

ALAMEDA COUNTY  
WORKFORCE DEVELOPMENT BOARD  
(<http://www.acwdb.org>)

In partnership with the  
BOARD OF SUPERVISORS

Serving the County of Alameda  
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San Leandro Union City

May 14, 2020



# ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

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## MEETING NOTICE

Thursday, May 14, 2020

9:00 AM – 12:00 Noon

Eden Area Multi-Service Center

The lobby of this building is closed due to the COVID-19. This is a call-in meeting only.

Call-In: Toll-Free Phone Number: 1-877-402-9753

Enter the Access Code 988632 followed by the # key

If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at [Sheroza.Haniff@acgov.org](mailto:Sheroza.Haniff@acgov.org) to request a speaker card prior to the meeting

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## AGENDA

### PAGE

### I. PROCEDURAL ITEMS

- A. Call to Order and Roll Call
- B. Minutes of March 12, 2020 - ACTION
- C. Chair's Report
- D. Committee Chairs' Report
- E. Director's Report

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### II. PUBLIC FORUM

The public can address the Board on issues other than those on the agenda with a limit of three minutes per speaker. Members of the public who wish to address the Board on published issues should do so at the time the agenda item is being discussed.

### III. CONSENT ITEMS

- A. Implementation of Board-Approved Conditional Funding Actions Regarding Contract Performance for PY 2019/2020
- B. Approval of Request for Transfer of Workforce Innovation and Opportunity Act Funds
- C. Update to Annual Budget – 2019/2020

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### IV. ACTION ITEMS – PUBLIC HEARING

- A. Business Engagement Model PY 2020-2024
- B. Contract Renewal Recommendations for Adult and Dislocated Worker Career Services Providers PY 2020/2021
- C. Contract Renewal Recommendations Young Adult Future Force Career Program and Youth Innovation Program PY 2020/2021
- D. Strategies to Increase Credential Attainment Outcomes PY 2020/2021
- E. Workforce Innovation and Opportunity Act Formula Funding Allocation Methodology for PY 2020/2021
- F. Funding Recommendations for WIOA Service Providers for PY 2020/2021

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## VII. MATTERS INITIATED BY BOARD MEMBERS

## VIII. ANNOUNCEMENTS

**If you have questions on the agenda items or need additional information, please contact Patti Castro, Director, at 510-259-3843 or email [pcastro@acgov.org](mailto:pcastro@acgov.org).**

Members of the public who wish to address the WDB may do so during the PUBLIC FORUM or at the time an Agenda item is discussed. Sign-up cards are available on the table.

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”.  
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodation due to a disability, please call Sheroza Haniff, Board Secretary at 510-259-3842 at least 72 hours in advance.

**NEXT WDB MEETING: SEPTEMBER 10, 2020**

**ITEM I.B. – ACTION**

**ALAMEDA COUNTY**  
**WORKFORCE DEVELOPMENT BOARD**

**QUARTERLY MINUTES OF MARCH 13, 2020**

**Meeting Canceled**

**MEMBERS PRESENT**

Abbott, Tyler  
Cogley, Jennifer  
Fortier, Alfred  
Keenan, Michael  
Lam, Tony  
McCormick, Bethany  
Mello, Kathy  
Ong, Jennifer  
Salem, Brian

**MEMBERS ABSENT**

Baiter, Stephen  
Baker, Alexandria  
Bowser, Jeff  
Darby, Eric  
Frazier, Brad  
Kapoor, Tina  
Oberoi, Kalpana  
Pelter, Bill  
Reyes, Paul  
Rose, Christopher  
Stanback Straud, Regina  
Torok, John  
Wagner, Mario

**STAFF PRESENT**

Castro, Patti  
Boykin, Rhonda  
Brown, Tamia  
Contreras, Javier  
Dias, David  
Garcia, Michele  
Haniff, Sheroza  
Miller, Samantha  
Mitchell, Jennifer  
Perry, Deidra  
Reed, Latoya  
San Mames, Carmelo

Due to a lack of quorum, the Alameda County Workforce Development Board meeting could not proceed as planned.



## **ITEM III.A. – CONSENT**

### **IMPLEMENTATION OF BOARD-APPROVED CONDITIONAL FUNDING ACTIONS REGARDING CONTRACT PERFORMANCE FOR PY 2019/2020**

#### **EXECUTIVE COMMITTEE RECOMMENDATION:**

That the Alameda County Workforce Development Board ratify the actions taken by the Executive Committee at their special meeting held on March 26, 2020 by authorizing ACWDB staff to implement conditional funding actions as approved by your board for career service providers (CSP) and youth due to unmet performance goals for PY 2019/2020 as follows:

1. Withhold 25% of Workforce Innovation and Opportunity Act (WIOA) grant funds for PY 2019/2020 in reserve if 100% of contract performance goals are not met by March 31, 2020;
2. If 100% of contract performance goals are not achieved by June 30, 2020, then the 25% being held in reserve will be forfeited by the contracted service provider.

#### **BACKGROUND:**

At the ACWDB meeting on May 9, 2019, the board authorized ACWDB staff to move forward with contract renewal criteria that included conditional funding for providers that did not meet their PY 2018/2019 contract performance goals.

At the ACWDB meeting on September 12, 2019, ACWDB staff presented an information item to the board further defining the parameters for conditional funding and shared updated performance data.

During the six-month review of contract performance, and in preparation of implementing the approved criteria for contract renewals, staff sought advice from County Counsel due to the funding implications for July 1, 2020.

Upon the recent advice from County Counsel, staff have amended those parameters which now state that service providers who do not achieve 100% of their contract performance goals by March 31, 2020 will be impacted as referenced in the recommendations #1 and #2 above. Additionally, per County Counsel advice, ACWDB staff have removed the requirement to roll unattained performance into the subsequent program year.

ACWDB Program Liaisons have delivered official notification to providers who failed to attain their roll-over performance goals for PY 2018/2019 by the September 30, 2019; the December 31, 2019, and the March 31, 2020 deadlines.

#### **ORGANIZATIONAL EFFECTIVENESS (OE) COMMITTEE DISCUSSION:**

At their February 5, 2020 meeting, the OE Committee heard background from ACWDB staff and engaged in discussion regarding the implications of the conditional funding actions referenced in the recommendation.

Specifically, staff provided clarification on the following items:

1. The establishment of three (3) new benchmarks during the 2019/2020 program year:
  - a. Attainment of performance deficiencies for PY 2018/2019 by September 30, 2019;
  - b. Attainment of 80% of designated contract performance goals for PY 2019/2020 by December 31, 2019; and
  - c. Attainment of 100% of designated contract performance goals for PY 2019/2020 by March 31, 2020.
  
2. County Counsel’s recommendation to discontinue the practice of rolling unattained performance from one program year to the following program year:
  - a. Not rolling funds into new program year to support the additional work; and
  - b. Rolling of unattained goals are difficult to track across multiple program years.
  
3. Remedies for the breach of contract resulting from non-attainment of contract performance goals by the end of the program year:
  - a. Not recommending providers for contract renewal if they fail to achieve contract performance by conclusion of the program year; and
  - b. Forfeiture of a percentage of WIOA funds.

Ultimately, the item passed with one abstention.

Staff shared the content of this OE Committee item and elements of the OE discussion with both the Youth and Systems and Strategies Committee members at their February 2020 meetings due to the significance of the matter.

**EXECUTIVE COMMITTEE DISCUSSION:**

A representative from one of ACWDB’s Career Service Providers (CSP) was present through the phone line at this virtual meeting. He presented his case in opposition to this recommendation which included references to the COVID-19 pandemic. While the committee members were understanding of his concerns, there was a consensus that PY 2019/2020 performance goals had been established and well communicated since before July 1, 2019. Additionally, the goal to achieve 100% attainment of performance goals should have been the target for the entire program year – and that the events that occurred in mid-March of 2020 should not have presented a barrier to achievement of these goals.

This item passed unanimously.

For further information, contact Michele G. Garcia, Workforce Board System Administrator at (510) 259-3802 or through email [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

**ATTACHMENTS:**

III.A.1. – Adult, Dislocated Worker and Youth Contract Performance Areas of Concern

**ATTACHMENT III.A.1.****ADULT, DISLOCATED WORKER, AND YOUTH  
CONTRACT PERFORMANCE AREAS OF CONCERN  
FOR PY 2019/2020**

Staff of the Alameda County Workforce Development Board (ACWDB) wanted to give board members an opportunity to review the current status of contract performance attainments for PY 2019/2020 Adult and Dislocated Worker Career Service Providers (CSP).

It will be important for the board to be familiar with the status of performance – especially as we approach the March 31, 2020 deadline for attainment of 100% of contract performance goals.

ACWDB's Workforce Innovation and Opportunity Act (WIOA) Service Providers were expected to reach 80% of their annual goals by December 31, 2019; and 100% of their annual goals by March 31, 2020.

Staff presented this information in discussion items at the Youth and Systems and Strategies Committee meetings in February, 2020. Those committees were also provided information regarding discussions that occurred at the OE Committee meeting.

Data contained in the tables below are informed by the Contract Performance Reports located in Section V. REPORTS in the ACWDB packet from the March 12<sup>th</sup>, 2020 meeting – that was ultimately cancelled due to lack of a quorum. These reports reflect the status of contract performance as of December 31, 2019.

**ADULT AND DISLOCATED WORKER****Areas of Concern:**

<b>OJT Enrollments</b>			
<b>CSP</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>10</b>	<b>37</b>	<b>27.0%</b>
Eden	3	12	25.0%
North Cities	2	7	28.6%
Tri-Cities	0	12	0%

<b>WIOA Adult Enrollments</b>			
<b>CSP</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>167</b>	<b>247</b>	<b>67.6%</b>
Eden	49	91	53.8%
Tri-Cities	41	61	67.2%

<b>Dislocated Worker Enrollments</b>			
<b>CSP</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>250</b>	<b>333</b>	<b>75.1%</b>
Eden	89	129	69.0%
Tri-Cities	60	88	68.2%

<b># WIOA Adult - Entered Employment</b>			
<b>CSP</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>79</b>	<b>186</b>	<b>42.5%</b>
Eden	21	68	30.9%
North Cities	0	47	0.0%
Tri-Cities	33	46	71.7%

<b># Dislocated Workers – Entered Employment</b>			
<b>CSP</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>90</b>	<b>250</b>	<b>36.0%</b>
Eden	32	97	33.0%
North Cities	1	53	1.9%
Tri-Cities	30	65	46.2%

<b>Credential Attainment – WIOA Adult</b>			
<b>CSP</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>30.0%</b>	<b>62.0%</b>	<b>48.4%</b>
Eden	40.0%	62.0%	64.5%
North Cities	0.0%	62.0%	0.0%
Tri-Cities	30.0%	62.0%	48.4%

<b>Credential Attainment – Dislocated Worker</b>			
<b>CSP</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>35.0%</b>	<b>62.0%</b>	<b>56.5%</b>
North Cities	0.0%	62.0%	0.0%
Tri-Cities	31.3%	62.0%	50.4%

**YOUTH****Areas of Concern:**

<b>Training that Leads to Credential Attainment – In School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>0</b>	<b>5</b>	<b>0.0%</b>
Eden ROP*	0	5	0.0%

<b>Training that Leads to Credential Attainment – Out of School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>16</b>	<b>39</b>	<b>41.0%</b>
Berkeley Youth Alternatives	0	12	0.0%
La Familia – Tri-Cities	2	8	25.0%
La Familia – Valley	1	5	20.0%

<b>Work-Based Learning Activities – In School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>0</b>	<b>36</b>	<b>0.0%</b>
Eden ROP*	0	36	0.0%

<b>Work-Based Learning Activities – Out of School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>74</b>	<b>134</b>	<b>55.2%</b>
Hayward Adult School	32	49	65.8%
Berkeley Youth Alternatives	16	41	38.6%
La Familia – Tri-Cities	19	28	68.1%
La Familia - Valley	7	16	43.2%

<b>Soft-Skills / Leadership Training – In School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>0</b>	<b>36</b>	<b>0.0%</b>
Eden ROP*	0	36	0.0%

<b>Soft-Skills / Leadership Training – Out of School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>64</b>	<b>134</b>	<b>47.7%</b>
Hayward Adult School	25	49	51.4%
Berkeley Youth Alternatives	15	41	36.2%
La Familia – Tri-Cities	17	28	60.9
La Familia – Valley	7	16	43.2%

<b>Youth Placement – In School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>0.0%</b>	<b>62.0%</b>	<b>0.0%</b>
Eden ROP*	0.0%	62.0%	0.0%

<b>Youth Placement – Out of School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>19.0%</b>	<b>62.0%</b>	<b>30.7%</b>
Berkeley Youth Alternatives	0.0%	62.0%	0.0%
La Familia – Tri-Cities	33.3%	62.0%	53.8%

<b>Credential Attainment – In School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>0</b>	<b>5</b>	<b>0.0%</b>
Eden ROP*	0	5	0.0%

<b>Credential Attainment – Out of School</b>			
<b>Youth Service Provider</b>	<b>Actual</b>	<b>Annual Goal</b>	<b>% of Annual Goal</b>
<b>ACWDB System-Wide</b>	<b>13</b>	<b>17</b>	<b>76.5%</b>
Berkeley Youth Alternatives	0	6	0.0%
La Familia – Tri-Cities	2	4	50.0%
La Familia – Valley	0	2	0.0%

\*Eden ROP recently met 100% of their annual enrollment goal. ACWDB staff are working with Eden ROP staff to enter all enrollment activities which should be reflected in ACWDB's 3<sup>rd</sup> quarter reports. Additionally, Eden ROP is restricted by the academic school year – which requires staff to include language in their contract allowing them through June 30 to achieve their contract performance goals.

NOTE: Contract Performance items not referenced in the “Areas of Concern” section above are on target to meet their annual goals by the prescribed deadlines.

Staff are providing technical support to assist providers in meeting all performance goals.

### **ITEM III.B. – CONSENT**

#### **APPROVAL OF REQUEST FOR TRANSFER OF WORKFORCE INNOVATION AND OPPORTUNITY ACT FUNDS**

##### **RECOMMENDATIONS:**

That the Alameda County Workforce Development Board (ACWDB) ratify the following actions taken by the Executive Committee:

1. Approve a transfer of funds in the amount of \$195,000 from Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker funds to WIOA Adult funds for WIOA Subgrant K9110002; and
2. Authorize staff to submit to the State Employment Development Department (EDD) Workforce Service Division a “Transfer of Workforce Innovation and Opportunity Act (WIOA) Formula Funds” request.

##### **BACKGROUND:**

WIOA allows the transfer of funds between the Adult and Dislocated Worker funding streams in order to maximize customer service and provide Local Workforce Development Boards (Local Boards) with greater flexibility to provide services in the areas of greatest need. WIOA Section 133(b)(4) states that up to and including 100% of funds allocated to Adult and Dislocated Worker programs may be transferred between these two funding streams. Transfer requests can be submitted to the California EDD anytime during the two-year life of the funds. All transfer requests must be first approved by the Local Board.

The transfer request is based on factors assessed by staff unanticipated during the 2018/2019 program year. The analysis of additional administrative requirements imposed by both EDD and the California Workforce Development Board (CWDB) increased costs, and some new Social Services Agency (Finance Department) accounting and claiming procedures further contribute to the need for a fund transfer. The result is significantly higher costs to provide services, administration, and oversight under WIOA Adult program with significantly less WIOA Adult funding. Approval of this recommendation will align WIOA Adult and Dislocated Worker funding for PY 2018/2019 with actual activities and expenditures. This is a one-time request to transfer.

This item was originally scheduled for action by the ACWDB at its March 12, 2020 meeting. The meeting was cancelled due to lack of a quorum, so the item was moved for approval at a Special Meeting of the Executive Committee on March 26, 2020. The ACWDB by-laws state the Executive Committee has the power to act on behalf of the ACWDB. Any action taken by the Executive Committee on behalf of the ACWDB must be ratified by the ACWDB at its next regularly scheduled meeting.

**EXECUTIVE COMMITTEE DISCUSSION:**

The Executive Committee met and approved this item unanimously on behalf of the ACWDB at a Special Meeting on March 26, 2020.

For further information, please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

**ITEM III.C. – CONSENT**

**UPDATE TO ANNUAL BUDGET – PY 2019/2020**

**RECOMMENDATION:**

That the Alameda County Workforce Development Board (ACWDB) ratify the following action taken by the Executive Committee:

1. Approve an update to the Annual Budget for Program Year (PY) 2019/2020 for Workforce Innovation and Opportunity Act (WIOA) activities and services funded by WIOA Formula Allocations, and those funded by Discretionary Grants.

**BACKGROUND:**

Each year the ACWDB approves an annual budget for the activities and services implemented in the Local Workforce Development Area (Local Area). At a minimum, the annual budget includes Adult, Dislocated Worker, Rapid Response, and Youth Formula funding allocated to the Local Area. Where applicable, the annual budget shall include other revenues under the direction of the Local Workforce Board. The budget addresses grant-source revenues and the projected Department and WIOA Program expenditures for the full program year of July 1, 2019 through June 30, 2020 (PY 2019/2020), as presented in the attachments to this Item.

At its September 2019 meeting, the ACWDB approved an Annual Budget for PY 2019/2020 that identified \$5,003,252 in WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula funding, and \$2,275,496 in Discretionary funding for a total of \$7,278,748 in total revenue.

This Item presents a mid-year update to the Annual Budget to include revised WIOA Formula and ACWDB Discretionary grant revenue and expenditure plans.

**UPDATE to REVENUE for PY 2018/2019:**

**WIOA Formula Funds:**

ACWDB received minor increases in WIOA Adult, Dislocated Worker, Youth and Rapid Response Formula funding for program integrity set aside restoration. Total increase to WIOA Formula funding is \$8,503 for PY 2019/2020. See lines 1-6 on the attachment.

**Discretionary Grants:**

ACWDB received an award in the amount of \$25,000 to participate in a statewide “Better Careers Design Group” (Design Group) initiative funded by the James Irvine Foundation. Design Group members will partner with individuals and the communities they serve to investigate problems that exist within their local workforce system. The Design Group initiative is an opportunity to innovate services, programs, and system coordination. See line 13 on the attachment.

PY 2019/2020 discretionary grant amounts have been updated to more accurately reflect actual expenditures in PY 2018/2019.

**BUDGET DISTRIBUTION for PY 2017/2018:**

The Planned Expenditures detail (Attachment III.C.2.) allocates the WIOA Formula Grant and Discretionary Grant funds for PY 2019/2020 according to planned services and activities for PY 2019/2020. This includes PY 2019/2020 approved awards to service providers.

This item was originally scheduled for action by the ACWDB at its March 12, 2020 meeting. The meeting was cancelled due to lack of a quorum, so the item was moved for approval at a Special Meeting of the Executive Committee on March 26, 2020. The ACWDB by-laws state the Executive Committee has the power to act on behalf of the ACWDB. Any action taken by the Executive Committee on behalf of the ACWDB must be ratified by the ACWDB at its next regularly scheduled meeting.

**EXECUTIVE COMMITTEE DISCUSSION:**

The Executive Committee met and approved this item unanimously on behalf of the ACWDB at a Special Meeting on March 26, 2020.

For further information, please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

**ATTACHMENTS:**

III.C.1. WIOA Formula and Discretionary Grant Revenues – July 1, 2019 thru June 30, 2020

III.C.2. Planned Expenditures of ACWDB Revenues – July 1, 2019 thru June 30, 2020

## ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

**UPDATE to ANNUAL BUDGET - PY 2019/2020**  
**WIOA FORMULA and DISCRETIONARY REVENUES**

GRANT / FUNDING SOURCE		AVAILABLE REVENUE	
		Approved PY 2019/2020	UPDATE PY 2019/2020
<b>WIOA Formula Funds</b>		<b>September 2019</b>	<b>February 2020</b>
1.	WIOA ADULT PROGRAMS	\$1,272,930	\$1,276,052
2.	WIOA DISLOCATED WORKERS	\$1,904,920	\$1,906,037
3.	WIOA YOUTH PROGRAMS	\$1,345,950	\$1,349,932
4.	WIOA RAPID RESPONSE	\$382,804	\$383,029
5.	WIOA RAPID RESPONSE / Layoff Aversion	\$96,648	\$96,705
6.	<b>TOTAL WIOA FORMULA ALLOCATIONS (1)</b>	<b>\$5,003,252</b>	<b>\$5,011,755</b>
<b>Discretionary Funds</b>			
7.	Construction Pre-Apprenticeship Pipeline (2)	\$120,300	\$170,998
8.	Second Chance Act Smart Re-Entry Program (3)	\$209,782	\$351,963
9.	Storm 2017 - Nat'l Dislocated Worker Grant Project	\$36,500	\$43,520
10.	Prison-to-Employment Regional Planning Grant (4)	\$11,000	\$65,000
11.	Prison-to-Employment Regional Implementation Grant (5)	\$922,914	\$922,914
12.	Biotech & Advanced Manufacturing Add'l Assistance Grant (6)	\$975,000	\$974,026
13.	Third Sector Design Group (6)		\$25,000
14.	<b>TOTAL DISCRETIONARY FUNDING</b>	<b>\$2,275,496</b>	<b>\$2,553,421</b>
15.	<b>TOTAL AVAILABILITY for PROGRAM YEAR</b>	<b>\$7,278,748</b>	<b>\$7,565,176</b>

**NOTES:**

- (1) Funding levels include program integrity set-aside increases for PY 2019/2020 WIOA Adult, Dislocated Worker, Youth and Rapid Response Formula allocations.
- (2) ACWDB awarded \$250,000 for 6/1/18 through 12/31/19. Includes pro-rated revenue of \$170,998 for PY 2019/2020.
- (3) ACWDB awarded \$419,563 for 10/1/17 through 9/30/20. No direct grant funding for first year (planning year, 2017-18). Grant funding for ACWDB began 10/1/18, with implementation funding of \$209,782 each year for two years. Adjusted for actuals in PY18-19 and PY19/20.
- (4) Prison-to-Employment planning grant awarded for \$95,000 for 10/1/18 through 3/31/20. Estimated revenue remaining in PY 2019/2020 is \$65,000.
- (5) ACWDB awarded \$2,428,718 for Prison-to-Employment Regional Implementation Grant for 7/1/2019 through 6/30/21. ACWDB will serve as fiscal agent this regional project, with \$789,286 allocated for services in Alameda County and the remaining \$1,639,432 allocated for services provided by East Bay RPU workforce partners. Estimated revenue for PY 2019/2020 is \$922,914.
- (6) ACWDB awarded \$995,000 for Biotech & Advanced Manufacturing Rapid Reemployment project for 1/1/19 through 5/31/20. Project is funded by Governor's Additional Assistance funds to serve 200 dislocated workers as a result of closures in the Manufacturing and Biotechnology sectors. Estimated revenue remaining in PY 2019/2020 is \$974,026.
- (7) ACWDB awarded \$25,000 for Better Careers Design Group funding from James Irvine Foundation for 1/1/20 through 6/30/20 for study and development of workforce system design.

UPDATE to ANNUAL BUDGET - PY 2019/2020

**PLANNED EXPENDITURES -- PY 2019/2020**

**WIOA FORMULA ALLOCATIONS & DISCRETIONARY GRANTS**

For Period of: July 1, 2019 thru June 30, 2020	WIOA Formula Funds (1)	Discretionary Funds	Approved PY 2019/2020 BUDGET - SEP 2019	Update PY 2019/2020 BUDGET - FEB 2020
<b>Planned Expenditures:</b>				
A. WIB Dept - Planning/Fiscal/Board Support	\$724,509	\$375,051	\$1,066,057	\$ 1,099,560
B. MIS Reporting - Tracking/Eligibility	\$350,904	\$195,457	\$546,361	\$ 546,361
C. Business Services	\$455,238	\$203,601	\$658,839	\$ 658,839
D. Systems Support	\$183,589	\$83,297	\$256,886	\$ 266,886
E. ITAs-OJTs / Employer / Customized Training Projects (2)	\$635,570 (20%)	\$734,000 (10%)	\$1,369,570	\$ 1,369,570 (30+%)
F. WIOA Comprehensive AJCC & Career Services (3)	\$1,652,482		\$1,652,482	\$ 1,652,482
H. WIOA Youth Services & Strategies (3)	\$1,009,463		\$1,009,463	\$ 1,009,463
I. Discretionary Project Service Providers (4)		\$962,015	\$719,090	\$ 962,015
<b>J. Total Planned Expenditures</b>	<b>\$5,011,755</b>	<b>\$2,553,421</b>	<b>\$7,278,748</b>	<b>\$ 7,565,176</b>
Total Revenue - Attachment A	\$5,011,755	\$2,553,421		\$7,565,176
Total under / (over) allocation	0	0		0

**NOTES:**

- (1) Funding levels include program integrity set-aside increases for PY 2019/2020 WIOA Adult, Dislocated Worker, Youth and Rapid Response Formula allocations.
- (2) A minimum of 20% (planning estimate - \$635,570) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$317,785) may be training dollars from other sources, including employer contributions from OJT and Customized training.
- (3) Includes approved contracts with current service providers for PY 2019/2020.
- (4) Includes discretionary project funding to existing WIOA Career Service Providers, WIOA Youth Providers and awards to newly procured providers.

**ITEM IV.A. – ACTION / PUBLIC HEARING**  
**BUSINESS ENGAGEMENT MODEL PY 2020-2024**

**SYSTEMS AND STRATEGIES (S&S) COMMITTEE RECOMMENDATION:**

That the Alameda County Workforce Development Board (ACWDB) approves an extension of the Business Engagement Model as approved by the Workforce Development Board in December 2017, to be effective from July 1, 2020 to June 30, 2024, including:

- 1) Providing employer services activities currently implemented by Alameda County Workforce Development Board’s (ACWDB) Business Services Unit (BSU);
- 2) Serving as intermediary to a collaboration of internal and external partners known as the Alameda County Business Engagement Team (ACBET) to better coordinate employer-focused services to have maximum impact on hiring, skills development, and intensive use of incentive programs for all job-seekers;
- 3) Building and utilizing existing employer relationships with four primary sector partnerships focused on Advanced Manufacturing, Healthcare, BioMedical Manufacturing and Construction;
- 4) Leveraging employer resources with mandated Memorandum of Understanding (MOU) partners including the California Employment Development Department (EDD) and the Alameda County Social Services Agency (SSA) in the short-term, and other County agencies and industry partnerships in the long-term;
- 5) Continuing a long-term focus on anchor institution “relationships” for access to entry-level jobs, workforce solutions, and for their significant contributions to the local economy.

**BACKGROUND:**

At the December 14, 2017 ACWDB meeting, the Board approved the adoption of a new business engagement model to be implemented by the BSU in PY 2018/2019 and PY 2019/2020. The new model was implemented to:

- a) Increase the capacity to conduct outreach to employers in a more strategic and systematic manner across three major publicly funded programs;
- b) Align program strategies and goals across partners;
- c) Allow for collaborative relationships with program providers also involved with employer outreach while assisting in mitigating further duplication of workforce development programs and thus “employer fatigue.”

The model has a two-tiered approach. Tier I services are those offered by the BSU and include Customized Training, Rapid Response and Rapid Re-employment activities, Layoff Aversion, building industry partnerships and referring businesses to resources and incentives to help their businesses thrive. Tier II services are facilitated by BSU staff and include the collaborative work with agencies that are involved in workforce-related outreach activities and/or serving Alameda County businesses. To best leverage staff capacity and resources in the demand-driven model, Tier II services focus on workforce solutions to large numbers of employers through the coordinated efforts of key partners. Tier II services offer a “no wrong door” approach through which employers can access high-impact services, solutions, and resources.

As reported in the semi-annual BSU reports provided at Board meetings, the BSU has focused on implementing Phase I of the business engagement model, namely building coordination of the ACBET to leverage the talent and expertise of agencies with employer-facing initiatives. ACBET members and initiatives include:

- EDD’s Employer Advisory Council (EAC);
- East Bay Economic Development Alliance (EBEDA) and the Economic Development Directors Council;
- Alameda County Social Services Agency’s Workforce & Benefits Administration’s (WBA) AC Hire Program for employers;
- Alameda County Community Development Agency’s (CDA) services to employers in the unincorporated areas of Ashland and Cherryland;
- The Alameda County Small Business Development Center (ACSBDC);
- Hayward Chamber of Commerce.

Industry sector partnerships, originally part of the East Bay SlingShot Initiative, have also been key relationships that will continue to be leveraged. Whereas the initial partnerships focused on the industries of Advanced Manufacturing, Information & Communications Technology (ICT), Healthcare, Transportation & Logistics, and BioMedical Manufacturing, the ACBET now partners with Advanced Manufacturing, BioMedical Manufacturing and Healthcare – the partnerships that have sustained themselves beyond the life of the SlingShot grant. The Construction Partnership is currently in development and will be another important partner given the rise in construction activities and apprenticeships in the skilled trades throughout Alameda and Contra Costa counties.

In addition, ACWDB staff will continue to be in conversations with Alameda County agency directors about the “value-add” ACWDB brings to other workforce programs. These are programs being initiated in other agencies that blend the need for career services, internships, and apprenticeships with assisting Alameda County in meeting their goals/vision as a large employer stakeholder. ACWDB staff acknowledges the significance of being invited to the table as collaborators.

ACWDB will also continue to focus on initiating Phase II of the business engagement model – a longer-term strategy that will focus on developing resources and defining specific goals and objectives in partnership with specific County agencies. See Attachment IV.A.1. Chart C. These

other activities that have opportunity and promise to build out a more comprehensive plan for Alameda County (employer) and/or workforce services include:

- Collaborating on the apprenticeship hiring strategies led by the Public Works Agency;
- Supporting business and workforce services to small, minority, and women-owned businesses led by the General Services Agency;
- Coordinating employer outreach more strategically with the Probation Department and the Sheriff's Office.

In addition, the BSU will restore a focus on the Area's "anchor institutions," primarily the Alameda Health System and hospitals, the Port of Oakland, Kaiser Permanente, and Alameda County. The value in engaging the County's largest employers has huge economic impact (see Attachment IV.A.1. Chart D). Tier II partners with a focus on employer relationships and initiatives will continue to engage with the supply side service delivery system through the efforts of the ACBET.

### **SYSTEMS AND STRATEGIES (S&S) COMMITTEE DISCUSSION:**

At the April 15, 2020 S&S Committee meeting, committee members discussed the item and asked whether the model was effective in responding to the current COVID-19 needs and concerns. Staff responded that ACWDB is well positioned within the Business Services Unit to respond to layoff and closures through our Rapid Response Services and were focused on responding to Worker Adjustment and Retraining Notifications (WARNs) quickly. Staff also mentioned the collaboration with ACBET members in addressing business needs, such as the regional employer survey created jointly with EBEDA and the Contra Costa County Workforce Development Board to address COVID-19 impacts on small and medium-sized employers.

Committee members asked for clarification on what constitutes an Anchor Institution. Staff responded that these are usually larger employers in the County, which are deeply embedded in the communities, provide a public benefit, and generate revenue for the cities. ACWDB laid the groundwork with some of these institutions years ago and sees the opportunity to develop and sustain long-term relationships in the future.

In the public comment period, a representative from one of ACWDB's Career Services Providers (CSP) addressed the role of the BSU in coordinating with CSPs around the On-the-Job Training (OJT) program. While committee members attended to the comment, it was determined that the question pertained to transactional functions and did not pertain to the item which focused on ACWDB's overall business engagement model.

This item passed unanimously.

For further information, contact Samantha Miller, Program Financial Specialist at (510) 259-3832 or by email at: samiller@acgov.org.

### **ATTACHMENT:**

IV.A.1. Business Engagement Plan (Charts A-F)





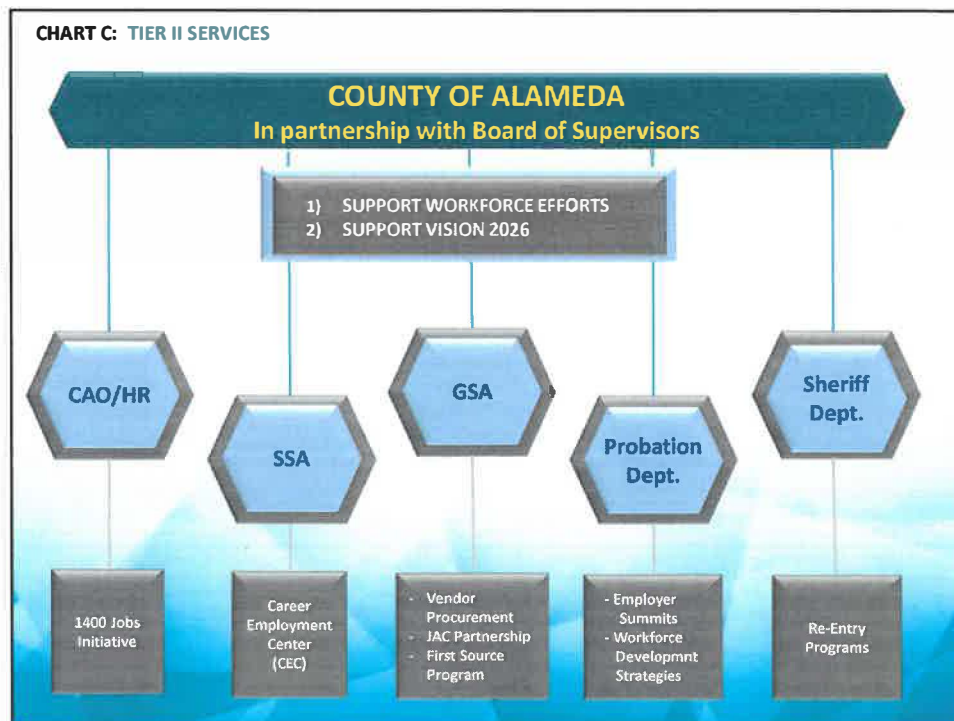
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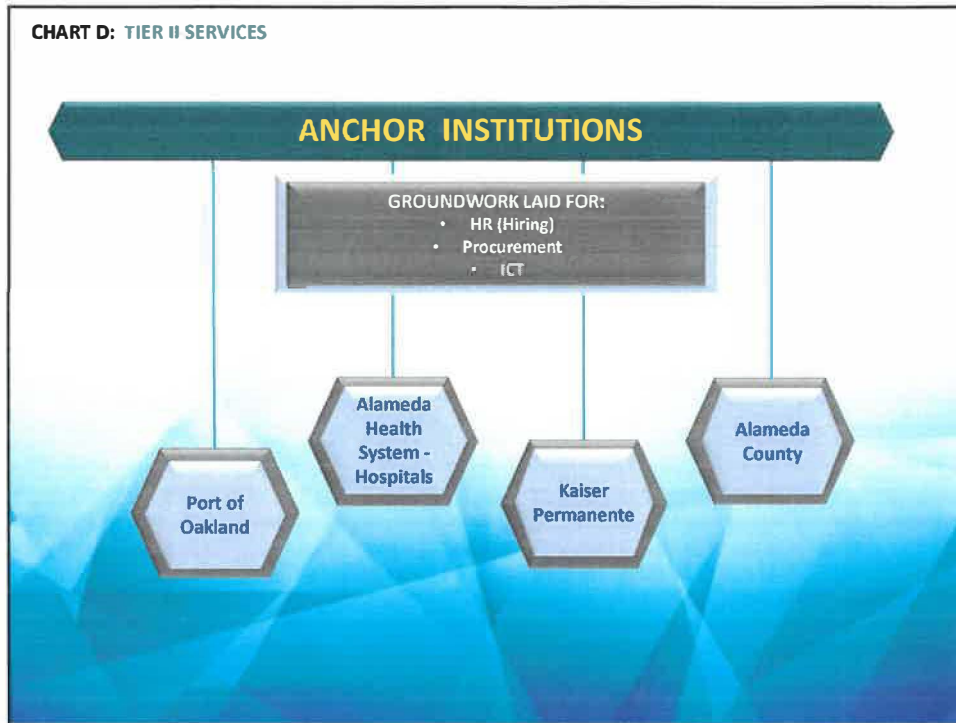
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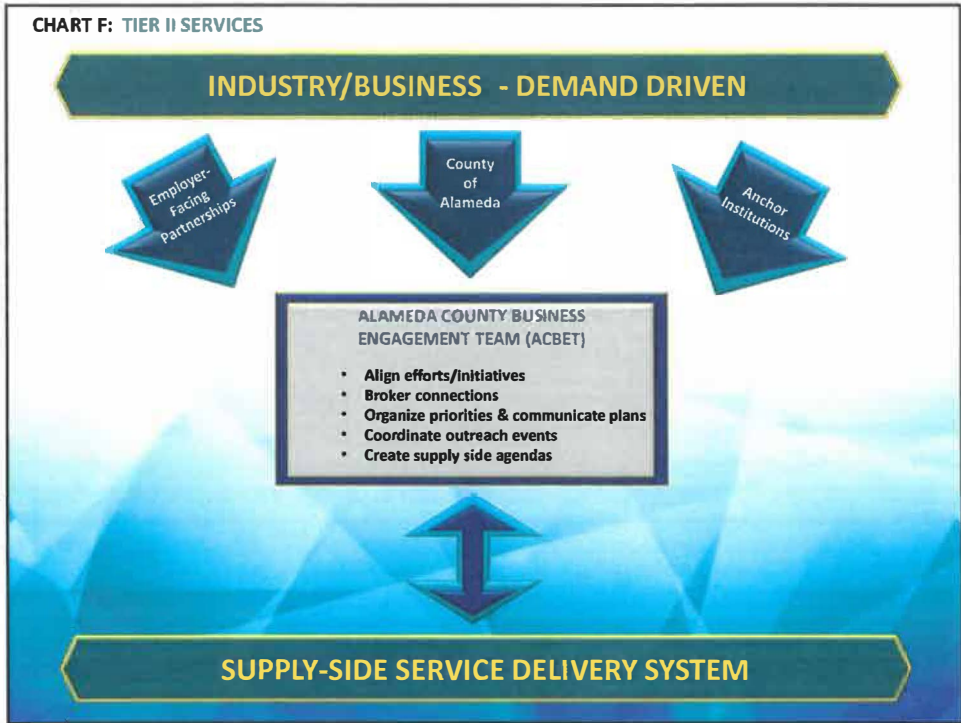
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**ITEM IV.B. – ACTION / PUBLIC HEARING**  
**CONTRACT RENEWAL RECOMMENDATIONS**  
**FOR ADULT AND DISLOCATED WORKER CAREER SERVICES PROVIDERS**  
**PY 2020/2021**

**SYSTEMS & STRATEGIES (S&S) COMMITTEE RECOMMENDATION:**

That the Alameda County Workforce Development Board (ACWDB) approve the following contract renewal recommendations for program year (PY) 2020/2021 for the Eden Area Comprehensive America’s Job Center of California (AJCC) Operator and the Sub-regional Workforce Network (SWN) Adult and Dislocated Worker Career Services Providers (CSP):

1. Renew contracts with the following Career Services Providers (CSPs) and Eden AJCC Operator either with or without additional conditions based on whether contract renewal criteria are met for PY 2019/2020 by June 30, 2020:
  - a. Sub-regional Workforce Network (SWN)
    - Ohlone Community College District
    - Peralta Community College District
    - Chabot-Las Positas Community College District
  - b. Eden AJCC Operator
    - Rubicon Programs, Inc.
2. Apply Workforce Innovation and Opportunity Act (WIOA) Formula Funding Allocation Methodology as approved by ACWDB for PY 2020/2021;
3. Direct staff to negotiate contracts effective July 1, 2020 through June 30, 2021.

**BACKGROUND:**

On September 12, 2019, the ACWDB approved the S&S Committee recommended contract renewal criteria for PY 2020/2021 as outlined below:

For the SWN Providers:

1. Meets requirements for program and fiscal monitoring for PY 2019/2020 and 2020/2021;
2. Meets 80% of annual enrollment, On-the-Job Training (OJT), and training obligation goals for Adults and Dislocated Workers by the end of the second quarter (December) and 100% by the end of the third quarter (March);
3. Shows significant progress toward achieving annual performance goals by the end of the third quarter (March); and
4. Meets 85% submission of an acceptable Monthly Narrative Reports (MNR) and invoices by the 25<sup>th</sup> of each month.

For the Comprehensive AJCC, it must meet all criteria as specified above and an additional two criteria:

- a. Implements AJCC Certification improvement goals;
- b. Ensures implementation of the Mandated Partner Memorandums of Understanding.

PY 2020/2021 will be the final year of the three-year procurement cycle that began in 2018/2019. Throughout this program year staff have:

- 1. Provided regular and ongoing technical support and guidance;
  - 2. Regularly monitored the performance and operations of service provision and advised on systematic best practices;
  - 3. Conducted or will conduct programmatic and fiscal monitoring reviews.
- Note: Fiscal monitoring will take place by May 31, 2020.

Contingent upon contract performance attainments and the outcomes of programmatic and fiscal monitoring providers will be subject to the following conditions:

Providers in the following categories:	Conditions:
Outstanding program and fiscal monitoring findings	Provider will be required to submit a corrective action plan and ACWDB staff will ensure resolution of deficiencies by June 30, 2020; staff will add appropriate contract stipulations to mitigate deficiencies in contract for PY 2020/2021
Failed to attain 100% of specified contract performance goals or achieve significant progress toward other contract performance goals by March 31, 2020	25% of PY 2019/2020 funding will be held in reserve until 100% of specified performance goals are met or until June 30, 2020 when provider forfeits the 25% due to not meeting performance goals

The Career Services Providers Contract Renewal Progress Report on the renewal criteria and contract stipulations is attached.

**SYSTEMS AND STRATEGIES (S&S) COMMITTEE DISCUSSION:**

At the April 15, 2020 S&S Committee meeting, committee members discussed the recommendations and unanimously approved.

For further information, please contact David Dias, Program Financial Specialist at (510) 780-8768 or [david.dias@acgov.org](mailto:david.dias@acgov.org).

**ATTACHMENT:**

IV.B.1. - Career Services Providers Contract Renewal Progress Report

**CAREER SERVICES PROVIDERS**  
**CONTRACT RENEWAL PROGRESS REPORT**

1. Rubicon Programs, Inc.

<b>Criteria</b>	<b>Outcome</b>	
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	Findings: Performance goals not met	
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal:100% of annual goal by 03/31/20	<b>Adult</b> 53.8% 80.2%	<b>Dislocated Worker</b> 69.0% 96.8%
<b>OJT Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal:100% of annual goal by 03/31/20	25% 25%	
<b>Training Obligations</b> Goal: 80% of annual goal by 12/31/19 Goal:100% of annual goal by 03/31/20	<b>Adult</b> 100% 96.5%	<b>Dislocated Worker</b> 55.0% 77.5%
<b>Monthly Narrative Reports</b> Goal: On time submission at 85%	Received 100% on time	
<b>Invoices submission</b> Goal: On time submission at 85%	Received 100% on time	
<b>AJCC Certification</b> Goal: Implement improvement goals	Meets requirements	
<b>ACWDB MOU</b> Goal: Ensures implementation of mandated partner memorandums of understanding	Meets requirements	
The goal for the next 5 criteria is to show significant progress toward achieving the annual goals by March 31, 2020:		
% of ITA Enrollments in ISOF December 31, 2019 March 31, 2020	133.3% 133.3%	
% of OJT Enrollments in ISOF December 31, 2019 March 31, 2020	133.3% 133.3%	
% Entered Employment December 31, 2019 March 31, 2020	<b>Adult</b> 30.9% 44.1%	<b>Dislocated Worker</b> 33.0% 52.6%
% of Job Placements within ISOF December 31, 2019 March 31, 2020	<b>Adult</b> 58.8% 82.4%	<b>Dislocated Worker</b> 50.0% 91.7%
% that Attained Credential December 31, 2019	<b>Adult</b> 64.5%	<b>Dislocated Worker</b> 92.2%

March 31, 2020	64.5%	92.2%
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ACWDB staff recommends contract renewal for PY 2020/2021 with stipulations that Rubicon Programs, Inc.:

- develop an outreach plan to improve upon enrollment numbers for both the WIOA Adult and Dislocated Worker funding streams;
- develop and implement an OJT delivery plan and budget that assures OJT goals are met in PY 2020/2021, and that training funds remain available for OJT opportunities when they arise.

Rubicon Programs, Inc. has not met all required performance goals and is subject to Conditional Funding resulting in 25% of their funding being placed in reserve. If performance is not met by June 30, 2020, Rubicon Programs, Inc. will forfeit funding.

2. Ohlone Community College District

Criteria	Outcome	
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	Findings: Performance goals not met	
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal :100% of annual goal by 03/31/20	<b>Adult</b> 67.2% 95.1%	<b>Dislocated Worker</b> 68.2% 106.8%
<b>OJT Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 03/31/20	0% 50%	
<b>Training Obligations</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 03/31/20	<b>Adult</b> 61.2% 88.6%	<b>Dislocated Worker</b> 59.7% 86.8%
<b>Monthly Narrative Reports</b> Goal: On time submission at 85%	Received 12% on time	
<b>Invoices submission</b> Goal: On time submission at 85%	Received 0% on time	
The goal for the next 5 criteria is to show significant progress toward achieving the annual goals by March 31, 2020:		
% of ITA Enrollments in ISOF December 31, 2019 March 31, 2020	133.3% 133.3%	
% of OJT Enrollments in ISOF December 31, 2019 March 31, 2020	0% 133.3%	
% Entered Employment December 31, 2019 March 31, 2020	<b>Adult</b> 71.7% 104.3%	<b>Dislocated Worker</b> 46.2% 75.4%

% of Job Placements within ISOF	December 31, 2019	<b>Adult</b> 78.3%	<b>Dislocated Worker</b> 69.7%
	March 31, 2020	143.5%	115.2%
% that Attained Credential	December 31, 2019	<b>Adult</b> 48.4%	<b>Dislocated Worker</b> 50.4%
	March 31, 2020	48.4%	50.4%

ACWDB staff recommends contract renewal for PY 2020/2021 with stipulations that Ohlone Community College District (OCCD):

- create and execute an OJT budget and outreach plan;
- create and execute a plan of action that will lead to attainment of future credential attainment goals;
- create and execute a corrective action plan that will ensure timely submittal of mandated monthly narrative reports and invoices by the 25<sup>th</sup> of each month.

OCCD has not met performance and is subject to Conditional Funding resulting in 25% of their funding being placed in reserve. If performance goals are not met by June 30, 2020, the OCCD will forfeit funding.

3. Peralta Community College District (PCCD)

Criteria	Outcome	
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	Findings: Performance goals not met; inconsistent ACWDB meeting attendance; lack of formalized Partnership Agreements, Case File Review corrections overdue, Site Monitoring Response overdue.	
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 03/31/20	<b>Adult</b> 80.6% 98.4%	<b>Dislocated Worker</b> 88.6% 100%
<b>OJT Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 03/31/20	28.6% 28.6%	
<b>Training Obligations</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 03/31/20	<b>Adult</b> 96.3% 99.0%	<b>Dislocated Worker</b> 88.8% 80.8%
<b>Monthly Narrative Reports</b> Goal: On time submission at 85%	Received 16.6% on time	
<b>Invoices submission</b> Goal: On time submission at 85%	Received 50% on time	
The goal for the next 5 criteria is to show significant progress toward achieving the annual goals by March 31, 2020:		
% of ITA Enrollments in ISOF		
December 31, 2019	133.3%	
March 31, 2020	133.3%	

% of OJT Enrollments in ISOF December 31, 2019 March 31, 2020	133.3% 133.3%	
% Entered Employment December 31, 2019 March 31, 2020	<b>Adult</b> 0% 21.3%	<b>Dislocated Worker</b> 1.9% 20.8%
% of Job Placements within ISOF December 31, 2019 March 31, 2020	<b>Adult</b> 0% 25.0%	<b>Dislocated Worker</b> 3.7% 40.7%
% that Attained Credential December 31, 2019 March 31, 2020	<b>Adult</b> 0% 33.3%	<b>Dislocated Worker</b> 0% 15.4%

ACWDB staff recommends contract renewal for PY 2020/2021 with stipulations that Peralta Community College District (PCCD):

- create and execute a plan of action to ensure attainment of OJT enrollment goals;
- create and execute a corrective action plan that will increase and formalize partnerships with community-based organizations, and ensure consistent attendance of PCCD staff at ACWDB meetings;
- create and implement a plan of action that will ensure timely submittal of monthly narrative reports by the contractually established due dates.

PCCD has not met performance and is subject to Conditional Funding resulting in 25% of their funding being placed in reserve. If performance goals are not met by June 30, 2020, the PCCD will forfeit funding.

4. Chabot-Las Positas Community College District (CLPCCD)

Criteria	Outcome	
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	Findings: None	
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 03/31/20	<b>Adult</b> 81.8% 100%	<b>Dislocated Worker</b> 84.8% 102.2%
<b>OJT Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 03/31/20	83.3% 100%	
<b>Training Obligations</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 03/31/20	<b>Adult</b> 67.2% 100%	<b>Dislocated Worker</b> 89.6% 100.5%
<b>Monthly Narrative Reports</b> Goal: On time submission at 85%	Received 100% on time	
<b>Invoices submission</b> Goal: On time submission at 85%	Received 92% on time	

The goal for the next 5 criteria is to show significant progress toward achieving the annual goals by March 31, 2020		
% of ITA Enrollments in ISOF		
December 31, 2019	133.3%	
March 31, 2020	133.3%	
% of OJT Enrollments in ISOF		
December 31, 2019	133.3%	
March 31, 2020	133.3%	
% Entered Employment	<b>Adult</b>	<b>Dislocated Worker</b>
December 31, 2019	100%	77.1%
March 31, 2020	124.0%	114.3%
% of Job Placements within ISOF	<b>Adult</b>	<b>Dislocated Worker</b>
December 31, 2019	141.7%	141.2%
March 31, 2020	216.7%	229.4%
% that Attained Credential	<b>Adult</b>	<b>Dislocated Worker</b>
December 31, 2019	107.5%	107.5%
March 31, 2020	107.5%	107.5%

ACWDB staff recommends contract renewal for PY 2020/2021 with no stipulations.



**ITEM IV.C. – ACTION / PUBLIC HEARING**  
**CONTRACT RENEWAL RECOMMENDATIONS**  
**YOUNG ADULT FUTURE FORCE CAREER PROGRAM AND**  
**YOUTH INNOVATION PROGRAM**  
**PY 2020/2021**

**YOUTH COMMITTEE (YC) RECOMMENDATIONS:**

That the Alameda County Workforce Development Board (ACWDB) approve the following contract renewal recommendations for Program Year (PY) 2020/2021 for the Young Adult Future Force Career Program, and the Youth Innovation Program:

1. Renew contracts with the following Youth Providers either with or without additional conditions based on whether contract renewal criteria are met for PY 2019/2020 by June 30, 2020:
  - a. Young Adult Future Force Career Program (Out-of-School Youth Providers):
    - Berkeley Youth Alternatives (BYA)
    - Hayward Unified School District/Hayward Adult School (HAS)
    - Southern Alameda County Comité for Raza Health dba La Familia Counseling Services (La Familia)
  - b. Youth Innovation Program (In-School Youth Provider):
    - Eden Area Regional Occupational Program
2. Apply Workforce Innovation and Opportunity Act (WIOA) Formula Funding Allocation Methodology as approved by ACWDB for PY 2020/2021;
3. Direct staff to negotiate contracts effective July 1, 2020 through June 30, 2021.

**BACKGROUND:**

On September 12, 2019, the ACWDB approved the YC recommended contract renewal criteria for PY 2020/2021 as outlined below:

1. Meets requirements for program and fiscal monitoring for 2019/2020 and 2020/2021;
2. Meets 80% of annual enrollment, work-based learning opportunities, Core Skills/Leadership goals by end of the second quarter (December) and 100% by end of third quarter (March);
3. Shows significant progress toward achieving the following annual performance goals by end of third quarter (March):
  - a. Placement in Training that leads to a WIOA recognized credential
  - b. Credential Attainments
  - c. Placements at Closure

4. Meets 85% submission of an acceptable Monthly Narrative Report (MNR) and invoices by the 25<sup>th</sup> of each month.

PY 2020/2021 will be the final year of the three-year procurement cycle that began in 2018/2019. Throughout the program year staff have:

1. Provided regular and ongoing technical support and guidance;
  2. Regularly monitored the performance and operations of service provision and advised on systematic best practices;
  3. Conducted or will conduct programmatic and fiscal monitoring reviews.
- Note: Program monitoring will be completed by April 30, 2020 and fiscal monitoring will be completed by May 31, 2020.

Contingent upon contract performance attainments and the outcomes of programmatic and fiscal monitoring providers will be subject to the following conditions:

Providers in the following categories:	Conditions:
Outstanding program and fiscal monitoring findings	Provider will be required to submit a corrective action plan and ACWDB staff will monitor resolution of deficiencies by June 30, 2020; and staff will add appropriate contract stipulations to mitigate deficiencies in contract for PY 2020/2021
Failed to attain 100% of specified contract performance goals or achieve significant progress toward other contract performance goals by March 31, 2020	25% of PY 2019/2020 funding will be held in reserve until 100% of specified performance goals are met or until June 30, 2020 when provider forfeits the 25% due to not meeting performance goals

The Contract Renewal Progress Report on the renewal criteria and contract stipulations is attached.

**YOUTH COMMITTEE (YC) DISCUSSION:**

The YC met on April 13, 2020 and discussed the contract renewal recommendations and unanimously approved all of them.

For further information, please contact Deidra Perry, Program Financial Specialist at (510) 259-3827 or [deperry@acgov.org](mailto:deperry@acgov.org).

**ATTACHMENT:**

IV.C.1. – Contract Renewal Progress Report

**ATTACHMENT IV.C.1.****CONTRACT RENEWAL PROGRESS REPORT**

## 1. Berkeley Youth Alternatives (BYA)

<b>CRITERIA</b>	<b>OUTCOME</b>
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	Findings: Performance Goals not met
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	56.5% 91.3%
<b>Work-based Learning opportunities</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	38.6% 53.1%
<b>Core Skills/Leadership training</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	36.2% 48.3%
<b>Monthly Narrative Report submission</b> Goal: On time submission at 85%	100% as of March 31, 2020
<b>Invoice submission</b> Goal: On time submission at 85%	67% as of March 31, 2020

The goals for the next 3 criteria are to show significant progress toward achieving the annual goals by March 31, 2020

<b>Placement in training</b>	
December 31, 2019	0.0%
March 31, 2020	58.3%
<b>Credential Attainment</b>	
December 31, 2019	0.0%
March 31, 2020	116.7%
<b>Placement at closure</b>	
December 31, 2019	0.0%
March 31, 2020	6.7%

## 2. Hayward Adult School (HAS)

<b>CRITERIA</b>	<b>OUTCOME</b>
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	No Findings
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	100% 114.8%
<b>Work-based Learning opportunities</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	65.8% 130.0%
<b>Core Skills/Leadership training</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	51.4% 133.3%
<b>Monthly Narrative Report submission</b> Goal: On time submission at 85%	100%
<b>Invoice submission</b> Goal: On time submission at 85%	100%

The goals for the next 3 criteria are to show significant progress toward achieving the annual goals by March 31, 2020:

<b>Placement in training</b>	
December 31, 2019	92.9%
March 31, 2020	414.3%
<b>Credential Attainment</b>	
December 31, 2019	92.9%
March 31, 2020	440.0%
<b>Placement at Closure</b>	
December 31, 2019	92.2%
March 31, 2020	72.2%

ACWDB staff recommends contract renewal for PY 2020/2021.

3. Southern Alameda County Comité for Raza Health dba La Familia Counseling Services (La Familia)

CRITERIA	OUTCOME	
	Tri Cities	Tri Valley
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	To be completed by April 30, 2020	
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	77.4% 93.5	55.6% 83.3%
<b>Work-based Learning opportunities</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	68.1% 104.2%	43.2% 64.3%
<b>Core Skills/Leadership training</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	60.9% 104.2%	43.2% 71.4%
<b>Monthly Narrative Report submission</b> Goal: On time submission at 85%	25%	
<b>Invoice submission</b> Goal: On time submission at 85%	40%	

The goals for the next 3 criteria are to show significant progress toward achieving the annual goals by March 31, 2020:

<b>Placement in training</b>	December 31, 2019	25%	20%
	March 31, 2020	50%	80.0%
<b>Credential Attainment</b>	December 31, 2019	50%	0.0%
	March 31, 2020	50%	0.0%
<b>Placement at Closure</b>	December 31, 2019	53.8%	71.7%
	March 31, 2020	63.1%	94.1%

ACWDB staff recommends contract renewal for PY 2020/2021 with stipulations that provider develops a formal memorandum of understanding (MOU) with a local educational agency (LEA).

Due to unmet performance goals in the Tri-Valley area, La Familia is subject to Conditional Funding which may result in forfeiture of 25% of funding if goals are not met by June 30, 2020.

## 4. Eden Area Regional Occupational Program

<b>CRITERIA</b>	<b>OUTCOME</b>
<b>Program Monitoring</b> Goal: No Findings/Findings Cleared	No Findings
<b>Enrollment</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	100% 100%
<b>Work-based Learning opportunities</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	0.0% 105.6%
<b>Core Skills/Leadership training</b> Goal: 80% of annual goal by 12/31/19 Goal: 100% of annual goal by 3/31/20	0.0% 108.3%
<b>Monthly Narrative Report submission</b> Goal: On time submission at 85%	100%
<b>Invoice submission</b> Goal: On time submission at 85%	100%

The goals for the next 3 criteria are to show significant progress toward achieving the annual goals by March 31, 2020:

<b>Placement in training</b>	
December 31, 2019	0.0%
March 31, 2020	400%
<b>Credential Attainment*</b>	
December 31, 2019	0.0%
March 31, 2020	0.0%
<b>Placement at closure*</b>	
December 31, 2019	0.0%
March 31, 2020	0.0%
ACWDB staff recommends contract renewal for PY 2020/2021 with stipulations that provider identify occupational certification examinations that can be taken by WIOA participants.	
*Eden ROP operates on a school year calendar. Outcomes will be documented at end of school year, June 30, 2020.	

## **ITEM IV.D. – ACTION / PUBLIC HEARING**

### **STRATEGIES TO INCREASE CREDENTIAL ATTAINMENT OUTCOMES** **PY 2020/2021**

#### **YOUTH COMMITTEE RECOMMENDATIONS:**

That the Alameda County Workforce Development Board (ACWDB) approve the following recommendations to improve credential attainment for final Program Year (PY) 2020/2021 for the Youth Innovation Program and the Young Adult Future Force Career Program:

1. Increase the allocation of Youth Formula funding for in-school youth from current 10% to 15%;
2. Mandate that out-of-school youth providers solidify a formal Memorandum of Understanding (MOU) with a local educational agency (LEA) partner.

#### **BACKGROUND:**

On February 10, 2020, staff shared with YC members that the ACWDB was not meeting the state required credential attainment goal for its Local Area. Staff discussed with YC members some of the challenges in meeting the goal. These included:

- The participants' lack of readiness to enter and complete a structured training program;
- The participants' more immediate need for full time employment;
- Providers not aligned with established LEA programs that could facilitate co-enrollments, ensure more remedial services leading to stronger youth outcomes.

In addition, staff shared best practices strategies with youth providers that could help improve outcomes and the availability of short-term career technical education (CTE) programs.

Current Youth Formula allocation is 90% for out-of-school youth and 10% for in-school youth. An increase in the funding allocation will allow the current provider to increase the number of youth served and therefore increase credential attainment outcomes.

For in-school youth, the high school diploma is a Workforce Innovation and Opportunity Act (WIOA) recognized credential. The current in-school provider, Eden Regional Occupational Program (Eden ROP) strategically enrolls high school seniors who will earn their high school diploma by the end of the program year. The students are also dually enrolled in CTE programs that can lead to WIOA recognized occupational certifications.

Out-of-school young adults enter a WIOA program with many barriers that hinder their ability to complete a structured training program. Staff research has shown successful credential attainment outcomes exist when the youth provider is either an educational institution or has a strong affiliation with one. An ACWDB contract requirement to establish a formal partnership with an LEA partner, such as an adult school, will create opportunities to co-enroll participants

who will complete the general education diploma (GED) and connect to CTE programs which lead to WIOA recognized credentials.

These two strategies will ensure some improvements to the credential attainment performance goal for PY 2020/2021.

**YOUTH COMMITTEE (YC) DISCUSSION:**

The Youth Committee (YC) met on April 13, 2020, discussed the strategies and approved both.

For further information, please contact Deidra Perry, Program Financial Specialist at (510) 259-3827 or [deperry@acgov.org](mailto:deperry@acgov.org).

**ITEM IV.E. - ACTION / PUBLIC HEARING**

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
FORMULA FUNDING ALLOCATION METHODOLOGY  
FOR PY 2020/2021**

**EXECUTIVE COMMITTEE RECOMMENDATION:**

That the Alameda County Workforce Development Board approve the Workforce Innovation and Opportunity Act (WIOA) Formula Funding Allocation Methodology for PY 2020/2021, as shown on Attachment IV.E.1.

**BACKGROUND:**

The Alameda County Workforce Development Board (ACWDB) has utilized a percentage share approach to the distribution of the available funding resources to implement the WIOA Formula (Adult, Dislocated Worker, Youth and Rapid Response) programs. This approach is intended to maintain consistency on a year-to-year basis for the primary program strategies that are designed to meet the employment and training needs of program participants in Alameda County. Whereas the WIOA Formula funding levels vary from year-to-year, the relative share of the funds available for program implementation, operation and oversight remains consistent, with all aspects of service delivery and management systems impacted by the variations in available funds.

The approval of the percentages does not result in the award of funds to providers. The award of specific funding levels to providers will be separate actions taken by the ACWDB.

**PLANNING ESTIMATE:**

For planning purposes, staff is utilizing the PY 2019/2020 WIOA Formula funding allocation for Adult, Dislocated Worker and Youth programs. This is based on budget information and staff analysis of the FY 2020/2021 Department of Labor appropriations. For Rapid Response and Rapid Response Layoff Aversion programs, staff is estimating a 50% increase in funding for PY 2020/2021 based on current layoff/closure activity, especially due to COVID-19 related activity. Once actual allocations are known, staff will apply the approved funding allocation methodology and make appropriate adjustments to provider contract funding levels and to the overall ACWDB budget for PY 2020/2021.

**TRAINING POOL:**

For FY 2020/2021, California law requires that each Local Workforce Development Board (Local Area) spend an amount that is at least 30% of the total Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be other funds, including WIOA Discretionary funds, or funds

spent on training of participants. The 20% is a minimum requirement and is therefore taken off the top of each allocation for Adults and Dislocated Workers.

### **FUNDING FOR IMPLEMENTATION:**

It is staff's recommendation that the 20% Training Requirement be set aside from the Adult and Dislocated Worker Formula funds. This sets a clear goal for training expenditures, ensures that the 20% minimum is tracked separately, and confirms the Formula funds available for the implementation of all other WIOA Services.

Staff recommends that the remaining 80% of Adult and Dislocated Worker Formula funds and 100% of Youth and Rapid Response Formula funds be allocated to the activities and services of the ACWDB Department and the service providers as described below and presented in Attachment IV.E.1.

### **WDB DEPARTMENT MANAGEMENT AND OVERSIGHT:**

The ACWDB Department carries responsibility for the management and oversight of the WIOA Programs and funds allocated to Alameda County. The ACWDB Department is also responsible for development and oversight of ACWDB special initiatives and discretionary grant programs, partnership development for the workforce system, and management/implementation of East Bay Regional Planning Unit (RPU) activities. The MIS reporting and systems support allocations will be used for countywide and regional system building, including the ACWDB's financial support of MIS tracking systems. Systems support may also include: tracking / reporting goals and objectives, activities, and continuous improvement; board development; technology support including MIS training to providers; and EASTBAY *Works* activities and technology connectivity. Business Services / Rapid Response allocations will be used to support on-going services and to implement the new Business Engagement Model approved by ACWDB in December 2017.

### **FUNDING AWARDS TO PROVIDERS:**

Staff recommends that of the 80% "Available for Implementation", 65% of the Adult Formula Allocation and 65% of the Dislocated Worker Formula Allocation be designated for the awards to providers. In addition, staff recommends that 75% of the Youth Formula Allocation be designated for awards to providers.

The funds designated for providers will cover the program delivery strategies for PY 2020/2021. These include: 1) Comprehensive AJCC; 2) Career Services Network Providers; and 3) Youth Innovation Program (In-School) and Young Adult Future Force Career Program (Out-of-School) Service Providers.

**EXECUTIVE COMMITTEE DISCUSSION:**

The Executive Committee met and discussed this recommendation on April 22, 2020. The item was passed unanimously.

For further information, please contact: Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at: [Jennifer.Mitchell@acgov.org](mailto:Jennifer.Mitchell@acgov.org).

**ATTACHMENT:**

IV.E.1. - WIOA Formula Funding Allocation Methodology PY 2020/2021

**WIOA FORMULA FUNDING ALLOCATION METHODOLOGY  
PY 2020/2021**

<b>FUNDS TO LOCAL AREA</b>	<b>%</b>	<b>ADULT</b>	<b>DISLOCATED WORKERS</b>	<b>%</b>	<b>YOUTH</b>	<b>%</b>	<b>RAPID RESPONSE</b>	<b>TOTALS for PY 2018/2019</b>
<b>TOTAL FORMULA ALLOCATION (1)</b>	<b>100%</b>	<b>\$1,276,052</b>	<b>\$1,906,037</b>	<b>100%</b>	<b>\$1,349,932</b>	<b>100%</b>	<b>\$719,601</b>	<b>\$5,251,622</b>
<b>TRAINING REQUIREMENT (2)</b>	<b>20%</b>	<b>\$255,210</b>	<b>\$381,207</b>					<b>\$636,418</b>
<b>AVAILABLE FOR IMPLEMENTATION</b>	<b>80%</b>	<b>\$1,020,842</b>	<b>\$1,524,830</b>	<b>100%</b>	<b>\$1,349,932</b>	<b>100%</b>	<b>\$719,601</b>	<b>\$4,615,204</b>
<b>WDB DEPARTMENT</b>	<b>Allocation of the 80% for Implementation</b>		<b>Allocation for Implementation</b>		<b>Allocation for Implementation</b>			
PLANNING/FISCAL/BOARD SUPPORT	<b>15%</b>	\$153,126	\$228,724	<b>11%</b>	\$148,493	<b>35%</b>	\$251,860	\$782,203
MIS REPORTING - TRACKING/ELIGIBILITY	<b>9%</b>	\$91,876	\$137,235	<b>7%</b>	\$94,495	<b>8%</b>	\$57,568	\$381,174
BUSINESS SERVICES / RAPID RESPONSE	<b>8%</b>	\$81,667	\$121,986	<b>4%</b>	\$53,997	<b>50%</b>	\$359,801	\$617,451
SYSTEMS SUPPORT	<b>3%</b>	\$30,625	\$45,745	<b>3%</b>	\$40,498	<b>7%</b>	\$50,372	\$167,241
<b>Sub-Total</b>	<b>35%</b>	<b>\$357,295</b>	<b>\$533,690</b>	<b>25%</b>	<b>\$337,483</b>	<b>100%</b>	<b>\$719,601</b>	<b>\$1,948,069</b>
<b>PROVIDERS (3)</b>	<b>65%</b>	<b>\$663,547</b>	<b>\$991,139</b>	<b>75%</b>	<b>\$1,012,449</b>			<b>\$2,667,135</b>
<b>TOTAL for IMPLEMENTATION</b>	<b>100%</b>	<b>\$1,020,842</b>	<b>\$1,524,830</b>	<b>100%</b>	<b>\$1,349,932</b>	<b>100%</b>	<b>\$719,601</b>	<b>\$4,615,204</b>

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(1) Funding levels are planning estimates only, using PY 2019/2020 WIOA Formula funding allocations for Adult, Dislocated Worker and Youth. Planning estimates for Rapid Response and Rapid Response Layoff Aversion programs include a 50% increase from PY 2019/2020 levels.

(2) A minimum of 20% (planning estimate - \$636,418) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$318,209) may be training dollars from other sources.

(3) PROVIDERS: Funding for contract renewals with providers will be approved under separate action by ACWDB Committee and full Board.

**ITEM IV.F. - ACTION / PUBLIC HEARING**

**FUNDING RECOMMENDATIONS FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SERVICE PROVIDERS FOR PY 2020/2021**

**EXECUTIVE COMMITTEE RECOMMENDATIONS:**

That the Alameda County Workforce Development Board (ACWDB) approve the following:

1. Funding recommendations for contract maximums for WIOA service providers for PY 2020/2021 (See Attachment IV.F.1);
2. Allow additional funds from Discretionary / Special Projects to be added during the program year with additional clients to serve and added performance but no additional match requirements;
3. If the PY 2020/2021 Formula funding allocations to Alameda County are less than the estimated levels in the percentage allocation process approved by the ACWDB, then a relative share percentage reduction for each of the selected providers will be applied to determine the PY 2020/2021 funding awards;
4. Direct staff to initiate contracts and negotiate approved contract performance goals commencing July 1, 2020 using the final allocations from the State.

**BACKGROUND:**

On December 14, 2017, the ACWDB approved the release of three (3) Request for Proposals (RFP) processes for WIOA program services: 1) Comprehensive America's Job Center of California (AJCC), 2) Adult/Dislocated Worker Career Services, and 3) Youth Services. The ACWDB approved selection of WIOA program services providers at its May 10, 2018 meeting. The Youth Committee and Systems and Strategies Committee took action at their meetings on April 13, 2020 and April 15, 2020, respectively, to recommend contract renewals for WIOA program service providers for PY 2019/2020. This recommendation addresses PY 2020/2021 funding levels for those providers.

PY 2020/2021 WIOA Formula allocations are not yet available from the State of California. For funding recommendations, staff is utilizing the PY 2020/2021 WIOA Formula allocations, and the recommended allocation methodology for PY 2020/2021 (see Item V.A).

Funding recommendations for each WIOA service provider are based on current estimates of available funding for PY 2020/2021. Once the final WIOA Formula funding allocations for PY 2020/2021 are known, staff will apply the ACWDB approved allocation methodology and contract renewal criteria in order to make the final calculations necessary to proceed with initiating contracts with service providers for PY 2020/2021.

**EXECUTIVE COMMITTEE DISCUSSION:**

The Executive Committee met and discussed this recommendation on April 22, 2020. The item passed unanimously.

For further information, please contact: Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at: [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

**ATTACHMENT:**

IV.F.1. WIOA Funding Recommendations for PY 2020/2021

**WIOA FUNDING RECOMMENDATIONS FOR PY 2020/2021  
DETAIL BY CONTRACT SERVICE PROVIDER**

	<b>PROGRAM</b>	<b>AREA / SUB-REGION</b>	<b>% of ALLOCATION</b>	<b>FUNDING RECOMMENDATION</b>
<b>PROVIDER</b>				
<b>EDEN REGIONAL OCCUPATIONAL PROGRAM (1)</b>	Youth Innovation Program (In-School)	EDEN	N/A *	<b>\$151,867</b>
<b>BERKELEY YOUTH ALTERNATIVES</b>	Young Adult Future Force Career Program (Out-of-School)	NORTH CITIES	31%	<b>\$266,781</b>
<b>HAYWARD USD</b>	Young Adult Future Force Career Program (Out-of-School)	EDEN	36%	<b>\$309,809</b>
<b>LA FAMILIA / EAST BAY COMMUNITY SVCS</b>	Young Adult Future Force Career Program (Out-of-School)	TRI-CITIES	21%	<b>\$180,722</b>
<b>LA FAMILIA / EAST BAY COMMUNITY SVCS</b>	Young Adult Future Force Career Program (Out-of-School)	TRI-VALLEY	12%	<b>\$103,270</b>
<b>Sub-total Youth Providers</b>				<b>\$1,012,449</b>
<b>RUBICON PROGRAMS</b>	Comprehensive AJCC	EDEN	39%	<b>\$645,328</b>
<b>PERALTA COMMUNITY COLLEGE DISTRICT</b>	Adult & Dislocated Worker Career Services	NORTH CITIES	21%	<b>\$347,484</b>
<b>OHLONE COMMUNITY COLLEGE DISTRICT</b>	Adult & Dislocated Worker Career Services	TRI-CITIES	26%	<b>\$430,218</b>
<b>CHABOT-LAS POSITAS COMMUNITY CD</b>	Adult & Dislocated Worker Career Services	TRI-VALLEY	14%	<b>\$231,656</b>
<b>Sub-total AJCC/Career Service Providers</b>				<b>\$1,654,686</b>
<b>Total WIOA Funding Recommendations (2)</b>				<b>\$2,667,135</b>

(1) In-school youth funding planned at 15% of total youth provider funding, based on Youth Committee recommendation in April 2020.

(2) Funding recommendations based on the approved WIOA Formula Funding Allocation Methodology, and represent contract maximums. Actual contract awards for PY 2020/2021 may change based on final WIOA Formula Allocations and other restriction for contract renewals.



**ITEM IV.G. – ACTION / PUBLIC HEARING**

**APPROVAL OF ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD  
PRELIMINARY ANNUAL BUDGET – PY 2020/2021**

**EXECUTIVE COMMITTEE RECOMMENDATION:**

That the Alameda County Workforce Development Board (ACWDB) approve the Preliminary Annual Budget, as presented in Attachment IV.G.1-2, for Program Year (PY) 2020/2021 for Workforce Innovation and Opportunity Act (WIOA) activities and services funded by the WIOA Formula Allocations and Discretionary Grants.

**BACKGROUND:**

Each year the ACWDB approves an annual budget for the activities and services implemented in the Local Workforce Development Area (Local Area). At a minimum, the annual budget includes WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula funding allocated to the Local Area. Where applicable, the annual budget shall include other revenues under the direction of ACWDB. The budget addresses grant-source revenues and the projected ACWDB Department and WIOA program expenditures for the full program year of July 1, 2020 through June 30, 2021, as presented in the attachments to this Item.

It is stated in the ACWDB Bylaws that the Executive Committee will review the annual budget and present recommendations to the full Board.

**BUDGET CONSIDERATIONS:**

**Revenue for PY 2020/2021**

WIOA Formula Grants – State Allocations

Program Year 2020/2021 WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula allocations are not yet available from the State of California. For planning purposes, staff is utilizing the PY 2019/2020 WIOA Formula funding allocation for Adult, Dislocated Worker and Youth programs. This is based on budget information and staff analysis of the FY 2020/2021 Department of Labor appropriations. For Rapid Response and Rapid Response Layoff Aversion programs, staff is estimating a 50% increase in funding for PY 2020/2021 based on current layoff/closure activity. Once actual allocations are known, staff will make the necessary, final calculations in order to proceed with implementing program services for PY 2020/2021. Final PY 2020/2021 WIOA Formula funding allocations are expected from California Employment Development Department (EDD) by May 31, 2020.

**Training Set-Aside**

For PY 2020/2021, California WIOA requires that each Local Board spend an amount that is at least 30% of the total WIOA Adult plus total Dislocated Worker Formula funds allocated to the

Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be from other funds, including WIOA Discretionary funds and non-WIOA funds spent on training of participants. The 20% is a minimum requirement and is therefore taken off the top of each allocation for Adults and Dislocated Workers.

### **Discretionary Grants**

ACWDB staff have been proactive in applying for and winning several discretionary grant awards over the past several years. Funds from discretionary grants can be used to support current programs, but typically allow for an expanded range of services and strategies for a variety of target groups. Discretionary funds supplement the WIOA Formula allocation and enhance services as well as offset administrative costs for special projects.

Several ACWDB discretionary grant programs end during PY 2019/2020: Construction Pre-Apprenticeship Pipeline, Prison-to-Employment Planning Grant, Biotech & Advanced Manufacturing Additional Assistance Grant, and Better Careers/Third Sector Design Group will complete services with full expenditure of grant funding as of June 30, 2020. This results in a net decrease of \$1,109,061 in overall discretionary grant funding from PY 2019/2020 to PY 2020/2021, depending on actual carry-over funding as of 6/30/20. However, ACWDB staff anticipates additional awards of discretionary grant funding for PY 2020/2021 from grant applications in process and from other workforce funding that becomes available as a result of the COVID-19 pandemic's impact on businesses and job-seekers. As of this date, staff is responding to initial state and federal grant requests. A handout will be prepared for this meeting to review during this action.

Once final PY 2020/2021 WIOA Formula allocations are received from the State, staff will assess the impact on the overall PY 2020/2021 budget and make final calculations in order to proceed with contracts.

Any necessary budget adjustments and associated actions resulting from final PY 2020/2021 WIOA Formula allocations and final discretionary grant carry-over funding will be brought back to the Executive Committee and ACWDB for approval in the late summer and early fall.

### **EXECUTIVE COMMITTEE DISCUSSION:**

The Executive Committee met and discussed this item on April 22, 2020. Discussion focused on the decrease in Discretionary Grant revenue from PY 2019/2020 to PY 2020/2021 and current grant applications for additional funding.

For further information, please contact Jennifer Mitchell, Program-Financial Specialist, at (510) 259-3829 / email at: [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

**ATTACHMENTS:**

IV.G.1. - WIOA Formula and Discretionary Grant Revenues – July 1, 2020 through June 30, 2021

IV.G.2. - Planned Expenditures of ACWDB Revenues – July 1, 2020 through June 30, 2021



**PRELIMINARY ANNUAL BUDGET - PY 2019/2020**  
**WIOA FORMULA and DISCRETIONARY REVENUES**

GRANT / FUNDING SOURCE		AVAILABLE REVENUE	
		Approved PY 2019/2020	Preliminary PY 2020/2021
WIOA Formula Funds		March 2020	April 2020
1.	WIOA ADULT PROGRAMS	\$1,276,052	\$1,276,052
2.	WIOA DISLOCATED WORKERS	\$1,906,037	\$1,906,037
3.	WIOA YOUTH PROGRAMS	\$1,349,932	\$1,349,932
4.	WIOA RAPID RESPONSE	\$383,029	\$574,544
5.	WIOA RAPID RESPONSE / Layoff Aversion	\$96,705	\$145,057
6.	<b>TOTAL WIOA FORMULA ALLOCATIONS (1)</b>	<b>\$5,011,755</b>	<b>\$5,251,622</b>
<b>Discretionary Funds</b>			
7.	Construction Pre-Apprenticeship Pipeline (2)	\$170,998	
8.	Second Chance Act Smart Re-Entry Program (3)	\$351,963	\$60,000
9.	Storm 2017 - Nat'l Dislocated Worker Grant Project	\$43,520	
10.	Prison-to-Employment Regional Planning Grant (4)	\$65,000	
11.	Prison-to-Employment Regional Implementation Grant (5)	\$922,924	\$1,384,370
12.	Biotech & Advanced Manufacturing Addtl Assistance Grant (6)	\$974,026	
13.	Third Sector Design Group (6)	\$25,000	
14.	<b>TOTAL DISCRETIONARY FUNDING</b>	<b>\$2,553,431</b>	<b>\$1,444,370</b>
15.	<b>TOTAL AVAILABILITY for PROGRAM YEAR</b>	<b>\$7,565,186</b>	<b>\$6,695,992</b>

**NOTES:**

- (1) Funding levels are planning estimates only, using PY 2019/2020 WIOA Formula funding allocations for Adult, Dislocated Worker and Youth. Planning estimates for Rapid Response and Rapid Response Layoff Aversion programs include a 50% increase from PY 2019/2020 levels.
- (2) ACWDB awarded \$250,000 for 6/1/18 through 12/31/19. Includes pro-rated revenue of \$170,998 for PY 2019/2020.
- (3) ACWDB awarded \$419,563 for 10/1/17 through 9/30/20. No direct grant funding for first year (planning year, 2017-18). Grant funding for ACWDB began 10/1/18, with implementation funding of \$209,782 each year for two years. Adjusted for actuals in PY 18/19 and PY19/20.
- (4) Prison-to-Employment planning grant awarded for \$95,000 for 10/1/18 through 3/31/20.
- (5) ACWDB awarded \$2,428,718 for Prison-to-Employment Regional Implementation Grant for 7/1/2019 through 6/30/21. ACWDB will serve as fiscal agent this regional project, with \$789,286 allocated for services in Alameda County and the remaining \$1,639,432 allocated for services provided by East Bay RPU workforce partners.
- (6) ACWDB awarded \$995,000 for Biotech & Advanced Manufacturing Rapid Reemployment project for 1/1/19 through 5/31/20. Project is funded by Governor's Additional Assistance funds to serve 200 dislocated workers as a result of closures in the Manufacturing and Biotechnology sectors is \$974,026.
- (7) ACWDB awarded \$25,000 for Better Careers Design Group funding from James Irvine Foundation for 1/1/20 through 6/30/20 for study and development of workforce system design.

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

PRELIMINARY ANNUAL BUDGET - PY 2019/2020

PLANNED EXPENDITURES -- PY 2019/2020

WIOA FORMULA ALLOCATIONS & DISCRETIONARY GRANTS

For Period of: July 1, 2019 thru June 30, 2020	WIOA Formula Funds (1)	Discretionary Funds	Approved PY 2019/2020 BUDGET - MAR 2020	Preliminary PY 2020/2021 BUDGET - APR 2020
<b>Planned Expenditures:</b>				
A. WIB Dept - Planning/Fiscal/Board Support	\$782,203	\$275,600	\$1,099,560	\$ 1,057,803
B. MIS Reporting - Tracking/Eligibility	\$381,174	\$105,900	\$546,361	\$ 487,074
C. Business Services	\$617,451	\$95,000	\$658,839	\$ 712,451
D. Systems Support	\$167,241	\$55,000	\$266,896	\$ 222,241
E. ITAs-OJTs / Employer / Customized Training Projects (2)	\$636,418 (20%)	\$427,000 (10+%)	\$1,369,570	\$ 1,063,418 (30+%)
F. WIOA Comprehensive AJCC & Career Services (3)	\$1,654,686		\$1,652,482	\$ 1,654,686
H. WIOA Youth Services & Strategies (3)	\$1,012,449		\$1,009,463	\$ 1,012,449
I. Discretionary Project Service Providers (4)		\$485,870	\$962,015	\$ 485,870
<b>J. Total Planned Expenditures</b>	<b>\$5,251,622</b>	<b>\$1,444,370</b>	<b>\$7,565,186</b>	<b>\$ 6,695,992</b>
Total Revenue - Attachment A	\$5,251,622	\$1,444,370		\$6,695,992
Total under / (over) allocation	0	0		0

**NOTES:**

- (1) Funding levels are planning estimates only, using PY 2019/2020 WIOA Formula funding allocations for Adult, Dislocated Worker and Youth. Planning estimates for Rapid Response and Rapid Response Layoff Aversion programs include a 50% increase from PY 2019/2020 levels.
- (2) A minimum of 20% (planning estimate - \$636,418) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$318,209) may be training dollars from other sources, including employer contributions from OJT and Customized training.
- (3) Includes recommended funding for contracts with current service providers for PY 2020/2021.
- (4) Includes discretionary project funding to existing WIOA Career Service Providers, WIOA Youth Providers and awards to newly procured providers.

**ITEM IV.H. - ACTION / PUBLIC HEARING**  
**CONTRACT RECOMMENDATION FOR CAREER TRANSITION SERVICES FOR**  
**REENTRY PROJECT**

**SYSTEMS AND STRATEGIES COMMITTEE RECOMMENDATIONS:**

That the Alameda County Workforce Development Board (ACWDB) approve the following recommendations:

1. Select La Familia Counseling Services (La Familia) as the provider of the Prison to Employment (P2E) Initiative Career Transition Services for Reentry Project; and
2. Approve, based upon the Solicitation for Proposal (SFP) guidelines, a contract renewal every 12 months for up to a two-year cycle (July 1, 2020 to June 30, 2022) provided contract outcomes and deliverables are met and barring any significant legislative changes and/or availability of P2E funds.

**BACKGROUND:**

On December 12, 2019, the Alameda County Workforce Development Board (ACWDB) approved staff to launch a procurement process for the Career Transition Services for Reentry project under the California Prison to Employment Initiative (P2E). The procurement was for two services under the P2E funding streams – direct services and supportive services including earn and learn activities. The SFP was released on January 28, 2020 and was due on February 27, 2020. SFP announcements were distributed to over 1,000 agencies from a County-wide mailing list compiled from ACWDB, Alameda County Probation Department, Eden Information and Referral, and the General Services Administration, in addition to the County of Alameda Board of Supervisors offices.

A focus group was facilitated by ACWDB staff on September 20, 2019 in Hayward. Staff were able to ascertain service needs, understand challenges and recommendations from current reentry service providers, formerly incarcerated, and the Alameda County Sheriff's Office Santa Rita Jail staff. A total of 25 individuals attended the meeting.

Four (4) proposals were submitted by the due date. All proposals met the minimum submission requirements and they were rated by a Review Panel.

**SELECTION PROCESS AND RANKING**

The Review Panel scored proposals in the following categories: Demonstrates Capacity; Project Management and Organizational Capacity; and Workforce Strategy. Reviewers assigned points in each of the scoring categories for the proposal. Recommendations for selecting providers are strictly based on the aggregate scores of the reviewers. The final maximum score for any bidder is 100 points. A proposal must score a minimum of 75 points to be considered for funding.

The chart below represents the grant(s) each applicant applied for and SFP bidders' results. Staff is recommending La Familia to be the provider for the Career Transition Services for Reentry project. La Familia will provide direct services and supportive services earn and learn under the P2E funding streams.

**BIDDERS RESULTS**

Agency	Direct Services	Support Services/ Earn & Learn	Demonstrates the Capacity	Project Management & Organizational Capacity	Workforce Strategy	Total Points
			Maximum Points Allowed			
			25	25	50	
La Familia Counseling	X	X	23	24	44	91
Rubicon Programs	X		21	25	40	86
Center for Employment Opportunities, Inc.	X	X	21	24	42	87
Five Keys Schools & Programs	X		23	22	35	80

**FUNDING**

Due to COVID-19 and its impact on service provisions, ACWDB staff are awaiting guidance and direction on possible modifications from the State of California. Given the current economic circumstances, staff will present the funding recommendations to the Executive Committee on April 22, 2020. On May 14, 2020 staff will present recommendations to the Board for actual contract funding levels for a July 1, 2020 effective date. Once the final State plans are known, staff will make any necessary, final calculations in order to proceed with implementing program services for PY 2020/2021.

**SYSTEMS AND STRATEGIES COMMITTEE DISCUSSION:**

Committee members unanimously approved the item without any questions. The Committee suggested that staff consider a process to survey participants. This would nurture a human-centered design approach. Participants would be surveyed to obtain feedback about their P2E program experience, quantity, and quality of services.

For further information contact Tamia Brown, Program Financial Specialist at (510) 259-3884 or by email [Tamia.brown@acgov.org](mailto:Tamia.brown@acgov.org).

**ATTACHMENT:**

IV.H.1. – La Familia Career Transition Services for Reentry Program Summary

La Familia Career Transition Services for Reentry Project  
 Program Summary

<b>Organization</b>	<b>Service Area</b>	<b>Funding Request/# of Participants/Stipulations</b>
La Familia Counseling Services	Alameda County	\$160,000 requested to serve 150 justice-involved persons. No stipulations.
<p>Program Summary:</p> <p>La Familia proposes to deliver high quality workforce development services and earn and learn activities that emphasize accessibility and focus on overcoming barriers to employment in alignment with the direct services and supportive service earn and learn activities grants. La Familia will provide reentry services that include but are not limited to pre- and post- release case management, employment and training education, and linkages to appropriate support services such as substance abuse treatment and housing assistance, and access to earn and learn and paid on-the-job training experiences.</p> <p>La Familia is well positioned to provide full scope support services to the reentry community. They have numerous years of experience building relationships and working directly with justice-involved individuals, an extensive network of community partners and resources, a program approach integrating trauma-informed implementation strategies, and evidence-based programming based on Risk/Need/Responsivity/Framework, allowing them to successfully guide justice-involved individuals towards an enhanced ability to obtain employment.</p>		

## **ITEM V.A. – REPORTS**

### **LOCAL AREA PERFORMANCE REPORTS** **ADULTS, DISLOCATED WORKERS, AND YOUTH** **PY 2019/2020; 3<sup>rd</sup> Quarter; 7/1/2019 through 3/31/2020**

#### **BACKGROUND:**

Local Area Performance is negotiated with the California Workforce Development Board biennially. PY 2018/2019 and 2019/2020 Local Area Performance goals were approved by the Alameda County Workforce Development Board (ACWDB) through an Action Item at their December 13, 2018 meeting.

The Local Area Performance Measures, goals, and actual performance attainments are not evaluated in “real time”. There is a look back at participants who completed Workforce Innovation and Opportunity Act (WIOA) funded services in prior quarters.

The new format for the Local Area Performance Reports allows workforce boards to review statistics regarding the demographics of individuals who enroll in WIOA programs throughout the region. This information may be of interest as we engage in efforts to serve populations with multiple barriers to employment.

#### **ANALYSIS OF REPORTS:**

##### **Career Service Providers Performance:**

ACWDB Career Service Providers have exceeded goals in the following areas:

- Placement Rate at 2<sup>nd</sup> quarter post exit for WIOA Adults and Dislocated Workers (@ 104.7%, and 102.8% of goals, respectively.)
- Placement Rate at 4<sup>th</sup> quarter post exit for WIOA Adults (@ 104.9% of goal.)
- Median Earnings at 2<sup>nd</sup> quarter post exit for WIOA Adults and Dislocated Workers (@ 133.3% and 150.0% of goals, respectively.)

Service providers in all three WIOA Formula funding streams (Youth, WIOA Adult, and Dislocated Worker) continue to fall short of the credential attainment rates (@25.9%; 75.0%, and 79.5% of goal, respectively).

##### **Youth Performance:**

At the local area level, ACWDB’s youth service providers continue to struggle with their credential attainment achievements. While there is an expectation for an uptick in credential attainment outcomes as we approach the end of the academic year, ACWDB staff continue to look at program design and operational procedures that will advance local attainments in this area.

Please contact Michele G. Garcia, MIS Administrator if you have any questions regarding Local Area Performance Reports. You can reach Michele at (510) 259-3802 or by email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

**ATTACHMENT:**

V.A.1. – REPORT Local Area Perf PY19-20 Q3

**LOCAL AREA PERFORMANCE REPORTS**  
**ADULTS, DISLOCATED WORKERS AND YOUTH**  
 PY 2019/2020; Quarter 3 (7/1/2019 through 3/31/2020)

Performance Items	In-School & Out-of-School Youth			WIOA Adults			Dislocated Workers		
	Current Total			Current Total			Current Total		
<b>SUMMARY INFORMATION</b>									
<b>Total Exitters</b> (Cohort Period: 4/1/2018 - 3/31/2019)	171			188			302		
<b>Total Participants Served</b> (Cohort Period: 7/1/2018 - 6/30/2019)	520	100%		724	100%		1,070	100%	
<b>BARRIERS TO EMPLOYMENT (Priority Populations)</b>									
	<b>Current Total</b>	<b>% of Total Served</b>		<b>Current Total</b>	<b>% of Total Served</b>		<b>Current Total</b>	<b>% of Total Served</b>	
Eligible Veterans	0	0%		18	2%		15	1%	
Individuals with a Disability	63	12%		101	14%		12	1%	
Low-income individuals	478	92%		417	58%		416	39%	
Ex-offenders	21	4%		39	5%		22	2%	
Homeless individuals or runaway youth	127	24%		50	7%		13	1%	
Current or former foster care youth	30	6%		0	0%		0	0%	
English language learners, individuals with low levels of literacy or facing substantial cultural barriers	218	42%		56	8%		25	2%	
Single parents (Including single pregnant women)	20	4%		104	14%		110	10%	
<b>CORE INDICATORS OF PERFORMANCE</b>									
	<b>Total Current Period</b>	<b>PY 19/20 Goals</b>	<b>% of Goal</b>	<b>Total Current Period</b>	<b>PY 19/20 Goals</b>	<b>% of Goal</b>	<b>Total Current Period</b>	<b>PY 19/20 Goals</b>	<b>% of Goal</b>
<b>Placement Rate 2nd Quarter Post Exit ①</b> (Cohort Period: 7/1/2018 - 9/30/2018)	55.1%	62.0%	88.9%	69.6%	66.5%	104.7%	74.5%	72.5%	102.8%
<b>Placement Rate @ 4th Quarter Post Exit ①</b> (Cohort Period: 1/1/2018 - 3/31/2018)	60.6%	62.5%	97.0%	68.7%	65.5%	104.9%	68.5%	70.5%	97.2%
<b>Median Earnings/Quarter</b> (Cohort Period: 7/1/2018 - 9/30/2018)	\$ 3,442.47	Baseline	N/A	\$ 7,596.38	\$5,700.00	133.3%	\$ 11,998.40	\$8,000.00	150.0%
<b>Credential Rate</b> (Cohort Period: 1/1/2018 - 3/31/2018)	14.0%	54.0%	25.9%	46.1%	61.5%	75.0%	46.1%	58.0%	79.5%
<b>Measurable Skill Gains ②</b> (Cohort Period: 7/1/2019 - 9/30/2019)	5.0%	31.27%	16.0%	8.3%	26.89%	30.9%	3.4%	19.09%	17.8%

① Placement in Employment for Adults & Dislocated Workers; and Placement in Employment, Education, Advanced Training or the Military for Youth.

② Measurable Skill Gains is a Performance Measure that applies only to the Regional Planning Unit (RPU) (The four local areas that exist within Alameda and Contra Costa Counties). RPU goal for PY 2019/2020: Youth = 31.27%; Adult = 26.89%; Dislocated Worker = 19.09%.



## **ITEM V.B.1. – REPORTS**

### **SERVICES TO UNEMPLOYED RELATIVE TO LABOR FORCE PARTICIPATION WITHIN THE LOCAL WORKFORCE AREA PY 2019/2020; Quarter 3 (July 1, 2019 through March 31, 2020)**

#### **BACKGROUND:**

The Alameda County Workforce Development Board's (ACWDB) America's Job Center of California (AJCC) and Sub-Regional Workforce Network of Career Service Providers (CSP) serve a significant number of job seekers through self-directed activities. These job seekers, who are not yet enrolled in any Workforce Innovation and Opportunity Act (WIOA) funded programs, are commonly referred to as "Universal Customers".

Job seekers register themselves into the State of California's career networking system (CalJOBS) and then take advantage of services: workshops, computers, and other universal services that are offered through ACWDB's workforce resource system.

ACWDB has recognized that these universal services take both staff time and resources and should be tracked and reported as a statement to the level of services offered and traffic sustained through ACWDB's workforce system. WIOA also encourages Local Areas to track the use of such services.

The State's CalJOBS system offers us the ability to report on the number of job seekers who reside within our Local Area and **who utilize the online CalJOBS system** to meet their job search and vocational training needs.

#### **ANALYSIS OF REPORT:**

The statistics in the attached report reflect that on average, ACWDB's CSPs have touched approximately 45% of the unemployed labor force in Alameda County during the first three quarters of this program year. This number reflects a substantial increase from last quarter – when our system encountered only 20% of the unemployed population within our region. Some of this increase may be attributed to the economic challenges that have been experienced due to the early stages of the COVID-19 pandemic – and the resulting loss of employment for thousands of Alameda County workers (See the Rapid Response Report, Item V.D. in this packet). However, ACWDB staff anticipate that the full breadth of the COVID-19 effects will not be reflected until next quarter.

For more information, please contact Michele G. Garcia, MIS Administrator at (510) 259-3802 or by email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

#### **ATTACHMENT:**

V.B.1.a. – Services to Unemployed PY19-20 Q3

**SERVICES TO UNEMPLOYED RELATIVE TO THE LABOR FORCE PARTICIPATION**  
**WITHIN ALAMEDA COUNTY'S LOCAL WORKFORCE DEVELOPMENT AREA**  
**PY 2019/2020, Quarter 3; (07/01/2019 through 3/31/2020)**

Labor Force Participation	Planning Areas within ACWDB's Local Area				
	North Cities	Eden Area	Tri Cities	Valley	TOTAL
TOTAL LABOR FORCE by Planning Area <sup>1</sup>	98,800	283,800	291,500	115,600	789,700
Unemployment Number	2,800	7,700	9,800	3,400	23,700
Unemployment Rate	2.8%	2.7%	3.4%	2.9%	3.0%
TOTAL INDIVIDUALS RECEIVING SERVICES <sup>2</sup>	2,267	4,392	2,267	1,862	10,788
<b>% of Total Unemployed Labor Force Served<sup>3</sup></b>	81.0%	57.0%	23.1%	54.8%	45.5%

<sup>1</sup> Labor Force Data by Planning Area is based on California's Labor Force Data for Cities - March 2018 Benchmark; Published 12/20/2019

Total Labor Force by Planning Area = the number individuals who are eligible for employment within the designated area.

Cities within the One Stop service area are factored together to obtain unemployment number and rate by Planning Area.

Unemployment Number = the number of employment eligible individuals that are unemployed

Unemployment Rate = the Unemployment Number divided by the Total Labor Force number.

Statistics for the City of Oakland are excluded from this data - but are included in comment <sup>2</sup>"NOTE".

<sup>2</sup> Customers who were registered in CalJOBS categorized by their City of residence.

NOTE: There were an additional 5200+ job seekers who utilized services in our Local Area during this period, but who reside outside our service delivery area, and are NOT accounted for in this report.

<sup>3</sup> % of Total Unemployed Labor Force Served = Total Individuals Receiving Services divided by Unemployment Number.

CalJOBS Report used: Detailed Reports / Individual Reports / Registered Individuals / by Local Area / Program Year to date

## **ITEM V.B.2. – REPORTS**

### **CONTRACT PERFORMANCE INDICATORS REPORTS (CPIR)**

#### **ADULTS AND DISLOCATED WORKERS**

**PY 2019/2020; Quarter 3; (7/1/2019 through 3/31/2020)**

#### **BACKGROUND:**

In PY 2019/2020, the Alameda County Workforce Development Board (ACWDB) continues to utilize the Industry Sector and Occupational Framework (ISOF) to measure the effectiveness of vocational training and sustainable employment opportunities relevant to this region of California. Effective July 1, 2019, the ACWDB approved the expansion of the ISOF to include the Government/Public industry sector.

#### **ANALYSIS OF REPORTS:**

During PY 2018/2019, some Career Service Providers (CSP), had not fully achieved their contract performance goals. Some of those deficits were carried into this program year and were, for the most part, attained by the prescribed deadlines. However, there was a contractual obligation for CSPs to achieve 100% of their performance goals by March 31, 2020.

As a system, ACWDB's Adult and Dislocated Worker CSPs have:

- Achieved more than 91% of their annual enrollment goal for the Workforce and Innovation and Opportunity Act (WIOA) Adult funding stream;
- Achieved more than 100% of their annual enrollment goal for the Dislocated Worker funding stream;
- Engaged 17 employers with the On-the-Job Training (OJT) program, hitting 45.9% of their annual goals for OJT enrollments;
- Continued to exceed their goals for training opportunities within the ISOF (100% of WIOA-funded training this year falls within the ISOF); and
- Failed to meet the 100% mark in the following areas:
  - Enrollment of WIOA Adults;
  - Encumbrance of training dollars for both the WIOA Adult and Dislocated Worker funding streams;
  - OJT enrollments;
  - Entered employment outcomes; and
  - Credential attainments

All but one of our Adult and Dislocated Worker CSPs have failed to meet 100% of their performance goals by March 31, 2020, and will therefore be subject to withholding of 25% of their PY 2019/2020 funding unless they are able to achieve 100% of those goals before June 31, 2020.

**Additional Assistance/Bio Tech/Advanced Manufacturing/Rapid Reemployment (AA/BAMRR) Grant:**

This quarter, ACWDB staff have included performance attainments for the AA/BAMRR Grant. ACWDB has contracted with four providers, three of which are currently funded under ACWDB's WIOA formula program. These four AA/BAMRR providers are offering at least four different cohort training programs in addition to individual referrals to training and career services for dislocated workers.

For more information, please contact Michele G. Garcia, MIS Administrator at (510) 259-3802 or by email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

**ATTACHMENTS:**

V.B.2.a. – REPORT CPIR Ad DW PY19-20 Q3 (8 pages)

## CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

### AGGREGATE OF ALL ACWDB-FUNDED CAREER SERVICE PROVIDERS

PY 2019/20; 3rd QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	ADULT			DISLOCATED WORKER		
BENCHMARKS	ACTUAL	GOAL <sup>①</sup>	% of GOAL	ACTUAL	GOAL <sup>①</sup>	% of GOAL
<b>HOW MUCH DID WE DO?</b>						
# OF NEW ENROLLMENTS	225	247	91.1%	336	333	100.9%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$113,699	\$118,853	95.7%	\$274,632	\$327,894	83.8%
# OJT ENROLLMENTS (Ad & DW) <sup>②</sup>	17	37	45.9%			
<b>HOW WELL DID WE DO?</b>						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	89.0%	75.0%	118.7%
% OF OJT ENROLLMENTS IN ISOF* <sup>②</sup>	100.0%	75.0%	133.3%			
<b>IS ANYONE BETTER OFF?</b>						
# ENTERED EMPLOYMENT (of closed cases)	119	186	64.0%	151	250	60.4%
# OF JOB PLACEMENTS WITHIN ISOF*	93	93	100.0%	132	125	105.6%
% THAT ATTAINED CREDENTIAL (of participants in training)	30.0%	62.0%	48.4%	35.0%	62.0%	56.5%

<sup>①</sup> Reflective of annual goals with anticipated full compliance by June 30, 2020. Includes under-performance from PY 2018/19.

<sup>②</sup> OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

\* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

Template Revised July, 2019

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## CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

### RUBICON PROGRAMS - EDEN AREA AJCC - Comprehensive

PY 2019/20; 3rd QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	ADULT			DISLOCATED WORKER		
BENCHMARKS	ACTUAL	GOAL <sup>①</sup>	% of GOAL	ACTUAL	GOAL <sup>①</sup>	% of GOAL
<b>HOW MUCH DID WE DO?</b>						
# OF NEW ENROLLMENTS	73	91	80.2%	125	129	96.9%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$42,871	\$44,407	96.5%	\$99,002	\$127,784	77.5%
# OJT ENROLLMENTS (Ad & DW) <sup>②</sup>	3	12	25.0%			
<b>HOW WELL DID WE DO?</b>						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	100.0%	75.0%	133.3%
% OF OJT ENROLLMENTS IN ISOF* <sup>②</sup>	100.0%	75.0%	133.3%			
<b>IS ANYONE BETTER OFF?</b>						
# ENTERED EMPLOYMENT (of closed cases)	30	68	44.1%	51	97	52.6%
# OF JOB PLACEMENTS WITHIN ISOF*	28	34	82.4%	44	48	91.7%
% THAT ATTAINED CREDENTIAL (of participants in training)	66.7%	62.0%	107.5%	50.0%	62.0%	80.6%

① Reflective of annual goals with anticipated full compliance by June 30, 2020. Includes under-performance from PY 2018/19.

② OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

\* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

Template Revised July, 2019

## CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

**PERALTA COMMUNITY COLLEGE - NORTH CITIES Sub-Regional Workforce Network (SWN)**

PY 2019/20; 3rd QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	ADULT			DISLOCATED WORKER		
BENCHMARKS	ACTUAL	GOAL <sup>①</sup>	% of GOAL	ACTUAL	GOAL <sup>①</sup>	% of GOAL
<b>HOW MUCH DID WE DO?</b>						
# OF NEW ENROLLMENTS	61	62	98.4%	70	70	100.0%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$23,670	\$23,911	99.0%	\$55,603	\$68,807	80.8%
# OJT ENROLLMENTS (Ad & DW) <sup>②</sup>	2	7	28.6%			
<b>HOW WELL DID WE DO?</b>						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	100.0%	75.0%	133.3%
% OF OJT ENROLLMENTS IN ISOF* <sup>②</sup>	100.0%	75.0%	133.3%			
<b>IS ANYONE BETTER OFF?</b>						
# ENTERED EMPLOYMENT (of closed cases)	10	47	21.3%	11	53	20.8%
# OF JOB PLACEMENTS WITHIN ISOF*	6	24	25.0%	11	27	40.7%
% THAT ATTAINED CREDENTIAL (of participants in training)	33.3%	62.0%	53.8%	15.4%	62.0%	24.8%

① Reflective of annual goals with anticipated full compliance by June 30, 2020. Includes under-performance from PY 2018/19.

② OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

\* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

Template Revised July, 2019

## CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

**OHLONE COLLEGE - TRI-CITIES Sub-Regional Workforce Network (SWN)**

PY 2019/20; 3rd QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	ADULT			DISLOCATED WORKER		
BENCHMARKS	ACTUAL	GOAL <sup>①</sup>	% of GOAL	ACTUAL	GOAL <sup>①</sup>	% of GOAL
<b>HOW MUCH DID WE DO?</b>						
# OF NEW ENROLLMENTS	58	61	95.1%	94	88	106.8%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$26,227	\$29,604	88.6%	\$73,913	\$85,189	86.8%
# OJT ENROLLMENTS (Ad & DW) <sup>②</sup>	6	12	50.0%			
<b>HOW WELL DID WE DO?</b>						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	100.0%	75.0%	133.3%
% OF OJT ENROLLMENTS IN ISOF* <sup>②</sup>	100.0%	75.0%	133.3%			
<b>IS ANYONE BETTER OFF?</b>						
# ENTERED EMPLOYMENT (of closed cases)	48	46	104.3%	49	65	75.4%
# OF JOB PLACEMENTS WITHIN ISOF*	33	23	143.5%	38	33	115.2%
% THAT ATTAINED CREDENTIAL (of participants in training)	62.5%	62.0%	100.8%	45.8%	62.0%	73.9%

<sup>①</sup> Reflective of annual goals with anticipated full compliance by June 30, 2020. Includes under-performance from PY 2018/19.

<sup>②</sup> OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

\* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

Template Revised July, 2019

## CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

**CHABOT/LAS POSITAS COMMUNITY COLLEGE - VALLEY Sub-Regional Workforce Network (SWN)**

PY 2019/20; 3rd QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	ADULT			DISLOCATED WORKER		
BENCHMARKS	ACTUAL	GOAL <sup>①</sup>	% of GOAL	ACTUAL	GOAL <sup>①</sup>	% of GOAL
<b>HOW MUCH DID WE DO?</b>						
# OF NEW ENROLLMENTS	33	33	100.0%	47	46	102.2%
\$ TRAINING OBLIGATIONS (ITAs & OJTs)	\$20,931	\$20,931	100.0%	\$46,114	\$46,114	100.0%
# OJT ENROLLMENTS (Ad & DW) <sup>②</sup>	6	6	100.0%			
<b>HOW WELL DID WE DO?</b>						
% OF ITA ENROLLMENTS IN ISOF*	100.0%	75.0%	133.3%	100.0%	75.0%	133.3%
% OF OJT ENROLLMENTS IN ISOF* <sup>②</sup>	100.0%	75.0%	133.3%			
<b>IS ANYONE BETTER OFF?</b>						
# ENTERED EMPLOYMENT (of closed cases)	31	25	124.0%	40	35	114.3%
# OF JOB PLACEMENTS WITHIN ISOF*	26	12	216.7%	39	17	229.4%
% THAT ATTAINED CREDENTIAL (of participants in training)	60.0%	62.0%	96.8%	63.6%	62.0%	102.6%

① Reflective of annual goals with anticipated full compliance by June 30, 2020. Includes under-performance from PY 2018/19.

② OJT Enrollment Goals span across both the WIOA Adult and the Dislocated Worker funding streams.

\* ISOF = ACWDB's Priority Industry Sector and Occupational Framework

#DIV/0! = Insufficient data available to perform the calculation.

Template Revised July, 2019

## CONTRACT PERFORMANCE INDICATORS REPORT

Additional Assistance (AA) Grant - Biotech & Advanced Manufacturing Rapid Reemployment (BAMRR)

Alameda County Workforce Development Board (ACWDB)

### AGGREGATE OF ALL AA/BAMRR PROVIDERS

PY 2019/20; 3rd QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

AA/BAMRR Project Dates July 1, 2019 through March 31, 2020

PROVIDERS:		RUBICON		OHLONE		CHABOT/LP 1		LANEY		CHABOT/LP 2	
MEASURES		ACTUAL	GOAL <sup>①</sup>	ACTUAL	GOAL <sup>①</sup>	ACTUAL	GOAL <sup>①</sup>	ACTUAL	GOAL <sup>①</sup>	ACTUAL	GOAL <sup>①</sup>
<b>HOW MUCH DID WE DO?</b>											
1	# OF NEW ENROLLMENTS	13	24	25	25	48	50	0	27	11	28
2	# ENROLLED IN TRAINING	8	24	5	25	41	50	0	27	11	28
<b>HOW WELL DID WE DO?</b>											
3	# OF TRAINING COMPLETIONS	4	24	0	25	1	50	0	27	6	28
4	# OF SECTOR EVENTS	0	1	0	1	0	1	0	1	0	1
<b>IS ANYONE BETTER OFF?</b>											
5	# CREDENTIAL ATTAINMENTS (of those trained with closed cases)	0	24	0	25	0	50	0	24	0	28
6	# ENTERED EMPLOYMENT (@ case closure)	0	24	8	25	3	50	0	24	0	28

### TOTAL AA/BAMRR PROJECT STATISTICS

Measure:	1 - New Enr		2 - Enr Trng		3 - Trng Comp		4 - Events		6 - Cred Attain		6 - Ent Emp	
#/% Attainment of Goals:	97	63%	65	42%	11	7%	0	0%	0	0%	11	7%

<sup>①</sup> Reflective of project goals with anticipated full compliance by May 31, 2020.

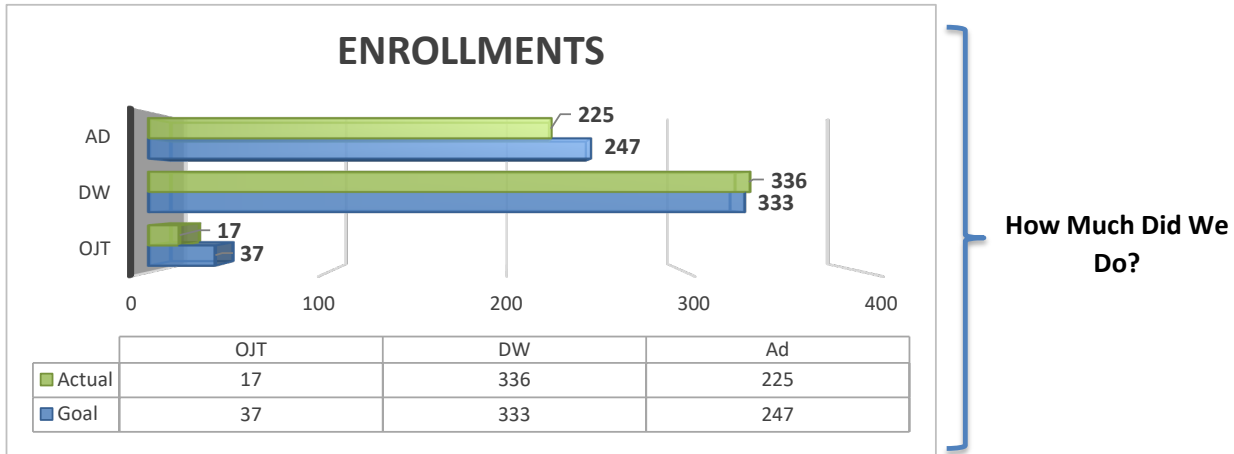
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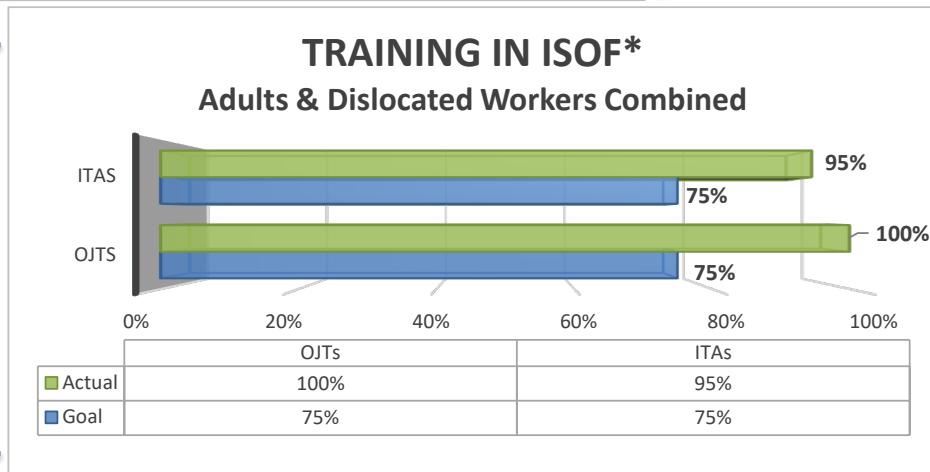
**CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)**

**AGGREGATE DATA**

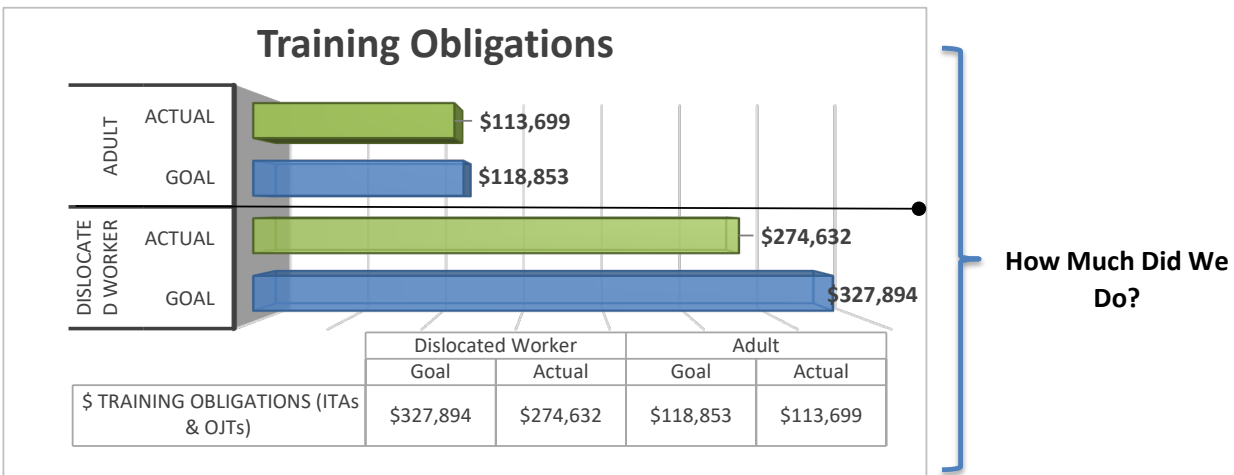
PY 2019/20; 3rd QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020



How Well Did We Do?



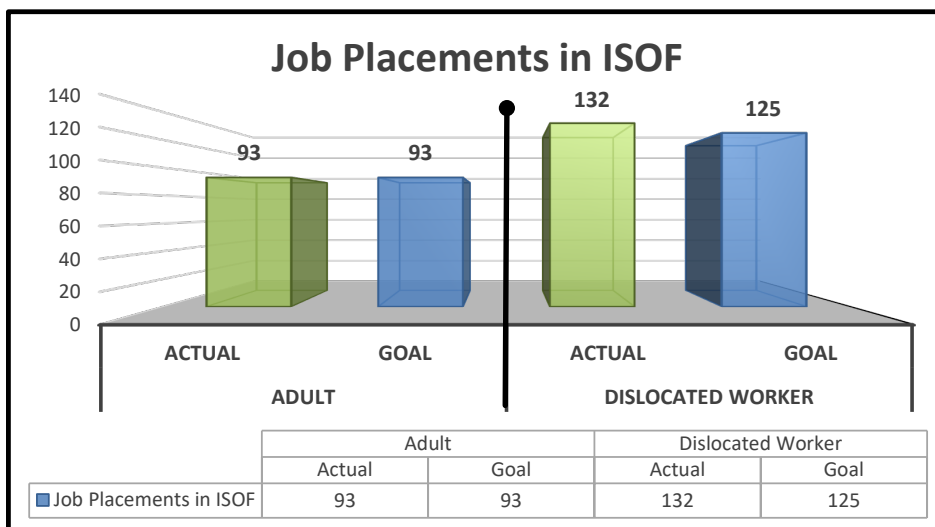
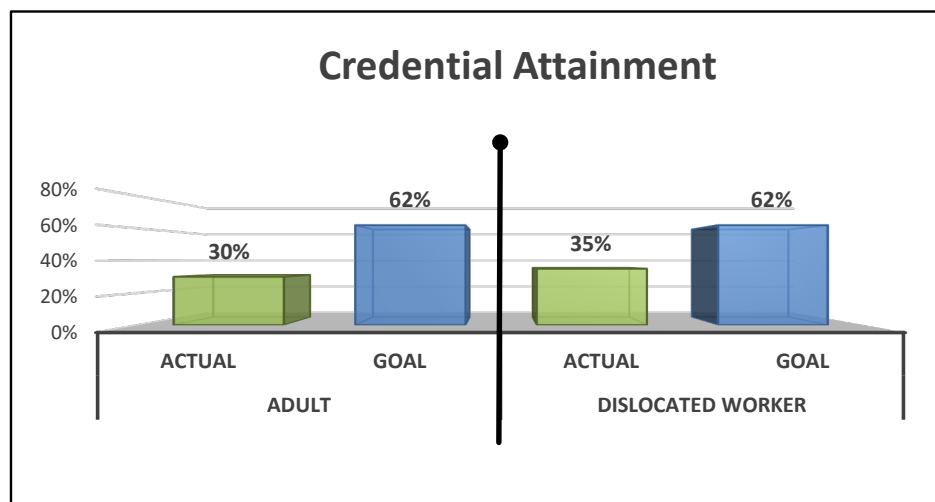
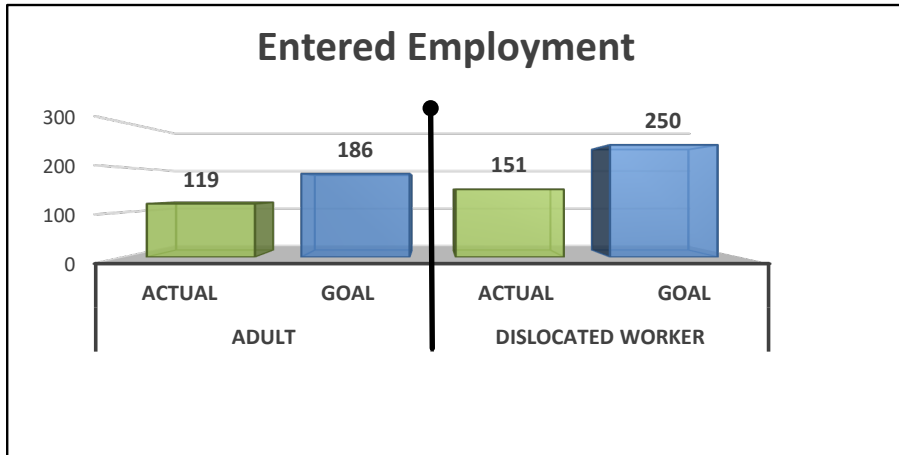
\* ISOF = ACWDB's Industry Sector and Occupational Framework



**CONTRACT PERFORMANCE INDICATORS REPORT (Adults & Dislocated Workers)  
AGGREGATE DATA**

PY 2019/20; 3rd QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

**Is Anyone Better Off?**



## **ITEM V.C. - REPORT**

### **YOUTH CONTRACT PERFORMANCE INDICATORS REPORTS** **PY 2019/2020; Quarter 3; 7/1/2019 through 3/31/2020**

#### **BACKGROUND:**

Program year (PY) 2019/2020 represents the second year of a three-year cycle for the new Workforce Innovation and Opportunity Act (WIOA) Youth Innovation and Youth/Young Adult Future Force program designs. While the mandate for the allocation of WIOA Youth funds requires a minimum of 75% of funding towards out-of-school WIOA eligible youth, the Alameda County Workforce Development Board (ACWDB) has allocated Youth funds as follows:

1. Ninety percent (90%) of the funds are allocated for out-of-school youth (not enrolled in school) to provide opportunities to reconnect with education, gain employment, improve basic skills in reading and math, and improve job skills by participation in career readiness, work experience, and internship activities depending on the assessment of need and the individual employment plan.
2. Ten percent (10%) of the funds are allocated for in-school youth (attending any secondary or post-secondary school) to provide opportunities to remain in school and achieve their educational goals.

The quarterly contract performance reports provide the ACWDB, its committees and the youth program operators a way of monitoring performance at a contractual level during the fiscal year. The report is based on actual counts of customer enrollments and exit outcomes. This data is real time and not measured from the State's Base Wage Record system.

#### **ANALYSIS OF REPORTS:**

For PY 2019/2020, some of the Contract and Local Area Performance attainments differ in the way they are represented. Achievement of Contract Performance Goals will not necessarily lead to those same attainments at the Local Area level. Staff will correct this contrast in PY 2020/2021.

#### **Youth Innovation (In-School Youth):**

Eden Area Regional Occupation Program (Eden ROP) has met and exceeded contract performance goals relevant to recruitment, enrollment and provision of services to eligible youth populations within Alameda County.

As was discussed at the Youth Committee (YC) meeting on February 10, 2020, outcomes for this provider will not be realized until the end of the program year – which coincides with the end of the academic school year.

Youth and Young Adult Future Force (Out-of-School Youth):

As a system, ACWDB's out-of-school Youth Providers have achieved:

- 99.3% of their annual enrollment goal for this program year;
- 187% of their annual goal to place participants into training; and
- 86.8% of their annual goal for enrolling participants into Work-Based Learning and Core Skills/Leadership enhancement activities.

Youth Placement (placement into employment, education, advanced training, or the military) outcomes are lower than expected at this point in the program year. While the COVID-19 pandemic may be contributing to these low performance outcomes (as entry level jobs are being lost to down-sizing and business closures while our local education agencies have suspended classes for now and the immediate future), ACWDB's Youth Service Providers should have been working toward attainment of 100% of their contract performance goals beginning at the start of this program year (7/1/2019) – and continuing through the time when the Shelter-in-Place order went into effect (03/17/2020).

Please contact Michele G. Garcia, MIS Administrator if you have any questions at (510) 259-3802 or by email at [mggarcia@acgov.org](mailto:mggarcia@acgov.org).

**ATTACHMENT:**

V.C.1. – REPORT Yth CPIR PY19-20 Q3

## YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

### AGGREGATE OF ALL ACWDB YOUTH PROVIDERS

PY 2019/2020; 3RD QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	IN-SCHOOL			OUT-OF-SCHOOL		
BENCHMARKS	ACTUAL	GOAL	% of GOAL	ACTUAL	GOAL	% of GOAL
<b>HOW MUCH DID WE DO?</b>						
# OF NEW ENROLLMENTS (Full Enrollment by 3/31)	40	40	100.0%	148	149	99.3%
# IN TRAINING THAT LEADS TO CREDENTIAL ATTAINMENT	40	10	400.0%	73	39	187.2%
<b>HOW WELL DID WE DO?</b>						
# RECEIVED WORK-BASED LEARNING ACTIVITIES ①	38	36	105.6%	95	109	86.8%
# RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ②	39	36	108.3%	95	109	86.8%
<b>IS ANYONE BETTER OFF?</b>						
% YOUTH PLACEMENT ③ (of closed cases)	0.0%	62.0%	0.0%	16.3%	62.0%	26.3%
# OF CREDENTIALS ATTAINED (of those enrolled in training)	0	5	0.0%	31	17	182.4%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

Template Revised August, 2018

## YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

### EDEN AREA REGIONAL OCCUPATION PROGRAM (ROP) - Youth Innovations (YIE)

PY 2019/2020; 3RD QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	IN - SCHOOL		
PERFORMANCE MEASURES	ACTUAL	GOAL	% of GOAL
<b>HOW MUCH DID WE DO?</b>			
# OF NEW ENROLLMENTS (Full Enrollment by 3/31)	40	40	100.0%
# IN TRAINING THAT LEADS TO CREDENTIAL ATTAINMENT	40	10	400.0%
<b>HOW WELL DID WE DO?</b>			
# RECEIVED WORK-BASED LEARNING ACTIVITIES ①	38	36	105.6%
# RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ②	39	36	108.3%
<b>IS ANYONE BETTER OFF?</b>			
% YOUTH PLACEMENT ③ (of closed cases)	0.0%	62.0%	0.0%
# OF CREDENTIALS ATTAINED (of those enrolled in training)	0	5	0.0%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

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## YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

**HAYWARD ADULT SCHOOL (HAS) - Future Force Career Program (YOE)**

PY 2019/2020; 3RD QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	OUT-OF-SCHOOL		
PERFORMANCE MEASURES	ACTUAL	GOAL	% of GOAL
<b>HOW MUCH DID WE DO?</b>			
# OF NEW ENROLLMENTS (Full Enrollment by 3/31)	62	54	114.8%
# IN TRAINING THAT LEADS TO CREDENTIAL ATTAINMENT	58	14	414.3%
<b>HOW WELL DID WE DO?</b>			
# RECEIVED WORK-BASED LEARNING ACTIVITIES ①	39	30	130.0%
# RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ②	40	30	133.3%
<b>IS ANYONE BETTER OFF?</b>			
% YOUTH PLACEMENT ③ (of closed cases)	44.7%	62.0%	72.2%
# OF CREDENTIALS ATTAINED (of those enrolled in training)	22	5	440.0%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

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## YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

### BERKELEY YOUTH ALTERNATIVES (BYA) - Future Force Career Program (YON)

PY 2019/2020; 3RD QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	OUT-OF-SCHOOL		
PERFORMANCE MEASURES	ACTUAL	GOAL	% of GOAL
<b>HOW MUCH DID WE DO?</b>			
# OF NEW ENROLLMENTS (Full Enrollment by 3/31)	42	46	91.3%
# IN TRAINING THAT LEADS TO CREDENTIAL ATTAINMENT	7	12	58.3%
<b>HOW WELL DID WE DO?</b>			
# RECEIVED WORK-BASED LEARNING ACTIVITIES ①	22	41	53.1%
# RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ②	20	41	48.3%
<b>IS ANYONE BETTER OFF?</b>			
% YOUTH PLACEMENT ③ (of closed cases)	4.2%	62.0%	6.7%
# OF CREDENTIALS ATTAINED (of those enrolled in training)	7	6	116.7%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

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## YOUTH CONTRACT PERFORMANCE INDICATORS REPORT

Results-Based Accountability (RBA) Format

Alameda County Workforce Development Board (ACWDB)

**LA FAMILIA - Future Force Career Program (YOT & YOY)**

PY 2019/2020; 3RD QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020

FUND SOURCE:	OUT-OF-SCHOOL					
Sub Region:	Tri-Cities (YOT)			Valley (YOY)		
PERFORMANCE MEASURES	ACTUAL	GOAL	% of GOAL	ACTUAL	GOAL	% of GOAL
<b>HOW MUCH DID WE DO?</b>						
# OF NEW ENROLLMENTS (Full Enrollment by 3/31)	29	31	93.5%	15	18	83.3%
# IN TRAINING THAT LEADS TO CREDENTIAL ATTAINMENT	4	8	50.0%	4	5	80.0%
<b>HOW WELL DID WE DO?</b>						
# RECEIVED WORK-BASED LEARNING ACTIVITIES ①	25	24	104.2%	9	14	64.3%
# RECEIVED SOFT-SKILLS/LEADERSHIP TRAINING ②	25	24	104.2%	10	14	71.4%
<b>IS ANYONE BETTER OFF?</b>						
% YOUTH PLACEMENT ③ (of closed cases)	39.1%	62.0%	63.1%	58.3%	62.0%	94.1%
# OF CREDENTIALS ATTAINED (of those enrolled in training)	2	4	50.0%	0	2	0.0%

① Work-Based Learning Activities (400-Summer Employment; 408-Internship; 409-Job Shadow; 425-Wk Exp Pd; 426-Wk Exp Unpd; 427-Intern Pd; 431-PreApprentice; 432-Apprentice; 433-Career Aware; 434-Career Explore; 437-PreApprent w/Occ Skills Trng)

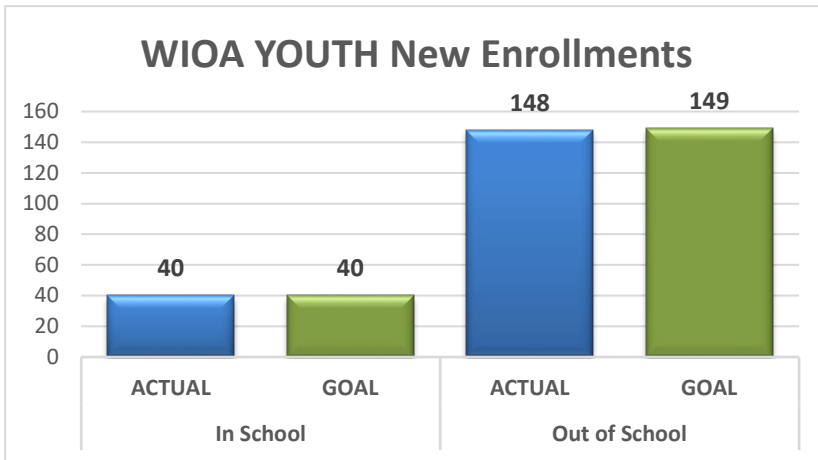
② Soft Skills/Leadership = Activity 410-Leadership Development Services

③ Youth Placement = Placement in Employment, Education, Advanced Training, or the Military

"#DIV/0!" or "#REF!" = Insufficient data available to perform the calculation.

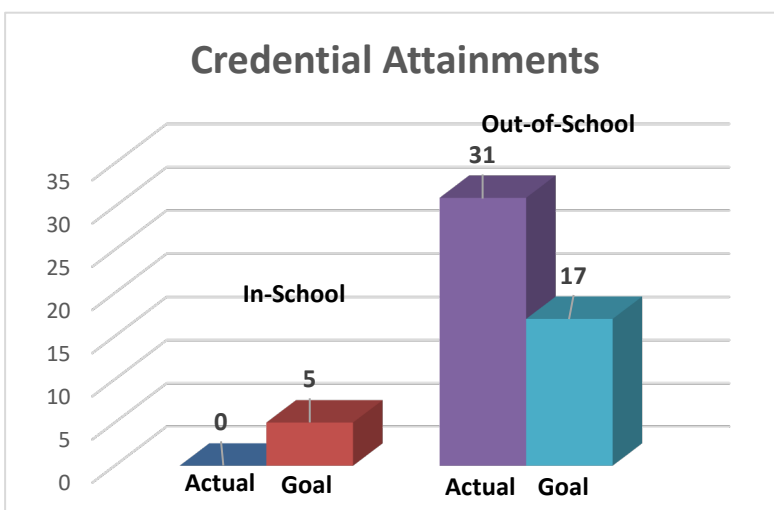
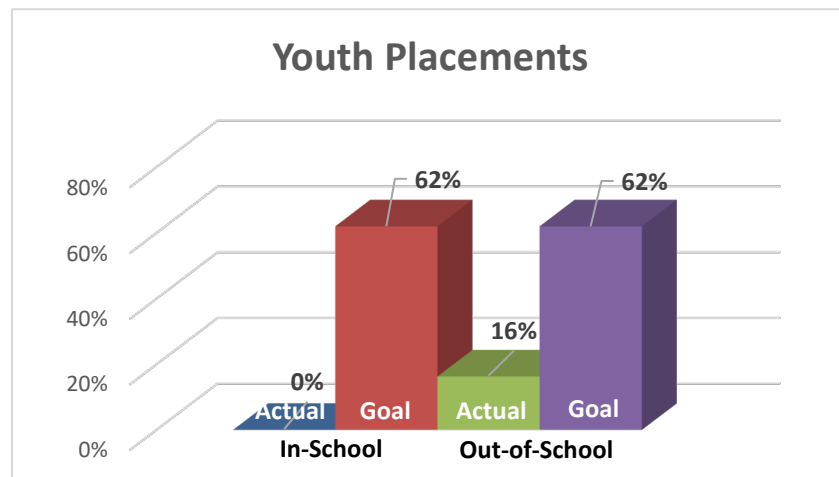
Template Revised August, 2018

**YOUTH CONTRACT PERFORMANCE INDICATORS REPORT**  
**AGGREGATE OF ALL ACWDB YOUTH PROVIDERS**  
 PY 2019/2020; 3RD QUARTER - JULY 01, 2019 THROUGH MARCH 31, 2020



**How much did we do?**

**How well did we do?**



**Is anyone better off?**

## **ITEM V.D. – REPORT**

### **RAPID RESPONSE REPORT PY 2019/2020**

#### **BACKGROUND:**

As of April 24, 2020, the Alameda County Workforce Development Board's (ACWDB) Rapid Response Team (RRT) has documented 201 layoff/closure events, affecting 15,407 laid off workers since July 1, 2019. The surge in documented layoffs and furloughs are due to the COVID-19 pandemic.

Rapid Response activity is recorded based on the Workforce Innovation and Opportunity Act (WIOA) program year (PY) which begins on July 1<sup>st</sup> each year and concludes on June 30<sup>th</sup> of the following year.

The attached Rapid Response Report covers the period that spans from July 1, 2019 through April 24, 2020 – and includes company closures, mass lay-offs and furloughs that have increased significantly since the Shelter-in-Place order that went into effect on March 17, 2020 due to the pandemic. Please refer to Attachment V.D.1. for specific employer data.

#### **Rapid Response Activities**

Of the 201 total employers listed on the attached report, 177 of them (roughly 88%) have either closed their doors, laid-off employees or furloughed all or most of their workforce as a direct result of the COVID-19 pandemic and the resulting Shelter-in-Place order.

Rodgers Trucking in San Leandro is one company that had made the decision to close prior to the COVID-19 pandemic. Rodgers will be shutting down its entire business and operations displacing 135 workers on April 30, 2020. Rodgers has been in business since 1972. Representatives from Rodgers cite the ever-increasing cost of doing business in California as one of the reasons they've decided to close their doors.

Berkeley Farms/Dean Foods located in Hayward permanently closed its door on April 1, 2020 and displaced 220 workers. One virtual Rapid Response orientation was held on April 22, 2020 with 16 employees in attendance

#### **COVID -19 Impacts**

Our standard Rapid Response process involved assembling partners from multiple organizations (Employment Development Department, Covered California, and Career Centers etc.) and providing an orientation to impacted workers in a single location that was usually at the employer's facility.

As a result of the COVID-19 pandemic and the current Shelter-in-Place order, ACWDB staff are currently conducting all Rapid Response Orientations virtually, using either webinars or teleconferencing. ACWDB's Rapid Response Team has experienced challenges with convening

presenters and displaced workers to meet virtually and effectively deliver information. An employer must provide written notice 60 days prior to a mass layoff/plant closure. Due to COVID-19 the notification period for WARN notices are waived by the State. The employer in many cases has already layoff their workers when the notice is received.

Service Employees International Union (SEIU), Local #2850 membership held Rapid Response orientations through phone conference on April 15, 2020. The employer, Casino 580 LLC dba Parkwest Casino located in Livermore has displaced 194 employees. Two phone conference orientations were held, the first of which provided information in Spanish for monolingual employees at that facility. Collectively, between the two sessions, a total of 125 employees participated in the phone conference orientations.

Casinos and many other entertainment-based employers are being impacted by restrictions limiting the number of people that may safely gather together – and by the physical distancing requirements.

Of the 13,773 workers displaced as a result of the COVID-19 pandemic, roughly 34% are from the Food/Hospitality/Entertainment sector. Additionally, 31% of those COVID-19 related displacements are from Advanced Manufacturing, Transportation/Logistics, and Warehousing sectors which only a few months ago were thriving and identified as growing sectors in ACWDB's Industry Sector and Occupational Framework (ISOF).

While 76% of the 177 COVID-19 impacted employers plan only a temporary furlough of workers, the duration and severity of the pandemic and the Shelter-in-Place order may impact the ability of smaller businesses to re-open their doors after an extended period with no revenue, or delayed loan assistance.

For further information, contact Javier Contreras, Rapid Response Coordinator at (510) 259-3831 or by email at [Javier.contreras@acgov.org](mailto:Javier.contreras@acgov.org).

**ATTACHMENT:**

V.D.1. - ACWDB Layoff and Closure PY 2019/2020 as of 4/24/20 Report

**ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020**

<b>WARN</b>										
The Worker Adjustment Retraining Notification (WARN) protects employees, their families, and communities by requiring employers to give a 60-day notice to the affected employees and both state and local representatives prior to a plant closing or mass layoff. Federal WARN is applicable only to employers with 100 or more full-time employees. California WARN is applicable to a covered establishment with 75 or more employees full or part-time.										
<b>NORTH CITIES RAPID RESPONSE</b>		<b>COVID 37</b>	<b>Total Employers 39</b>							<b>Total Workers 2579</b>
<b>TRI-CITIES RAPID RESPONSE</b>		<b>COVID 45</b>	<b>Total Employers 51</b>							<b>Total Workers 5066</b>
<b>TRI-VALLEY RAPID RESPONSE</b>		<b>COVID 47</b>	<b>Total Employers 53</b>							<b>Total Workers 3563</b>
<b>EDEN RAPID RESPONSE</b>		<b>COVID 48</b>	<b>Total Employers 58</b>							<b>Total Workers 4199</b>
		<b>TOTAL: 177</b>	<b>TOTAL: 201</b>							<b>TOTAL: 15407</b>
		<b>TOTAL COVID-19 AFFECTED WORKERS: 13773</b>								
<b>Region</b>	<b>COVID-19 Affected Employers</b>	<b>Employer</b>	<b>Union</b>	<b>Location</b>	<b>Industry</b>	<b>Closure/Layoff/Temporary</b>	<b>Layoff Date</b>	<b>Affected Workers</b>	<b>TAA Status</b>	
Eden		Proteus		Hayward	Healthcare	Closure	01/18/19	90		
Eden		Illumina		Hayward	Science	Layoff	02/03/19	11		
Eden		First Coast Security		Hayward	Professional Services	Closure	08/15/19	132		
Eden		Aryzta	x	San Leandro	Food Services	Closure	10/25/19	6		
Eden		Kaiser	x	San Leandro	Healthcare	Layoff	10/30/19	2		
Eden		Coastline Support Inc.		Castro Valley	Healthcare	Closure	10/31/19	57		
Eden		Nestle USA Inc.		San Leandro	Manufacturing	Layoff	11/01/19	83		
Eden		Keeco, LLC		Hayward	Warehouse	Closure	12/31/19	50		
Eden	x	Choicelunch		Hayward	Food Services	Temporary	03/12/20	50		
Eden	x	Transform SR, LLC		Hayward	Professional Services	Temporary	03/14/20	10		
Eden	x	US Perma, Inc.	x	Hayward	Construction	Temporary	03/16/20	81		
Eden	x	Canteen Vending Services dba O'Sullivan Vending Services		Hayward	Professional Services	Temporary	03/16/20	124		
Eden	x	American Poly-Foam Co., Inc.		Hayward	Manufacturing	Temporary	03/17/20	67		
Eden	x	Denica's		Castro Valley	Food Services	Layoff	03/17/20	32		
Eden	x	Olive Garden		Hayward	Food Services	Temporary	03/17/20	159		
Eden	x	Stonebrae Country Club		Hayward	Entertainment	Layoff	03/17/20	57		
Eden	x	Anning-Johnson Company	x	Hayward	Construction	Temporary	03/17/20	3		
Eden	x	Vesta FoodService		Hayward	Food Services	Layoff	03/18/20	234		
Eden	x	Klinger Moving Company		San Leandro	Professional Services	Layoff	03/19/20	34		
Eden	x	Ajinomoto Food North America		Hayward	Manufacturing	Temporary	03/20/20	131		
Eden	x	Drakes Brewing		San Leandro	Food Services	Temporary	03/20/20	32		
Eden		Greenwich Logistics		San Leandro	Transportation	Layoff	03/20/20	80		
Eden	x	FM Restaurants HQ, LLC		San Leandro	Food Services	Temporary	03/20/20	56		

## ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

Eden	x	J.C. Penney Corporation, Inc.		Hayward	Retail	Temporary	03/20/20	116	
Eden	x	Harold A. Steuber Enterprises Inc. dba Associated Services		San Leandro	Manufacturing	Temporary	03/23/20	208	
Eden	x	Techstyles Sportsware LLC		Hayward	Manufacturing	Temporary	03/23/20	73	
Eden	x	Western Dental		San Leandro	Healthcare	Temporary	03/23/20	40	
Eden	x	Berber Food Manufacturing		San Leandro	Manufacturing	Temporary	03/24/20	56	
Eden	x	Western Dental		Hayward	Healthcare	Temporary	03/24/20	52	
Eden	x	Corovan Corporation		San Leandro	Professional Services	Layoff	03/25/20	24	
Eden	x	Cinemark Century Theaters		Hayward	Entertainment	Closure	03/26/20	43	
Eden	x	Cinemark Century Theaters		San Leandro	Entertainment	Closure	03/26/20	69	
Eden	x	MV Transportation, Inc.		San Leandro	Transportation	Temporary	03/27/20	18	
Eden	x	Intarica Therapeutic Inc.		Hayward	Healthcare	Closure	03/29/20	193	
Eden	x	Glazier Steel, Inc.		Hayward	Manufacturing	Temporary	03/30/20	64	
Eden	x	WASH Laundry Systems Inc.		Hayward	Professional Services	Layoff	03/30/20	4	
Eden	x	Burlington Coat Factory of Texas, Inc.		San Leandro	Retail	Temporary	03/31/20	48	
Eden	x	GBS Linens		Hayward	Professional Services	Temporary	03/31/20	11	
Eden	x	Kinestral Technologies, Inc.		Hayward	Manufacturing	Temporary	03/31/20	71	
Eden	x	Total Health Center		Hayward	Healthcare	Layoff	04/01/20	21	
Eden	x	Chartwells operation at CSU East Bay	x	Hayward	Food Services	Temporary	04/01/20	54	
Eden	x	Chartwells operation at CSU East Bay		Hayward	Food Services	Temporary	04/01/20	237	
Eden	x	Berkeley Farms dba Dean Foods		Hayward	Food Services	Layoff	04/01/20	220	
Eden	x	AutoNation Toyota Scion		Hayward	Transportation	Temporary	04/03/20	44	
Eden	x	Club Demonstration Services Inc.		San Leandro	Food Services	Layoff	04/04/20	43	
Eden	x	Club Demonstration Services Inc.		Hayward	Food Services	Layoff	04/04/20	36	
Eden	x	H&M		Hayward	Retail	Temporary	04/05/20	24	
Eden	x	Ross Stores, Inc.		Hayward	Retail	Temporary	04/05/20	48	
Eden	x	Ross Stores, Inc.		San Leandro	Retail	Temporary	04/05/20	106	
Eden	x	Nordstrom, Inc.		San Leandro	Retail	Temporary	04/05/20	51	
Eden	x	Torrid, LLC		Hayward	Retail	Temporary	04/06/20	16	
Eden	x	Team Volkswagen of Hayward		Hayward	Transportation	Temporary	04/07/20	37	

## ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

Eden	x	Hayward Nissan Corporation		Hayward	Transportation	Temporary	04/07/20	38	
Eden	x	True World Foods San Francisco LLC		San Leandro	Food Services	Temporary	04/10/20	25	
Eden	x	Fitness International, LLC, dba City Sports Club		Hayward	Healthcare	Temporary	04/11/20	92	
Eden	x	Gillig, LLC	x	Hayward	Construction	Temporary	04/17/20	79	
Eden	x	Anderson America		Hayward	Food Services	Closure	04/30/20	222	
Eden		Rodgers Trucking	x	San Leandro	Transportation	Closure	04/30/20	135	
North Cities		Backflip Studios		Emeryville	Technology	Closure	12/23/19	1	
North Cities	x	Rice And Beans		Berkeley	Food Services	Layoff	03/16/20	8	
North Cities	x	US Perma, Inc.	x	Pleasanton	Construction	Temporary	03/16/20	81	
North Cities	x	Towns Sports International, LLC		Alameda	Healthcare	Temporary	03/16/20	50	
North Cities	x	Back of the House		Berkeley	Food Services	Temporary	03/17/20	25	
North Cities	x	Back of the House		Emeryville	Food Services	Temporary	03/17/20	27	
North Cities	x	Positive Pathways		Alameda	Healthcare	Temporary	03/17/20	75	
North Cities	x	Yoga Works		Berkeley	Healthcare	Temporary	03/17/20	127	
North Cities	x	European Wax Center Store		Alameda	Retail	Temporary	03/18/20	18	
North Cities	x	Z Gallerie Buying Office		Berkeley	Technology	Layoff	03/18/20	4	
North Cities	x	Weatherford Motors, Inc.		Berkeley	Transportation	Temporary	03/18/20	64	
North Cities	x	Hornblower Yachts, LLC		Berkeley	Entertainment	Temporary	03/18/20	33	
North Cities	x	Claremont Hotel Properties LLC	x	Berkeley	Hospitality	Temporary	03/20/20	514	
North Cities	x	Meyer Sound		Berkeley	Manufacturing	Layoff	03/20/20	233	
North Cities	x	FM Restaurants HQ, LLC		Emeryville	Food Services	Temporary	03/20/20	64	
North Cities	x	Golden Gate Fields	x	Berkeley	Entertainment	Layoff	03/24/20	140	
North Cities	x	Pizza My Heart		Emeryville	Food Services	Temporary	03/24/20	10	
North Cities	x	Courtyard Management Corp.		Emeryville	Hospitality	Temporary	03/25/20	77	
North Cities	x	Western Dental		Berkeley	Healthcare	Temporary	03/25/20	30	
North Cities	x	Marugame Udon USA		Berkeley	Food Services	Layoff	03/26/20	49	
North Cities	x	Earth Bar Health Supply Co.		Berkeley	Healthcare	Closure	03/27/20	6	
North Cities	x	P.F. Chang's China Bistro		Berkeley	Food Services	Temporary	03/29/20	96	
North Cities	x	CorePower Yoga		Berkeley	Healthcare	Layoff	03/30/20	75	
North Cities	x	Guitar Center		Emeryville	Retail	Temporary	03/30/20	49	
North Cities	x	Jupiter		Berkeley	Food Services	Temporary	03/31/20	80	
North Cities	x	Backroads		Berkeley	Entertainment	Layoff	04/01/20	176	
North Cities	x	Fitness International, LLC, dba City Sports Club		Berkeley	Healthcare	Temporary	04/01/20	52	
North Cities	x	Maiz Holding dba Picante		Berkeley	Food Services	Temporary	04/01/20	77	
North Cities	x	Total Health Center		Emeryville	Healthcare	Layoff	04/01/20	21	

## ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

North Cities	x	Total Health Center		Berkeley	Healthcare	Layoff	04/01/20	21	
North Cities	x	Rockwell Drywall		Emeryville	Construction	Temporary	04/02/20	5	
North Cities	x	Equinox		Berkeley	Healthcare	Temporary	04/03/20	41	
North Cities	x	H&M		Emeryville	Retail	Temporary	04/05/20	35	
North Cities	x	Yoga Works		Berkeley	Healthcare	Temporary	04/05/20	1	
North Cities	x	Ross Stores, Inc.		Emeryville	Retail	Temporary	04/05/20	61	
North Cities	x	Nordstrom, Inc.		Emeryville	Retail	Temporary	04/05/20	32	
North Cities	x	Recreational Equipment, Inc. - REI		Berkeley	Retail	Temporary	04/15/20	119	
North Cities		Southwestern & Pacific Specialty Finance, Inc.		Alameda	Finance	Closure	04/21/20	2	
North Cities	x	Falck	x	Alameda	Healthcare	Layoff	06/03/20		
Tri-Cities		Excelitas Technologies		Fremont	Manufacturing	Closure	09/13/19	155	x
Tri-Cities		Raley's		Fremont	Retail	Closure	11/10/19	6	
Tri-Cities		Albertsons Plated	x	Union City	Transportation	Closure	11/12/19	193	
Tri-Cities		Jabil		Fremont	Manufacturing	Layoff	11/26/19	300	
Tri-Cities		Bank of America		Union City	Finance	Closure	12/01/19	53	
Tri-Cities		Adient		Newark	Manufacturing	Layoff	12/06/19	16	
Tri-Cities	x	Kateeva		Newark	Manufacturing	Layoff	01/31/20	144	
Tri-Cities	x	De Anza Title	x	Fremont	Construction	Temporary	03/16/20	127	
Tri-Cities	x	Olive Garden		Fremont	Food Services	Temporary	03/16/20	131	
Tri-Cities	x	Scholastic Book Fair		Fremont	Government/Education	Temporary	03/16/20	43	
Tri-Cities	x	Canteen Vending Services dba O'Sullivan Vending Services		Fremont	Professional Services	Temporary	03/16/20	129	
Tri-Cities	x	Lazy Dog Restaurants, LLC		Newark	Food Services	Temporary	03/17/20	115	
Tri-Cities	x	Commercial Casework	x	Fremont	Construction	Temporary	03/17/20	85	
Tri-Cities	x	Learn and Play Montessori School LLC		Fremont	Government/Education	Temporary	03/17/20	96	
Tri-Cities	x	Magnussen Lexus of Fremont		Fremont	Transportation	Temporary	03/17/20	98	
Tri-Cities	x	Market Broiler		Fremont	Food Services	Temporary	03/17/20	30	
Tri-Cities	x	US Perma, Inc.	x	Fremont	Construction	Temporary	03/17/20	81	
Tri-Cities	x	Magnum Drywall, Inc.	x	Fremont	Construction	Temporary	03/17/20	477	
Tri-Cities	x	Cable Connection, Inc.		Fremont	Manufacturing	Temporary	03/17/20	20	
Tri-Cities	x	GCM		Union City	Manufacturing	Temporary	03/18/20	59	
Tri-Cities	x	Zosano Pharma		Fremont	Manufacturing	Temporary	03/18/20	7	
Tri-Cities	x	Out West Restaurant Group, Inc		Fremont	Food Services	Temporary	03/18/20	45	
Tri-Cities	x	Remington Hotel		Fremont	Hospitality	Temporary	03/20/20	115	
Tri-Cities	x	FM Restaurants HQ, LLC		Union City	Food Services	Temporary	03/20/20	53	
Tri-Cities	x	Rapid Displays, Inc.	x	Union City	Transportation	Temporary	03/23/20	422	

## ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

Tri-Cities	x	Acura		Fremont	Transportation	Layoff	03/25/20	37	
Tri-Cities	x	Waters & Wolf	x	Fremont	Technology	Temporary	03/25/20	570	
Tri-Cities	x	Fremont Automobile Dealership, LLC	x	Fremont	Transportation	Layoff	03/25/20	74	
Tri-Cities	x	Cinemark Century Theaters		Fremont	Entertainment	Closure	03/26/20	53	
Tri-Cities	x	Cinemark Century Theaters		Union City	Entertainment	Closure	03/26/20	111	
Tri-Cities	x	Western Dental		Fremont	Healthcare	Temporary	03/26/20	53	
Tri-Cities	x	DoubleTree Hotel		Newark	Hospitality	Layoff	03/27/20	123	
Tri-Cities	x	Burlington Coat Factory of Texas, Inc.		Newark	Retail	Temporary	03/31/20	43	
Tri-Cities	x	Burlington Coat Factory of Texas, Inc.		Union City	Retail	Temporary	03/31/20	78	
Tri-Cities	x	Fitness International, LLC, dba City Sports Club		Fremont	Healthcare	Temporary	04/01/20	49	
Tri-Cities	x	AutoNation Toyota Scion		Hayward	Transportation	Temporary	04/03/20	45	
Tri-Cities	x	Systems Paving Inc.		Union City	Construction	Temporary	04/03/20	113	
Tri-Cities	x	JIPC Newark, LLC dba John's Incredible Pizza Company		Newark	Food Services	Temporary	04/03/20	63	
Tri-Cities	x	Club Demonstration Services Inc		Fremont	Food Services	Layoff	04/04/20	29	
Tri-Cities	x	Crown Worldwide Moving and Storage		Union City	Professional Services	Temporary	04/04/20	19	
Tri-Cities	x	Ross Stores, Inc.		Fremont	Retail	Temporary	04/05/20	50	
Tri-Cities	x	Nordstrom, Inc.		Fremont	Retail	Temporary	04/05/20	48	
Tri-Cities	x	Nordstrom, Inc.		Newark	Retail	Temporary	04/05/20	90	
Tri-Cities	x	IGT Global People Services		Fremont	Entertainment	Temporary	04/05/20	53	
Tri-Cities	x	H&M		Newark	Retail	Temporary	04/06/20	25	
Tri-Cities	x	Torrid, LLC		Newark	Retail	Temporary	04/06/20	8	
Tri-Cities	x	Total Quality Maintenance, Inc. (TQM)		Fremont	Professional Services	Temporary	04/07/20	2	
Tri-Cities	x	Fremont Mazda		Fremont	Transportation	Temporary	04/07/20	64	
Tri-Cities	x	Carmax, Fremont		Fremont	Transportation	Temporary	04/08/20	151	
Tri-Cities	x	Reyes Coca-Cola Bottling L.L.C		Union City	Manufacturing	Layoff	04/21/20	26	
Tri-Cities	x	ITRenew		Newark	Technology	Closure	05/31/20	89	
Tri-Valley		Kaiser	x	Pleasanton	Healthcare	Layoff	10/30/19	16	
Tri-Valley		Jabil		Livermore	Manufacturing	Layoff	11/26/19	80	
Tri-Valley		TechTran Transportation		Pleasanton	Transportation	Closure	11/30/19	2	
Tri-Valley		Kaiser	x	Livermore	Healthcare	Layoff	03/09/20	36	
Tri-Valley	x	Livermore Cinema	x	Livermore	Entertainment	Temporary	03/16/20	47	
Tri-Valley	x	Knighted Ventures, LLC		Livermore	Entertainment	Temporary	03/16/20	76	
Tri-Valley	x	24 Hour Fitness		Livermore	Healthcare	Layoff	03/17/20	82	

## ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

Tri-Valley	x	DAA Draexlmaier Automotive of America	x	Livermore	Transportation	Temporary	03/17/20	99	
Tri-Valley	x	Denica's		Livermore	Food Services	Layoff	03/17/20	26	
Tri-Valley	x	Denica's		Dublin	Food Services	Layoff	03/17/20	22	
Tri-Valley	x	Learn and Play Montessori School, LLC		Dublin	Government/Education	Temporary	03/17/20	15	
Tri-Valley	X	Lazy Dog Restaurants, LLC		Dublin	Food Services	Temporary	03/17/20	136	
Tri-Valley	x	Trumpet Behavioral Health		Dublin	Healthcare	Temporary	03/17/20	91	
Tri-Valley	x	Hof's Hut Restaurants, Inc. dba Lucille's Smokehouse Bar-B-Que		Dublin	Food Services	Layoff	03/17/20	50	
Tri-Valley	x	Out West Restaurant Group, Inc.		Dublin	Food Services	Temporary	03/18/20	56	
Tri-Valley	x	Harvey & Madding, Inc., dba Dublin Honda		Dublin	Transportation	Temporary	03/18/20	75	
Tri-Valley	x	Dublin F2 Inc., dba Dublin Mazda		Dublin	Transportation	Temporary	03/18/20	43	
Tri-Valley	x	J.C. Penney Corporation, Inc.		Pleasanton	Retail	Temporary	03/20/20	128	
Tri-Valley	x	California Pizza Kitchen		Pleasanton	Food Services	Temporary	03/22/20	61	
Tri-Valley	x	DoubleTree by Hilton Pleasanton at the Club	x	Pleasanton	Hospitality	Temporary	03/22/20	140	
Tri-Valley	x	DAA Draexlmaier Automotive of America	x	Livermore	Transportation	Temporary	03/23/20	41	
Tri-Valley	x	Thyssenkrupp Supply Chain Services		Livermore	Manufacturing	Temporary	03/24/20	408	
Tri-Valley	x	El Monte RV		Dublin	Transportation	Layoff	03/25/20	25	
Tri-Valley	x	Western Dental		Livermore	Healthcare	Temporary	03/27/20	22	
Tri-Valley	x	24 Hour Fitness		Livermore	Healthcare	Temporary	03/28/20	1	
Tri-Valley	x	Guitar Center		Dublin	Retail	Temporary	03/30/20	41	
Tri-Valley	x	Lifetime Activities		Pleasanton	Entertainment	Temporary	03/30/20	24	
Tri-Valley	x	Randstad		Livermore	Professional Services	Temporary	03/30/20	28	
Tri-Valley	x	Burlington Coat Factory of Texas, Inc.		Dublin	Retail	Temporary	03/31/20	32	
Tri-Valley	x	Roman Catholic Welfare Corporation of Oakland, RCWC		Livermore	Government/Education	Layoff	03/31/20	8	
Tri-Valley		Comcast		Livermore	Technology	Layoff	04/01/20	127	
Tri-Valley	x	Iron Mechanical, Inc.		Dublin	Construction	Layoff	04/01/20	88	
Tri-Valley	x	Parkwest Casino		Livermore	Entertainment	Temporary	04/02/20	194	
Tri-Valley	x	Ride Bus		Livermore	Transportation	Temporary	04/02/20	6	
Tri-Valley	x	HRLY Retail, LLC		Livermore	Retail	Temporary	04/02/20	9	

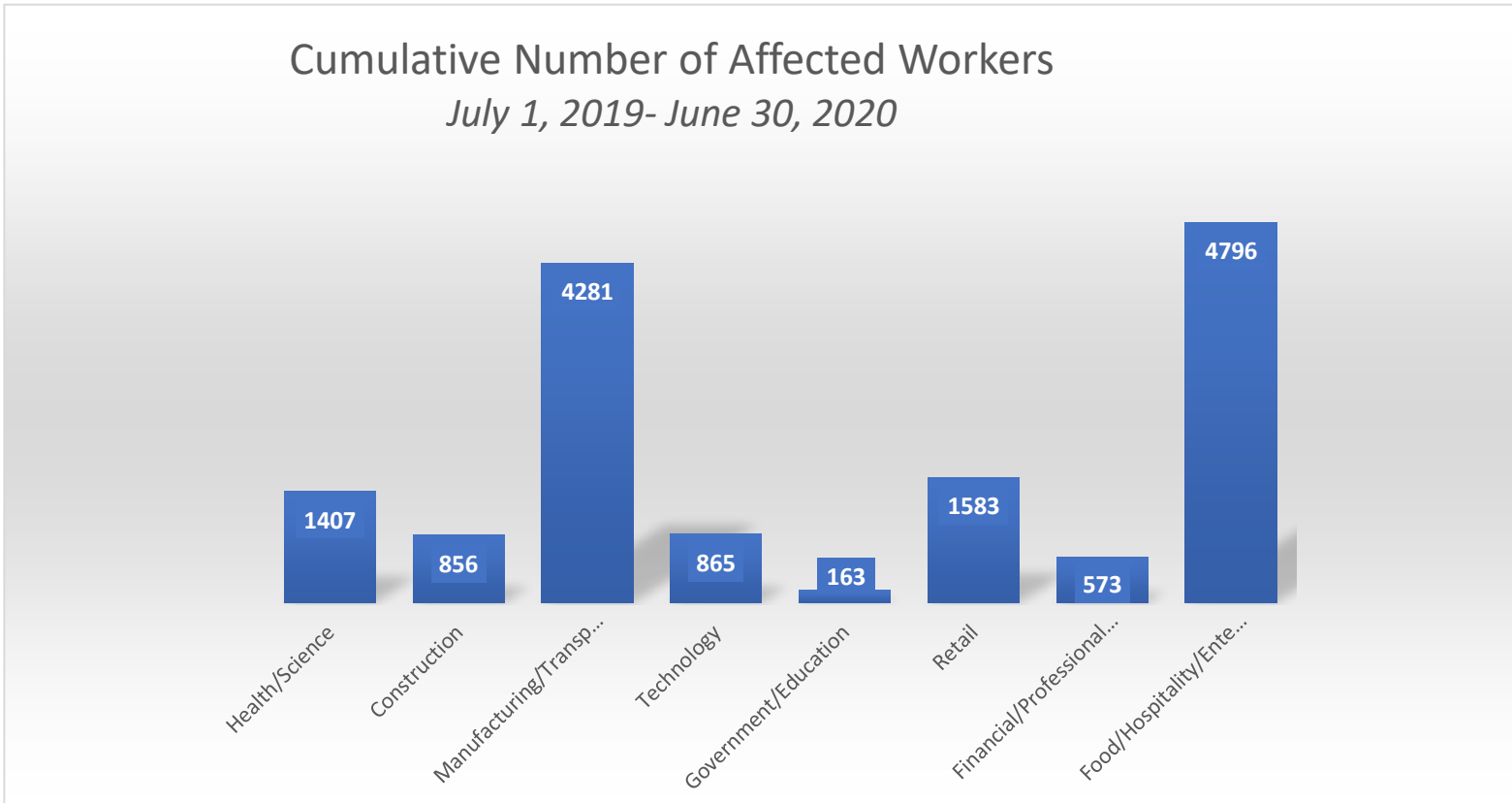
## ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

Tri-Valley	x	Carter's-Oshkosh B'gosh		Livermore	Retail	Temporary	04/03/20	36	
Tri-Valley	x	Club Demonstration Services Inc.		Livermore	Food Services	Layoff	04/04/20	35	
Tri-Valley	x	H&M		Pleasanton	Retail	Temporary	04/05/20	25	
Tri-Valley	x	H&M		Livermore	Retail	Temporary	04/05/20	24	
Tri-Valley	x	Ross Stores, Inc.		Dublin	Retail	Temporary	04/05/20	117	
Tri-Valley	x	Nordstrom, Inc.		Dublin	Retail	Temporary	04/05/20	43	
Tri-Valley	x	Hexcel		Dublin	Technology	Temporary	04/06/20	74	
Tri-Valley	x	Torrid, LLC		Livermore	Retail	Temporary	04/06/20	7	
Tri-Valley	x	Torrid, LLC		Pleasanton	Retail	Temporary	04/06/20	5	
Tri-Valley	x	Mathew Enterprise, Inc., dba Stoneridge Chrysler Jeep Dodge		Pleasanton	Transportation	Temporary	04/07/20	71	
Tri-Valley	x	CarMax Pleasanton		Pleasanton	Transportation	Temporary	04/08/20	168	
Tri-Valley	x	Ovations Fanfare, L.P. dba Spectra Food Services and Hospitality		Pleasanton	Food Services	Temporary	04/08/20	57	
Tri-Valley	x	Finish Line, Inc.		Livermore	Retail	Temporary	04/12/20	14	
Tri-Valley	x	C2 Educational System, Inc.		Pleasanton	Government/Edu cation	Temporary	04/15/20	1	
Tri-Valley	x	Zara USA, Inc.		Pleasanton	Retail	Temporary	04/15/20	22	
Tri-Valley	x	Gillig, LLC	x	Livermore	Construction	Temporary	04/17/20	519	
Tri-Valley	x	Lacoste USA, Inc.		Livermore	Retail	Temporary	04/17/20	9	
Tri-Valley		Southwestern & Pacific Specialty Finance, Inc.		Pleasanton	Finance	Closure	04/21/20	1	

**ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020**

Industry	Affected Worker
Health/Science	1407
Construction	856
Manufacturing/Transportation/Warehouse	4281
Technology	865
Government/Education	163
Retail	1583
Financial/Professional Services	573
Food/Hospitality/Entertainment	4796

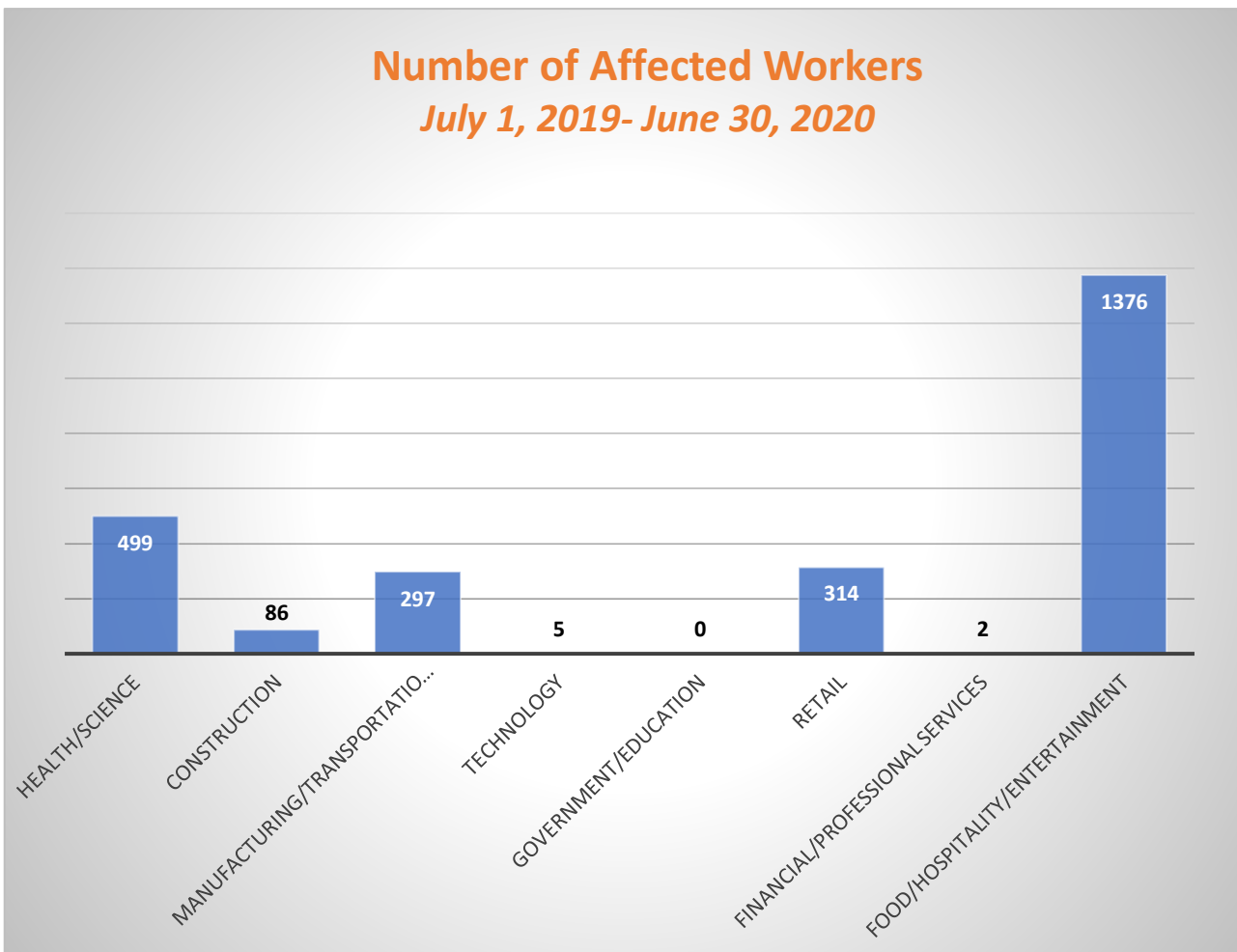
**Cumulative Number of Affected Workers**  
*July 1, 2019- June 30, 2020*



ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

**NORTH CITIES RAPID RESPONSE**

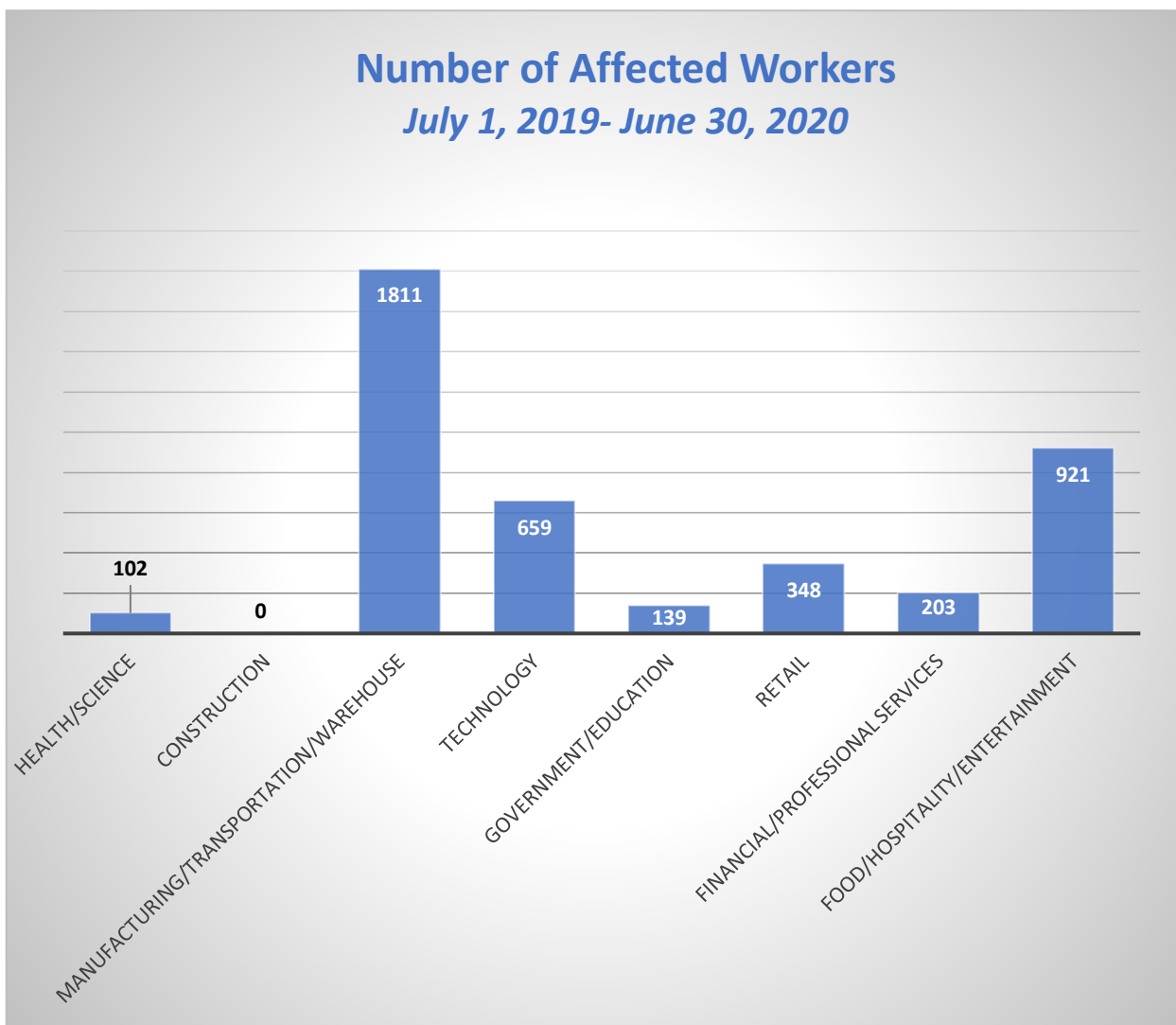
Industry	Affected Workers
Health/Science	499
Construction	86
Manufacturing/Transportation/Warehouse	297
Technology	5
Government/Education	0
Retail	314
Financial/Professional Services	2
Food/Hospitality/Entertainment	1376



ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

### TRI-CITIES RAPID RESPONSE

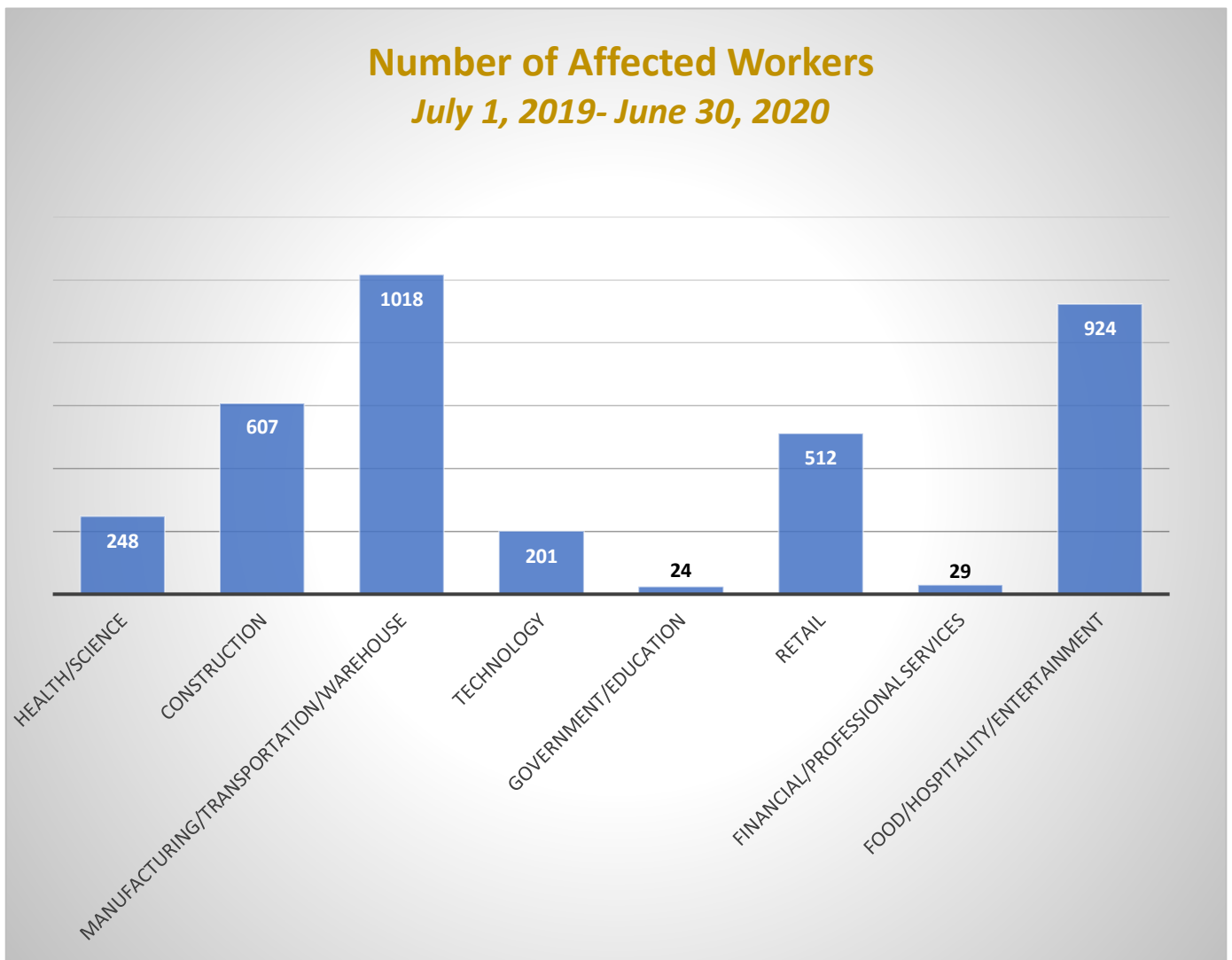
Industry	Affected Workers
Health/Science	102
Construction	0
Manufacturing/Transportation/Warehouse	1811
Technology	659
Government/Education	139
Retail	348
Financial/Professional Services	203
Food/Hospitality/Entertainment	921



ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

### TRI-VALLEY RAPID RESPONSE

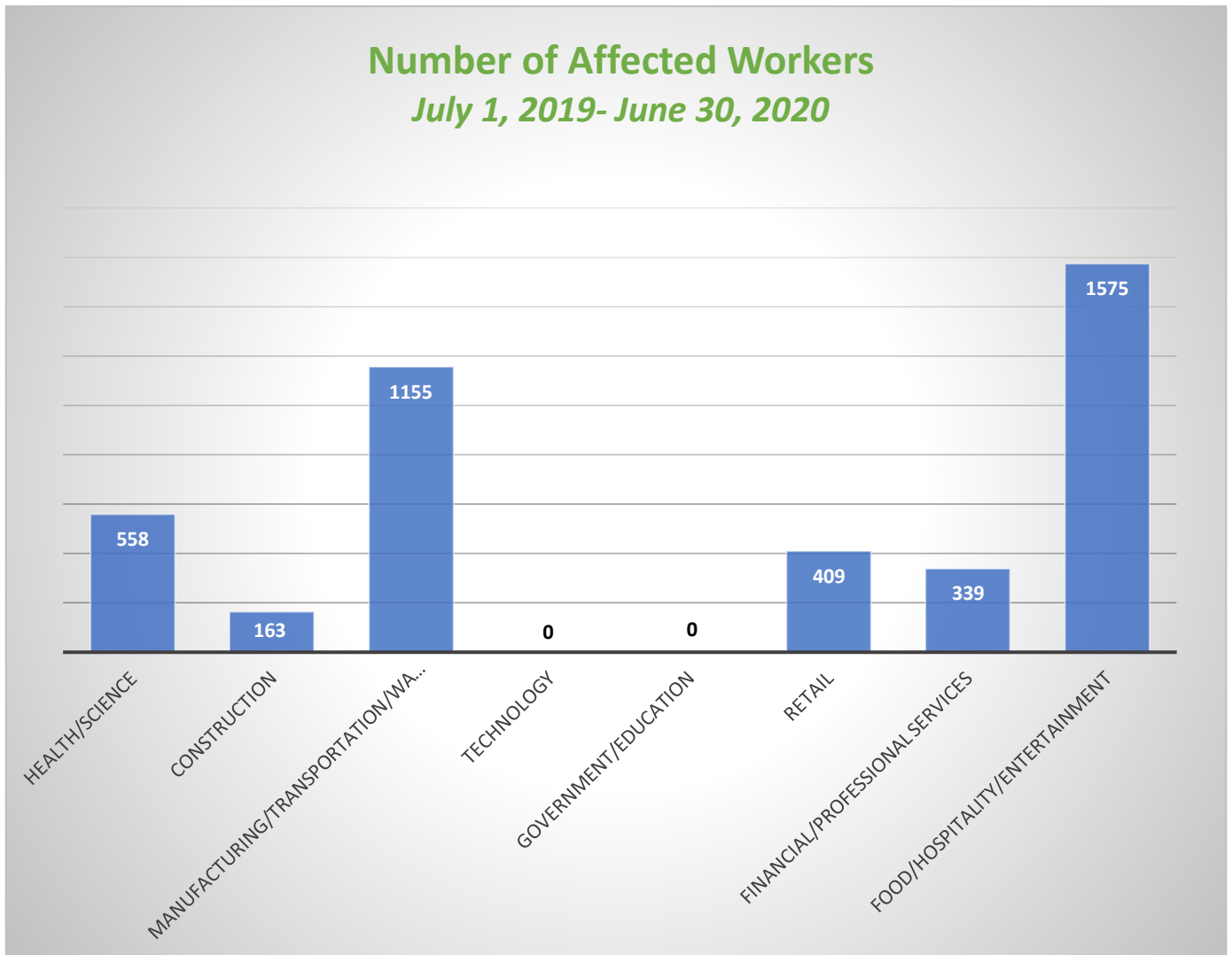
Industry	Affected Workers
Health/Science	248
Construction	607
Manufacturing/Transportation/Warehouse	1018
Technology	201
Government/Education	24
Retail	512
Financial/Professional Services	29
Food/Hospitality/Entertainment	924



ACWDB Layoff and Closure PY 2019/2020 as of 4/24/2020

## EDEN RAPID RESPONSE

Industry	Affected Workers
Health/Science	558
Construction	163
Manufacturing/Transportation/Warehouse	1155
Technology	0
Government/Education	0
Retail	409
Financial/Professional Services	339
Food/Hospitality/Entertainment	1575



## **ITEM V.E. – REPORTS**

### **FINANCIAL INDICATOR REPORTS – PY 2019/2020**

#### **BACKGROUND:**

This item presents the Financial Indicator Reports for Alameda County Workforce Development Board (ACWDB) service providers for PY 2019/2020. The reports include actual expenditures for the Comprehensive America’s Job Center of California (AJCC), Career Services Providers and Youth Providers as of March 31, 2019.

Objectives of the Financial Indicator Report are to:

- Ensure the timely expenditure of available funds;
- Assist operators in making changes to service delivery approaches;
- Identify potential program and/or financial problem areas;
- Identify under-expenditures that may be directed to more effective activities; and
- Be an indicator of the potential for the recapture of funds.

#### **AJCC/Career Services Providers - Status of Invoices & Expenditures:**

Invoices submitted by Rubicon Programs, Peralta Community College District, Chabot-Las Positas Community College District and Ohlone Community College District indicate compliance with the contract budget expenditure plans for PY 2019/2020. Please refer to Attachment V.E.1.

#### **Youth Providers - Status of Invoices & Expenditures:**

Invoices submitted by out-of-school Youth Providers (Berkeley Youth Alternatives, La Familia, Hayward Unified School District) indicate compliance with the contract budget expenditure plans for PY 2019/2020. Invoices submitted by in-school Youth Provider (Eden Area Regional Occupational Program) also indicate compliance with contract budget expenditure plans for PY 2019/2020. Eden Regional Occupational Program activities are restricted by the academic school year which resulted in low expenditures during the first quarter of the program year (July 1 – September 30). Please refer to Attachment V.E.2.

Please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or by email at [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org) if you have any questions.

#### **ATTACHMENTS:**

V.E.1. - Financial Indicator Report – AJCC/Career Services Providers PY 2019/20 Report

V.E.2. - Financial Indicator Report – Youth Providers PY 2019/20 Report



**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD  
 FINANCIAL INDICATOR REPORT -  
 AJCC/CAREER SERVICES PROVIDERS  
 AS OF 03/31/2020**

<b>PROGRAM YEAR 2019-20 Formula Funds (7/1/19 - 6/30/20)</b>	<b>TOTAL CONTRACT</b>	<b>Latest Invoice date</b>	<b>Expends at Date of Invoice</b>	<b>Expends % of Annual</b>	<b>WIOA Balance</b>
<b>Providers</b>	\$1,652,482		\$885,256	53.6%	\$767,225.69
Peralta CCD	\$347,021	12/31/19	\$186,138	53.6%	\$160,883.29
Rubicon Programs	\$644,468	1/31/20	\$350,966	54.5%	\$293,502.23
Ohlone CCD	\$429,645	12/31/19	\$232,937	54.2%	\$196,707.70
Chabot Las Positas CCD	\$231,348	12/31/19	\$115,216	49.8%	\$116,132.47

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**FINANCIAL INDICATOR REPORT -**  
**YOUTH PROVIDERS**  
**AS OF 3/31/2020**

<b>PROGRAM YEAR 2019-20 Formula Funds (7/1/19 - 6/30/20)</b>	<b>TOTAL CONTRACT</b>	<b>Latest Invoice date</b>	<b>Expends at Date of Invoice</b>	<b>Expends % of Annual</b>	<b>WIOA Balance</b>
<b>Providers</b>	\$1,009,463		\$525,970	52.1%	\$483,493.06
Eden Area ROP	\$100,946	12/31/19	\$24,903	24.7%	\$76,042.63
BYA / Berkeley Youth Alternatives	\$281,640	2/28/20	\$173,976	61.8%	\$107,664.29
SACCCRMH / La Familia	\$299,811	1/31/20	\$177,307	59.1%	\$122,503.85
Hayward Unified School District	\$327,066	12/31/19	\$149,784	45.8%	\$177,282.29

## **ITEM V.F. – REPORTS**

### **TRAINING EXPENDITURES REPORT – PY 2019/2020**

#### **BACKGROUND:**

This item presents the Training Expenditures Report for the Alameda County Workforce Development Board (ACWDB) for PY 2019/2020. The report includes expenditures and obligations of Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Formula funds and allowable leveraged training expenditures as of March 31, 2020. The activity reflects training expenditures from services provided and the ACWDB's Business Services Unit.

Objectives of the Training Expenditures Report are to:

- Ensure that training expenditure requirements are met;
- Identify potential program and/or financial problem areas; and,
- Identify under-expenditures that may be directed to more effective training activities.

For PY 2019/2020, California WIOA requires that each Local Board spend an amount that is at least 30% of the total WIOA Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be from other funds, including WIOA Discretionary funds and non-WIOA funds spent on training of participants. For PY 2019/2020, the 30% training requirement is \$953,355, of which at least \$635,570 (20%) must be WIOA Adult/Dislocated Worker Formula expenditures and no more than \$317,785 (10%) may be leveraged training funds from other sources.

#### **Training Expenditures - Status of Expenditures & Obligations:**

As of March 31, 2020, total training expenditures, including leveraged training, amount to \$423,376 (20.2% of the required 30%). Please refer to Attachment V.F.1.

Please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or by email at [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org) if you have any questions.

#### **ATTACHMENT:**

V.F.1. – Training Expenditures Report – PY 2019/2020 Report

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**TRAINING EXPENDITURES REPORT**  
**REPORT DATES: 7-1-19 thru 6-30-20**

<b>PROGRAM YEAR 2019-20</b>	Expenditure Requirement	Expenditures at Report Date	Unliquidated Obligations	Balance to Meet Requirement	% Expended
WIOA Adult/DW Training	\$635,570	\$352,069	\$255,381	\$28,120	10.2%
Leverage Training	\$317,785	\$71,307	\$246,478	\$0	10.0%
<b>Total (1)</b>	<b>\$953,355</b>	<b>\$423,376</b>	<b>\$501,859</b>	<b>\$28,120</b>	<b>20.2%</b>

- (1) A minimum of 20% (\$635,570) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (\$317,785) may be training dollars from other sources.

## **ITEM VI.A. – INFORMATION**

### **ELECTION OF OFFICERS**

#### **BACKGROUND:**

Section VI. 6.2 of your Alameda County Workforce Development Board's (ACWDB) bylaws require that members of the Board elect its Chairperson and Vice-Chairperson during the second quarter of every even numbered year. The term of office is two years. Traditionally, officer elections are held at the May quarterly Board meeting whereby members cast their ballot and vote. A slate of nominees is presented to the members, with opportunities during the meeting to share their interest in being an active leader and advocate for the ACWDB. Members present may also self nominate.

Due to the COVID-19 pandemic, the May Board meeting will be held via teleconferencing so the elections will be held differently for 2020. This time, a slate of nominees for the Chairperson and Vice-Chairperson will be announced **at your meeting on May 14<sup>th</sup>**. The Parliamentarian, John Torok will review how the elections (by ballot) will be conducted, and the time period for voting.

For further information, please contact John Torok at (415) 202-2773 or [john.torok@edd.ca.gov](mailto:john.torok@edd.ca.gov); or Patti Castro, Director at (510) 259-3843.



## **ITEM VI.B INFORMATION**

### **COVID-19 RESPONSE**

#### **“WORKFORCE DEVELOPMENT & RESILIENCY PLAN”**

##### **BACKGROUND:**

ACWDB staff and contracted providers have collectively risen to the occasion to provide an inclusive community response for job seekers and businesses in response to the disruption of COVID-19. Long-term worker and business impacts are hard to predict, but we are acutely aware of the impacts on individuals, families, and the public health system. The economic stress is unique and very different than anything we’ve seen before. We remain committed to providing information, resources, referrals, and data to several stakeholder groups that share our collective concern for workers, families, and businesses of all kinds. Staff are using a “economic mobility and resiliency” framework for planning during the COVID-19 recovery phase.

On Monday, April 27<sup>th</sup> staff presented the following ACWDB updates to the County Board of Supervisors’ (BOS) Social Services Committee.

##### **Assistance to the Business Community in ACWDB’s Local Area:**

- Provided critical assistance with the Worker Adjustment and Retraining Notification (WARN) process by:
  - ✓ Deploying Rapid Response Coordinator;
  - ✓ Utilizing the full strength of the Business Services Team; and,
  - ✓ Supplying additional staff members to assist businesses and laid off workers in Rapid Response efforts.
- Gathering and disseminating WARN and non-WARN business data to demonstrate community impact and use for grants applications. ACWDB staff is sharing WARN data with human service organizations and other stakeholders. See Item V.D Reports for the latest Rapid Response Report.
- Adapted Rapid Response methods, presentation, and strategy to include additional COVID-19 resources: small business loans, Employment Development Department’s Work Sharing program, Unemployment Insurance (UI) and Pandemic (UI) benefits online.
- Actively participates ongoing in East Bay Economic Development Alliance’s (EBEDA) weekly conference calls with local economic development managers to share and receive COVID-19 updates and resources. This is coordinated by the Economic Development Council for which ACWDB is a member.
- Collaborated with EBEDA to develop a business survey and will leverage the survey results to understand business needs and concerns regarding COVID-19 impacts in order to meet business needs in ACWDB’s local area.

- Partnered with MANEX Consulting to provide small manufacturing companies with free business assessments as a Layoff Aversion strategy.
- Developed and distributed a COVID-19 Toolkit (available on our website); continues to update with new resources (ongoing), plus utilizing social media platforms to update weekly with relevant COVID-19 content.

#### **Assistance to Job Seekers in ACWDB's Local Area:**

- Career Services Providers (CSPs) continue to offer virtual workshops to promote WIOA services and serve job seekers in Alameda County, including “Career Bytes” a collaborative effort from the Tri Cities Career Center (and Ohlone College) to help job seekers identify career and employment opportunities.
- CSPs also have a live chat feature on their website to immediately assist job seekers with common questions.
- ACWDB staff are in process of securing grant resources for COVID-19 impacted workers, by collecting WARN and non-WARN data to use for grant applications which identify number of layoffs by industry and geographic location. Staff diligently applied for the following grants to assist COVID-19 impacted dislocated workers. Please see Attachment VI. 1 that outlines the specifics of each grant.
  - ✓ \$487,500 request for the National Dislocated Worker Grant program to assist 25 dislocated worker, long-term unemployed, self-employed, or under-employed individuals.
  - ✓ \$199,000 request in state funding to provide supportive services to 160 underserved COVID-19-impacted dislocated workers in Alameda County, including English Language Learners and other low-income job seekers. ACWDB has received \$153,000.
  - ✓ \$300,000 request in state funding to provide rapid re-employment and enhanced business services for 100 COVID-19 impacted businesses and 75 dislocated workers.

#### **Moving Forward**

Program implementation supported by new state and federal grants will be guided by an “*economic mobility and resiliency*” framework that ensures the following policy objectives as we project that those most impacted will be low to moderate income families:

- To provide comprehensive services to individuals while unemployed
- To remove barriers to the safety net and continue benefits to those most in need
- To address immediate business needs for talent development and employment in the short term, and mitigate further economic disruption in the long term
- Scale the transition to jobs for those on UI and public assistance
- Invest in career pathways for those who cannot return to their former job or industry
- Upskill dislocated and incumbent workers in partnership with business and labor

For more information, please contact Patti Castro, Director at [pcastro@acgov.org](mailto:pcastro@acgov.org) or by phone at 510-259-3843, or Latoya Reed, Management Analyst at [Latoya.Reed@acgov.org](mailto:Latoya.Reed@acgov.org), or by phone at 510-259-3833.

**ATTACHMENT:**

VI.B.1. – COVID-19 Grant Matrix

# Alameda County Workforce Development Board

## Workforce Development & Business Resiliency Plan

### COVID-19 Grant Matrix

	National Dislocated Worker Grant (NDWG)	Governor’s 25% Discretionary Grant	Emergency Additional Assistance Grants
<b>Description of grant</b>	COVID-19 Disaster Recovery NDWG	Supportive Services for underserved COVID-19 workers	Rapid Reemployment & Enhanced Biz Services
<b>Funding amount</b>	Requested \$487,500 Received \$000,000	Requested \$199,000 Received \$153,000	Requested \$300,000 Received \$000,000
<b>Target population</b>	Workers impacted by COVID-19; dislocated workers, long-term unemployed, self-employed who are unemployed or underemployed	English language learners, low income job seekers (400% of FPL)	COVID-19 impacted businesses and dislocated workers
<b>Number to be served</b>	25	100	75 Workers & 100 Businesses
<b>Services to be provided</b>	Subsidized employment including On-the-Job Training, Work Experience, Apprenticeship, Customized Training; Supportive Services	Supportive service needs – payments for utility bills, gas, computers, tech, etc.	Enhanced Rapid Response services including business hotline
<b>Program Duration</b>	5/2020 - 3/31/2022 or until funds are exhausted	5/2020 - 3/31/2021 or until funds are exhausted	9/30/2021 or until funds are exhausted
<b>Possible Partnerships</b>	Industries may include public transportation agencies, healthcare providers, manufacturers, public agencies, and private companies working in COVID-19 response	Possible partners may include CBOs, public service agencies, faith-based organizations and existing workforce service providers	Human Services Hotline service providers, locally impacted and growing businesses, workforce service providers
<b>Strategy 1 for implementation</b>	Seek employer partnerships for subsidized employment with public agencies providing enhanced COVID-19 services employment, incumbent worker training, and layoff aversion	Through partnership with a timely pay agent target existing workforce system clients and seek additional underserved dislocated workers impacted by COVID-19 using leverage strategies with existing county agencies and/or their service providers	Contract a high-value hotline service provider for immediate service enhancement for businesses. Identify and facilitate Rapid Reemployment opportunities between companies and industries

## ITEM VI.C. – INFORMATION

### LEGISLATIVE UPDATE FOCUS ON COVID-19

#### BACKGROUND:

All levels of government are acting to provide some level of relief and assistance across several facets of the economy to counter the current and future negative impacts of the Coronavirus and Disease 2019 (COVID-19). The investments mentioned in this item reflect just some of the efforts taken by the federal and state governments. Priorities and investments change as needs arise.

#### Federal Investments

Prior to the passage of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, two Congressional bills were passed in response to COVID-19. The first was the Coronavirus Preparedness and Response Supplemental Appropriations Act 2020, passed on March 6, 2020 to address the nation's public health response, primarily through the Centers for Disease Control, with some provisions of the law making way for investment in manufacturing of ventilators and other medically necessary equipment.

The second bill was the Families First Coronavirus Response Act, passed on March 18, 2020 to protect families and programs that serve vulnerable populations. This bill had several provisions related to protecting food programs and food access, providing flexibility to safety net programs, and bolstering paid sick and medical leave related to COVID-19 causes.

The CARES Act is a package of measures that provides \$2.2 trillion in national COVID-19 relief to impacted businesses, workers, families, and individuals, which was signed into law on March 27, 2020. The following items reflect business and workforce development-related COVID-19 resources and investments in the CARES Act:

- **Department of Labor – Employment and Training Administration** - An additional \$345 million for Dislocated Worker National Reserve through September 30, 2022.
- **Workforce Development Boards** – Allows flexibility to Workforce Development Boards by increasing administrative cap from 10% to 20% as a result of additional administrative duties to tackle COVID-19 issues. Also allows Governors to tap into the reserved 15% discretionary funds for Rapid Response activities related to COVID-19.
- **Businesses - Paycheck Protection Program (PPP)** – Provides \$349 billion through the Small Business Administration (SBA) to protect jobs by providing loans of up to \$10 million per business, including non-profits, self-employed individuals, and independent

contractors. Loan payments can be deferred and/or forgiven for a certain amount of time if the business maintains its workforce.<sup>1</sup>

- **Economic Injury Disaster Loan** – Provides \$10 billion total for small businesses loan advances up to \$10,000 to cover immediate operating costs and up to \$2 million for working capital loans to offset the loss of revenue due to COVID-19. Successful applicants can get funded within three days and the loan advance is not subject to repayment.
- **SBA Debt Relief and Express Bridge Loans** – SBA will pay principal and interest on new and current SBA loans during a specific timeframe to provide debt relief and also streamlines the loan process, under the Express Bridge Loans to provide small businesses up to \$25,000 to combat the loss of revenue or bridge the gap between applying for an Economic Injury Disaster Loan.
- **Job Seekers** - Additional \$600 a week in unemployment insurance (UI) benefits and for the first time, it extends the UI benefit to self-employed individuals, contract and gig workers, through the end of July 2020. The provision also allows a 13-week extension for new eligible filers and existing UI beneficiaries near UI exhaustion, bringing the program to 39 weeks total instead of 26 weeks.

A fourth Congressional stimulus package was passed out of the House of Representatives on April 23, 2020 and signed by the President that make the following new investments:

- **\$310 billion** in additional funding to strengthen and replenish the PPP for small businesses.
- **\$60 billion** set aside within the PPP to ensure access for many small businesses in underserved rural and urban areas that have been unable to participate so far.
- **\$50 billion** for SBA disaster lending to expand small business support beyond the PPP.
- **\$75 billion** for hospitals and health care workers, which can be used to meet needs including personal protective equipment for health care workers.
- **\$25 billion** to expand COVID-19 testing, and also requires the Administration to submit to Congress a federal COVID-19 strategic testing plan.

### **State Investments**

Governor Newsom has released several Executive Orders (EO) in response to COVID-19; some have been related to stay-at-home orders and tax filing extensions, while others are related to special funds needed to combat COVID-19. In EO N-41-20, the Governor requested that the Department of Finance to transfer \$1.3 billion from the Special Fund for Economic Uncertainties (General Funds sub-account) to assist in COVID-19 response.

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<sup>1</sup>The SBA has published new CARES Act programs and ways to apply for new programs on their website at: <https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources>

Additionally, the California Legislature acted swiftly to package COVID-19 funds through SB 89 or the Budget Act of 2019, which was signed by the Governor and provides up to \$1 billion in emergency funds to address COVID-19 issues. Funding will be funneled primarily into expanding hospital bed capacity, purchasing medical equipment and personal protective equipment, protecting hospitals and nursing homes, cleaning schools and child-care facilities that are still open, and working with local governments to reduce the impact on people experiencing homelessness. The Budget Act also calls on the Legislature to develop strategies that assist individuals, non-profits, and small businesses experiencing hardships due to COVID-19.

On April 17, 2020, Governor Newsom announced a New Task Force on Business and Jobs Recovery to develop recommendations for a new plan to strengthen California's economy, with a focus on communities most affected by COVID-19. Former Presidential candidate, Tom Steyer, was appointed as the Governor's Chief Advisor and co-chair. The Task Force also includes former Federal Reserve Chair, Janet Yellen, Apple CEO, Tim Cook, and many others. A full roster of Task Force members can be found at: <https://www.gov.ca.gov/wp-content/uploads/2020/04/Task-Force-on-Business-and-Jobs-Recovery.pdf>. To learn more about resources visit the following websites:

- <https://www.gov.ca.gov/newsroom/>
- <https://business.ca.gov/coronavirus-2019/>
- <https://covid19.ca.gov/>

For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at [latoya.reed@acgov.org](mailto:latoya.reed@acgov.org).



**ITEM VI.D. – INFORMATION**  
**SUB-REGIONAL WORKFORCE NETWORK EVALUATION**

**BACKGROUND:**

In 2017, the full board approved a three-year procurement of a program operator for the America’s Job Center of California (AJCC) and three Career Services Providers (CSPs) for community-based service delivery to Adults and Dislocated Workers through a Sub-Regional Workforce Network (SWN) Model. The three-year procurement cycle for SWN services began in PY 2018/2019 (July 1, 2018) and extends through PY 2020/2021 (June 30, 2021). The full board also approved an evaluation of the effectiveness of the SWN model at the end of the second program year in 2020.

The SWN Model requires the AJCC and CSPs to work as SWN leads within their respective sub-regions to strategically deliver community-based services, by intentionally developing partnerships with a wide array of partners. (See the SWN diagram in Attachment VI.D.1).

AJCC/CSPs are contractually required to work with their SWN partners in order to expand client services within the community, integrate and coordinate client services, co-enroll individuals when possible, leverage resources, develop joint strategies, and keep partners informed of program updates and opportunities. SWN partners include:

- Adult Schools;
- Community Colleges;
- Community-based organizations that serve veterans, people with disabilities, and re-entry populations;
- Libraries;
- Employers;
- Social Services Agency; and,
- AJCC Mandated Memorandum of Understanding (MOU WIOA Title II-IV partners).

Consistent with the recommendations approved by the full board, staff set out to evaluate the SWN service delivery model.

**SUB-REGIONAL WORKFORCE NETWORK EVALUATION:**

**SWN Evaluation Process** - Staff launched into a SWN evaluation process, with an initial objective to promote continuous quality improvement of services, partnerships, and the workforce system. To this end, staff launched an internal workgroup to determine appropriate evaluation methods and review information.

**SWN Evaluation Methods** – After reviewing the feasibility of the SWN evaluation, staff determined the following qualitative methods were most appropriate:

1. Internal review of data, WIOA performance, and monthly narratives submitted by AJCC/CSPs, and other relevant information;

2. Development of a self-assessment tool that prompts AJCC/CSPs to assess their role as a SWN lead within their respective sub-regions in keeping with the fidelity of the SWN model, by partnering with each of the required SWN partners to expand, coordinate, and integrate services, as well as leverage resources and technology to better serve clients within their sub-regions.

The SWN self-assessment tool also prompts providers to detail their working relationships with SWN partners and describe partnership strengths and growth opportunities, and;

3. Launch a SWN partner survey to provide balance to the SWN self-assessment and take stock of SWN partner feedback.

**SWN Evaluation Status** – To date, staff has created a working draft of Part I of the SWN Evaluation study, which addresses the extent in which the AJCC/CSPs aligned with the core components of the SWN model, while also highlighting some initial emerging promising practices. The following are some initial findings from Part I of the study:

- Most AJCC/CSPs are aligning with most of the SWN components such as: community expansion, initiating or attempting to co-enroll individuals and coordinate efforts, with some providers initiating efforts to carry-out WIOA services onsite at SWN partner location.
- While community-based efforts are greater in this second year of SWN implementation, efforts need further reach into the community with providers carrying-out more services onsite with SWN partners as well as with the community-based organization (CBO) community.
- Along those lines, providers have connected most prominently with the adult schools, community colleges, employers, and libraries. While this is certainly core to the SWN model, providers must also build stronger traction with CBOs that serve veterans, people with disabilities, and the re-entry population. Connecting with CBOs in this way, is also a core part of the SWN model.
- Part I of the analysis also sheds light on the need for providers to better leverage SWN partners for the development of strategies and resources.
- Some initial emerging promising practices that have surfaced include: involving the work of an Outreach Coordinator in workforce development staffing to assist with the implementation of the model, bringing services outward to the community by carrying-out services onsite at SWN partner location, and establishing an actual co-enrollment process with SWN partners to ensure that referrals materialize into co-enrollment into WIOA programs and services.

Part II of the analysis will focus more on the depth of SWN partnerships, by leveraging the findings from the SWN partner survey and the SWN self-assessment. Staff has drafted the survey and plans to launch it in May 2020 to organizations that AJCC/CSPs have identified as partners, which at this point includes several adult schools, community colleges, and social services partners. One of the larger goals of the study is to feed the findings into the next three-year procurement cycle, leveraging the recommendations of the study to improve services.

This evaluation study has been introduced to the Alameda County Workforce Development Board's Systems and Strategies Committee (S&SC), and staff will continue to share information to the committee including recommendations, through the end of the evaluation study.

For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at: [latoya.reed@acgov.org](mailto:latoya.reed@acgov.org) or David Dias, Career Center Coordinator at (510) 780-8768 or by email at: [David.Dias@acgov.org](mailto:David.Dias@acgov.org).

**ATTACHMENT:**

VI.D.1 – Sub-Regional Workforce Network Diagram

# SUB-REGIONAL WORKFORCE NETWORK

BOARD PRIORITY  
EXPAND ACCESS  
THROUGH  
TECHNOLOGY



TECHNOLOGY  
INNOVATION



CBO VETERANS  
EXPERTISE



SOCIAL SERVICES



PUBLIC LIBRARY



LEAD PROVIDER  
COORDINATION



ADULT SCHOOLS



COMMUNITY  
COLLEGES



CBO INDIVIDUALS  
W/ DISABILITIES  
EXPERTISE

BOARD PRIORITY  
EXPAND ACCESS TO  
INDIVIDUALS W/  
DISABILITIES



## TARGET GROUPS

- LONG-TERM UNEMPLOYED
- REENTRY
- PUBLIC ASSISTANCE RECIPIENTS
- VETERANS



MANDATED  
PARTNERS



EMPLOYERS  
(OJT & JOB PLACEMENT)



CBO REENTRY  
EXPERTISE

## **ITEM VI.E. – INFORMATION**

### **HUMAN IMPACT BUDGET PROJECT FOR WORKFORCE DEVELOPMENT**

#### **BACKGROUND:**

In response to State budget cuts to safety net programs the Human Impact Budget (HIB) Project was launched by Supervisor Wilma Chan and supported by the County of Alameda Board of Supervisors (BOS), to demonstrate the impact of program budget cuts on residents in Alameda County. The HIB Project is managed by the County Administrator's Office (CAO) and includes a HIB book that is co-developed by several contributing departments and spans over a few agencies in Alameda County to highlight programs, performance, and budget cut impacts to client services.

As a department within the Alameda County Social Services Agency, staff collaborates every year with the Office of Program Evaluation and Policy (OPEP) to develop a HIB page for Workforce Innovation and Opportunity Act (WIOA) Title I programs.

This year staff made some updates to the WIOA HIB page to reflect information on priority populations, WIOA youth and young adult data, and made the case for a new and more relevant WIOA Title I Formula funding to better address the needs of people with barriers to employment and to offset the decline in WIOA Title I funding.

The HIB page was submitted in a timely fashion to align with the CAO's deadlines and may go through further iterations before approved and published together with other department and agency HIB pages. While the HIB page was developed to support the County of Alameda BOS process, it can also be used internally to drive program planning efforts and initiatives. See the WIOA Human Impact Budget Page in Attachment V.E.1 for more information.

For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at: [latoya.reed@acgov.org](mailto:latoya.reed@acgov.org).

#### **ATTACHMENT:**

VI.E. 1 – WIOA Human Impact Budget Page

# Workforce Innovation & Opportunity Act (WIOA)

WIOA Title I **establishes employer-led local workforce development boards (LWDBs)** that provide administrative, fiscal, and program policy oversight of Title I programs. WIOA Title II through IV are mandated to partner with LWDBs. The Alameda County Workforce Development Board (ACWDB) administers Title I programs for the County outside the City of Oakland. Career Service Providers ensure that job seekers have access to high-quality career services and training programs that facilitate skill development and lead to industry-recognized credentials and high-wage employment within high-growth industries. WIOA Title I programs serve adults, dislocated workers, youth, and employers. Priority populations include: veterans and their spouses, low-income individuals, people with basic skills deficiencies, people with disabilities, and justice-involved individuals.



## Human Impacts

In FY 2018-19:



**831**

Participants (adults, dislocated workers, and youth/young adults) enrolled in WIOA Title I



**201**

Youth and young adults (ages 16-24) enrolled in WIOA Title I



**211**

WIOA Title I participants completed industry and occupational training

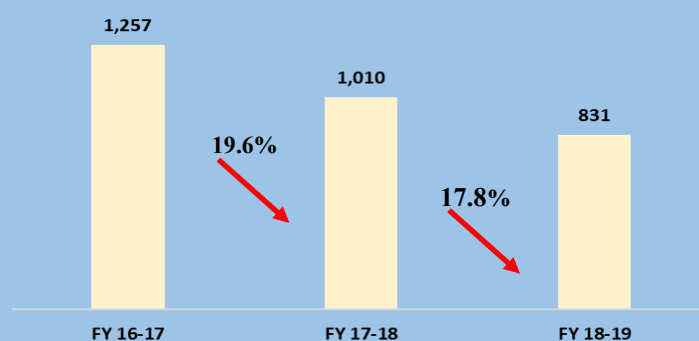


**454**

WIOA Title I participants entered into employment

Sources: ACWDB and CalJOBS, 2019

ACWDB's WIOA-Enrolled Participants



WIOA Title I funding has decreased over the past few years, as the funding formula is correlated with the local unemployment rate, which has been on a downward trajectory since the end of the Great Recession. At the same time, people with barriers to employment require more resources to successfully enter the job market. This dynamic represents a challenge in serving people with employment barriers who are well-represented in WIOA Title I programs in Alameda County.

## Looking Forward

**Funding** — The Governor's Proposed FY 2020-21 State Budget includes some investments overall for workforce development but there are no explicit and new investments for Workforce Development Boards in the state. Alameda County's low employment rate will be a driving factor in WIOA Title I funding, making WIOA Title I programs vulnerable to further cuts. **An update, more robust, and relevant state WIOA Title I funding formula is needed to intentionally serve people with barriers to employment.** In the meantime, ACWDB has successfully grown partnerships and secured discretionary grant opportunities (re-entry and dislocated worker funding) to offset cuts to WIOA Title I programs.

**Service Strategy** — ACWDB's Sub-Regional Workforce Network (SWN) is designed to bring partners together to leverage resources, develop new funding opportunities, and coordinate job seeker services. ACWDB will continue to refine the SWN service delivery model while also aligning with the State's Labor and Workforce Development Agency's focus on shared prosperity, good jobs and wages, job security, and apprenticeship career pathways.

**Policy** — ACWDB's program policies will align with serving priority populations and target groups with barriers to employment to facilitate skill development, training and employment opportunities, good wages, and job security.

### Nara's Story

Nara emigrated to the United States from Mongolia and didn't know how to translate her experience as a Human Resources Officer in the local labor market. With the help of ACWDB's Career Service Provider at the College of Alameda, Nara was enrolled at CSU East Bay to earn a certificate in Human Resources Management Payroll Practice. Nara is on her way to a brighter and more secure future in the United States.

## **ITEM VI.F. - INFORMATION**

### **THE “STORY BEHIND THE NUMBERS” REPORT**

#### **BACKGROUND:**

Beginning with the contract period July 1, 2018, youth service providers are required to submit a Monthly Narrative Report that (MNR) provides qualitative information in support of the data from the Youth Contract Performance Indicators Report as well as relevant information not captured in that report. This item represents a summary of the reports for the period July 1, 2019 through February 29, 2020.

#### **BERKELEY YOUTH ALTERNATIVES – NORTH CITIES**

(Berkeley, Emeryville, Albany, Piedmont, Alameda)

#### **EDUCATION**

##### **Enrolled in:**

- Berkeley Community College GED program
- Berkeley Community College (2)
- Berkeley Adult School HS program
- Berkeley Adult School
- Chabot College

##### **Training program completions:**

- Medical Terminology Cohort
- Security Guard Training (7)
- Rising Sun Construction Training Program

#### **WORK-BASED LEARNING ACTIVITIES**

- Guest speakers:
  - Nightingale Healthcare
  - Center for Employment Opportunities
- Pre apprenticeship:
  - Glowry Collection Flooring
  - Pre-cosmetology/entrepreneur course
- Mock interview session with Oakland Fire Department
- Internships (subsidized employment):
  - Nutrition Assistant
  - Business Clerk
  - Culinary Internship

#### **EMPLOYMENT**

- Retail/customer service, part-time positions with Safeway, Macy’s, Nordstrom  
Average hourly wage: \$16.00

#### **JOB/RESOURCE FAIRS**

- Berkeley Technology Academy, Census 2020, Black College Expo, City of Alameda Job Fair

## **HAYWARD ADULT SCHOOL - EDEN**

(Hayward, unincorporated areas of Ashland, Cherryland, Fairview, San Leandro, San Lorenzo, Castro Valley)

### **EDUCATION**

#### **Earned:**

- High School Diploma (4)
- GED (8)

#### **Enrolled in:**

- Chabot College (9)
- CSU East Bay (Nursing Program)
- Castro Valley Adult School (Wastewater Treatment Plant Operator Program)
- Universal Technical Institute Automotive Program
- Rising Sun Construction Training Program
- Eden Regional Occupational Program (Electrical)

#### **Training program completions:**

- DMV Dealer Licensing (2)

### **WORK-BASED LEARNING ACTIVITIES**

- Master Application and Resume Workshop
- Orientation/Site Tour - Sprinklers Union Local 483 Orientation
- Internships (subsidized employment)
  - Chabot College
  - Hayward Promise Neighborhood @CSU East Bay
  - Redline Capital LLC – Data Entry Clerk
  - EBRPD (Park Crew)
  - EZ Pay Hayward

### **EMPLOYMENT**

- Professional, full time, benefits – average annual salary: \$51,000
  - Eastbay Regional Parks District – Fuels Crew Member
  - United Airlines – Ramp Service Agent
- Retail/customer service/administrative, part-time positions with Door Dash, Claire's, Fed Ex, Target, Atco Industries, EZ Pay Registration, CVS (supervisor)  
Average hourly wage: \$16.00

### **JOB/RESOURCE FAIRS**

- Alameda County Career Fair, Hayward Adult School Resource Fair

## **LA FAMILIA COUNSELING SERVICES - TRI-CITIES AND TRI-VALLEY**

Tri-City (Fremont, Newark, Union City) □ Tri-Valley (Dublin, Pleasanton, Livermore, Sunol)

### **EDUCATION**

#### **Enrolled in:**

- Chabot College (2)
- College of San Mateo
- Ohlone College (2)
- Merced Community College

### **WORK-BASED LEARNING ACTIVITIES**

- Project KEY – cohort-based education and career exploration program
- Site Visit
  - Salvation Army Food Boxes & Distribution
- Leadership/Core skill development
  - Sony Take Off Point Youth Feedback Sessions

### **EMPLOYMENT**

- Administrative, retail, customer service, part-time positions with Audi Fremont, Pagoda, Office Max, Fed Ex, Pier 1 Imports, Kmart, Sprouts, Bath & Body Works, Amazon, Ross, Goodwill, Starbucks, White Sparks, TJ Max, Lowe's  
Average hourly wage: \$16.00

### **EMPLOYER ENGAGEMENT/JOB FAIRS**

- The Arc-East Bay & San Francisco
- Amazon Sortation Center

For further information, please contact Deidra Perry, Program Financial Specialist at (510) 259-3827 or [deperry@acgov.org](mailto:deperry@acgov.org).



**ITEM VI.G. - INFORMATION**  
**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**2020 MEETING CALENDAR \***

**FEBRUARY 2020**

- 5 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 10 Youth Committee (1:00 – 3:00 PM, Hayward Library)
- 19 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 26 Executive Committee (Canceled)

**MARCH 2020**

- 12 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)
- 26 Special Executive Committee (9:30 AM – 11:30 AM, Call-In)

**APRIL 2020**

- 8 Organizational Effectiveness Committee (Canceled)
- 13 Youth Committee (1:00 – 3:00 PM, Call-In)
- 15 Systems and Strategies Committee (9:00 – 11:00 AM, Call-In)
- 22 Executive Committee (9:30 - 11:30 AM, Call-In)

**MAY 2020**

- 14 Workforce Development Board (9:00 AM – 12 Noon, Call-In)

**AUGUST 2020**

- 5 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 10 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2<sup>nd</sup> Floor)
- 19 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 26 Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

**SEPTEMBER 2020**

10 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)

**NOVEMBER 2020**

4 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

9 Youth Committee (1:00-3:00 PM, California Poppy Room, 2<sup>nd</sup> Floor)

18 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)

19\* Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

**DECEMBER 2020**

10 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)

**NOTE:** All meetings are located at the Eden Area Multi Service Center, 24100 Amador Street, Hayward.

**\*Due to the Thanksgiving holiday, the Executive Committee has been rescheduled to November 19, 2020.**

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**ITEM VI.H. – INFORMATION**

**ALAMEDA COUNTY**  
**WORKFORCE DEVELOPMENT BOARD (WDB)**  
**MEMBER LIST**

**BUSINESS (51%)**

**CHAIRPERSON – JENNIFER ONG**

**Jennifer Ong**, Owner & Dr of Optometry  
Family Eye Care  
2223 Santa Clara Avenue, Suite A  
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**Tyler Abbott**, CEO, Santini Foods, Inc.  
420 Ulloa Street  
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**Alexandria Baker**, South Bay Manager,  
Power Pathway  
PG&E  
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San Francisco, CA 94105  
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E-Mail: A2Bs@pge.com

**Jeff Bowser**, Partner Manager  
Juniper Networks  
2426 Tapestry Way  
Pleasanton, CA 94566  
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E-Mail: jbowser@juniper.net

**Jennifer Cogley**, Deputy Director of  
Community Relations  
Bayer  
800 Dwight Way, B64/R316  
Berkeley, CA 94710  
Tel: 510-705-6965  
E-Mail: jennifer.cogley@bayer.com

**VICE-CHAIRPERSON –**  
**BETHANY MCCORMICK**

**Bethany McCormick**, Engineering  
Recruitment and Diversity Manager  
Lawrence Livermore Lab  
7000 East Avenue, Building 131  
Livermore, CA 94551  
Tel: 925-423-0174  
E-Mail: McCormick11@llnl.gov

**Gia Ilole**, Assistant General Manager,  
Administration  
SF Bay Area Rapid Transit District (BART)  
300 Lakeside Drive, 20<sup>th</sup> Floor (LKS-20)  
Oakland, CA 94612  
Tel: 510-464-6885  
E-Mail: GIlole@bart.gov

**Kathy Mello**, CFO/COO  
TGIF Auto Body, Inc.  
4595 Enterprise Street  
Fremont, CA 94538  
Tel: 510-490-1342, x109  
E-Mail: Kathy@tgifauto.com

**Paul Reyes**, Sales Manager, Northern  
California  
Experis  
345 California Street, Suite 350  
San Francisco, CA 94104  
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**BUSINESS**  
**(Continued)**

**Christopher Rose**, Operations Manager  
Copper Harbor Co.  
2300 Davis St.  
San Leandro, CA 94577  
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**Mario Wagner**, CEO  
RF Contractors  
8055 Collins Drive  
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E-Mail: mwagner@rfcontractors.com

**VACANT (3)**

**EDUCATION**

**Dr. Regina Stanback Stroud**, Chancellor  
Peralta Community College District  
333 East 8th Street  
Oakland, CA 94606  
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Email: stroudr@peralta.edu

**WIOA Title II – Adult & Literacy**

**Brad Frazier**, Principal  
San Leandro Adult School  
1448 Williams Street  
San Leandro, CA 94577  
Tel: 510-618-4424  
E-Mail: bfrazier@slusd.us

**GOVERNMENT**

**State Employment Service**

**Kalpana Oberoi**, Cluster Manager  
Northern Division, Workforce Services Branch  
State of California  
Employment Development Department  
7677 Oakport Street, Suite 350  
Oakland, CA 94621  
Tel: 510-564-0521  
E-Mail: Kalpana.oberoi@edd.ca.gov

**State Department of Rehabilitation**

**Brian Salem**, Staff Services Manager I  
California State Department of Rehabilitation  
1515 Clay Street, Suite 119  
Oakland, CA 94612  
Tel: 510-622-2776  
E-Mail: bsalem@dor.ca.gov

**Economic Development**

**Stephen Baiter**, Executive Director  
East Bay Economic Development Alliance  
1221 Oak Street, Ste. 555  
Oakland, CA 94612  
Tel: 510-272-3874  
Email: stephen@EastBayEDA.org

**Tina Kapoor**, Economic Development  
Manager  
City of Fremont  
3300 Capitol Avenue  
Fremont, CA 94538  
Tel: 510-284-4023  
E-Mail: TKapoor@fremont.gov

**WORKFORCE REPRESENTATIVES**

**(20%)**

**Labor (15%)**

**Eric Darby**, Heavy Duty Journey Level Mech  
A C Transit – ATU 192  
8460 Enterprise Way  
Oakland, CA 94621  
Tel: 510-635-0192  
E-Mail: edarby@atu192.org

**Michael Keenan**, President and CEO  
Goodwill Industries of the Greater East Bay  
1301 30<sup>th</sup> Avenues  
Oakland, CA 94601  
Tel: 510-698-7227  
Email: mkeenan@eastbaygoodwill.org

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**Alfred Fortier**, Assistant Business Manager  
IBEW LU 1245  
30 Orange Tree Circle  
Vacaville CA 95687  
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E-Mail: AWF2@IBEW1245.com

**Tony Lam**, Building Trades Apprentice  
SMWIA 104  
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Union City, CA 94587  
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E-Mail: vubalam@hotmail.com

**John Torok**, Shop Steward  
AFL-CIO/SEIU Local 1000  
1909 San Pablo Ave, #E  
Oakland, CA 94612  
Tel: 415-202-2773  
E-Mail: john.torok@edd.ca.gov

**VACANT (1)**

**Community - Based Organization**

**Bill Pelter**, Program Development Consultant  
Ability Now Bay Area  
4500 Lincoln Avenue  
Oakland, CA 94602  
Tel: 510-531-3323 x21  
Email: bpelter@abilitynowba.org



**WDB COMMITTEES**

**Executive Committee**

Jennifer Ong, WDB Chair  
Bethany McCormick, WDB Vice-Chair  
Paul Reyes, Systems and Strategies Committee Chair  
Brian Salem, Organizational Effectiveness Committee Chair  
Alexandria Baker, Youth Committee Chair

**Systems and Strategies Committee**

Paul Reyes, Chair  
Dr. Regina Stanback Stroud, Vice-Chair  
Tina Kapoor  
Michael Keenan  
Tony Lam  
Kalpana Oberoi  
Susie Passeggi

**Organizational Effectiveness Committee**

Brian Salem, Chair  
Christopher Rose, Vice-Chair  
Tyler Abbott  
Jennifer Cogley  
Brad Frazier  
James Paxson  
John Torok

**Youth Committee**

Alexandria Baker, Chair  
Lisa Meza, Vice-Chair  
Jeff Bowser  
Eric Darby  
Gana Eason  
Linda Evans  
Elizabeth Lockerbie  
Kathy Mello  
Bill Pelter  
Raquel Ramsey-Shelton  
Mario Wagner

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**ITEM VII. - INFORMATION**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**PY 2019/20 SERVICE PROVIDER LIST**

**Business Services Unit Contacts**

**Samantha Miller, Program Financial Specialist**  
PH: (510) 259-3832  
E-MAIL: [samantha.miller@acgov.org](mailto:samantha.miller@acgov.org)

**Javier Contreras, Rapid Response Coordinator**  
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E-MAIL: [javier.contreras@acgov.org](mailto:javier.contreras@acgov.org)

**Nancy Soto, Reentry Resource Coordinator**  
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E-MAIL: [nancy.soto@acgov.org](mailto:nancy.soto@acgov.org)

**Carmelo San Mames, Strategic Training Partnerships Coordinator**  
PH: (510) 259-3828  
E-MAIL: [Carmelo.SanMames@acgov.org](mailto:Carmelo.SanMames@acgov.org)

**Career Center System**  
**America's Job Centers of California (AJCC)**

**EDEN AREA COMPREHENSIVE CAREER CENTER**

24100 Amador Street, 3<sup>rd</sup> Floor  
Hayward, CA 94544  
PH: (510) 670-5700

**Vi Ngo, Site Manager**  
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E-MAIL: [vin@rubiconprograms.org](mailto:vin@rubiconprograms.org)

**FREMONT EDD**

39155 Liberty Street, Suite B200  
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**Kalpana Oberoi, Cluster EDD Manager**  
PH: (510) 564-0521  
E-MAIL: [kalpana.oberoi@edd.ca.gov](mailto:kalpana.oberoi@edd.ca.gov)

**Sub-Regional Workforce Networks**

**NORTH CITIES CAREER CENTERS**

**College of Alameda**  
555 Ralph Appezato Memorial Parkway, Portable P  
Alameda, CA 94501  
PH: (510) 748-2208

**Stefanie Bradshaw, Site Manager**  
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E-Mail: [sbradshaw@peralta.edu](mailto:sbradshaw@peralta.edu)

**Berkeley Adult School**

1701 San Pablo  
Berkeley, CA 94702  
PH: (510) 644-6630

**OHLONE COLLEGE TRI-CITIES CAREER CENTER – NEWARK**

**Ohlone College Campus**  
39399 Cherry Street, Room 1211  
Newark, CA 94560  
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**Daniel Newell, Site Manager**  
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**Binh Nguyen, Executive Director**  
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**TRI-VALLEY CAREER CENTER**

6300 Village Parkway, Suite 100  
Dublin, CA 94568-3009  
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**Sarah Holtzclaw, Site Manager**  
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**SANTA RITA JAIL CAREER CENTER**

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**Charles Turner, Re-Entry Services**  
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**Youth/Young Adult Program Operators – PY 2019/20**

**Young Adult Future Force Career Program - Out-of-School Youth Services**

**NORTH CITIES (Alameda, Albany, Berkeley, Emeryville, Piedmont)**

**Berkeley Youth Alternatives**  
1255 Allston Way  
Berkeley, CA 94702

**Niculia Williams, Executive Director**  
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E-MAIL: [nwilliams@byaonline.org](mailto:nwilliams@byaonline.org)

**Kevin Williams, Assistant Director**  
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**Mieka Claridy, Program Manager**  
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E-MAIL: [mclaridy@bayonline.org](mailto:mclaridy@bayonline.org)

**EDEN AREA (Hayward, San Leandro, San Lorenzo, Castro Valley, Ashland, Cherryland, Fairview)**

**Hayward Unified School District/  
Hayward Adult School**  
22100 Princeton Street  
Hayward, CA 94541

**Evelyn Ocasio, Director**  
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**Angela Holmes, Co-Director**  
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**Hector Topete, Co-Director**  
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**TRI-CITIES (Fremont, Newark, Union City)**

**East Bay Community Services dba La Familia Counseling Services**

**Administrative Office:**  
24301 Southland Drive, Suite 300  
Hayward, CA 94545

**Aaron Ortiz, Executive Director**  
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**VALLEY AREA (Dublin, Livermore, Pleasanton, Unincorporated-Sunol)**

**East Bay Community Services dba La Familia Counseling Services**

**Administrative Offices:**  
24301 Southland Drive, Suite 300  
Hayward, CA 94545

**Aaron Ortiz, Executive Director**  
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**Carolynn Langsdale, Chief Programs Officer**  
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**Program Office:**  
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**Larry Ewings, Program Manager**  
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**Youth Innovation Program – In-School Youth**

**EDEN AREA (Hayward, unincorporated areas of Ashland, Cherryland, Fairview, San Leandro, San Lorenzo, Castro Valley)**

**Eden Area Regional Occupational Program**  
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**VI.J. – INFORMATION**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**STAFF ROSTER**

**Director’s Office/Admin**

- Patti Castro**, Director .....510.259.3843  
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- Latoya Reed**, Management Analyst.....510.259.3833  
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- Jennifer Mitchell**, Program Financial Specialist.....510.259.3829  
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**Workforce Systems Coordination**

- Rhonda Boykin**, Assistant Director.....510.259.3844  
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**Business Services**

- Samantha Miller**, Business Services Coordinator.....510.259.3832  
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**Workforce Services**

- Tamia Brown**, Program Financial Specialist.....510.259.3884  
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**Deidra Perry**, Program Financial Specialist.....510.259.3827  
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**Nancy Soto**, Reentry Resource Coordinator.....510.259.3839  
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**Charles Turner, Reentry Specialist**.....510.670.6132  
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**Workforce Systems Support**

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**Victoria Casaray**, Workforce Services Technician.....510.259.3579  
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**Quinallison Dovey**, Workforce Services Technician.....510.259.3814  
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**Delia Torres**, Workforce Technician.....510.259.3841  
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**Karen (Qi Yun) Yan**, Account Support Clerk.....510.259.3895  
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## COMMONLY USED ACRONYMS

<b>ABE</b> Adult Basic Education	<b>ISS</b> Individual Services Strategies
<b>ACBG</b> Alameda County “Beyond the Gates” Project	<b>ITA</b> Individual Training Account
<b>ACCESS</b> Alameda County Career & Employment Services System	<b>JPA</b> Joint Powers Agreement
<b>ACWDB</b> Alameda County Workforce Development Board	<b>LEA</b> Local Education Agency
<b>AEBG</b> Adult Education Block Grant	<b>LEAP</b> Linking to Employment Activities Pre-Release (DOL Returning Citizens Program)
<b>AJCC</b> America’s Job Center of California	<b>LEO</b> Local Elected Official
<b>ARRA</b> American Recovery and Reinvestment Act	<b>LEP</b> Limited English Proficient
<b>BAP</b> Business Assistance Program	<b>LMI</b> Labor Market Information
<b>BOS</b> Board of Supervisors (Alameda County)	<b>LTU</b> Long-Term Unemployed
<b>BSD</b> Basic Skills Deficient (scores below 9 <sup>th</sup> grade level – math/reading)	<b>LWDA</b> Local Workforce Development Area
<b>BSR</b> Business Services Representative	<b>MACC</b> Mid-Alameda County Consortium
<b>BSU</b> Business Services Unit	<b>MIS</b> Management Information Systems
<b>CAO</b> County Administrator Office	<b>MOU</b> Memorandum of Understanding
<b>CAB</b> Community Action Board	<b>NACAE</b> Northern Alameda County Consortium for Adult Education
<b>CALED</b> California Association of Local Economic Development	<b>NACO</b> National Association of Counties
<b>CalJOBS</b> State’s Case Management and Performance Tracking Online System	<b>NAWB</b> National Association of Workforce Boards
<b>CalWORKs</b> California Work Opportunity and Responsibility to Kids	<b>NGA</b> National Governors’ Association
<b>CBO</b> Community-Based Organization	<b>OJT</b> On-the-Job Training
<b>CCCC</b> California Community College Chancellor’s Office	<b>OMHT</b> Operation My Home Town
<b>CDE</b> California Department of Education	<b>O*NET</b> Occupational Information Network
<b>CEO</b> Chief Elected Official	<b>OPIC</b> Oakland Private Industry Council
<b>COVCA</b> Covered California – Affordable Care Act	<b>PAL</b> Personnel, Administration & Legislation Committee
<b>CPT</b> Career Pathways Trust	<b>RFI</b> Request For Information
<b>CSBG</b> Community Services Block Grant	<b>RPU</b> Regional Planning Unit
<b>CWA</b> California Workforce Association	<b>RFP</b> Request For Proposal
<b>CWDA</b> County Welfare Director’s Association	<b>RFQ</b> Request For Qualifications
<b>CWDB</b> California Workforce Development Board	<b>RFQ</b> Request For Quotation
<b>DOL</b> Department of Labor	<b>ROP/C</b> Regional Occupational Program/Center
<b>DOR</b> Department of Rehabilitation	<b>RR</b> Rapid Response
<b>DW</b> Dislocated Worker	<b>RTW</b> Ready-to-Work
<b>EBEDA</b> East Bay Economic Development Alliance	<b>SACC</b> Southern Alameda County Consortium
<b>EBW</b> EASTBAY <i>WORKS</i>	<b>SDE</b> State Department of Education
<b>EDA</b> Economic Development Agency	<b>SSA</b> Social Services Agency
<b>EDD</b> Employment Development Department	<b>TANF</b> Temporary Assistance for Needy Families
<b>EFL</b> Educational Functioning Level	<b>TAA</b> Trade Assistance Act
<b>ELL</b> English Language Learner	<b>TEGL</b> Training & Employment Guidance Letter
<b>ESL</b> English-As-A-Second Language	<b>TRA</b> Trade Readjustment Allowances
<b>ESR</b> Employer Services Representative	<b>UI</b> Unemployment Insurance
<b>ETA</b> Employment Training Admin. (Dept of Labor)	<b>VESL</b> Vocational English-As-A-Second Language
<b>ETP</b> Employment Training Panel	<b>VOS</b> Virtual One Stop
<b>ETPL</b> Eligible Training Provider List	<b>WARN</b> Worker Adjustment and Retraining Notification
<b>EXC</b> Executive Committee (Board’s)	<b>WBA</b> Workforce & Benefits Administration
<b>FBO</b> Faith-Based Organization	<b>WBL</b> Work-Based Learning
<b>GA</b> General Assistance	<b>WFB</b> Workforce Development Board
<b>HUD</b> Federal Department of Housing and Urban Dev.	<b>WIOA</b> Workforce Innovation and Opportunity Act
<b>IEP</b> Individual Employment Plan	<b>WSD</b> Workforce Services Division (State EDD)
<b>ISOF</b> Industry-Sector Occupational Framework	<b>WSST</b> Workforce Services Support Team
	<b>WTW</b> Welfare-to-Work
	<b>YC</b> Youth Committee

