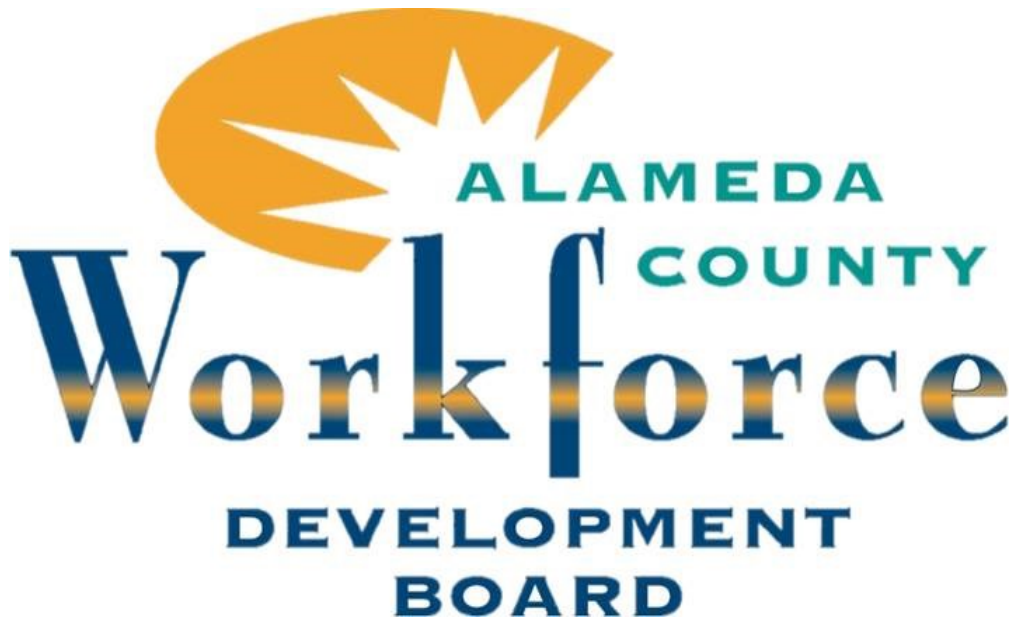


Organizational Effectiveness Committee



(<http://www.acwdb.org>)

In partnership with the
BOARD OF SUPERVISORS

**Serving the County of Alameda and the cities of
Alameda Albany Berkeley Dublin Emeryville Fremont
Hayward Newark Livermore Piedmont Pleasanton
San Leandro Union City**

**April 13, 2022
9:30 A.M.**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)
ORGANIZATIONAL EFFECTIVENESS COMMITTEE**

MEETING NOTICE
Wednesday, April 13, 2022
9:30 – 11:30 A.M.
Eden Area Multi-Service Center
The lobby of this building is closed due to the COVID-19.

<https://us06web.zoom.us/j/88142172463?pwd=RkdTbJldFBdTTBxNFJCK2hUZkJxQT09>

Passcode: 701772 | Meeting ID: 881 4217 2463| +1 669 900 6833 US (San Jose)

If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at Sheroza.Haniff@acgov.org to request a speaker card prior to the meeting.

AGENDA

		PAGE
I.	CALL TO ORDER AND ROLL CALL	
II.	PUBLIC FORUM	
	The public can address the Committee on issues other than those on the agenda, with a limit of three minutes per speaker. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.	
III.	ACTION ITEMS / PUBLIC HEARING	
	A. Conditional Funding Considerations for PY 2021/2022	1
	B. Implementation of a Priority Population Contract Performance Measure	2
IV.	DISCUSSION ITEMS	
	A. Presentation of Quarterly Contract and Local Area Performance Reports	4
	B. AJCC Certification Continuous Improvement Plan Update	5
V.	INFORMATION ITEMS	
	A. Metrix Online Learning Usage Report	7
VI.	REPORTS	
	A. Local Area Performance Reports	9
	B. Adult & Dislocated Worker Reports	
	B.1. Services to Unemployed Relative to the Labor Force Participation Within the Local Workforce Area – PY 2021/2022; Quarter 3	10
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	C. Youth Contract Performance Indicators Reports – PY 2021/2022; Quarter 3	13
	D. Financial Indicators Report – PY 2021/2022	14
	E. Business Services Report	17

VII. MATTERS INITIATED BY COMMITTEE MEMBERS

VIII. ANNOUNCEMENTS

COMMITTEE MEMBERS: Jeff Bowser (Committee Chair); Sara Walke (Committee Vice-Chair); Tyler Abbott; Jennifer Cogley; Matt Pawluk; Iris Wiangchanok.

THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”.
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

NEXT OE COMMITTEE MEETING: AUGUST 3, 2022

ITEM III.A. – ACTION / PUBLIC HEARING

CONDITIONAL FUNDING CONSIDERATIONS FOR PY 2021/2022

BACKGROUND:

At the November 17, 2021 Systems and Strategies (S&S) Committee meeting, a question was posed about the status of Alameda County Workforce Development Board’s (ACWDB) intentions regarding enforcement of the Conditional Funding criteria as established in Career Service Provider (CSP) contracts for PY 2021/2022.

As a result, during the “Matters Initiated by Committee Members” section of the agenda, S&S Committee members asked staff to prepare for discussions on this topic.

ACWDB staff are evaluating a number of elements (i.e., contract performance attainments through PY 2021/2022 Quarter 3, the current status of the pandemic, the engagement levels of the local workforce, outreach efforts of CSPs, participation rates in Alameda and neighboring counties, and other factors).

While the question was raised during the S&S Committee meeting, staff will present an item to the Organizational Effectiveness (OE) Committee at their April 13, 2022 meeting. The OE Committee is the appropriate committee to engage this topic with staff.

AVAILABILITY OF QUARTER 3 PERFORMANCE ATTAINMENTS:

At the time this packet was being assembled, the PY 2021/2022 Quarter 3 reports had not yet been generated. Those reports will be shared via email in advance of this committee meeting. Additionally, utilizing third quarter performance attainments, staff will prepare a recommendation for conditional funding for this committee to consider. This recommendation will also be shared via email in advance of this meeting.

For additional information, please contact Michele G. Garcia, MIS Administrator. You can reach Michele at (510) 259-3802 or through email at mggarcia@acgov.org.

ITEM III.B. – ACTION / PUBLIC HEARING
IMPLEMENTATION OF A PRIORITY POPULATION
CONTRACT PERFORMANCE MEASURE

RECOMMENDATION:

That the Alameda County Workforce Development Board’s (ACWDB) Organizational Effectiveness (OE) Committee approve the implementation of a contract performance measure regarding the enrollment rate of individuals who meet Workforce Innovation and Opportunity Act (WIOA) Priority Population criteria and set the minimum enrollment rate at 60 percent.

BACKGROUND:

On November 24, 2020, the Employment and Training Administration (ETA), Advisory System, under the United State Department of Labor (DOL) issued Training and Employment Guidance Letter (TEGL), 7-20 which highlighting federal expectations regarding the effective implementation of Priority of Service Provisions for WIOA Adult enrolled participants. The TEGL summarizes that while the ETA envisions that seventy-five percent (75%) of the states WIOA Adult participants will meet the priority population criteria, that no state should have a Priority Population enrollment rate of less than 50.1%.

In response to TEGL 7-20, the California Employment Development Department (EDD) issued Workforce Services Draft Directive (WSDD) 228 proposing that beginning in PY 2021/2022, the EDD will begin a two-year implementation phase allowing time for Local Areas to be fully compliant with the minimum requirement of 75 percent WIOA Adult Priority Population enrollment rate by PY 2022/2023.

WSDD 228 had a comment period that concluded on August 24, 2021. To date, no final directive has been issued regarding this topic.

Present WIOA Priority Population Categories:

1. Veterans and Eligible Spouses
2. Low-Income individuals and recipients of public assistance
3. Basic Skills Deficient and English Language Learners
4. People with Disabilities (Local Priority)
5. Justice Involved (Local Priority)

The current ACWDB policy sets a minimum of fifty-one percent (51%) Priority Population enrollment rate for WIOA Adult participants – and tracks that standard using a procedure that requires service providers to request a waiver to enroll any individual who does not meet any Priority Population criteria.

The proposal is to move forward with an incremental increase to the current Priority Population requirement from fifty-one percent (51%) to sixty percent (60%) in PY 2022/2023 – and establish a formal contract performance measure. The permission-based system will continue to

be utilized for requesting and tracking enrollment of individual participants who do not meet any WIOA Adult Priority Population categories.

Upon approval of this recommendation, staff will include this new contract performance measure for WIOA Adult Career Service Providers (CSP) in PY 2022/2023 contracts.

Additionally, staff will present an item to the Systems and Strategies Committee to request expansion of the Priority Population categories to include:

1. Long Term Unemployed Individuals (unemployed at least 27 consecutive weeks)
2. Older Individuals (55+)
3. Single Parents (Unmarried individuals with dependent children under 18 residing in the household)
4. Department of Child Support Services (DCSS)-Involved Individuals
5. CalFresh Employment & Training (E&T) Participants
6. Refugees/Asylees

For additional information please contact Michele G. Garcia, MIS Administrator through email at mggarcia@acgov.org or by phone at (510) 259-3802.

ITEM IV.A. – DISCUSSION

PRESENTATION OF QUARTERLY CONTRACT AND LOCAL AREA PERFORMANCE REPORTS

BACKGROUND:

At the November 3, 2021 meeting of the Organizational Effectiveness (OE) Committee, there was a discussion about the contents and presentation of Alameda County Workforce Development Board's (ACWDB) contract and local area performance reports.

The OE Committee wanted to have further discussions about the topic and to possibly make some suggestions about how the report items are presented and covered during the committee meetings.

To inform the discussion, staff shared a presentation to more fully explain the content and purpose of the reports that are generated and exhibited to the committee and to the full board.

Given the very specific nature of performance as it relates to the Workforce Innovation and Opportunity Act (WIOA) Title I programs, the performance presentation should serve to aid committee members in making a determination regarding suggestions for possible modifications.

Items for OE Committee Members to Consider:

1. Would committee members like a more involved presentation or a discussion item each quarter covering the reports?
 - a. A different report can be highlighted and discussed at each meeting
2. Would committee members like to see a different visual representation of the data?
 - a. More charts or graphs
 - b. Less grids containing numbers
3. Are committee members interested in the story behind the numbers?
 - a. More human interest or success stories

For additional information, you may contact Michele G. Garcia, Workforce Board System Administrator by phone at (510) 259-3802 or through email at mggarcia@acgov.org.

ITEM IV.B. – DISCUSSION

AJCC CERTIFICATION CONTINUOUS IMPROVEMENT PLAN UPDATE

BACKGROUND:

At the November 3, 2021, meeting of the Organizational Effectiveness (OE) Committee, staff highlighted the Workforce Innovation and Opportunity Act (WIOA) requirement of Local Boards to certify their Comprehensive America’s Job Center of California (AJCC) every three years, by conducting an independent and objective evaluation in accordance with the State Board’s criteria and procedures. The AJCC certification accomplishes the following goals:

1. Seeking alignment of the AJCC operations with California’s WIOA State Plan and the Department of Labor’s vision for an effective AJCC;
2. Setting standards for consistently high-quality services for customers; and
3. Committing to a process of continuous improvement.

UPDATE:

The AJCC certification process also includes a continuous improvement plan (CIP) containing 12 goals with the due dates spanning program years 2021-2024. The ACWDB staff meets virtually with Eden Area Comprehensive AJCC/Rubicon Programs on a quarterly basis to review goals and discuss progress. On March 10, 2022, ACWDB was provided an update by Rubicon Programs on the progress being made toward CIP goals. The progress is highlighted in the chart below:

Action/Improvement Opportunity	Agency	Due Date	Status
The AJCC will offer extended virtual office hours during remote operations.	AJCC	March 31, 2022	Done
The AJCC will develop a plan to meet with MOU partners on a bi-monthly basis.	AJCC	March 31, 2022	Done
The AJCC will continue to use CalJOBS and/or a data collection spreadsheet to improve access and tracking of employer services.	AJCC	March 31, 2022	Done
The AJCC will provide (in-person and virtual) customer input to inform ACWDB on improvement plans.	AJCC	June 30, 2022	In progress
The AJCC staff will achieve a greater understanding related to job quality and high road training partnerships.	AJCC	June 30, 2022	In progress
The AJCC will continue to offer cross-training in partner program services (DOR, SSA, etc.)	AJCC	June 30, 2022	In progress

Continued work with ACWDB Business Services Unit to consistently meet OJT goals.	AJCC/ACWDB	June 30, 2022	In progress
The AJCC will draft a survey to gauge the immediate response of employers following employer engagement events.	AJCC	June 30, 2022	In progress
The AJCC will develop a plan and schedule dates for partners to provide trainings of each other's programs to staff.	AJCC	June 30, 2022	In progress
The AJCC will implement the use of CalJOBS to improve access and tracking of employer services.	AJCC/ACWDB	June 30, 2022	In progress
The AJCC staff will share with ACWDB the results of the customer feedback.	AJCC	June 30, 2022	In progress

Besides the eleven(11) Action/Improvement Opportunity items referenced above, there are additional CIP items that have a due date after June 30, 2022. These additional items will be reported during future updates to the OE Committee.

For more information please contact, David Dias, Program Financial Specialist at (510) 780-8768 or through email at david.dias@acgov.org.

ITEM V.A. - INFORMATION

METRIX ONLINE LEARNING USAGE REPORT

BACKGROUND:

Beginning in 2019, The Alameda County Workforce Development Board (ACWDB) has contracted with Metrix Learning®; an online portal provided by NY Wired. NY Wired was established to provide state and local governments, not-for-profit agencies, and corporations with innovative and affordable online training programs and technology solutions. The Metrix Learning training course content is provided by Skillsoft, Amatrol, MedcomTrainex, and ProvelIT.

Metrix Learning uses the “Career Pathways Portal” (Portal). The Portal aggregates community resources, addresses skills gaps, and aligns training with industry demands. Based on a learning assessment, individuals are placed in a targeted pathway and receive a comprehensive training plan. Pathways are customized based on the individual’s needs and employers’ input. Training is divided into four skill levels: Foundation, Industry, Sector, and Occupation. The career pathways address skills gaps with automatic remediation, provide clear training milestones through progressive badging and dynamically display skill transferability.

The Portal acts as virtual skill repository by seamlessly integrating online training, external training, formal education, and prior work experience. For recruitment and efforts to boost usage, the Career Services Providers (CSP) offer targeted workshops which include work readiness tips and certification programs as part of the online learning orientations for Metrix. Individuals are awarded customized badges as they advance through training. In addition, employers can search and recruit skilled workers from the portal’s talent database. Employers can assist in the skill-pipeline by agreeing to period internships, apprenticeships; or on-the-job training opportunities for clients who successfully pass the training milestones.

The workforce training tool is flexible, easy to use, and can be a preferred skill upgrade option during the pandemic. The ACWDB CSPs have deployed online learning that successfully delivers clear and measurable results.

Gamification:

Beginning in 2021, Metrix launched the free Gamification (game-based) learning mobile app. With the Metrix Learning 1Huddle mobile app, learners can complete short training activities to advance levels as they try to earn the top score on the leaderboard. Jobseekers are able to complete interactive training courses that will help them prepare for their next job, prepare for interviews, update their resume, or increase their digital and financial literacy while competing against other jobseekers/learners. Jobseekers can also play games to increase their skills in customer service, hospitality/food service, workplace technology including virtual meetings, and work-life balance. New games are added each month to keep jobseekers/learners engaged - and

in a recent survey of people who gained new skills by playing Metrix Learning games, 93% said they would recommend game-based learning to their peers.

ACWDB Metrix Website:

In October 2021, Metrix, in partnership with ACWDB created a website, alameda.skillupamerica.org. *Skill Up Alameda* is designed to help Alameda County build a workforce ecosystem that supports positive economic development. Job seekers can explore career pathways, view local job postings, register for free online learning, and receive workforce services. Employers can search for qualified candidates, post jobs, and receive in-depth consulting to address hiring and training needs.

Metrix Highlights:

Throughout 2021, ACWDB continued to advocate for use of the Metrix Learning tools through the Comprehensive America's Job Center of California (AJCC), the Career Services Collaborative (CSC), and the Career Center in Santa Rita Jail (SRJ).

Metrix Learning usage totals for 2021:

- 285 Metrix client registrations
- 1,054 Metrix course completions
- 7,425 hours of Metrix course trainings completed
- Six (6) clients were issued vouchers or are in progress of completing a certification track.

Client Certifications consist of:

- 200-201 Cisco Certified Network Associate
- PMI Certified Associate in Project Management (CAPM)® Exam - PMBOK® Guide - Sixth Edition-aligned
- CompTIA A+ 220-1101
- Six Sigma Yellow Belt Certification
- Certified Information Systems Security Professional (CISSP)

For more information please contact, David Dias, Program Financial Specialist at (510) 780-8768 or through email at david.dias@acgov.org.

ITEM VI.A. – REPORTS

LOCAL AREA PERFORMANCE REPORTS **ADULTS, DISLOCATED WORKERS, AND YOUTH** **PY 2021/2022; 3rd Quarter; 7/1/2021 through 3/31/2022**

BACKGROUND:

The Alameda County Workforce Development Board (ACWDB) negotiates Local Area Performance with the California Workforce Development Board biennially. New Local Area Performance goals for Program Years (PY) 2020/2021 and 2021/2022 were negotiated on September 15, 2020.

The Local Area Performance measures, goals, and actual performance attainments are not evaluated in “real time”. There is a minimum six-month look back at participants who completed Workforce Innovation and Opportunity Act (WIOA) funded services during previous quarters.

ANALYSIS OF REPORTS:

At the time that the committee packets were being assembled, the PY 2021-2022 Quarter 3 reports had not yet been generated. These reports will be shared through email in advance of this committee meeting.

Please contact Michele G. Garcia, MIS Administrator if you have any questions regarding Local Area Performance Reports. You can reach Michele at (510) 259-3802 or by email at mggarcia@acgov.org.

ITEM VI.B.1. – REPORTS

SERVICES TO UNEMPLOYED RELATIVE TO LABOR FORCE PARTICIPATION WITHIN THE LOCAL WORKFORCE AREA PY 2021/2022; Quarter 3 (July 1, 2021 through March 31, 2022)

BACKGROUND:

The Alameda County Workforce Development Board's (ACWDB) America's Job Center of California (AJCC) and Career Services Collaborative serve a significant number of job seekers through self-directed activities. These job seekers, who are not yet enrolled in any Workforce Innovation and Opportunity Act (WIOA) funded programs, are commonly referred to as "Universal Customers".

Job seekers register themselves into the State's career networking system (CalJOBS) and then may take advantage of services including workshops, computer labs, and other universal services offered through ACWDB's system. Recently, the COVID-19 pandemic has created barriers to in-person services. Career Service Providers have had to adapt to virtual services to ensure safety for both staff and customers.

ACWDB recognizes that universal services take both staff time and resources and should be tracked as a statement to the level of services offered and traffic sustained through ACWDB's workforce system. WIOA also encourages Local Areas to track the use of such services.

The State of California's CalJOBS system offers local boards the ability to report on the number of job seekers who reside within their areas and **who utilize the online CalJOBS system** to meet their job search and vocational training needs.

Virtual and online services are especially critical for job seekers, laid-off, and furloughed workers during this COVID-19 pandemic and the declared state of emergency.

ANALYSIS OF REPORTS:

The Participation Rate:

Based on the Monthly Labor Force Data published by California's Employment Development Department (EDD) Labor Market Division the participation rate in Alameda County is approximately 39.68%. This means that of the unemployed individuals in Alameda County, just under 40% are seeking career and vocational training services through publicly funded programs and/or California's CalJOBS system. This is a slight uptick from last quarter where the participation rate was around 35%. Please review the attached report for additional information on these statistics.

For additional information, please contact Michele G. Garcia, Workforce Board System Administrator at (510) 259-3802 or by email at mggarcia@acgov.org.

ATTACHMENT:

VI.B.1.a. – REPORT Services to Unem PY21-22 Q3

SERVICES TO UNEMPLOYED RELATIVE TO LABOR FORCE PARTICIPATION
WITHIN ALAMEDA COUNTY'S LOCAL WORKFORCE DEVELOPMENT AREA
PY 2021/2022, Quarter 3; (07/01/2021 through 3/31/2022)

Labor Force Participation	Planning Areas within ACWDB's Local Area				
	North Cities	Eden Area	Tri Cities	Valley	TOTAL
TOTAL LABOR FORCE by Planning Area ¹	123,700	188,400	176,800	120,200	609,100
Unemployment Number	4,400	9,300	6,600	4,000	24,300
Unemployment Rate	3.56%	4.94%	3.73%	3.33%	3.89%
TOTAL INDIVIDUALS RECEIVING SERVICES ²	1,742	3,982	2,436	1,482	9,642
% of Total Unemployed Labor Force Served³	39.59%	42.82%	36.91%	37.05%	39.68%

¹ Labor Force Data by Planning Area is based on California's Labor Force Data for Cities - March 2019 Benchmark; Published 12/18/2020

Total Labor Force by Planning Area = the number individuals who are eligible for employment within the designated area.

Cities within the One Stop service area are factored together to obtain unemployment number and rate by Planning Area.

Unemployment Number = the number of employment eligible individuals that are unemployed

Unemployment Rate = the Unemployment Number divided by the Total Labor Force number.

Statistics for the City of Oakland are excluded from this data - but are included in comment ²"NOTE".

² Customers who were registered in CalJOBS categorized by their City of residence.

NOTE: There were an additional 5,100+ job seekers who utilized services in our Local Area during this period, but who reside outside our service delivery area, and are NOT accounted for in this report. Of those 5,159; 5,128 were residents of the City of Oakland.

³ % of Total Unemployed Labor Force Served = Total Individuals Receiving Services divided by Unemployment Number.

CalJOBS Report used: Detailed Reports / Individual Reports / Registered Individuals / by Local Area / Program Year to date

ITEM VI.B.2. – REPORTS

CONTRACT PERFORMANCE INDICATORS REPORTS (CPIR) **ADULTS AND DISLOCATED WORKERS** **PY 2021/2022; Quarter 3; (7/1/2021 through 3/31/2022)**

BACKGROUND:

Alameda County Workforce Development Board's (ACWDB) Contract Performance Indicators Reports provide a method for staff, service providers, our community, and the board to stay informed about progress made toward attainment of contract performance goals. Contract performance goals are written into each of ACWDB's service provider contracts.

Beginning in PY 2019/2020 ACWDB included a requirement for contracted service providers to achieve 80% of their annual contract performance goals by the end of the second quarter of the program year (December 31) – and attain 100% of their annual goals by the end of the third quarter (March 31). Failure to achieve the prescribed performance goals could result in conditional funding and/or withholding of a percentage of annual contract funds.

AVAILABILITY OF REPORTS:

At the time committee packets were being assembled, PY 2021/2022 Quarter 3 reports had not yet been generated. These reports will be shared via email in advance of this committee meeting.

For more information, please contact Michele G. Garcia, MIS Administrator at (510) 259-3802 or by email at mggarcia@acgov.org.

ITEM VI.C. – REPORTS

YOUTH CONTRACT PERFORMANCE INDICATORS REPORTS **PY 2021/2022; Quarter 3; 7/1/2021 through 3/31/2022**

BACKGROUND:

Under the Workforce Innovation and Opportunity Act (WIOA) legislation, Local Area Performance Measures include, for all WIOA Formula populations (Adults and Dislocated Workers and Youth):

1. Employment Rate at 2nd Quarter After Exit (Employment or Placement for Youth)
2. Employment Rate at 4th Quarter After Exit (Employment or Placement for Youth)
3. Median Earnings at 2nd Quarter After Exit
4. Credential Attainment within four Quarters After Exit
5. Measurable Skill Gains

NOTE: “Placement” for Youth performance (specifically as referenced in items 1 and 2 above), is defined as placement in Employment, Advanced Training, Post-Secondary Education, or the Military.

Toward our Local Area Performance goals, Alameda County Workforce Development Board’s (ACWDB) contracted service providers for youth and young adults have contract performance measures and goals written into their contracts as follows:

1. Number of new enrollments
2. Number of participants enrolled into:
 - a. Work-Based Learning Activities
 - b. Soft Skills / Leadership Activities
 - c. Training Activities that lead to credential attainment
3. Credential Attainments
4. Youth Placements reported at case closure

ANALYSIS OF REPORTS:

At the time that committee packets were being assembled, PY 2021/2022 Quarter 3 reports had not yet been generated. These report items will be shared through email in advance of the Organizational Effectiveness Committee meeting.

Please contact Michele G. Garcia, MIS Administrator if you have any questions regarding these reports. You can reach Michele at (510) 259-3802 or by email at mggarcia@acgov.org.

ITEM VI.D. – REPORTS

FINANCIAL INDICATOR REPORTS – PY 2021/2022

BACKGROUND:

This item presents the Financial Indicator Reports for Alameda County Workforce Development Board’s (ACWDB) service providers for PY 2021/2022. The reports include actual expenditures for the Comprehensive America’s Job Center of California (AJCC), Career Services Collaborative Providers and Youth Providers for invoices approved and processed through the period ending February 28, 2022.

Objectives of the Financial Indicator Report are to:

- Ensure the timely expenditure of available funds
- Assist operators in making changes to service delivery approaches
- Identify potential program and/or financial problem areas
- Identify under-expenditures that may be directed to more effective activities
- Be an indicator of the potential for the recapture of funds

AJCC/Career Services Collaborative Providers - Status of Invoices & Expenditures:

Invoices submitted by Rubicon Programs and Ohlone Community College District indicate compliance with the contract budget expenditure plans for PY 2021/2022. Please refer to Attachment VI.D.1.

Youth Providers - Status of Invoices & Expenditures:

Invoices submitted by Eden Area Regional Occupational Program, La Familia, Berkeley Youth Alternatives and Ohlone Community College District indicate compliance with the contract budget expenditure plans for PY 2021/2022. Please refer to Attachment VI.D.2.

Please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or by email at jennifer.mitchell@acgov.org if you have any questions.

ATTACHMENTS:

VI.D.1. - Financial Indicator Report – AJCC/Career Services Collaborative Providers PY 2021/22 Report

VI.D.2. - Financial Indicator Report – Youth Providers PY 2021/22 Report

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
 FINANCIAL INDICATOR REPORT -
 AJCC/CAREER SERVICES COLLABORATIVE PROVIDERS
 REPORT DATES: 7-1-21 thru 2-28-22**

PROGRAM YEAR 2021-22 Formula Funds	TOTAL CONTRACT	Latest Invoice date	Expends at Date of Invoice	Expends % of Annual	WIOA Balance
Providers	\$1,622,205		\$541,307	33.4%	\$1,080,898
Rubicon Programs	\$632,660	1/31/22	\$294,972	46.6%	\$337,688
Ohlone CCD	\$989,545	12/31/21	\$246,335	24.9%	\$743,210

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
FINANCIAL INDICATOR REPORT -
YOUTH PROVIDERS
REPORT DATES: 7-1-20 thru 2-28-22

PROGRAM YEAR 2021-22 Formula Funds	TOTAL CONTRACT	Latest Invoice date	Expends at Date of Invoice	Expends % of Annual	WIOA Balance
Providers	\$788,746		\$407,933	51.7%	\$380,813
Eden Area ROP	\$161,012	12/31/21	\$61,550	38.2%	\$99,462
La Familia - Eden 1/1/22 - 6/30/22	\$230,500	N/A	\$0	0.0%	\$230,500
Tri-Valley ROP 1/1/22 - 6/30/22	\$56,000	N/A	\$0	0.0%	\$56,000
BYA / Berkeley Youth Alternatives	\$282,845	1/31/22	\$134,758	47.6%	\$148,087
La Familia - Extension to 12/31/21	\$153,284	12/31/21	\$148,623	97.0%	\$4,661
Ohlone CCD	\$191,605	12/31/21	\$63,002	32.9%	\$128,603

ITEM VI.E. – REPORT

BUSINESS SERVICES REPORT FOR JANUARY 1, 2022 – MARCH 31, 2022

BACKGROUND:

This report includes services provided to employers during the time period covering January 1, 2022 through March 31, 2022. It is intended to provide a quarterly snapshot of business service activities during the first quarter of the 2022 calendar year. Where possible year-over-year data is presented for purposes of comparison.

BUSINESS SERVICES ACTIVITIES

Rapid Response:

Rapid Response activities are similar to outplacement services in the private sector. Businesses, with more than 50 employees, that are closing, or experiencing a mass lay-off can avail themselves of Rapid Response services. The goal of the service is to inform impacted workers of the no-cost workforce development resources available to them via the network of the Alameda County Workforce Development Board’s (ACWDB’s) service providers. Rapid Response orientations can be delivered on-site, off-site, or virtually. The orientation is delivered in partnership with other service providers which may include, but are not limited to, the California Employment Development Department (EDD), Career Service Provider staff, and Covered California. A total of three Rapid Response orientations were delivered in the first quarter of calendar year 2022.

Partnership Referrals:

ACWDB’s Business Services Unit (BSU) refers businesses to both internal and external service providers as necessary. Examples of referral agencies include Small Business Development Center, chambers of commerce, EDD’s Employer Advisory Council, Employer Training Panel, Go Biz, Manex Consulting, and local public economic development departments. In the first quarter of 2022 the business services unit referred 16 businesses for additional assistance from these partner organizations.

Businesses Served:

Business engagement can take on several forms including but not limited to, job fairs, hiring events, employer spotlights, sector symposium, industry events, and career panels. Services can be delivered by service providers and/or the BSU unit. A total of 140 businesses were served in the first quarter of calendar year 2022.

Period (Calendar Year)	Webinar Attendance	Calls to HR Hotline	Events	Businesses Served	Total Services Provided
2021 Q1 (Jan-Mar)	2 Webinars 78 Attended	16	0	33	127
2021 Q1-Q4 (Jan-Dec)	6 Webinars 266 Attended	59	0	134	459
2022 Q1 (Jan-Mar)	1 Webinar 18 Attended	44	3	85	140

Event Highlights:

This quarter ACWDB BSU teamed up with Laney College to support a Women in the Trades Event on International Women's Day. The event showcased six industry panelist and had 78 attendees.

For more information please contact, Carmelo San Mames, Senior Strategic Partnership Coordinator at (510) 259-3828 or through email at Carmelo.sanmames@acgov.org.

ITEM VI.F. – REPORT

RAPID RESPONSE REPORT FOR JULY 1, 2021 – MARCH 31, 2022

BACKGROUND:

For PY 2021-2022 the Alameda County Workforce Development Board's (ACWDB) Rapid Response Team (RRT) has documented 31 layoff/closure events, affecting 1,697 workers. Layoff activities related to COVID-19 pandemic have tapered off this quarter.

The attached Rapid Response Report covers the period that spans from July 1, 2021, through March 31, 2022 – and includes company closures, mass layoffs, and furloughs. Please refer to Attachment VI.F.1. for specific employer data.

Rapid Response Activities

Decathlon USA, LLC plans to permanently reduce its workforce which will result in a mass layoff at its Emeryville location. This layoff permanently displaced 21 workers on March 15, 2022. A Rapid Response orientation was held March 4, 2022, with 14 workers in attendance.

Positive Pathways, LLC plans to permanently terminate its workforce which will result in a mass layoff at its Hayward location. This layoff will permanently displace 4 (four) workers on May 13, 2022. Rapid Response orientations are in the planning process.

Paula LeDuc, permanently reduced its workforce which result in a mass layoff at its Emeryville location. This layoff permanently displaced 237 workers on March 31, 2022. Several unsuccessful attempts were made to contact the company representative to provide a Rapid Response orientation for the workers.

COVID -19 Impacts

ACWDB staff's standard Rapid Response process involved assembling partners from multiple organizations (Employment Development Department, Covered California, and Career Services Providers) to facilitate orientations for displaced workers usually at the employer's facility.

As a result of the COVID-19 pandemic and the current social distancing, ACWDB staff are currently conducting all Rapid Response orientations virtually, using either webinars or tele-conferencing. ACWDB's RRT has experienced challenges with convening presenters and displaced workers to meet virtually which has hindered the effective delivery of information.

An employer must provide written notice 60 days prior to a planned mass layoff or plant closure. Due to COVID-19 the notification period for WARN notices has been waived by the State. In many cases the employer has already laid off their workers before the WARN Notice has been filed. Consequently, the RRT cannot connect with the employees.

For further information, contact Javier Contreras, Rapid Response Coordinator at (510) 259-3831 or by email at Javier.Contreras@acgov.org.

ATTACHMENT:

VI.F.1. - ACWDB Layoff and Closure 7/1/2021 –3/31/2022.

ACWDB Layoff and Closure Monthly Report (Including COVID-19 Related Impacts)

Attachment VI.F.1.

July 1, 2021 – June 30, 2022

Page 2 of 7

Month Ending: March 31, 2022

Tri-Cities	x	Smiths Detection, Inc.		Newark	Technology	Layoff	04/30/21	4	
Tri-Cities	x	All about Parking, Inc		Fremont	Professional Services	Layoff	3/11/2021	5	
Tri-Cities		Wells Fargo & Company		Fremont	Professional Services	Layoff	03/11/21	72	
Tri -Cities		The Double Tree Hotel		Newark	Hospitality	Layoff	06/30/21	53	
Tri Cities		MetroStar Express LLC		Fremont	Transportation	Closure	07/07/21	73	
Tri- Cities		Wells Fargo & Company		Fremont	Professional Services	Layoff	12/31/21	65	
Tri- Cities		La Quinta Fremont		Fremont	Professional Services	Closure	02/15/22	13	
Tri-Valley		Saba, a Subsidiary of Cornerstone OnDemand - Dublin Office		Dublin	Technology	Layoff	01/05/21	11	
Tri-Valley	x	Godiva Chocolatier, Inc.		Pleasanton	Food Services	Layoff	03/26/21	4	
Tri-Valley	x	Godiva Chocolatier, Inc.		Livermore	Food Services	Layoff	03/26/21	8	
Tri-Valley		Kaiser Foundation Hospitals and Kaiser Foundation Health Plan, Inc.		Pleasanton	Healthcare	Layoff	05/30/21	20	
Tri-Valley		Webster Orthopedics		Dublin	Healthcare	Layoff	12/31/21	24	

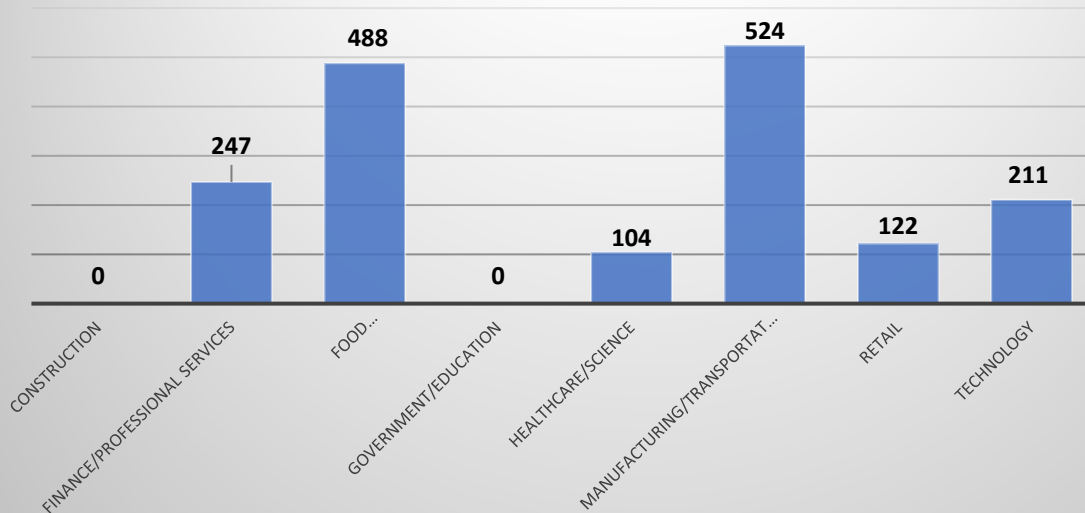
ACWDB Layoff and Closure Monthly Report (Including COVID-19 Related Impacts)

July 1, 2021 – June 30, 2022

Month Ending: March 31, 2022

Industry	Affected Workers
Construction	0
Finance/Professional Services	247
Food Services/Hospitality/Entertainment	488
Government/Education	0
Healthcare/Science	104
Manufacturing/Transportation/Warehouse	524
Retail	122
Technology	211
Grand Total	1696

**Cumulative Number of Affected Workers
July 1, 2021 - March 31, 2022**



ACWDB Layoff and Closure Monthly Report (Including COVID-19 Related Impacts)

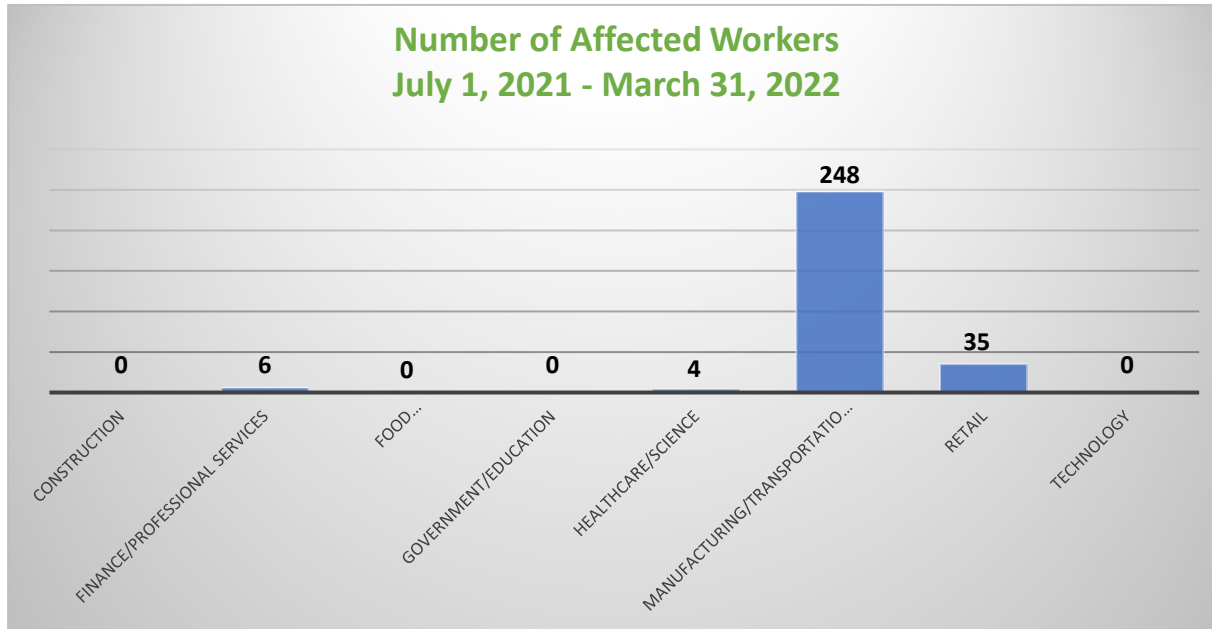
July 1, 2021 – June 30, 2022

Month Ending March 31, 2022

EDEN RAPID RESPONSE

Industry	Affected Workers
Construction	0
Finance/Professional Services	6
Food Services/Hospitality/Entertainment	0
Government/Education	0
Healthcare/Science	4
Manufacturing/Transportation/Warehouse	248
Retail	35
Technology	0
Grand Total	293

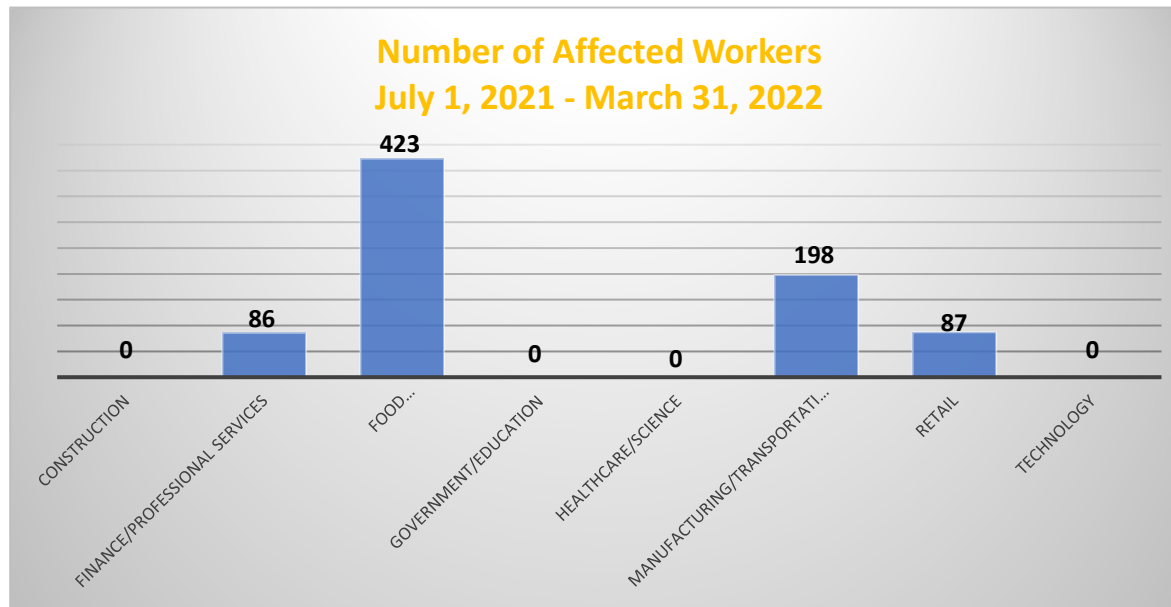
**Number of Affected Workers
July 1, 2021 - March 31, 2022**



ACWDB Layoff and Closure Monthly Report (Including COVID-19 Related Impacts)
July 1, 2021 – June 30, 2022
Month Ending: March 31, 2022

NORTH CITIES RAPID RESPONSE

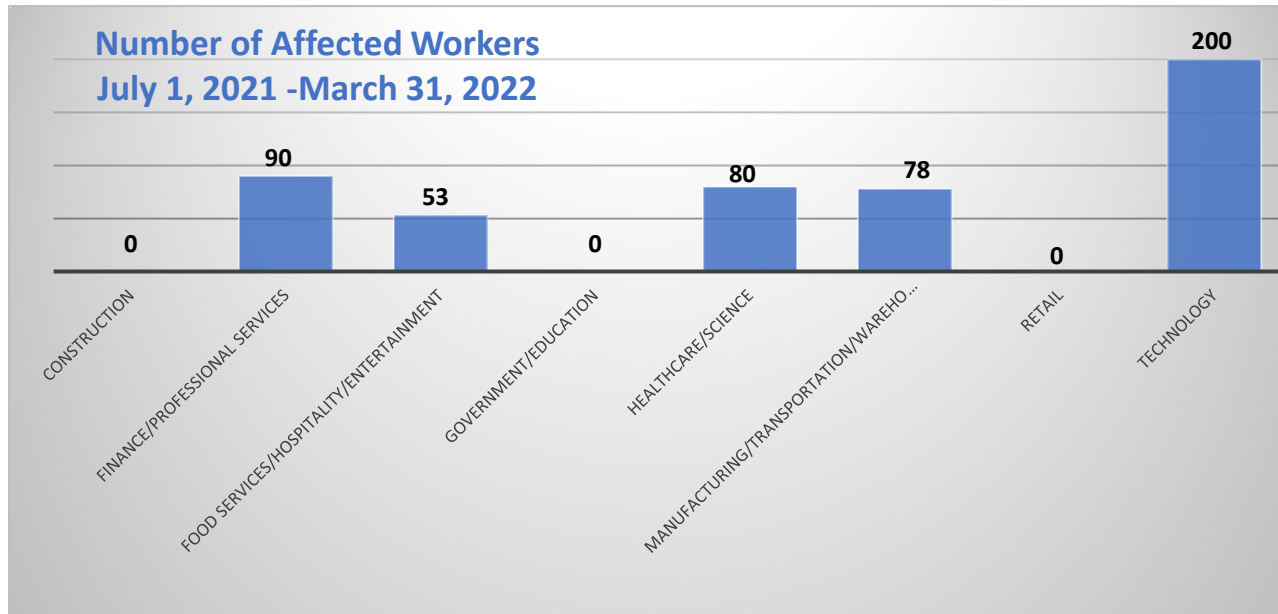
Industry	Affected Workers
Construction	0
Finance/Professional Services	86
Food Services/Hospitality/Entertainment	423
Government/Education	0
Healthcare/Science	0
Manufacturing/Transportation/Warehouse	198
Retail	87
Technology	0
Grand Total	794



ACWDB Layoff and Closure Monthly Report (Including COVID-19 Related Impacts)
July 1, 2021 – June 30, 2022
Month Ending: March 31, 2022

TRI-CITIES RAPID RESPONSE

Industry	Affected Workers
Construction	0
Finance/Professional Services	90
Food Services/Hospitality/Entertainment	53
Government/Education	0
Healthcare/Science	80
Manufacturing/Transportation/Warehouse	78
Retail	0
Technology	200
Grand Total	501



ACWDB Layoff and Closure Monthly Report (Including COVID-19 Related Impacts)
July 1, 2021 - June 30, 2022
Monthly Ending: March 31, 2022

TRI-VALLEY RAPID RESPONSE

Industry	Affected Workers
Construction	0
Finance/Professional Services	0
Food Services/Hospitality/Entertainment	12
Government/Education	0
Healthcare/Science	20
Manufacturing/Transportation/Warehouse	0
Retail	0
Technology	11
Grand Total	43



ITEM VI.G. – REPORTS

TRAINING EXPENDITURES REPORT – PY 2021/2022

BACKGROUND:

This item presents the Training Expenditures Report for the Alameda County Workforce Development Board (ACWDB) for PY 2021/2022. The report includes expenditures and obligations of Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Formula funds and allowable leveraged training expenditures through the period ending February 28, 2022. The activity reflects training expenditures from services provided by the WIOA America’s Job Center of California (AJCC), Career Services Collaborative (CSC) Providers and the ACWDB’s Business Services Unit.

Objectives of the Training Expenditures Report are to:

- Ensure that training expenditure requirements are met;
- Identify potential program and/or financial problem areas; and,
- Identify under-expenditures that may be directed to more effective training activities.

For PY 2021/2022, California requires that each Local Board spend an amount equal to 30% of their WIOA Formula Adult and Dislocated Worker funding allocations on training. Of that 30%, 20% must come out of those Formula allocations – and up to 10% may be from other leveraged sources of funding.

For PY 2021/2022, the 30% training expenditure requirement totals \$1,022,354. Twenty percent of that amount (\$681,569) must come out of the WIOA Formula Adult and Dislocated Worker allocation. Up to 10% (\$340,785) may be leveraged from other discretionary, non-WIOA, or educational grant fund sources.

Training Expenditures - Status of Expenditures & Obligations:

As of February 28, 2022, total training expenditures, including training obligations and leveraged training, amount to \$625,985 (61% of the required 30%). Please refer to Attachment VI.G.1.

Please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or by email at jennifer.mitchell@acgov.org if you have any questions.

ATTACHMENT:

VI.G.1. – Training Expenditures Report – PY 2021/2022 Report

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
TRAINING EXPENDITURES REPORT
REPORT DATES: 7-1-21 thru 2-28-22

PROGRAM YEAR 2020-21	Expenditure Requirement	Expends at Report Date	Unliquidated Obligations	Balance to Meet Requirement
WIOA Adult/DW Training	\$681,569	\$342,525	\$156,910	\$182,134
Leverage Training	\$340,785	\$10,000	\$116,550	\$214,235
Total (1)	\$1,022,354	\$352,525	\$273,460	\$396,369

- (1) A minimum of 20% (\$681,569) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (\$340,785) may be training dollars from other sources.