CalJOBS Report used: Detailed Reports / Individual Reports / Registered Individuals / by Local Area / Program Year to date

Template Revised 09/19/2016

ITEM V.B.2. – REPORTS

CONTRACT PERFORMANCE INDICATORS REPORTS (CPIR)

ADULTS AND DISLOCATED WORKERS

PY 2018/2019; Quarter 3; (7/1/2018 through 3/31/2019)

BACKGROUND:

The Alameda County Workforce Development Board (ACWDB) publishes quarterly contract performance reports intended to ensure that the Board, Committees, and the public can remain informed regarding progress toward service provider goals established through the contracting process.

For PY 2018/2019, ACWDB continues to utilize the Industry Sector and Occupational Framework (ISOF) to measure the effectiveness of vocational training and sustainable employment opportunities relevant to this region of California. Effective July 1, 2017, ACWDB opted to include a requirement that all ISOF Tier I job placements pay a wage at or above the current minimum wage for the State of California (presently \$11.00 per hour for businesses with 26 or more employees at \$10.50 for businesses with 25 employees or fewer) – this requirement remains in effect for PY 2018/2019.

ANALYSIS OF REPORTS:

It bears noting that third quarter performance data was used to support staff's recommendations for contract renewal for PY 2019/2020. Staff recommendations were heard and approved by the Systems and Strategies Committee on April 17, 2019.

ACWDB continues to provide programmatic and technical support to assist Career Service Providers (CSP) in attaining their PY 2018/2019 contractual goals by June 30, 2019. Current reports reflect performance attainments through the end of the third quarter (July 1, 2018 through March 31, 2019) of the program year – and provide a glimpse into the progress made toward annual contract performance goals.

Career Service Providers (CSP) continue to struggle in the following areas:

1. Spending allocated training dollars
The struggle is more apparent in the Dislocated Worker program (45.3% of goal) than in the WIOA Adult program (62.8% of goal);
2. Attainment of On-the-Job Training (OJT) enrollment goals (currently 38.7% of annual goal); and
3. Credential Attainment Rates
(Currently 23% for Adults and 35% for Dislocated Workers) the goal for Credential Attainment Rate is 60% for both the Adult and the Dislocated Worker programs.

Contract performance attainments in the following areas are at or exceeding annual goals:

1. Individual Training Account (ITA) and OJT enrollments **within the ISOF** (Exceeding 100% of goal for both funding streams);
2. Job Placements **within the ISOF** (Currently exceeding 100% of goal for both funding streams).

Neither of these measures are being considered as criteria for contract renewal recommendations.

For more information, please contact Michele G. Garcia, MIS Administrator at (510) 259-3802 or by email at mggarcia@acgov.org.

ATTACHMENT:

V.B.2.a – REPORT CPIR Ad DW PY18-19 Q3 (7 pages)

CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

AGGREGATE OF ALL ACWDB-FUNDED CAREER SERVICE PROVIDERS

PY 2018/19; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

FUND SOURCE:	ADULT			DISLOCATED WORKER		
BENCHMARKS	ACTUAL	GOAL ^①	% of GOAL	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?						
# OF NEW ENROLLMENTS	192	234	82.1%	244	331	73.7%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$102,854	\$163,863	62.8%	\$128,469	\$283,651	45.3%
# OJT ENROLLMENTS (Ad & DW) ^②	12	31	38.7%			
HOW WELL DID WE DO?						
% OF ITA ENROLLMENTS IN ISOF*	98.4%	75.0%	131.3%	89.0%	75.0%	118.7%
% OF OJT ENROLLMENTS IN ISOF* ^②	100.0%	75.0%	133.3%			
IS ANYONE BETTER OFF?						
% ENTERED EMPLOYMENT (of closed cases)	71.1%	75.0%	94.8%	81.7%	75.0%	108.9%
% OF JOB PLACEMENTS WITHIN ISOF*	70.6%	50.0%	141.2%	77.6%	50.0%	155.2%
% THAT ATTAINED CREDENTIAL (of participants in training) [^]	23.0%	60.0%	38.4%	35.0%	60.0%	58.3%

① Reflective of annual goals with anticipated full compliance by June 30, 2019.

② In PY 2018/19 OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

[^] Not a Contract Performance Measure, but data feeds up to the State for inclusion in the Local Area Performance calculation.

* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

Template Revised August, 2018

CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

RUBICON PROGRAMS - EDEN AREA AJCC - Comprehensive

PY 2018/19; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

FUND SOURCE:	ADULT			DISLOCATED WORKER		
BENCHMARKS	ACTUAL	GOAL ^①	% of GOAL	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?						
# OF NEW ENROLLMENTS	68	91	74.7%	98	129	76.0%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$33,517	\$63,907	52.4%	\$27,718	\$110,624	25.1%
# OJT ENROLLMENTS (Ad & DW) ^②	6	12	50.0%	#DIV/0!	#DIV/0!	#DIV/0!
HOW WELL DID WE DO?						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	100.0%	75.0%	133.3%
% OF OJT ENROLLMENTS IN ISOF* ^②	100.0%	75.0%	133.3%	#DIV/0!	#DIV/0!	#DIV/0!
IS ANYONE BETTER OFF?						
% ENTERED EMPLOYMENT (of closed cases)	89.4%	75.0%	119.1%	80.0%	75.0%	106.7%
% OF JOB PLACEMENTS WITHIN ISOF*	78.6%	50.0%	157.1%	79.5%	50.0%	159.1%
% THAT ATTAINED CREDENTIAL (of participants in training)^	42.1%	60.0%	70.2%	55.2%	60.0%	92.0%

① Reflective of annual goals with anticipated full compliance by June 30, 2019.

② In PY 2018/19 OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

^ Not a Contract Performance Measure, but data feeds up to the State for inclusion in the Local Area Performance calculation.

* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

Template Revised August, 2018

50

CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

PERALTA COMMUNITY COLLEGE - NORTH CITIES Sub-Regional Workforce Network (SWN)

PY 2018/19; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

BENCHMARKS	ADULT		DISLOCATED WORKER			
	ACTUAL	GOAL ^①	% of GOAL	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?						
# OF NEW ENROLLMENTS	28	49	57.1%	29	70	41.4%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$33,697	\$34,411	97.9%	\$20,874	\$59,567	35.0%
# OJT ENROLLMENTS (Ad & DW) ^②	2	7	28.6%			
HOW WELL DID WE DO?						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	100.0%	75.0%	133.3%
% OF OJT ENROLLMENTS IN ISOF* ^②	100.0%	75.0%	133.3%			
IS ANYONE BETTER OFF?						
% ENTERED EMPLOYMENT (of closed cases)	50.0%	75.0%	66.7%	52.4%	75.0%	69.8%
% OF JOB PLACEMENTS WITHIN ISOF*	70.6%	50.0%	141.2%	90.9%	50.0%	181.8%
% THAT ATTAINED CREDENTIAL (of participants in training)	0.0%	60.0%	0.0%	0.0%	60.0%	0.0%

① Reflective of annual goals with anticipated full compliance by June 30, 2019.

② In PY 2018/19 OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

^ Not a Contract Performance Measure, but data feeds up to the State for inclusion in the Local Area Performance calculation.

* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

Template Revised August, 2018

CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

OHLONE COLLEGE - TRI-CITIES Sub-Regional Workforce Network (SWN)

PY 2018/19; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

FUND SOURCE:	ADULT			DISLOCATED WORKER		
BENCHMARKS	ACTUAL	GOAL ^①	% of GOAL	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?						
# OF NEW ENROLLMENTS	60	61	98.4%	67	86	77.9%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$17,367	\$42,604	40.8%	\$54,709	\$73,749	74.2%
# OJT ENROLLMENTS (Ad & DW) ^②	3	8	37.5%			
HOW WELL DID WE DO?						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	100.0%	75.0%	133.3%
% OF OJT ENROLLMENTS IN ISOF* ^②	100.0%	75.0%	133.3%			
IS ANYONE BETTER OFF?						
% ENTERED EMPLOYMENT (of closed cases)	64.4%	75.0%	85.9%	61.2%	75.0%	81.6%
% OF JOB PLACEMENTS WITHIN ISOF*	60.5%	50.0%	121.1%	90.2%	50.0%	180.5%
% THAT ATTAINED CREDENTIAL (of participants in training)	0.0%	60.0%	0.0%	22.5%	60.0%	37.5%

① Reflective of annual goals with anticipated full compliance by June 30, 2019.

② In PY 2018/19 OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

^ Not a Contract Performance Measure, but data feeds up to the State for inclusion in the Local Area Performance calculation.

* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

Template Revised August, 2018

CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

CHABOT/LAS POSITAS COMMUNITY COLLEGE - VALLEY Sub-Regional Workforce Network (SWN)

PY 2018/19; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

FUND SOURCE:	ADULT			DISLOCATED WORKER		
BENCHMARKS	ACTUAL	GOAL ^①	% of GOAL	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?						
# OF NEW ENROLLMENTS	36	33	109.1%	50	46	108.7%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$18,273	\$22,941	79.7%	\$25,168	\$39,711	63.4%
# OJT ENROLLMENTS (Ad & DW) ^②	1	4	25.0%			
HOW WELL DID WE DO?						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	87.5%	75.0%	116.7%
% OF OJT ENROLLMENTS IN ISOF* ^②	100.0%	75.0%	133.3%			
IS ANYONE BETTER OFF?						
% ENTERED EMPLOYMENT (of closed cases)	80.5%	75.0%	107.3%	86.3%	75.0%	115.0%
% OF JOB PLACEMENTS WITHIN ISOF*	72.7%	50.0%	145.5%	90.9%	50.0%	181.8%
% THAT ATTAINED CREDENTIAL (of participants in training)	50.0%	60.0%	83.3%	65.0%	60.0%	108.3%

① Reflective of annual goals with anticipated full compliance by June 30, 2019.

② In PY 2018/19 OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

^ Not a Contract Performance Measure, but data feeds up to the State for inclusion in the Local Area Performance calculation.

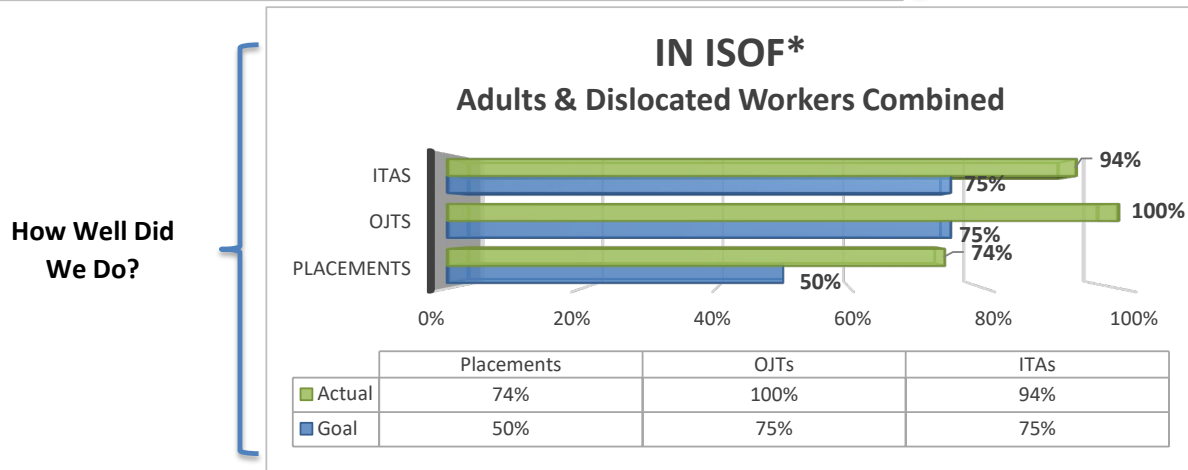
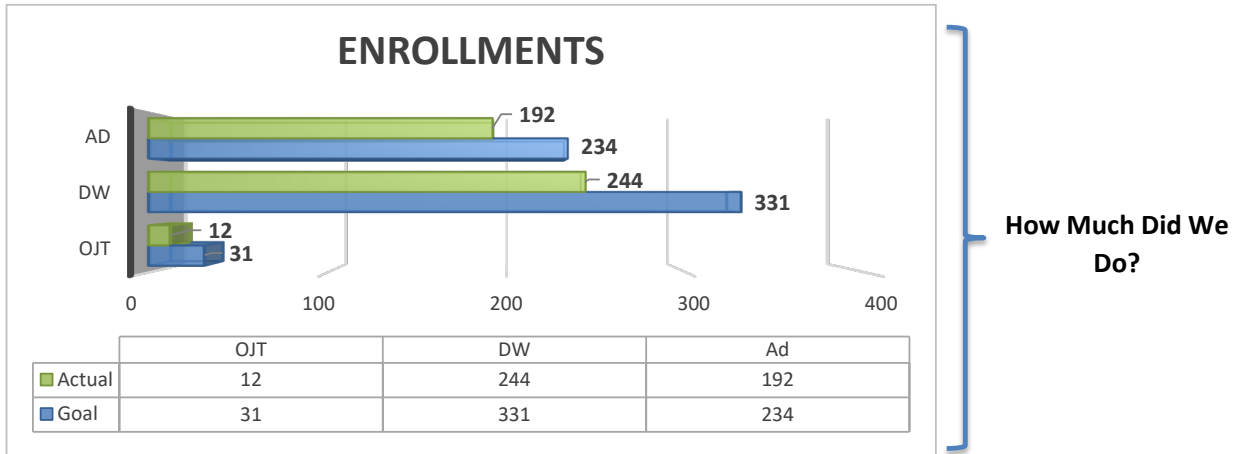
* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

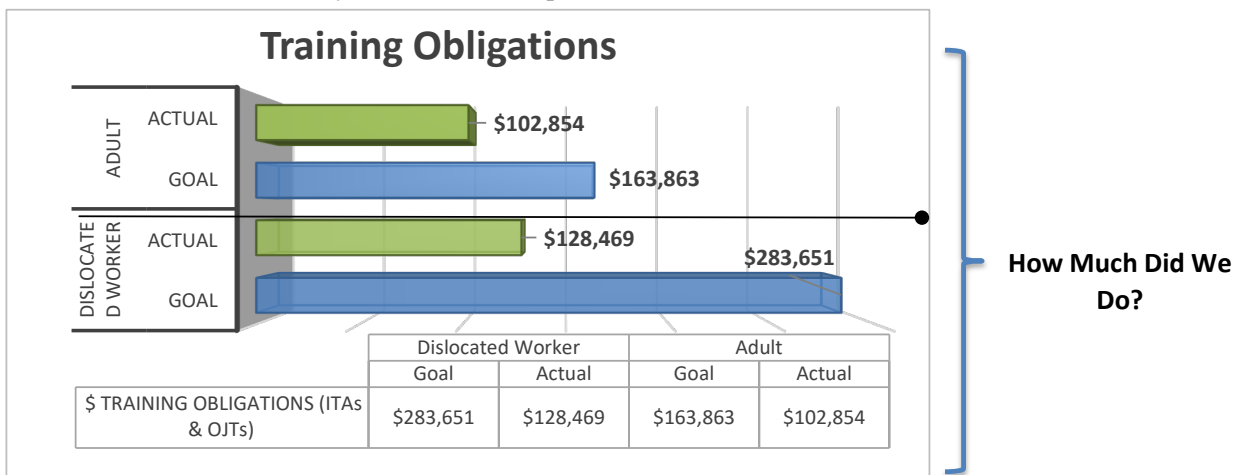
Template Revised August, 2018

**CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)
AGGREGATE DATA**

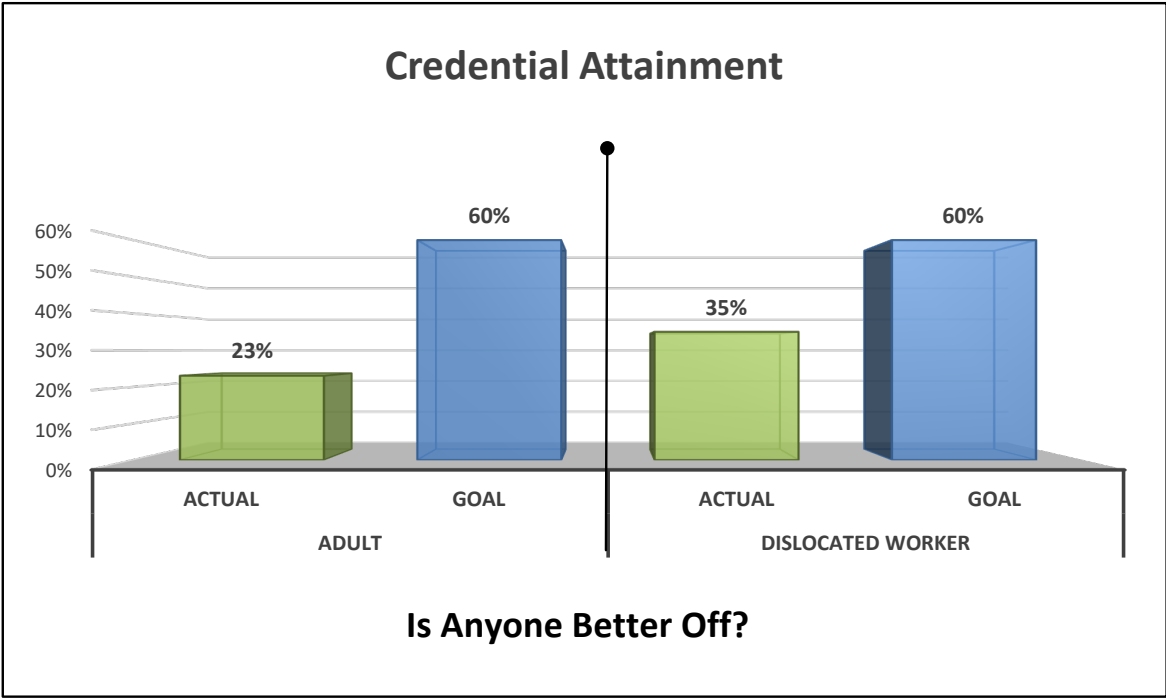
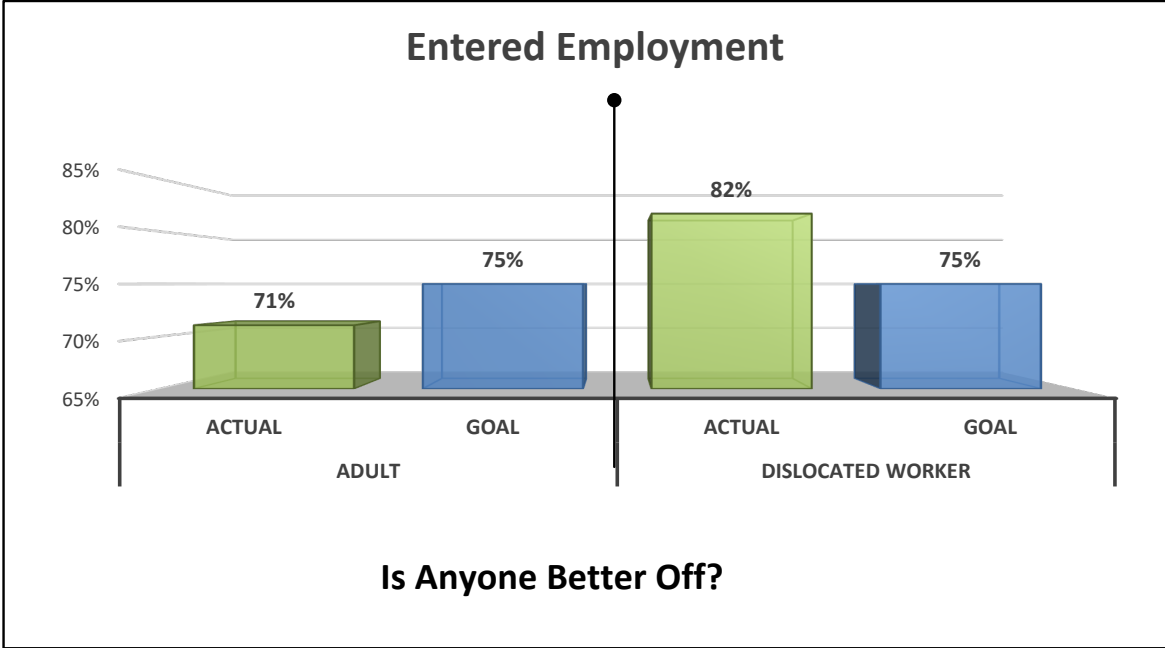
PY 2018/19; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019



* ISOF = ACWDB's Industry Sector and Occupational Framework



CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)
AGGREGATE DATA
PY 2018/19; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019



ITEM V.C. – REPORTS

YOUTH CONTRACT PERFORMANCE INDICATORS REPORTS **PY 2018/2019; 3rd Quarter; 7/1/2018 through 3/31/2019**

BACKGROUND:

Under the Workforce Innovation and Opportunity Act (WIOA) legislation, Local Area Performance Measures include, for all WIOA Formula populations (Adults, Dislocated Workers, and Youth):

1. Employment Rate at 2nd Quarter After Exit (Employment or Placement for Youth)
2. Employment Rate at 4th Quarter After Exit (Employment or Placement for Youth)
3. Median Earnings at 2nd Quarter After Exit
4. Credential Attainment within four Quarters After Exit

NOTE: “Placement” for Youth performance (specifically as referenced in items 1 and 2 above), is defined as placement in Employment, Advanced Training, Post-Secondary Education; or the Military.

Contract Performance for Alameda County Workforce Development Board’s (ACWDB) Youth service providers include the following measures:

- New Enrollments;
- Enrollment into Work-Based Learning Activities;
- Enrollment into Soft Skills Enhancement Activities;
- Youth Placement (as defined above); and
- Credential Attainment for Youth who are enrolled in Training Activities.

ANALYSIS OF REPORTS:

In-School Youth Innovation Program:

The contract for the in-school Youth Innovation Program has been terminated. The provider, Soulciety was not able to execute the contract requirements. ACWDB staff has received Board approval to contract with La Familia to provide in-school Youth services through the end of this program year (June 30, 2019). Fourth quarter Contract Performance Reports should reflect in-school Youth services provided by La Familia.

Out-of-School Youth and Young Adult Future Force Program:

As a system, the out-of-school Youth Future Force programs have attained 88% of their enrollment goal for this program year. All Youth service providers are expected to attain full enrollment by June 30, 2019.

Third quarter PY 2018/2019 results for contract performance goals are reflected below:

Provider	% of Annual Enrollment Goals	% of Annual Youth Placement Goals	% of Annual Credential Attainment Goals
Hayward Adult School	116.7%	37.3%	100.0%
Berkeley Youth Alternatives	50.0%	29.5%	0.0%
La Familia Tri Cities	100.0%	48.2%	29.8%
La Familia Valley	80.0%	29.8%	0.0%

Youth Placement goals appear low at the moment, but should increase as we begin to approach the end of the program year and Youth service providers begin to exit participants with more favorable outcomes.

Attainment of contract performance goals helps to ensure that Local Area Performance attainments continue to reflect positively upon ACWDB’s service delivery system.

Please contact Michele G. Garcia, MIS Administrator if you have any questions regarding Local Area Performance Reports. You can reach Michele at (510) 259-3802 or by email at mggarcia@acgov.org.

ATTACHMENT:

V.C.1. – REPORT CPIR Youth PY18-19 Q3 (6 Pages)

YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

AGGREGATE OF ALL ACWDB YOUTH PROVIDERS

PY 2018/2019; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

FUND SOURCE:	IN-SCHOOL			OUT-OF-SCHOOL		
BENCHMARKS	ACTUAL	GOAL ^①	% of GOAL	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?						
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	0	45	0.0%	147	167	88.0%
HOW WELL DID WE DO?						
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	0.0%	100.0%	0.0%	43.3%	100.0%	43.3%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	0.0%	100.0%	0.0%	17.9%	100.0%	17.9%
IS ANYONE BETTER OFF?						
% YOUTH PLACEMENT ^③ (of closed cases)	#DIV/0!	61.0%	#DIV/0!	13.6%	61.0%	22.3%
% CREDENTIAL ATTAINMENT (of those enrolled in training)	#DIV/0!	50.0%	#DIV/0!	50.0%	50.0%	100.0%

^① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

^② Soft Skills/Leadership = Activity 410-Leadership Development Services

^③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

Template Revised August, 2018

YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

SOULCIETY - Youth Innovations (YIE)

PY 2018/2019; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

FUND SOURCE:	IN - SCHOOL		
PERFORMANCE MEASURES	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?			
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	0	45	0.0%
HOW WELL DID WE DO?			
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	0.0%	100.0%	0.0%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	0.0%	100.0%	0.0%
IS ANYONE BETTER OFF?			
% YOUTH PLACEMENT ^③ (of closed cases)	#DIV/0!	61.0%	#DIV/0!
% CREDENTIAL ATTAINMENT (of those enrolled in training)	#DIV/0!	50.0%	#DIV/0!

0

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

Template Revised August, 2018

69

YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

HAYWARD ADULT SCHOOL (HAS) - Future Force Career Program (YOE)

PY 2018/2019; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

FUND SOURCE:	OUT-OF-SCHOOL		
PERFORMANCE MEASURES	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?			
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	70	60	116.7%
HOW WELL DID WE DO?			
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	32.9%	100.0%	32.9%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	37.1%	100.0%	37.1%
IS ANYONE BETTER OFF?			
% YOUTH PLACEMENT ^③ (of closed cases)	22.7%	61.0%	37.3%
% CREDENTIAL ATTAINMENT (of those enrolled in training)	50.0%	50.0%	100.0%

0

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

Template Revised August, 2018

YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

BERKELEY YOUTH ALTERNATIVES (BYA) - Future Force Career Program (YON)

PY 2018/2019; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

FUND SOURCE:	OUT-OF-SCHOOL		
PERFORMANCE MEASURES	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?			
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	26	52	50.0%
HOW WELL DID WE DO?			
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	100.0%	100.0%	100.0%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	23.1%	100.0%	23.1%
IS ANYONE BETTER OFF?			
% YOUTH PLACEMENT ^③ (of closed cases)	18.0%	61.0%	29.5%
% CREDENTIAL ATTAINMENT (of those enrolled in training)	0.0%	50.0%	0.0%

0

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

Template Revised August, 2018

YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

LA FAMILIA - Future Force Career Program (YOT & YOY)

PY 2018/2019; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019

FUND SOURCE:	OUT-OF-SCHOOL					
Sub Region:	Tri-Cities (YOT)			Valley (YOY)		
PERFORMANCE MEASURES	ACTUAL	GOAL ^①	% of GOAL	ACTUAL	GOAL ^①	% of GOAL
HOW MUCH DID WE DO?						
# OF NEW ENROLLMENTS (Full Enrollment by 4/30)	35	35	100.0%	16	20	80.0%
HOW WELL DID WE DO?						
% RECEIVED WORK-BASED LEARNING ACTIVITIES ^①	34.3%	100.0%	34.3%	6.3%	100.0%	6.3%
% RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ^②	11.4%	100.0%	11.4%	0.0%	100.0%	0.0%
IS ANYONE BETTER OFF?						
% YOUTH PLACEMENT ^③ (of closed cases)	29.4%	61.0%	48.2%	18.2%	61.0%	29.8%
% CREDENTIAL ATTAINMENT (of those enrolled in training)	200.0%	50.0%	400.0%	#DIV/0!	50.0%	#DIV/0!

0

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd;

② Soft Skills/Leadership = Activity 410-Leadership Development Services

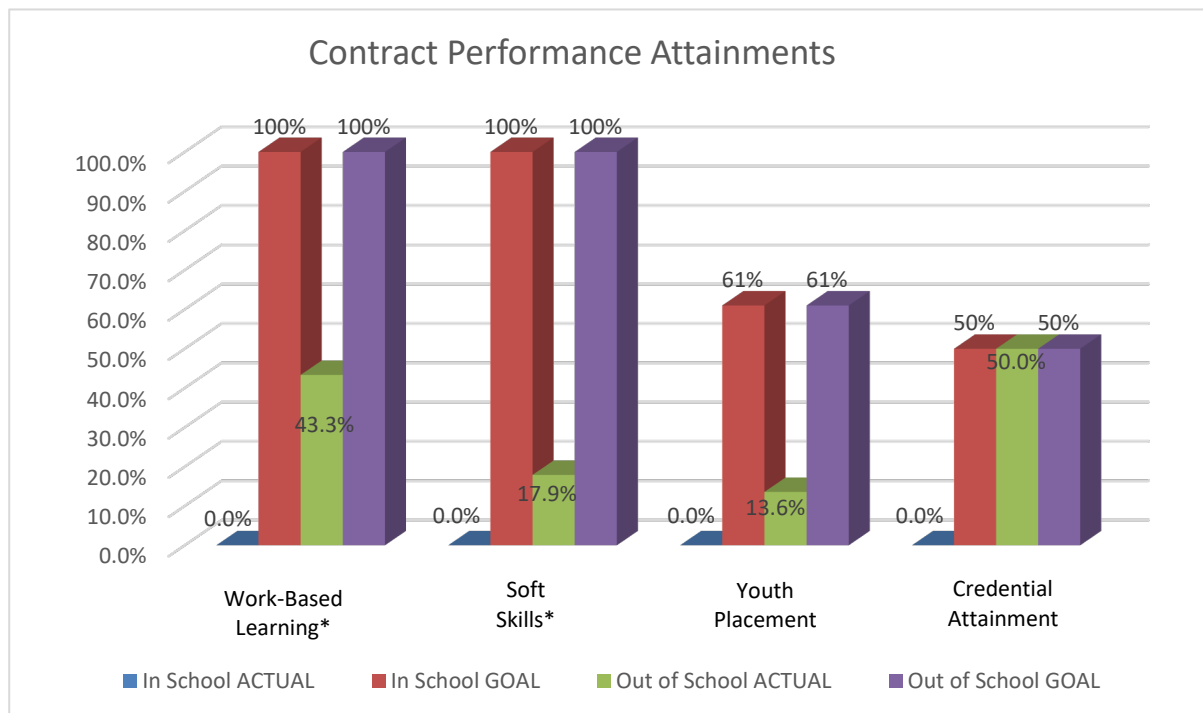
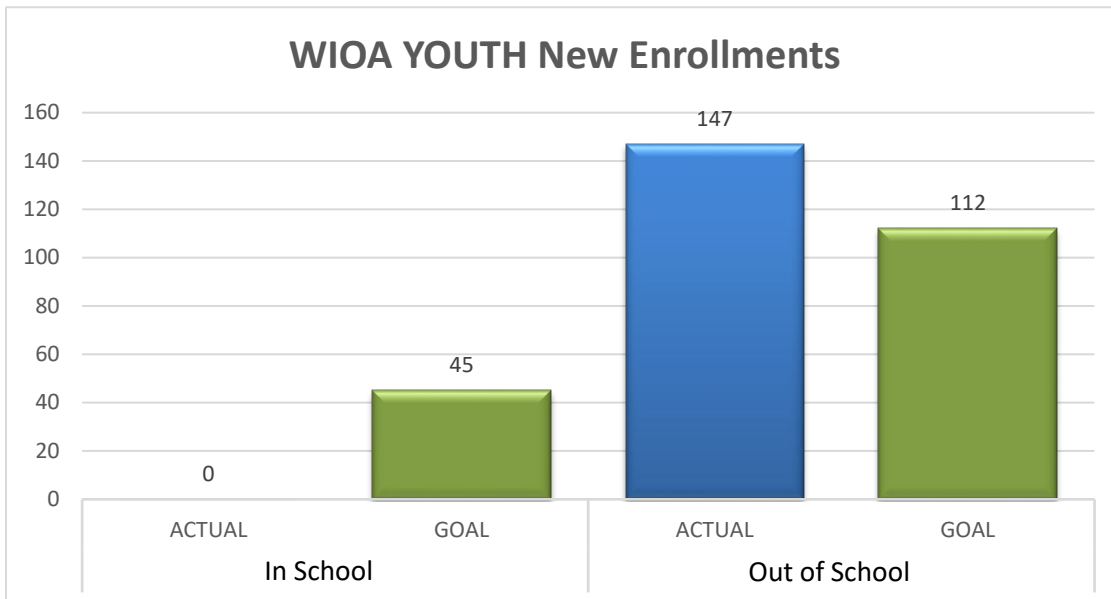
③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

Template Revised August, 2018

63

YOUTH CONTRACT PERFORMANCE INDICATORS REPORT
AGGREGATE OF ALL ACWDB YOUTH PROVIDERS
 PY 2018/2019; 3rd QUARTER - JULY 01, 2018 THROUGH MARCH 31, 2019



ITEM V.D. – REPORT

RAPID RESPONSE REPORT PY 2018/2019

BACKGROUND:

As of April 9, 2019, the Alameda County Workforce Development Board's (ACWDB) Rapid Response Team (RRT) has documented 41 layoff/closure events, affecting 4,857 laid off workers since July 1, 2018. Rapid Response activity is recorded based on the program year (PY) July 1, 2018 through June 30, 2019. Please refer to Attachment V.D.1. for employer data.

Rapid Response Activities

Impax is a pharmaceutical company located in the city of Hayward. Impax announced a wave of layoffs, planning to permanently cease its six Hayward locations. The first series of layoffs began August 8, 2018. There have been several Rapid Response orientations involving 535 highly skilled workers. The final separation date was April 10, 2019.

Tesla Motors laid off seven percent (7%) of its workforce. Approximately 802 employees who worked within the Fremont facilities as well as workers at its Palo Alto location and Lathrop location were impacted or separated from Tesla. With the support from multiple workforce development boards, there was a Rapid Response webinar orientation on March 22, 2019. There were 198 registered viewers. There has been multiple reports from workforce development boards that Tesla laid off workers who viewed the webinar or heard about it by word of mouth have visited and registered at a local career center.

CEVA Logistics permanently closed its facilities located in the city of Hayward and Newark displacing 347 workers. CEVA Logistics provided a supply chain for large and medium-size national and multinational companies across the globe. Two Rapid Response orientations were held March 13, 2019 with 75 employees in attendance and a second orientation was held on March 20, 2019 involving 45 employees.

For further information, contact Javier Contreras, Rapid Response Coordinator at p(510) 259-3831 or by email at Javier.contreras@acgov.org.

ATTACHMENT:

V.D.1. - ACWDB Layoff and Closure PY 2018/2019 (2 pages)

V.D.1.a. – Rapid Response Charts PY 2018/2019 (3 pages)

ACWDB Layoff and Closure PY 2018/2019

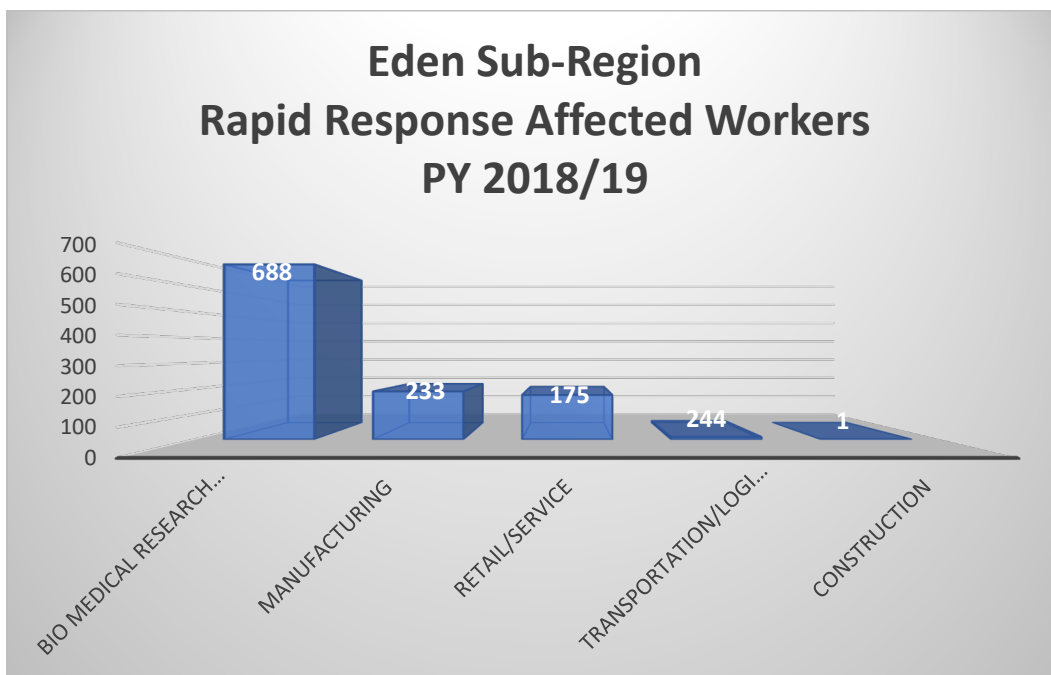
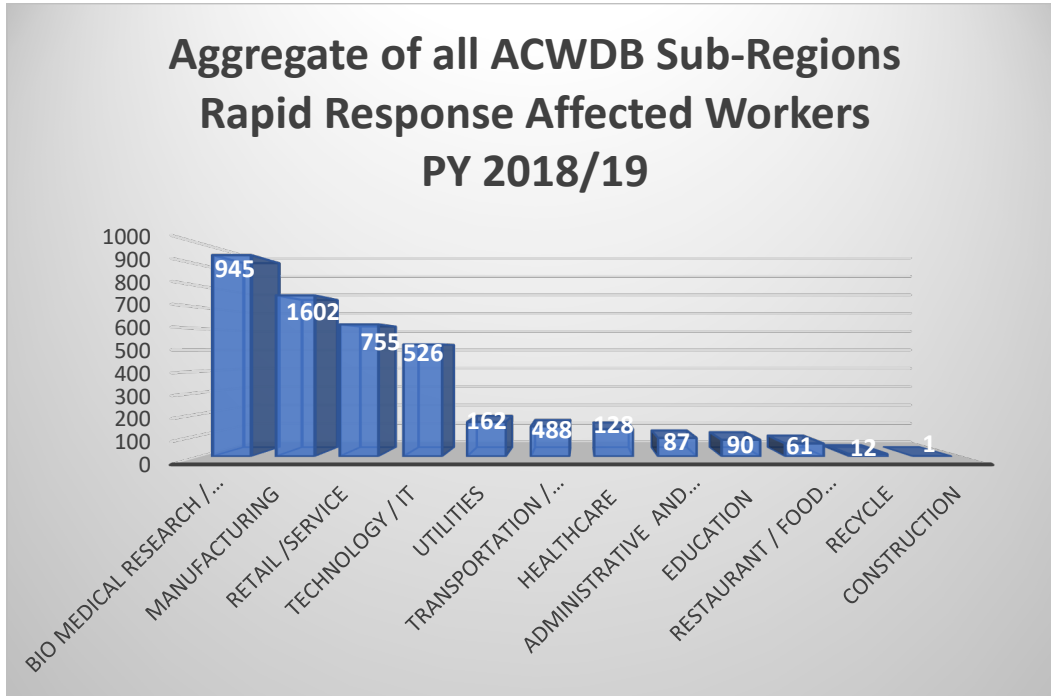
WARN							
The Worker Adjustment Retraining Notification (WARN) protects employees, their families, and communities by requiring employers to give a 60-day notice to the affected employees and both state and local representatives prior to a plant closing or mass layoff. Federal WARN is applicable only to employers with 100 or more full-time employees. California WARN is applicable to a covered establishment with 75 or more employees full or part-time.							
Total Employers: 41 Total Affected Workers: 4,857							
Employer	Union	Location	Industry	Closure/ Layoff	Layoff Date	Affected Workers	TAA Status
NORTH CITIES RAPID RESPONSE EVENTS – Employer: 11 Total Workers: 987							
Hs. Lordships		Berkeley	Restaurant	Closure	7/1/18	61	
Aqua Metals		Alameda	Recycle	Closure	9/10/18	12	
Novartis Institutes for Bio Medical Research		Emeryville	Bio Medical Research	Closure	9/12/2018	149	
Wind River Systems		Alameda	Technology	Layoff	9/15/2018	64	
Argosy University		Alameda	Education	Closure	12/31/18	78	
Bayer US LLC		Berkeley	Bio Medical Research	Layoff	12/3/2018	108	
Orchard Supply Company LLC		Berkeley	Retail	Closure	10/20/2018	300	
E/2 E2 Consulting Engineers, Inc		Emeryville	Utilities	Closure	12/31/2018	162	
Raley's Aisle 1		Alameda	Retail	Closure	2/2/2019	12	
Instacart		Berkeley	Retail	Closure	5/11/2019	13	
VF Outdoors		Alameda	Retail	Closure	5/31/2019	28	
TRI CITIES RAPID RESPONSE EVENTS - Employers: 13 Total Workers: 2,159							
TESLA		Fremont	Manufacturing	Layoff	8/14/18	420	
Esscendent		Union City	Warehouse	Closure	7/31/2018	40	
Formation Brands		Union City	Warehouse	Closure	7/31/2018	53	
Theranos		Newark	IT	Closure	8/20/2018	20	
Sears, Roebuck & Co		Newark	Retail	Closure	9/30/18	47	
Kaiaam		Newark	IT	Layoff	12/31/2018	30	
Mida Industries		Fremont	Manufacturing	Layoff	9/3/2018	55	
Healthy Living Network/ Healthy Living at Home Newark CA , LLC dba		Newark	Healthcare and_Social_Assistance	Closure	12/2/2018	128	
Jabil		Fremont	Technology	Layoff	11/19/2018	343	
Orchard Supply Company LLC		Fremont	Retail	Closure	10/20/2018	48	
Tesla		Fremont	Manufacturing	Layoff	3/20/2019	802	

ACWDB Layoff and Closure PY 2018/2019

CEVA		Newark	Transportation/ Logistics	Closure	4/14/2019	113	
JCPenney		Newark	Retail	Closure	5/3/2019	60	
TRI VALLEY RAPID RESPONSE EVENTS - Employers: 7 Total Workers: 370							
Comcast		Livermore	Administrative and Support and	Layoff	8/17/2018	87	
Kaiser Permanente		Pleasanton	Technology	Layoff	1/8/2019	69	
Jabil		Livermore	Manufacturing	Lay off	11/19/2018	92	
Orchard Supply Company LLC		Livermore	Retail	Closure	10/20/2018	38	
Di OverniteLL		Dublin	Transportation	Closure	3/8/2019	38	
Allstate		Livermore	Retail	Closure	3/31/2019	34	
Provident		Pleasanton	Financial	Closure	4/8/2019	12	
EDEN AREA RAPID RESPONSE EVENTS - Employers: 10 Total Workers: 1,341							
Serta Simmons		San Leandro	Manufacturing	Closure	07/15/18	153	
Amneal/Impact Labs		Hayward	Pharmaceutical	Closure	8/8/18	608	
Boral Industries		Hayward	Construction	Closure	8/31/2018	1	
Lowe's/ Orchard Supply Company, LLC		San Leandro	Retail	Closure	10/20/2018	57	
ThredUp Inc.		San Leandro	Retail	Closure	12/15/2018	118	
DuPont's Bay Area Innovation Center		Hayward	Bio Medical Research	Closure	1/31/2019	80	
International Paper Company		San Leandro	Manufacturing	Closure	12/14/2018	36	
DI Overnite LL		San Leandro	Transportation	Closure	3/8/2019	10	
Seeo Inc		Hayward	Manufacturing	Closure	3/15/2019	44	
CEVA		Hayward	Transportation/ Logistics	Closure	4/14/2019	234	
Total Affected Workers:						4,857	

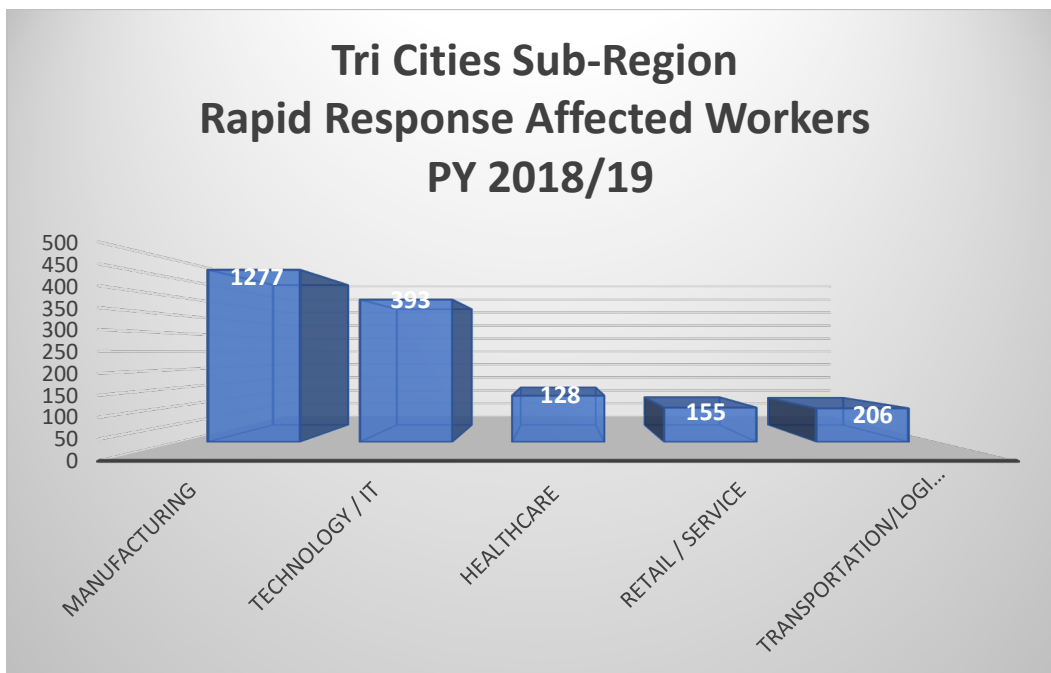
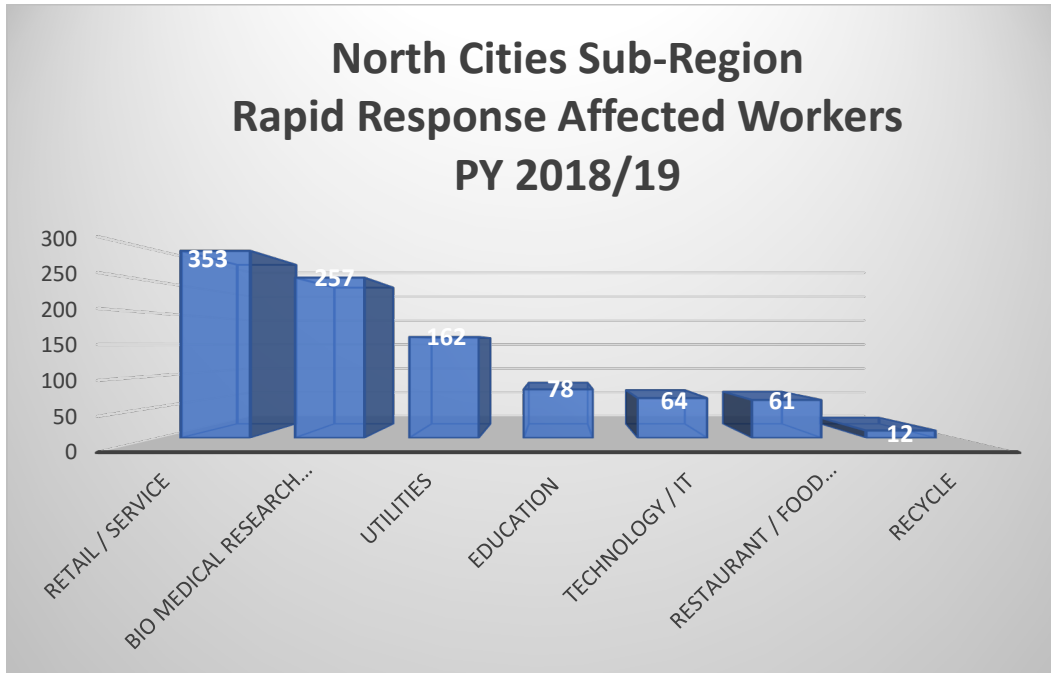
ITEM V.D.1.a. – REPORTS

RAPID RESPONSE CHARTS PY 2018/19



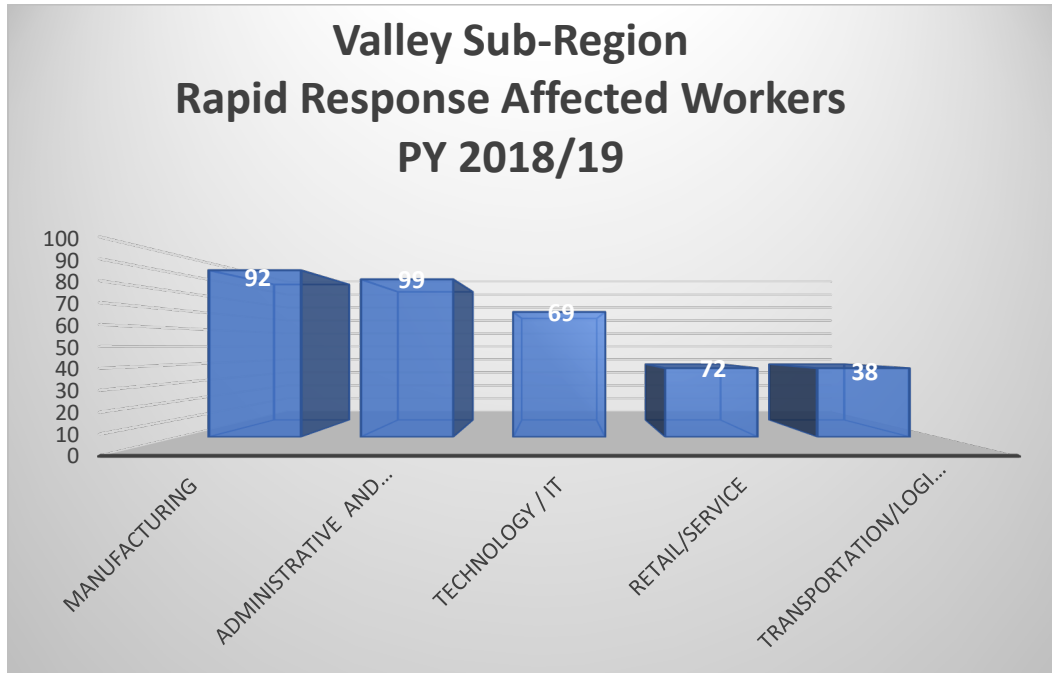
ITEM V.D.1.a. – REPORTS

RAPID RESPONSE CHARTS PY 2018/19



ITEM V.D.1.a. – REPORTS

RAPID RESPONSE CHARTS PY 2018/19



ITEM V.E. – REPORTS

FINANCIAL INDICATOR REPORTS – PY 2018/2019

BACKGROUND:

This item presents the Financial Indicator Reports for Alameda County Workforce Development Board (ACWDB) service providers for PY 2018/2019. The reports include actual expenditures for the Comprehensive America’s Job Center of California (AJCC), Career Services Providers and Youth Providers as of February 28, 2019.

Objectives of the Financial Indicator Report are to:

- Ensure the timely expenditure of available funds;
- Assist operators in making changes to service delivery approaches;
- Identify potential program and/or financial problem areas;
- Identify under-expenditures that may be directed to more effective activities; and
- Be an indicator of the potential for the recapture of funds.

AJCC/Career Services Providers - Status of Invoices & Expenditures:

Invoices submitted by AJCC and Career Services Providers indicate compliance with the contract budget expenditure plans for PY 2018/2019. Please refer to Attachment V.E.1.

Youth Providers - Status of Invoices & Expenditures:

The contract for the in-school Youth Innovation Program has been terminated. The provider, Soulciety, was not able to execute the contract requirements. ACWDB took action to approve the deobligation of funding at its March 2019 meeting.

Invoices submitted by out-of-school Youth Providers (Berkeley Youth Alternatives, La Familia, Hayward Unified School District) indicate compliance with the contract budget expenditure plans for PY 2018/2019. Please refer to Attachment V.E.2.

Please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or by email at jennifer.mitchell@acgov.org if you have any questions.

ATTACHMENTS:

V.E.1. - Financial Indicator Report – AJCC/Career Services Providers PY 2018/19 Report

V.E.2. - Financial Indicator Report – Youth Providers PY 2018/19 Report

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
FINANCIAL INDICATOR REPORT -
AJCC/CAREER SERVICES PROVIDERS
REPORT DATES: 7-1-18 thru 2-28-19

PROGRAM YEAR 2018-19 Formula Funds	TOTAL CONTRACT	Latest Invoice date	Expends at Date of Invoice	Expends % of Annual	WIOA Balance
Providers	\$1,877,536		\$973,437	51.8%	\$904,099.29
Peralta CCD	\$375,383	12/31/18	\$183,659	48.9%	\$191,723.91
Rubicon Programs	\$787,139	2/28/19	\$392,030	49.8%	\$395,108.53
Ohlone CCD	\$464,759	2/28/19	\$247,844	53.3%	\$216,914.56
Chabot Las Positas CCD	\$250,255	1/31/19	\$149,903	59.9%	\$100,352.29

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
FINANCIAL INDICATOR REPORT -
YOUTH PROVIDERS
REPORT DATES: 7-1-18 thru 2-28-19

PROGRAM YEAR 2018-19 Formula Funds	TOTAL CONTRACT	Latest Invoice date	Expends at Date of Invoice	Expends % of Annual	WIOA Balance
Providers	\$1,026,861		\$487,061	47.4%	\$539,800.22
Soulciety	\$114,096	N/A	\$0	0%	\$114,096.00
BYA / Berkeley Youth Alternatives	\$318,327	1/31/19	\$133,523	41.9%	\$184,804.27
SACCCRMH / La Familia	\$338,864	1/31/19	\$192,059	56.7%	\$146,804.82
Hayward Unified School District	\$369,670	1/31/19	\$161,479	43.7%	\$208,191.13

ITEM V.F. – REPORTS

TRAINING EXPENDITURES REPORT – PY 2018/2019

BACKGROUND:

This item presents the Training Expenditures Report for Alameda County Workforce Development Board (ACWDB) service providers for PY 2018/2019. The report includes expenditures and obligations of Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Formula funds and allowable leveraged training expenditures as of February 28, 2019.

Objectives of the Training Expenditures Report are to:

- Ensure that training expenditure requirements are met;
- Identify potential program and/or financial problem areas; and,
- Identify under-expenditures that may be directed to more effective training activities.

For PY 2018/2019, California WIOA requires that each Local Board spend an amount that is at least 30% of the total WIOA Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be from other funds, including WIOA Discretionary funds and non-WIOA funds spent on training of participants. For PY 2018/2019, the 30% training requirement is \$1,037,271, of which at least \$691,514 (20%) must be WIOA Adult/Dislocated Worker Formula expenditures and no more than \$345,757 (10%) may be leveraged training funds from other sources.

Training Expenditures - Status of Expenditures & Obligations:

As of February 28, 2019, total training expenditures and obligations, including leveraged training, amount to \$599,103 (17% of the required 30%). Please refer to Attachment VI.F.1.

ACWDB staff will continue to monitor and report training expenditures. Because training expenditures tend to lag in the first half of the program year due to training program start and completion dates, staff anticipates compliance with the 30% training expenditure requirement by June 30, 2019. Staff is working with the providers to ensure they comply with the On-the-Job (OJT) training requirements which contribute to the overall training expenditure goals.

Please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or by email at jennifer.mitchell@acgov.org if you have any questions.

ATTACHMENTS:

V.F.1. – Training Expenditures Report – PY 2018/2019 Report

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
TRAINING EXPENDITURES REPORT
REPORT DATES: 7-1-18 thru 2-28-19

PROGRAM YEAR 2018-19	Expenditure Requirement	Expenditures at Report Date	Unliquidated Obligations	Balance to Meet Requirement
WIOA Adult/DW Training	\$691,514	\$280,308	\$183,839	\$227,367
Leverage Training	\$345,757	\$134,956		\$210,801
Total (1)	\$1,037,271	\$415,264	\$183,839	\$438,168

- (1) A minimum of 20% (\$691,514) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (\$345,757) may be training dollars from other sources.

ITEM VI.A. - INFORMATION

CERTIFICATION OF THE EDEN AREA COMPREHENSIVE AMERICA'S JOB CENTER OF CALIFORNIA (AJCC) UPDATE

BACKGROUND:

The Alameda County Workforce Development Board (ACWDB) approved the certification of the Eden Area Comprehensive America's Job Center of California (AJCC) in May 2018. The certification process encompassed a third-party evaluation to assess the quality of services and effectiveness of the AJCC through the eight Hallmarks of Excellence, which also included a plan of continuous improvement goals for the three-year certification period.

ACWDB staff provides updates to the Committees and Board on the progress of Eden Area Comprehensive AJCC/Rubicon Programs, and the ACWDB staff are making towards accomplishing the 19 improvement goals highlighted in the plan. The last update provided to the Board focused on the status of continuous improvement goals through December 2018, and the roll-out on the next set of goals pending completion by late-March 2019.

UPDATE:

To date the Eden Area AJCC and the Department have completed 10 of the 19 goals outlined in the certification's continuous improvement plan (see V.B.1. Status Report on Hallmarks of Excellence Continuous Improvement Goals).

Regarding status of the hallmark "in progress" for the Eden Area AJCC signage, Rubicon Programs has experienced additional delays with the vendor and internal approval, but the process is in the final stages of installation. For the other "in progress" hallmark, ACWDB staff is exploring implementing CommunityPro Suite, a referral tracking system, utilized by local adult school partners. Currently, CommunityPro Suite has been offered at no cost to our system partners. Once the adult schools resolve some of the technical issues, the Eden Area AJCC will pilot using the program with mandated partners on a voluntary basis.

For more information please contact, David Dias, Career Center Coordinator at (510) 780-8768 or by email at david.dias@acgov.org.

ATTACHMENT:

VI.A.1. - Hallmarks of Excellence Status on Continuous Improvement Goals 2018-2021 (2 pages)

Eden Area Comprehensive America's Job Center of California (AJCC) Certification

Hallmarks of Excellence
Status on Continuous Improvement Goals 2018-2021

	Hallmark	Action	Agency	Due Date	Status
1.	6	Expand access to business publications and industry resources.	AJCC	October 31, 2018	Done
2.	3	Update the partner services inventory and review or update quarterly.	AJCC	October 31, 2018	Done
3.	4	Update their organizational chart to include collocated partners.	AJCC	December 31, 2018	Done
4.	4	Update client flow chart to include partner services.	AJCC	December 31, 2018	Done
5.	3	Utilize the partner service inventory to update Eden Area AJCC collaborative outreach collateral.	AJCC	December 31, 2018	Done
6.	1	Ensure addition of Eden Area AJCC signage on the third floor.	ACWDB	December 31, 2018	In progress
7.	2	Make the Limited English Proficiency Plan available in Alameda County threshold languages.	ACWDB & AJCC	December 31, 2018	Done
8.	7	Ensure that partner services eligibility trainings are conducted.	AJCC	December 31, 2018	Done
9.	2	Enhance Eden Area AJCC website to include additional virtual resources	AJCC	March 31, 2019	Done
10.	6	Expand the advanced manufacturing and banking sector symposium series to include health care and construction sectors.	AJCC	March 31, 2019	Done
11.	3	Complete research into a collaborative referral tracking mechanism to enhance referral outcomes.	ACWDB & AJCC	March 31, 2019	In progress
12.	1	Explore Wi-Fi to better support job seekers and employers who utilize their own web-enabled devices while at the Eden Area AJCC.	ACWDB	July 1, 2019	Pending
13.	5	Perform a client flow assessment to identify service impediments that limit skill attainment of industry-recognized credentials	ACWDB & AJCC	July 1, 2019	Pending
14.	8	Dedicate time as needed to review and manage social media and other feedback platforms	AJCC	July 1, 2019	Pending

	Hallmark	Action	Agency	Due Date	Status
15.	5	Continue to seek strategic partnerships to maximize supportive services resources for Eden Area AJCC clients.	AJCC	July 1, 2019	Pending
16.	7	Implement a training tracking mechanism that documents partner capacity building participation.	AJCC	July 1, 2019	Pending
17.	8	Complete research into a data capture mechanism to more easily track client usage data.	AJCC	July 1, 2019	Pending
18.	2	Ensure that all staff receive additional human-centered design resources.	ACWDB & AJCC	December 31, 2019	Pending
19.	1	Explore parking vouchers or an alternative parking cost offset mechanism.	ACWDB	July 1, 2020	Pending

Hallmark Definitions and Summary of Eden Area Comprehensive AJCC Rankings

The Hallmarks of Excellence	Ranking
1. The AJCC’s physical location and facility enhances the customer experience	4
2. The AJCC ensures universal access with an emphasis on individuals with barriers to employment	4
3. The AJCC actively supports the One-Stop system through effective partnerships	4
4. The AJCC provides integrated, customer-centered services	3
5. The AJCC is an on-ramp for skill development and attainment of industry-recognized credentials which meet the needs of targeted regional sectors and pathways	4
6. The AJCC actively engages industry and labor and supports regional sector strategies through an integrated business service strategy that focuses on quality jobs	4
7. The AJCC has high-quality, well-informed, cross-trained staffing	3
8. The AJCC achieves business results through data-driven continuous improvement	4
Total Ranking for Hallmarks of Excellence:	4

ITEM VI.B. - INFORMATION

DISABILITY EMPLOYMENT ACCELERATOR GRANT UPDATE

BACKGROUND:

The Disability Employment Accelerator (DEA), is a regional grant program administered and led by the Contra Costa Workforce Development Board (CCWDB), that aims to enhance employment opportunities for people with disabilities within (but not limited to) three key industries: Advanced Manufacturing, Transportation/Logistics, and Health Care. Under the DEA grant, the East Bay Regional Planning Unit (EBRPU) is partnering with key community-based organizations (CBOs) to identify and support DEA participants for job training, industry exposure, employment, and retention.

UPDATE:

Project SEARCH - The Alameda County Workforce Development Board (ACWDB) is working with East Bay Innovations (EBI) to serve Project SEARCH participants under the DEA grant. ACWDB has leveraged Workforce Innovation and Opportunity Act (WIOA) Individual Training Account (ITA) funds to support a cohort of eight Project SEARCH program participants/interns.

Project SEARCH provides participants a pathway to supported employment aligned with their interest, as well as other employment services such as: resume writing, interview preparation, assistance with learning how to navigate public transportation, and more. Project SEARCH interns have been placed in county departments and will gain 11 months of industry exposure, as interns are supporting clerical, administrative, and office tasks.

Employer Forum – ACWDB and EBI are partnering to host an employer forum: *Expanding your Talent Pool – A Forum for Employing Individuals with Disabilities*, in alignment with the DEA Grant. The event will be held on May 31, 2019 at the Ed Roberts Campus in Berkeley, at 8:30 am.

One of the goals of the event is to spark the interest of employers and educate them about the benefits of hiring people with disabilities, as well as highlight the network of support and resources available to companies that will help them successfully recruit, hire, and retain people with disabilities.

Employers will walk away from the event with a packet of resources, information on how to get started, and real-life examples of the supports available to them to facilitate the recruitment and retention of people with disabilities, through a panel of employers and employees.

For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at latoya.reed@acgov.org.

ITEM VI.C. INFORMATION

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
2019 MEETING CALENDAR *

FEBRUARY 2019

- 6 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2nd Floor)
- 11 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2nd Floor)
- 20 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2nd Floor)
- 27 Executive Committee (9:30 – 11:30 AM, California Poppy Room, 2nd Floor)

MARCH 2019

- 14 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2nd Floor)

APRIL 2019

- 8 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2nd Floor)
- 10 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2nd Floor)
- 17 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2nd Floor)
- 24 Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2nd Floor)

MAY 2019

- 9 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2nd Floor)

AUGUST 2019

- 7 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2nd Floor)
- 12 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2nd Floor)
- 21 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2nd Floor)
- 28 Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2nd Floor)

SEPTEMBER 2019

12 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2nd Floor)

NOVEMBER 2019

4 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2nd Floor)

6 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2nd Floor)

13 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2nd Floor)

20 Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2nd Floor)

DECEMBER 2019

12 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2nd Floor)

NOTE: All meetings are located at the Eden Area Multi Service Center, 24100 Amador Street, Hayward.

9/25/18

ITEM VI.D. – INFORMATION

ALAMEDA COUNTY

WORKFORCE DEVELOPMENT BOARD (WDB)

MEMBER LIST

BUSINESS (51%)

CHAIRPERSON – JENNIFER ONG

Jennifer Ong, Owner & Dr of Optometry
Family Eye Care
2223 Santa Clara Avenue, Suite A
Alameda, CA 94501
Tel: 510-521-0551
E-Mail: drjenniferong@gmail.com

Tyler Abbott, Business Consultant, Finance
420 Ulloa Street
San Francisco, CA 94127
Tel: 415-786-3560
E-Mail: tyler@abbottfamily.org

Alexandria Baker, South Bay Manager, Power
Pathway
PG&E
245 Market, N4R
San Francisco, CA 94105
Tel: 925-246-3875
E-Mail: A2Bs@pge.com

Jeff Bowser, Senior Partner Account Manager
Juniper Networks, Inc
1133 Innovation Drive
Sunnyvale, CA 94089
Tel: 925-765-9228
E-Mail: jbowser@juniper.net

Jennifer Cogley, Deputy Director of Community
Relations
Bayer
800 Dwight Way, B64/R316
Berkeley, CA 94710
Tel: 510-705-6965
E-Mail: jennifer.cogley@bayer.com

**VICE-CHAIRPERSON – BETHANY
MCCORMICK**

Bethany McCormick, Engineering Recruitment
and Diversity Manager
Lawrence Livermore Lab
7000 East Avenue, Building 131
Livermore, CA 94551
Tel: 925-423-0174
E-Mail: McCormick11@llnl.gov

Nan Maxwell, Senior Researcher
Mathematica Policy Research
505 14th Street, Suite 800
Oakland, CA 94612-1475
Tel: 510-830-3726
E-Mail: nmaxwell@mathematica-mpr.com

Kathy Mello, CFO/COO
TGIF Auto Body, Inc.
4595 Enterprise Street
Fremont, CA 94538
Tel: 510-490-1342, x109
E-Mail: Kathy@tgifauto.com

Larry Nichols, CEO
Steri-Tek
1044 N. Capitol Avenue
San Jose, CA 95133
Tel: 510-933-9700
E-Mail: larryn@steri-tek.com

Paul Reyes, Sales Manager, Northern California
Experis
345 California Street, Suite 350
San Francisco, CA 94104
Tel: 925-828-5421
E-Mail: paul.reyes@experis.com

BUSINESS (Continued)

Christopher Rose, Operations Manager
Copper Harbor Co.
2300 Davis St.
San Leandro, CA 94577
Tel: 408-508-3991
E-Mail: christopher.rose06@gmail.com

Melissa Stoller, Customer Success Manager
Marqeta
180 Grand Ave.
Oakland, CA 94610
Tel: 925-858-7900
E-Mail: mstoller@marqeta.com

Mario Wagner, CEO
RF Contractors
8055 Collins Drive
Oakland, CA 94621
Tel: 510-228-2994
E-Mail: mwagner@rfcontractors.com

VACANT (1)

EDUCATION

Julia Dozier, District Executive Director of
Economic Development and Contract Education
Chabot-Las Positas Community College District
7600 Dublin Blvd, 3rd Floor
Dublin, CA 94568
Tel: 925-249-9370
E-Mail: jdozier@clpccd.org

WIOA Title II – Adult & Literacy

Brad Frazier, Principal
San Leandro Adult School
1448 Williams Street
San Leandro, CA 94577
Tel: 510-618-4424
E-Mail: bfrazier@slusd.us

GOVERNMENT

State Employment Service

Kalpna Oberoi, Cluster Manager
Northern Division, Workforce Services Branch
State of California
Employment Development Department
7677 Oakport Street, Suite 350,
Oakland, CA 94621
Tel: 510-564-0521
E-Mail: Kalpna.oberoi@edd.ca.gov

State Department of Rehabilitation

Brian Salem, Staff Services Manager I
California State Department of Rehabilitation
1515 Clay Street, Suite 119
Oakland, CA 94612
Tel: 510-622-2776
E-Mail: bsalem@dor.ca.gov

Economic Development

Stephen Baiter, Executive Director
East Bay Economic Development Alliance
1221 Oak Street, Suite 555
Oakland, CA 94612
Tel: 510-272-3874
E-Mail: Stephen@EastBayEDA.org

Tina Kapoor, Economic Development Manager
City of Fremont
3300 Capitol Avenue
Fremont, CA 94538
Tel: 510-284-4023
E-Mail: TKapoor@fremont.gov

**WORKFORCE REPRESENTATIVES (20%)
Labor (15%)**

Eric Darby, Heavy Duty Journey Level Mech
A C Transit – ATU 192
8460 Enterprise Way
Oakland, CA 94621
Tel: 510-635-0192
E-Mail: edarby@atu192.org

Labor (Continued)

Tony Lam, Building Trades Apprentice
SMWIA 104
4509 Laura Way
Union City, CA 94587
Tel: 510-378-5134
E-Mail: vubalam@hotmail.com

John Torok, Shop Steward
AFL-CIO/SEIU Local 1000
1909 San Pablo Ave, #E
Oakland, CA 94612
Tel: 415-202-2773
E-Mail: john.torok@edd.ca.gov

VACANT (2)

Community Based Organization

Kimberly Scrafano, Vice President, Workforce
Development
Goodwill Industries of the Greater East Bay
1301 – 30th Avenue
Oakland, CA 94601
Tel: 510-698-7223
E-Mail: kscrafano@eastbaygoodwill.org

Tom Heinz, Executive Director
East Bay Innovations
2450 Washington Avenue, Suite 240
San Leandro, CA 94577
Tel: 510-618-1580, x11
E-Mail: theinz@eastbayinnovations.org

ITEM VI.E. - INFORMATION

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
PY 2018/19 SERVICE PROVIDER LIST

Business Services Unit Contacts

Samantha Miller, Program Financial Specialist

PH: (510) 259-3832

E-MAIL: samantha.miller@acgov.org

Javier Contreras, Rapid Response Coordinator

PH: (510) 259-3831

E-MAIL: javier.contreras@acgov.org

**Nancy Soto, Work-Based Learning
Coordinator**

PH: (510) 259-3839

E-MAIL: nancy.soto@acgov.org

**Carmelo San Mames, Strategic Training Partnerships
Coordinator**

PH: (510) 259-3828

E-MAIL: Carmelo.SanMames@acgov.org

Career Center System

America's Job Centers of California (AJCC)

EDEN AREA COMPREHENSIVE CAREER CENTER

24100 Amador Street, 3rd Floor

Hayward, CA 94544

PH: (510) 670-5700

Vi Ngo, Site Manager

PH: (510) 265-8376

E-MAIL: vin@rubiconprograms.org

FREMONT EDD

39155 Liberty Street, Suite B200

Fremont, CA 94538-1516

PH: (510) 794-3667

Kalpana Oberoi, Cluster EDD Manager

PH: (510) 564-0511

E-MAIL: kalpana.oberoi@edd.ca.gov

Sub-Regional Workforce Networks

NORTH CITIES CAREER CENTERS

College of Alameda

555 Ralph Appezato Memorial Parkway, Portable P

Alameda, CA 94501

PH: (510) 748-2208

Stefanie Bradshaw, Site Manager

PH: (510) 748-2399

E-Mail: sbradshaw@peralta.edu

Berkeley Adult School

1701 San Pablo

Berkeley, CA 94702

PH: (510) 644-6630

OHLONE COLLEGE TRI-CITIES CAREER CENTER – NEWARK

Ohlone College Campus
39399 Cherry Street, Room 1211
Newark, CA 94560
PH: (510) 742-2323

Daniel Newell, Site Manager
PH: (510) 742-2320
E-MAIL: dnewell@ohlone.edu.

Binh Nguyen, Executive Director
PH: (510) 659-6441
E-MAIL: bnguyen@ohlone.edu

TRI-VALLEY CAREER CENTER

6300 Village Parkway, Suite 100
Dublin, CA 94568-3009
PH: (925) 560-9431

Sarah Holtzclaw, Site Manager
PH: (925) 560-9439
E-MAIL: sholtzclaw@clpccd.org

SANTA RITA JAIL CAREER CENTER

5325 Broader Blvd.
Dublin, CA 94568

Charles Turner, Re-Entry Services
PH: (510) 507-6591
E-MAIL: Charles.turner@acgov.org

Youth/Young Adult Program Operators – PY 2018/19

Young Adult Future Force Career Program - Out-of-School Youth Services

NORTH CITIES (Alameda, Albany, Berkeley, Emeryville, Piedmont)

Berkeley Youth Alternatives
1255 Allston Way
Berkeley, CA 94702

Niculia Williams, Executive Director
PH: (510) 845-9010 Ext. 204
E-MAIL: nwilliams@byaonline.org

Kevin Williams, Assistant Director
PH: (510) 845-9010 Ext. 205
E-MAIL: kwilliams@byaonline.org

EDEN AREA (Hayward, San Leandro, San Lorenzo, Castro Valley, Ashland, Cherryland, Fairview)

Hayward Unified School District/

Hayward Adult School
22100 Princeton Street
Hayward, CA 94541

Dr. Guy Zakrevsky, Director
PH: (510) 293-8595
E-MAIL: gzakrevsky@has.edu

Angela Holmes, Co-Director
PH: (510) 293-8595 x5430
E-MAIL: aholmes@has.edu

Hector Topete, Co-Director
PH: (510) 293-8595 x5418
E-MAIL: htopete@has.edu

TRI-CITIES (Fremont, Newark, Union City)
East Bay Community Services dba La Familia Counseling Services

Administrative Offices:
24301 Southland Drive, Suite 300
Hayward, CA 94545

Aaron Ortiz, Executive Director
PH: (510) 300-3500
E-MAIL: aortiz@lafamiliacounseling.org

Carolynn Langsdale, Chief Programs Officer
PH: (510) 219-9306
E-MAIL: clangsdale@lafamiliacounseling.org

Program Office:
3340 Walnut Avenue, Suite 275
Fremont, CA 94538

Larry Ewings, Program Manager
PH: (510) 935-2643
E-MAIL: lewings@lafamiliacounseling.org

VALLEY AREA (Dublin, Livermore, Pleasanton, Unincorporated-Sunol)
East Bay Community Services dba La Familia Counseling Services

Administrative Offices:
24301 Southland Drive, Suite 300
Hayward, CA 94545

Aaron Ortiz, Executive Director
PH: (510) 300-3500
E-MAIL: aortiz@lafamiliacounseling.org

Carolynn Langsdale, Chief Programs Officer
PH: (510) 219-9306
E-MAIL: clangsdale@lafamiliacounseling.org

Program Office:
Livermore Adult School
1401 Almond Ave., Rm. 20
Livermore, CA 94550

Larry Ewings, Program Manager
PH: (510) 935-2643
E-MAIL: lewings@lafamiliacounseling.org

Rev. 4.26.19

ITEM VI.F. – INFORMATION
WORKFORCE DEVELOPMENT BOARD
STAFF ROSTER

Director’s Office/Administration

- Patti Castro**, Director 510-259-3843
E-Mail: pcastro@acgov.org
- Sheroza Haniff**, Board Secretary. 510-259-3842
E-Mail: sheroza.haniff@acgov.org
- Latoya Reed**, Management Analyst 510-259-3833
E-Mail: latoya.reed@acgov.org
- Jennifer Mitchell**, Program Financial Specialist 510-259-3829
E-Mail: jennifer.mitchell@acgov.org

Workforce Systems Coordination

- Rhonda Boykin**, Assistant Director 510-259-3844
E-Mail: rboykin@acgov.org
- Josephine Zaraspe**, Secretary I. 510-259-3836
E-Mail: jzaraspe@acgov.org

Business Services

- Samantha Miller**, Program Financial Specialist 510-259-3832
E-Mail: samiller@acgov.org
- Javier Contreras**, Rapid Response Coordinator. 510-259-3831
E-Mail: javier.contreras@acgov.org
- Nancy Soto**, Work-Based Learning Coordinator 510-259-3839
E-Mail: nancy.soto@acgov.org
- Carmelo San Mames**, Strategic Training Partnerships Coordinator.. 510-259-3828
E-Mail: carmelo.sanmames@acgov.org

Workforce Services

- Tamia Brown**, Program Financial Specialist 510-259-3884
E-Mail: tamia.brown@acgov.org

Deidra Perry, Program Financial Specialist 510-259-3827
E-Mail: deperry@acgov.org

David Dias, Program Financial Specialist 510-780-8768
E-Mail: david.dias@acgov.org

Charles Turner, Re-Entry Specialist. 510-670-6132
E-Mail: charles.turner@acgov.org

Workforce System Support

Michele Garcia, Workforce Board System Administrator 510-259-3802
E-Mail: mggarcia@acgov.org

Victoria Casaray, Workforce Services Technician 510-259-3579
E-Mail: vcasaray@acgov.org

Quinallison Dovey, Workforce Services Technician 510-259-3814
E-Mail: qjarin@acgov.org

Delia Torres, Workforce Technician. 510-259-3841
E-Mail: delia.torres@acgov.org

Karen (Qi Yun) Yan, Account Support Clerk. 510-259-3895
E-Mail: karenqiyun.yan@acgov.org

Rev. 4/8/19

