

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)  
EXECUTIVE COMMITTEE**

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**MEETING NOTICE**  
**Wednesday, August 28, 2019**  
**9:30 – 11:30 A.M.**  
**Eden Area Multi-Service Center**  
**24100 Amador Street, 2<sup>nd</sup> Floor**  
**California Poppy Rooms A/B (#225/226)**  
**Hayward, CA**

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**AGENDA**

	<b>PAGE</b>
<b>I. CALL TO ORDER AND ROLL CALL</b>	
<b>II. COMMITTEE UPDATES – Committee Chairs</b>	
<b>III. STAFF REPORTS – Patti Castro, Director</b>	
<b>IV. PUBLIC FORUM</b>	
<p>The public can address the Committee on issues other than those on the agenda. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.</p>	
<b>V. ACTION ITEMS / PUBLIC HEARING</b>	
A. Approval of the Local Chief Elected Official (CEO) Agreement Between the Alameda County Workforce Development Board and the Board of Supervisors	1
B. Approval of Alameda County Workforce Development Board Recommended Annual Budget for PY 2019/2020	11
<b>VI. DISCUSSION ITEMS</b>	
A. Legislative Update	15
B. Distinguished Partnership Award	17
C. Set Consent and Regular Calendar	19
<b>VII. INFORMATION ITEMS</b>	
A. California’s 2019 Budget Bill – State Investments in Workforce and Education	25
B. WIOA Training Expenditures	27
C. Two-Year Modified Local Plan Status Update	29
D. Status of the Board and Committee Membership	31
E. 2019 Board Meeting Calendar	35
<b>VIII. MATTERS INITIATED BY COMMITTEE MEMBERS</b>	
<b>IX. ANNOUNCEMENTS</b>	

**COMMITTEE MEMBERS: Jennifer Ong, Chair; Bethany McCormick, Vice-Chair; Paul Reyes, Systems and Strategies Committee Chair; Brian Salem, Organizational Effectiveness Committee Chair; and Alexandria Baker, Youth Committee Chair.**

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND**

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

*These WIOA Title I financially assisted programs or activities are "Equal Opportunity Employers/Programs".  
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

**NEXT EXECUTIVE COMMITTEE MEETING: NOVEMBER 20, 2019**

**ITEM V.A. - ACTION/PUBLIC HEARING**

**APPROVAL OF THE LOCAL CHIEF ELECTED OFFICIAL (CEO) AGREEMENT  
BETWEEN THE ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD AND  
THE BOARD OF SUPERVISORS**

**RECOMMENDATION:**

That the Executive Committee approve the new Chief Elected Official (CEO) Agreement between the Alameda County Workforce Development Board and the Board of Supervisors.

**BACKGROUND:**

The Workforce Innovation and Opportunity Act (WIOA) requires a formal agreement between the local workforce development board and the local chief elected official for the purposes of defining roles and responsibilities for the administration, implementation, and oversight of programs. Your board's current Chief Elected Official (CEO) Agreement with the County Board of Supervisors (BOS) expires on September 30, 2019. On July 19, 2019 staff met with the Office of County Counsel and board aides representing Supervisors Nate Miley, Keith Carson, and Wilma Chan, to discuss proposed revisions to the document and the timeline for both boards to approve and sign a new Agreement.

For your review and approval, Victoria Wu, Assistant County Counsel, drafted the attached CEO Agreement (Att. V.A.1.) on behalf of the BOS which will be effective until the end of the federal fiscal year - September 30, 2022. Revisions to the CEO Agreement incorporates the BOS language around their strategic workforce priorities for Vision 2026 and requires WIOA program/services planning to align with their 10X Goals, specifically "Employment for All". In addition, the CEO Agreement now includes language related to the Alameda County Workforce Development Board's (ACWDB) assignment to the East Bay Regional Planning Unit (RPU) and the ACWDB's role and responsibilities as a partner and/or fiscal administrator in the RPU. The current CEO only addresses the local role for your board.

After approval of the CEO Agreement by the Executive Committee, the next step is to put your recommendation for approval to the full board at the ACWDB's September 12<sup>th</sup> quarterly meeting. The BOS will take action on the CEO Agreement at their September 24<sup>th</sup> meeting.

For more information, please contact Patti Castro, Director at [pcastro@acgov.org](mailto:pcastro@acgov.org) or by phone at (510) 259-3843.

**ATTACHMENT:**

V.A.1.- Local CEO Agreement Between WDB and BOS



**LOCAL CHIEF ELECTED OFFICIAL (CEO) AGREEMENT**  
**BETWEEN WORKFORCE DEVELOPMENT BOARD AND THE BOARD OF**  
**SUPERVISORS**

**A. GENERAL**

1. This agreement is entered into between the Workforce Development Board of the County of Alameda (hereinafter “WDB”) and the Board of Supervisors of the County of Alameda (hereinafter “BOS”) for the purpose of implementing programs under the Workforce Innovation Act of 2014, 29 U.S.C. Section 3101 et seq. (hereinafter “WIOA”).
2. The purpose of this agreement is to detail the respective roles and responsibilities of the parties in administering funds and programs under WIOA.
3. The effective date of this agreement is the date of the approval of the agreement by the Board of Supervisors. This agreement shall remain in effect until terminated by one of the parties or at the end of federal fiscal year 2022 (9/30/22), whichever is earlier. Either party may terminate the agreement, by giving the other party thirty (30) days written notice of intent to terminate, and the agreement shall terminate thirty days from the date of the notice.

**B. RECITALS AND DEFINITIONS**

1. The Governor of California (hereinafter “Governor”) designated the County of Alameda, excluding the City of Oakland, as a Local Workforce Development Area (hereinafter “LWDA”), pursuant to WIOA Section 106. The LWDA consists of the cities of Alameda, Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Newark, Piedmont, Pleasanton, San Leandro, and Union City, and all unincorporated areas of the County of Alameda.
2. The Governor established the Regional Planning Units (RPU). The County of Alameda is in the East Bay RPU.
3. The BOS is the Local Chief Elected Official (hereinafter “CEO”) as defined in WIOA Section 3(9)(A).
3. The WDB is the Local Workforce Development Board as defined in WIOA Sections 3(33) and 107.
4. The BOS established the WDB pursuant to WIOA Section 107. The BOS approved the current composition of the WDB and appointed the members of the WDB on March 8, 2016. It is within the discretion of the BOS to change the composition of the WDB as it determines necessary, so long as the BOS adheres to the WDB composition requirements pursuant to WIOA Section 107. The BOS continues to appoint members as vacancies occur on the WDB.

5. The Alameda County Social Services Agency (hereinafter “SSA”) is an agency of the County of Alameda under the jurisdiction of the BOS. The WDB Division is a division of the SSA. The Executive Director of the WDB is the Director of the WDB Division of the SSA, (hereinafter “WDB Director”).
6. The Auditor-Controller of the County of Alameda (hereinafter “Auditor-Controller”) is that person elected as Auditor of the County of Alameda.
7. “Workforce development funds” are grant funds allocated to the LWDA pursuant to Section 128 and 133 of WIOA.
8. Pursuant to WIOA Section 107(12)(B)(i)(I), the BOS is the local grant recipient for workforce development funds allocated to the LWDA and is responsible for such funds as provided under the WIOA. Pursuant to WIOA Section Section 107 (12)(B)(i)(III), the BOS is to disburse workforce development funds for approved workforce development purposes when so requested by the WDB, in accordance with the plan approved between the BOS and the WDB and in accord with the WIOA regulations.
9. BOS may be the grant recipient of East Bay RPU funds in accordance with the State WDB policy.

#### C. APPOINTMENT AND GOVERNANCE OF WDB

1. The BOS shall appoint members to the WDB, in accordance with criteria established by the Governor under WIOA Section 107(b). The WDB shall notify the County Administrator’s Office in writing of any vacancy on the WDB.
2. The BOS is authorized to approve, adopt, or revise a WDB Conflict of Interest Code or amendments thereto, in accordance with California State laws governing conflicts of interest, including but not limited to the Political Reform Act of 1974 (Government Code Section 81000 *et seq.*).
3. The BOS agrees to review a decision of the WDB to remove a member of the WDB or if such review is requested by the removed member, in accordance with Articles 3.8.5 of the WDB Bylaws. The WDB agrees to abide by the decision of the BOS concerning removal of a member of the WDB.

#### D. FISCAL RESPONSIBILITIES AND OVERSIGHT

1. The WDB shall develop a plan and a budget, that is consistent with the Local Plan and Regional Plan for carrying out its statutory duties, subject to the approval of the BOS, and pursuant to WIOA Section 107(12)(A). Such plan and budget shall be developed by the WDB in cooperation with the BOS. Such plan and budget shall be mutually approved by the WDB and the BOS.

2. Pursuant to WIOA Section 107(12)(B)(i)(I), the BOS shall act as the local or regional grant recipient for workforce development funds.
3. The BOS has authorized the SSA to assume primary responsibility for administration of workforce development funds to be used in accordance with the WDB plans and consistent with the WIOA. The SSA shall work with the Auditor-Controller's Office for the administration of workforce development funds.
4. The WDB will request disbursements from workforce development funds only in accordance with the mutually approved WDB Local Plan and Regional Plan. Subject to the approval of the SSA and Auditor-Controller, disbursements of \$25,000 or less may be authorized by the WDB Director at the direction of the WDB. Disbursements in excess of \$25,000 are subject to approval by the BOS. Whenever the WDB seeks to have the SSA disburse funds in excess of \$25,000, the SSA shall request BOS approval. Pursuant to WIOA 107(12)(B)(i)(III), the BOS shall authorize disbursement of workforce development funds for workforce development activities in accord with the Local Plan, when requested to do so by the WDB, provided that the disbursement does not violate a provision of WIOA or any other provision of law or the policies of the County Auditor-Controller, the SSA or the BOS.
5. Should the BOS fail to timely authorize the disbursement of workforce development funds when requested by the WDB Director, the parties shall use the dispute resolution procedures described in Section H of this Agreement.
6. The BOS, through the Auditor-Controller's Office, shall direct the SSA, as the fiscal agent for the WDB, to make certain that the WDB's budget and expenditures are properly maintained and accurate and that payments and reimbursements of WDB expenditures are approved by the WDB Director or Assistant Director, and in accordance with the mutually approved Local Plan and Regional Plan between the WDB and the County. The purpose of SSA's fiscal oversight of the WDB is to ensure the safekeeping of funds, to prepare all financial reports, and to review financial transactions, in accordance with the laws and regulations pertaining to the WIOA.
7. The SSA and the WDB shall be jointly responsible to ensure compliance with all county, State, and federal accounting, auditing, and monitoring requirements, including, but not limited to, the requirements set forth in 2 CFR 200 and WIOA Notice of Proposed Rule Making (NPRM) 20 CFR.
8. Pursuant to and in accordance with a resolution of the BOS dated April 26, 2011, the following persons are authorized to execute all plans, plan modifications, plan adjustments, grants, grant applications, sub-grant agreements, or any other document amendments connected with the administration of WIOA funds: SSA Director, Assistant Agency Director, and WDB Director. The BOS may, in its discretion, authorize the WDB Assistant Director to execute all or some such documents. Should the positions listed in this paragraph be filled by other individuals in the future, the BOS hereby authorizes such individuals to execute the documents listed in this paragraph.

9. The BOS shall be accountable for WIOA funds received in accord with WIOA. To the extent WDB members are acting within the scope and course of their duties as WDB members, the County will indemnify the WDB for liability arising from the misuse of workforce development funds. Nothing provided herein shall be construed to obligate the County to indemnify the WDB or WDB members for any liability that results from the intentional misconduct of any WDB member.
10. The WDB may solicit and accept grants and donations from sources other than workforce development funds, pursuant to WIOA Section 107(12)(B)(3)(ii), and subject to BOS approval of any agreement related to such grant or donation. Such grant funds and donations shall be subject to the same financial oversight by SSA as WDB funds and as more fully set forth above.

#### E. PROGRAM, POLICY AND PLANNING FUNCTIONS

1. Pursuant to WIOA Section 107(d), the WDB and BOS shall cooperate to carry out the following functions:
  - (a) The WDB, in partnership with the BOS, shall develop and submit to the State and the Governor an approved comprehensive Local Plan, as described in WIOA Section 108. All funds disbursed shall be in accordance with such Local Plan.
  - (b) The WDB in partnership with the three assigned East Bay RPU WDBs, shall develop a Regional Plan approved by the BOS. All funds disbursed shall be in accordance with such Regional Plan.
  - (c) The WDB, with the agreement of the BOS, shall designate and certify one American Job Center of California (AJCC) operator, negotiate a memorandum of understanding with the mandatory AJCC partners, and conduct oversight with respect to the entire Career Center System, all pursuant to WIOA Section 121.
  - (d) The WDB, upon agreement by the BOS, in accord with its memorandum of understanding, may terminate the eligibility of the AJCC.
  - (e) The WDB, in partnership with the BOS, shall conduct oversight with respect to programs of youth activities, to ensure both fiscal and programmatic accountability. 20 CFR Section 664.110.
  - (f) The WDB, in partnership with the BOS, shall conduct oversight with respect to employment and training activities and the Career Services System.
  - (g) The WDB, the BOS, and the Governor's Office shall negotiate and reach agreement on local performance measures as described in WIOA Section 116(c).

2. The WDB is responsible for carrying out the approved Local Plan and developing policies and programs to implement the Local Plan using workforce development funds contained within the budget. The BOS delegates to the WDB Director responsibility for administering such policies and programs in accordance with the approved Local Plan and budget and in accordance with the directives of the WDB. The BOS does not authorize or direct the WDB Director to fund any program or carry out any activity unless it is in strict accordance with the approved Local Plan and the budget and approved by the WDB.
3. The WDB is responsible for carrying out the approved Regional Plan and developing policies and programs to implement the Regional Plan using workforce development funds contained within the budget and as additional funding is received by the East Bay RPU. The BOS delegates to the WDB Director responsibility for administering such policies and programs in accordance with the approved Regional Plan and performance measures negotiated by the East Bay RPU members and the State.
4. The WDB Director, following delegation from the BOS and the directions and policy guidance of the WDB, is responsible for implementing workforce development programs and policies; administering program funding determinations within the 4 year plan and the budget approved by the WDB and the BOS; implementing the terms of the Memorandum of Understanding between the WDB and AJCC mandated partners; developing grievance procedures for customers and stakeholders of the workforce development system; administering requests for proposal; negotiating contracts and grant agreements; monitoring the performance of the Career Service System; and other activities consistent with law.
5. The WDB, in accordance with the BOS adoption of Vision 2026, shall incorporate strategic priorities into its employment program and workforce system planning; and shall align with 10X Goals, specifically "Employment for All". The Local Plan shall reflect the operating principles established by the BOS in the Vision 2026 framework.

#### F. IDENTIFICATION OF SERVICE PROVIDERS

1. The WDB is responsible for carrying out all of the functions pursuant to WIOA Section 107(d). All awards of grants and contracts are subject to approval by the BOS. The BOS shall approve such awards in accordance with the Local Plan or Regional Plan and within the budget unless an award violates a provision of WIOA or any Board policy. If the BOS fails to approve an award, the parties shall utilize the dispute resolution procedures set forth in Section H of this Agreement.
  - (a) The WDB shall identify eligible providers of youth activities by awarding grants or contracts on a competitive basis and in accordance with the BOS contracting policies and based on the recommendations of the Youth Committee.

(b) The WDB shall identify eligible providers of adult and dislocated worker career services, including the operator(s) of the AJCC by awarding grants or contracts through a competitive procurement process and in accord with the foregoing provisions.

(c) The WDB shall identify eligible service providers through a competitive procurement process for targeted workforce services deemed necessary for the implementation of awarded State and Federal discretionary grant dollars (non-WIOA) to the Alameda County WDB or to the East Bay RPU, when designated by the East Bay RPU members.

#### G. WDB DIRECTOR AND STAFF

1. The BOS, with the assistance of SSA and County Human Resource Services, using WIOA budgeted funds, shall assist in the staffing of the WDB with a WDB Director, an Assistant Director, and a WDB Secretary. The BOS shall authorize the SSA to provide additional staff to the WDB using WIOA budgeted funds provided that funding for such staff is included in the budget developed by the WDB, subject to BOS approval as provided in Section D.8 of this agreement. Staff to the WDB will be employed by the County of Alameda.

2. The WDB and the BOS shall use the following procedures for selecting, appointing, reporting relationship, and performance evaluation of the WDB Director.

(a) The BOS shall approve any changes to the classification for the WDB Director position as designated by the Alameda County Human Resources Department in consultation with the WDB.

(b) Should the position of WDB Director become vacant, the Alameda County Human Resources Department and/or the SSA Human Resources Department shall recruit candidates for the WDB Director position according to standard procedures for the classification and in compliance with County Civil Service Rules.

(c) A joint committee composed of representatives of SSA management and WDB members will screen candidates for the WDB Director position who have been certified to an eligible list after Civil Service examination.

(d) The joint committee will refer a candidate or candidates for appointment to the Director of the SSA. The SSA Director shall have sole appointing authority, provided that the SSA Director shall only appoint a candidate recommended by the joint committee.

(e) The WDB Director shall be supervised by the SSA Agency Director, or any successor position assigned similar duties in the event of reorganization within the SSA (hereinafter "Assistant Agency Director"). The WDB Director shall report to the WDB for policy direction and system oversight, and to the Agency Director or an Assistant Agency Director for fiscal and administrative operating procedures.

(f) The WDB Chairperson and the SSA Agency Director (and/or the Assistant Agency Director delegate) shall jointly prepare performance evaluations of the WDB Director at intervals established by SSA management procedures. The SSA Director shall oversee all areas of needed improvement or discipline recommended in the performance evaluation.

3. The WDB Director shall select and supervise all subordinate staff to the WDB, subject to County of Alameda civil service and human resources procedures.

## H. DISPUTE RESOLUTION

1. The parties agree to use the following dispute resolution procedures in the event:

(a) The BOS and WDB fail to agree on a decision or action which requires the cooperation of the parties pursuant to this Agreement or the WIOA.

(b) The BOS fails to authorize a contract, grant, or disbursement of funds that is consistent with the Local Plan and budgeted with WDB funds.

(c) The WDB is alleged to have exceeded its jurisdiction under this Agreement, the Local Plan, and/or the budget or the WIOA.

The dispute resolution procedure is not available if the matter contested is within the sole discretion of the Board of Supervisors, the Auditor-Controller, the Civil Service Commission or the Social Services Agency.

2. In the event that the WDB and BOS cannot reach a mutually satisfactory agreement regarding a dispute described by H1(a)-(c), the two parties shall meet to discuss and attempt a resolution to the disagreement. When one or both parties to this Agreement conclude that a consensus between the parties, cannot be reached, all unresolved issues pertaining to the dispute shall be submitted to binding arbitration of an independent arbiter, mutually agreed upon by both parties, selected from a pool of four persons, two each recommended by each party. Both the WDB and the BOS agree to equally share any cost of retaining the arbiter and to be bound by the decision of the arbiter. Continued performance of the Local CEO Agreement, during any dispute resolution, is assured.

## I. MANAGEMENT SUPPORT

The WDB, through the SSA, may request professional support from the Office of the County Counsel (hereinafter "OCC"), the County Administrator's Office, Human Resources, the Auditor-Controller's Office, Information and Technology Department, General Services Agency, and other county agencies that generally serve the operational departments of the County of Alameda. With regards to the OCC specifically, SSA will fund the cost of routine and incidental legal services provided to benefit the WDB through its retainer with the OCC, except where there is a conflict between the WDB and any other County entity in which case the OCC will not represent the WDB and the WDB

will obtain separate counsel at its own expense. "Routine and incidental legal services" does not include litigation or defense of alleged personal injury or damages.

J. COMPLETE AGREEMENT, MODIFICATIONS, SEVERABILITY

1. This Agreement is the complete agreement of the parties.
2. Any modifications to this Agreement must be in writing and executed by the parties.
3. If any one portion of this Agreement is found to be unenforceable, all other portions of the agreement shall remain in full effect.

Executed:

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

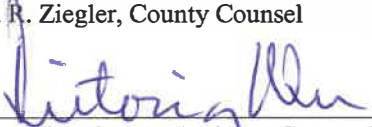
Jennifer Ong, Chairperson  
Alameda County Workforce Development Board

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Richard Valle, President  
County of Alameda Board of Supervisors

Approved as to form:  
Donna R. Ziegler, County Counsel

By:  \_\_\_\_\_  
Victoria Wu, Assistant County Counsel

Date: 12 AUG 2019

August 12, 2019 Rev.#2

**ITEM V.B. – ACTION / PUBLIC HEARING**

**APPROVAL OF ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD  
RECOMMENDED ANNUAL BUDGET – PY 2019/2020**

**RECOMMENDATION:**

That the Executive Committee of the Alameda County Workforce Development Board (ACWDB) approve the Recommended Annual Budget, as presented in Attachment V.B.1-2, for program year (PY) 2019/2020 for Workforce Innovation and Opportunity Act (WIOA) activities and services funded by the WIOA Formula Allocations and Discretionary Grants.

**BACKGROUND:**

Each year the ACWDB approves an annual budget for the activities and services implemented in the Local Workforce Development Area (Local Area). At a minimum, the annual budget includes WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula funding allocated to the Local Area. Where applicable, the annual budget shall include other revenues under the direction of ACWDB. The budget addresses grant-source revenues and the projected ACWDB Department and WIOA program expenditures for the full program year of July 1, 2019 through June 30, 2020, as presented in the attachments to this Item.

It is stated in the ACWDB Bylaws that the Executive Committee will review the annual budget and present recommendations to the full Board.

**BUDGET CONSIDERATIONS:**

**Revenue for PY 2019/2020**

WIOA Formula Grants – State Allocations

PY 2019/2020 WIOA Adult, Dislocated Worker, and Youth Formula allocations were issued by the State of California on April 24, 2019. Overall, ACWDB received a net reduction of \$435,031 (8.4%) from PY 2018/2019 WIOA Adult, Dislocated Worker and Youth funding. PY 2019/2020 WIOA Rapid Response and Rapid Response Layoff Aversion funding allocations were issued on June 20, 2019 and are included in this recommended budget. ACWDB received an increase of \$243,419 (103%) in Rapid Response program funding from PY 2018/2019. The increase in Rapid Response funding helps offset the reduction in WIOA Adult, Dislocated Worker and Youth formula funding. Total WIOA funding for PY 2019/2020 decreased by \$191,612 (3.7%) from PY 2018/2019.

**Training Set-Aside**

For PY 2019/2020, California WIOA requires that each Local Board spend an amount that is at least 30% of the total WIOA Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may

be from other funds, including WIOA Discretionary funds and non-WIOA funds spent on training of participants. The 20% is a minimum requirement and is therefore taken off the top of each allocation for Adults and Dislocated Workers.

### **Discretionary Grants**

ACWDB staff have been proactive in applying for and winning several discretionary grant awards over the past several years. Funds from discretionary grants can be used to support current programs, but typically allow for an expanded range of services and strategies for a variety of target groups. Discretionary funds supplement the WIOA Formula allocation and enhance services as well as offset administrative costs for special projects.

Several ACWDB discretionary grant programs ended during PY 2018/2019: Career Pathways Trust II (ACOE), and Career Pathways Trust II (San Jose Evergreen) completed services with full expenditure of grant funds on June 30, 2018. With the recent awards of the Prison-to-Employment Regional Implementation Grant and the Biotech & Advanced Manufacturing Additional Assistance Grant, ACWDB will realize a net increase of \$897,714 in overall discretionary grant funding from PY 2018/2019 to PY 2019/2020. The increase in overall discretionary funding will minimize the impact of WIOA formula funding reductions on ACWDB Department functions and increase available funding to ACWDB program providers.

For further information, please contact Jennifer Mitchell, Program-Financial Specialist, at (510) 259-3829 / email at: [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

### **ATTACHMENTS:**

- V.B.1. - WIOA Formula and Discretionary Grant Revenues – July 1, 2019 through June 30, 2020
- V.B.2. - Planned Expenditures of ACWDB Revenues – July 1, 2019 through June 30, 2020

## ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

**RECOMMENDED ANNUAL BUDGET - PY 2019/2020**  
**WIOA FORMULA and DISCRETIONARY REVENUES**

GRANT / FUNDING SOURCE		AVAILABLE REVENUE		
		Approved PY 2018/2019	Preliminary PY 2019/2020	Recommended PY 2019/2020
WIOA Formula Funds		December 2018	May 2019	August 2019
1.	WIOA ADULT PROGRAMS	\$1,419,316	\$1,272,930	\$1,272,930
2.	WIOA DISLOCATED WORKERS	\$2,038,254	\$1,904,920	\$1,904,920
3.	WIOA YOUTH PROGRAMS	\$1,501,261	\$1,345,950	\$1,345,950
4.	WIOA RAPID RESPONSE	\$191,402	\$191,402	\$382,804
5.	WIOA RAPID RESPONSE / Layoff Aversion	\$44,631	\$44,631	\$96,648
6.	<b>TOTAL WIOA FORMULA ALLOCATIONS (1)</b>	<b>\$5,194,864</b>	<b>\$4,759,833</b>	<b>\$5,003,252</b>
<b>Discretionary Funds</b>				
7.	Construction Pre-Apprenticeship Pipeline (2)	\$167,000	\$83,000	\$120,300
8.	Career Pathways Trust II (ACOE)	\$152,000		
9.	Career Pathways Trust II (San Jose Evergreen)	\$174,000		
10.	Second Chance Act Smart Re-Entry Program (3)	\$209,782	\$209,782	\$209,782
11.	Storm 2017 - Nat'l Dislocated Worker Grant Project	\$560,000		\$36,500
12.	Prison-to-Employment Regional Planning Grant (4)	\$95,000	\$25,000	\$11,000
13.	Prison-to-Employment Regional Implementation Grant (5)		\$2,428,718	\$922,914
14.	Biotech & Advanced Manufacturing Addt'l Assistance Grant (6)		\$945,000	\$975,000
15.	Mathematica Program Evaluation Study	\$20,000		
16.	<b>TOTAL DISCRETIONARY FUNDING</b>	<b>\$1,377,782</b>	<b>\$3,691,500</b>	<b>\$2,275,496</b>
17.	<b>TOTAL AVAILABILITY for PROGRAM YEAR</b>	<b>\$6,572,646</b>	<b>\$8,451,333</b>	<b>\$7,278,748</b>

**NOTES:**

- (1) Funding levels include final PY 2019/2020 WIOA Adult, Dislocated Worker, Youth and Rapid Response Formula allocations.
- (2) ACWDB awarded \$250,000 for 6/1/18 through 12/31/19. Includes pro-rated revenue of \$120,300 for PY 2019/2020.
- (3) ACWDB awarded \$419,563 for 10/1/17 through 9/30/20. No direct grant funding for first year (planning year, 2017-18). Grant funding for ACWDB began 10/1/18, with implementation funding of \$209,782 each year for two years.
- (4) Prison-to-Employment planning grant awarded for \$95,000 for 10/1/18 through 3/31/20. Estimated revenue remaining in PY 2019/2020 is \$11,000.
- (5) ACWDB awarded \$2,428,718 for Prison-to-Employment Regional Implementation Grant for 7/1/2019 through 6/30/21. ACWDB will serve as fiscal agent this regional project, with \$789,286 allocated for services in Alameda County and the remaining \$1,639,432 allocated for services provided by East Bay RPU workforce partners. Estimated revenue for PY 2019/2020 is \$922,914.
- (6) ACWDB awarded \$995,000 for Biotech & Advanced Manufacturing Rapid Reemployment project for 1/1/19 through 5/31/20. Project is funded by Governor's Additional Assistance funds to serve 200 dislocated workers as a result of closures in the Manufacturing and Biotechnology sectors. Estimated revenue remaining in PY 2019/2020 is \$975,000.

**PRELIMINARY ANNUAL BUDGET - PY 2019/2020****PLANNED EXPENDITURES -- PY 2019/2020****WIOA FORMULA ALLOCATIONS & DISCRETIONARY GRANTS**

For Period of: July 1, 2019 thru June 30, 2020	WIOA Formula Funds (1)	Discretionary Funds	Approved PY 2018/2019 BUDGET - DEC 2018	Preliminary PY 2019/2020 BUDGET - MAY 2019	Recommended PY 2019/2020 BUDGET - AUG 2019
<b>Planned Expenditures:</b>					
A. WIB Dept - Planning/Fiscal/Board Support	\$716,006	\$350,051	\$970,235	\$ 962,057	\$ 1,066,057
B. MIS Reporting - Tracking/Eligibility	\$350,904	\$195,457	\$540,299	\$ 537,361	\$ 546,361
C. Business Services	\$455,238	\$203,601	\$542,809	\$ 578,839	\$ 658,839
D. Systems Support	\$183,589	\$73,297	\$205,045	\$ 206,467	\$ 256,886
E. ITAs-OJTs / Employer / Customized Training Projects (2)	\$635,570 (20%)	\$734,000 (10%)	\$691,514	\$ 1,369,570 (30%)	\$ 1,369,570 (30%)
F. WIOA Comprehensive AJCC & Career Services (3)	\$1,652,482		\$1,787,536	\$ 1,652,482	\$ 1,652,482
H. WIOA Youth Services & Strategies (3)	\$1,009,463		\$1,140,958	\$ 1,009,463	\$ 1,009,463
I. Discretionary Project Service Providers (4)		\$719,090	\$694,250	\$ 2,135,094	\$ 719,090
<b>J. Total Planned Expenditures</b>	<b>\$5,003,252</b>	<b>\$2,275,496</b>	<b>\$6,572,646</b>	<b>\$ 8,451,333</b>	<b>\$ 7,278,748</b>
Total Revenue - Attachment A	\$5,003,252	\$2,275,496		\$8,451,333	\$7,278,748
Total under / (over) allocation	0	(0)		0	(0)

**NOTES:**

- (1) Funding levels include final PY 2019/2020 WIOA Adult, Dislocated Worker, Youth and Rapid Response Formula allocations.
- (2) A minimum of 20% (planning estimate - \$635,570) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$317,785) may be training dollars from other sources.
- (3) Funding recommendations based on the approved WIOA Formula Funding Allocation Methodology, and represent contract maximums.
- (4) Includes discretionary project funding to existing WIOA Career Service Providers, WIOA Youth Providers and awards to newly procured providers.

## **ITEM VI.A – DISCUSSION**

### **LEGISLATIVE UPDATE**

#### **BACKGROUND:**

Alameda County Workforce Development Board (ACWDB) staff participates on the California Workforce Association's (CWA's) Legislative Committee in order to stay informed of new federal and state legislation, budgetary developments, and advocacy efforts.

Staff also participates on the Legislative Council, which is an inter-departmental group tasked with reviewing and developing insights and positions on legislation, legislative principles, and proposals, on the behalf of Alameda County Social Services Agency (ACSSA).

#### **UPDATE:**

##### **Federal Legislative Updates**

The Industry-Recognized Apprenticeship Programs Notice of Proposed Rule Making (IRAP NPRM) was released on June 25, 2019. An Executive Order established a task force to formulate a strategy for expanding apprenticeships to address skills gaps in the nation. The IRAP NPRM is built off the key findings of the Apprenticeship Taskforce.

The IRAP NPRM mainly calls for alignment with the National Apprenticeship Act (NAA), in order to establish a process for identifying Standards Recognition Entities (SREs). SREs will act as a clearinghouse for recognizing industry-recognized apprenticeships to the Department of Labor (DOL). The IRAP NPRM further outlines how SREs would qualify, their responsibilities, hallmarks of high-quality apprenticeship programs, the roles of each involved party, and how SREs will interact with existing registered apprenticeship systems. IRAP NPRM public comments are being accepted until August 26, 2019.

##### **State Legislative Updates**

**AB 593** proposes changes to the Unemployment Insurance Code (UIC), allowing workforce development boards to access quarterly base wage data to evaluate and track long-term job seeker outcomes. AB 593 has passed out of the Assembly and onto the Senate, where it has been ordered for a third reading.

AB 593 has been called into question for its necessity as the existing laws already enable local boards to request long-term client data. CWA is turning its efforts towards substantiating evidence that data requests have historically been declined, to build the case for the need for AB 593. Some local boards in the state had their requests declined in the past. These dynamics may factor into whether the Governor ultimately signs the bill or not.

**SB 291** would establish the California Community College Student Financial Aid Program, to assist students with non-tuition related expenses, such as housing, text books, and transportation.

SB 291 has passed out of the Senate and on to the Assembly, where it has been referred to the Committee on Higher Education.

**AB 23** establishes a Deputy of Business and Workforce Coordination in the Office of Small Business Advocate, for the Director of the Governor’s Office of Business and Economic Development (GO-Biz), who would be tasked with aligning career technical education (CTE) courses, workforce training programs, pre-apprenticeship, and apprenticeship programs with regional and local labor market demands. AB 23 passed out of the Assembly, referred to the Committee on Business and Professions, and held as a suspense file in appropriations for its potential fiscal impact.

### **Legislative Breakfast**

Staff will participate in the third Annual Legislative Breakfast – Building POWER (Policy, Opportunity, Will, Engagement, and Resilience), held by the Office of Program Evaluation and Policy (OPEP) on August 23, 2019. The overall goal is to engage the community and stakeholders in the process of determining legislative priorities for the ACSSA, that enhances opportunities for Alameda County residents.

Staff will facilitate the “Employment for ALL” workshop, gathering intel from participants on advancing employment-centric programs, goals, and policies for Alameda County residents with barriers to employment. Staff will update the committee at their meeting.

For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at [latoya.reed@acgov.org](mailto:latoya.reed@acgov.org).

## **ITEM VI.B - DISCUSSION**

### **DISTINGUISHED PARTNERSHIP AWARD - EAST BAY REGIONAL PARK DISTRICT**

#### **BACKGROUND:**

On August 22, 2018, the Executive Committee decided that your board would periodically honor organizations that made significant and/or noteworthy contributions to our workforce system, programs, or customers with a “Distinguished Partnership Award”. The Executive Committee further agreed that the process and merits used to assess honorees would remain administratively light so that the timing and appropriateness of the award would not be unnecessarily disrupted by too many formal procedures. However, discussions and consensus on those organizations receiving a Distinguished Partnership Award from the Alameda County Workforce Development Board (ACWDB) would rest with the Executive Committee.

At your meeting on August 28, 2019, staff would like the Executive Committee to consider honoring the East Bay Regional Park District (EBRPD) for a Distinguished Workforce Partnership Award for their participation as a worksite for the ACWDB’s Storm Project. The EBRPD fully embraced the partnership by providing the work benefits within their unique environments to dislocated workers. Their organization’s contribution of salaries while hiring special site supervisors improved the quality of the experience for the workers. This amounted to nearly \$500,000. The Project, which was part of a state-wide National Dislocated Worker Grant, was extended and EBRPD continues to provide the support and quality work experience required to complete the term (September 30, 2019).

While the Storm Project initially had a commitment from a few other public agency partners, the EBRPD followed through by placing all 60 of the Storm Project participants, one of which was hired as a Park Ranger. The participants cleared 20,000 feet of damaged trail and restored it to public use. There are other success stories and highlights of individuals who worked within the EBRPD system that staff will share at your meeting on August 28<sup>th</sup>.

If there is agreement to honor the EBRPD, then the Chair would present the award at either the ACWDB’s September 12<sup>th</sup> board meeting and/or at one of the EBRPD board meetings.

For more information, please contact Patti Castro, Director at [pcastro@acgov.org](mailto:pcastro@acgov.org) or by phone at (510) 259-3843.



## **ITEM VI. C. - DISCUSSION**

### **SET CONSENT AND REGULAR CALENDAR**

#### **BACKGROUND:**

The purpose of this item is for the Executive Committee to discuss the Alameda County Workforce Development Board's (ACWDB) agenda committee actions and recommendations for the September 12, 2019 quarterly meeting:

#### **Presentation**

- California Public Policy Institute

#### **Consent Calendar**

- There are no items for consent

#### **Regular Calendar - Workforce Development Board Actions/Committee Recommendations:**

##### **Youth Committee**

- Revised Contract Renewal Criteria – WIOA Young Adult Future Force Career Program and Youth Innovation Program – PY 2019/2021

##### **Joint Meeting of the Systems and Strategies, and the Organizational Effectiveness Committees**

- Business Services Unit Performance Measures PY 2019/2020
- Industry Sector and Occupational Framework (ISOF) – Government Sector Research
- Revised Contract Renewal Criteria for Adult and Dislocated Worker Career Service Providers

##### **Executive Committee**

- Approval of the Chief Elected Official (CEO) Agreement
- Approval of Alameda County Workforce Development Board Recommended Annual Budget for PY 2019/2020



**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)  
YOUTH COMMITTEE**

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**MEETING NOTICE  
August 12, 2019  
1:00 P.M. – 3:00 P.M.  
Eden Area Multi-Service Center  
24100 Amador Street, 2nd Floor  
California Poppy Rooms A/B (#225/226)  
Hayward, CA**

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**AGENDA**

	<b>PAGE</b>
<b>I. CALL TO ORDER AND ROLL CALL</b>	
<b>II. PUBLIC FORUM</b>	
The public can address the Committee on issues other than those on the agenda. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.	
<b>III. PRESENTATION</b>	
A. Eden Area Regional Occupational Program (Eden ROP) Youth Innovation Program – Evan Goldberg, Grants Coordinator	1
<b>IV. ACTION ITEMS / PUBLIC HEARING</b>	
A. Revised Contract Renewal Criteria – WIOA Young Adult Future Force Career Program and Youth Innovation Program – PY 2019/2021	3
<b>V. REPORTS</b>	
A. Youth Local Area Performance Reports – PY 2018/2019 Quarter 4	5
B. Youth Contract Performance Reports – PY 2018/2019 Quarter 4 (7/1/18-6/30/19)	9
<b>VI. INFORMATION ITEMS</b>	
A. “The Story Behind the Numbers” Reports	17
<b>VII. MATTERS INITIATED BY COMMITTEE MEMBERS</b>	
<b>VIII. ANNOUNCEMENTS</b>	

**COMMITTEE MEMBERS:** Alexandria Baker (Chair); Lisa Meza (Vice-Chair); Faith Battles; Jeff Bowser; Eric Darby; Gana Eason; Linda Evans; Elizabeth Lockerbie; Kathy Mello; Raquel Ramsey-Shelton

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND**

ACWDB members who are not Committee members but are planning to attend may call Jessica Perkinson at (510) 259-3836 to request the material that will be discussed at this meeting.

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”.  
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodations due to a disability, please call Jessica Perkinson at least 72 hours in advance.

**NEXT YOUTH COMMITTEE MEETING IS NOVEMBER 4, 2019**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)  
JOINT ORGANIZATIONAL EFFECTIVENESS (OE) AND  
SYSTEMS AND STRATEGIES (S&S) COMMITTEE**

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**MEETING NOTICE**  
**Wednesday, August 21, 2019**  
**9:00 – 11:00 A.M.**  
**Eden Area Multi-Service Center**  
**24100 Amador Street, 2<sup>nd</sup> Floor**  
**California Poppy Rooms A/B (#225/226)**  
**Hayward, CA**

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**AGENDA**

	<b>PAGE</b>
<b>I. CALL TO ORDER AND ROLL CALL</b>	
<b>II. PUBLIC FORUM</b>	
The public can address the Committee on issues other than those on the agenda. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.	
<b>III. ACTION ITEMS / PUBLIC HEARING</b>	
A. Business Services Unit Performance Measures PY 2019/2020	1
B. Industry Sector and Occupational Framework (ISOF) – Government Sector Research	5
C. Revised Contract Renewal Criteria for Adult and Dislocated Worker Career Service Providers	13
<b>IV. DISCUSSION ITEMS</b>	
A. Measurable Skill Gains Defined	15
<b>V. INFORMATION ITEMS</b>	
A. Disability Employment Accelerator Grant Update	17
B. Conditional Funding	23
C. Employer Outcomes for Customized, Incumbent Worker and On-the-Job Trainings	25
D. California’s 2019 Budget Bill – State Investments in Workforce and Education	27
E. Career Pathways Trust (CPT) II Close-Out Summary	29
F. Two-Year Modified Local Plan Status Update	31
<b>VI. REPORTS</b>	
A. Local Area Performance Reports: Adults, Dislocated Workers, and Youth	33
B. Adult and Dislocated Worker Reports	
B.1. Services to Unemployed Relative to the Labor Force Participation Within the Local Workforce Development Area (LWDA)	37
B.2. Contract Performance Indicators Reports – PY 2018/2019; Quarter 4	41
C. Youth Contract Performance Indicators Report (CPIR) PY 2018/2019, Quarter 4; 7/1/2018 through 6/30/2019	51

D. Financial Indicators Report – PY 2018/2019	59
E. Training Expenditures Report PY 2018/2019	63
F. Business Services Unit Report – PY 2018/2019	65
F.I. Business Services Unit Performance Indicator Report – PY 2018/2019	
G. Rapid Response Report - PY 2018/2019	75

**VII. MATTERS INITIATED BY COMMITTEE MEMBERS**

**VIII. ANNOUNCEMENTS**

**OE COMMITTEE MEMBERS:** Brian Salem (Committee Chair); Christopher Rose (Committee Vice-Chair); Tyler Abbott; Jennifer Cogley; Brad Frazier; James Paxson.

**S&S COMMITTEE MEMBERS:** Paul Reyes (Committee Chair); John Torok (Vice-Chair); Tina Kapoor; Tony Lam; Bethany McCormick; Kalpana Oberoi; Susie Passeggi; Melissa Stoller.

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND**

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

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If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

## **ITEM VII.A. – INFORMATION**

### **CALIFORNIA’S 2019 BUDGET BILL - STATE INVESTMENTS IN WORKFORCE AND EDUCATION**

#### **BACKGROUND:**

California’s 2019 Budget Bill was enacted on June 27, 2018. The 2019 Budget Bill makes some investments in workforce development – perhaps not as many as seen in the 2018 Budget Bill under Governor Jerry Brown’s administration. The workforce development investments in the current administration tend to be more targeted in scope, rather than the general and more broad workforce development investments as seen previously. Staff highlights workforce and education investments that have implications for the workforce system and workforce programs, as well as those that may have some future local impacts.

#### **Workforce Development Investments**

1. The Enacted Budget includes \$165M over the course of five years, from the Greenhouse Gas Reduction Fund (Cap and Trade Expenditure Plan), to the California Workforce Development Board (CWDB). Funds will resource 11 positions and increase job training and apprenticeship opportunities focused on disadvantaged communities that are disproportionately impacted by climate change. Specifically, funds will be targeted toward:
  - A. Multi-craft pre-apprenticeship programs to increase access to rapidly growing construction careers necessary to build the infrastructure needed for climate resiliency and a carbon-neutral economy; and,
  - B. Expansion of the High Road Training Partnership program to foster connections among employers, workers, and communities to analyze climate- and technology-related occupational changes, develop skills training solutions, and promote strategies that support more resilient economies in specific regions across the state.
2. The Enacted Budget includes \$195M over the next four years, for the Early Learning and Care Workforce Development Grant Program. The grant program will enable child care and preschool workforce professional development and training, in order to improve quality of care and provide accessible avenues for child care professionals to advance in the early education/child care professional continuum.
3. The Enacted Budget includes one-time \$50M to increase training opportunities in existing mental health workforce programs administered by the Office of Statewide Health Planning and Development, as well as \$25M to implement the new 2020-25 Workforce Education and Training Plan.

## **Workforce Development in Education Investments**

1. The Enacted Budget includes \$37.1M for the Educator Workforce Investment Grants for teachers and paraprofessionals, including:
  - A. \$22.1M for professional development related to social emotional learning, computer science, restorative practices, and ethnic studies;
  - B. \$10M for professional development related to the implementation of the English-Learner Roadmap; and,
  - C. \$5M for professional development related to special education and inclusive practices.
2. The Enacted Budget includes a one-time increase of \$4.75 million Proposition 98 settle-up to support the improvement of workforce development programs at specified colleges.

## **Program Implications and Recommendations**

- ACWDB staff may consider priming the local area and providers for future grant opportunities that arise from the Cap and Trade Expenditure Fund. Identifying “green” industry training providers who are Multi-Craft Core Curriculum (MC3) certified, as well as disadvantaged job seekers living in carbon emission-affected areas, may be a natural starting point.
- WIOA providers may find leverage opportunities by partnering with entities that will administer workforce training for early childhood and mental health workforce development initiatives.

For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at [latoya.reed@acgov.org](mailto:latoya.reed@acgov.org).

**ITEM VII.B. – INFORMATION**

**WIOA TRAINING EXPENDITURES**

**BACKGROUND:**

The purpose of this item is to update the Executive Committee on the status of WIOA training expenditures for PY 2018/2019.

**Training Expenditures - Status of Expenditures:**

As of June 30, 2019, total training expenditures, including leveraged training, amount to \$795,038 (23% of the required 30%).

<b>PROGRAM YEAR 2018-19</b>	<b>Expenditure Requirement</b>	<b>Expends at Report Date</b>	<b>Balance to Meet Requirement</b>	<b>% Expended</b>
WIOA Adult/DW Training	\$691,514	\$449,281	\$242,233	13.0%
Leverage Training	\$345,757	\$345,757	\$0	10.0%
Total	\$1,037,271	\$795,038	\$242,233	23.0%

A minimum of 20% (\$691,514 of WIOA Adult and WIOA Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult and WIOA Dislocated Workers allocations. Up to 10% (\$345,757) may be training expenditures from other funding (non-WIOA) sources.

ACWDB did not meet the 30% training expenditure requirement for PY 2018/2019 and PY 2017/2018. As discussed at previous meetings, the primary reason is that training expenditures lag behind training obligations due to training program start and completion dates. ACWDB staff have implemented several new strategies aimed at ensuring that the 30% training expenditure requirement is met for PY 2019/2020. Strategies include customized training, adjusted timelines for provider training obligation requirements, and targeted cohort trainings for program participants. In addition, staff continues to work with the providers to ensure they comply with the On-the-Job (OJT) training requirements which contribute to the overall training expenditure goals and employer leverage contributions.

Please contact Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or by email at [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org) if you have any questions.



## **ITEM VII.C. – INFORMATION**

### **TWO-YEAR MODIFIED LOCAL PLAN STATUS UPDATE**

#### **BACKGROUND:**

Two-Year Modified Regional and Local Plans (Modified Plans) are required by the California State Workforce Development Board (State Board) in alignment with the Workforce Innovation and Opportunity Act (WIOA). Modified Plans are subsequently submitted after initial Four-Year Regional and Local Plans. In late July 2018, the State Board released a directive with the required components, planning efforts, new target groups, and partnerships to include in Modified Plans.

At the core of the Modified Local Plan are partnership agreements aimed at targeting four broad groups for participation in workforce development and WIOA services and programs. These groups include: CalFresh and CalFresh Employment and Training participants, Department of Child Support clients, English Language Learners, and people with disabilities (developmental and/or intellectual).

ACWDB staff managed several processes related to modifying the Local Plan and held planning sessions in late October and early November, collected feedback from stakeholders and members from the community, met with new partner agencies to take stock of program gaps that partners will address to meet the needs of new target groups through co-enrollment efforts; launched an employer survey, and coordinated other planning processes. Staff wrote the plan in alignment with the State Board's Directive.

#### **UPDATE:**

The Modified Local Plan was approved by the ACWDB at their regular meeting on March 14, 2019, which staff then submitted to the State Board for review. The State Board informed staff that the Modified Local Plan exceeded several areas of the directive but received conditional approval on June 13, 2019, pending the revision of one section related to CalFresh Employment and Training program data. Staff revised the section to meet the State's requirement and re-submitted the Modified Local Plan.

The Modified Local Plan was approved by the State Board on June 19, 2019 and forwarded to the County of Alameda Board of Supervisors (BOS) for their approval on July 23, 2019. Both Modified Plans (Local and Regional) received BOS approval from the BOS on July 23, 2019. Staff forwarded evidence of BOS approval to the State Board to meet their final August 1, 2019 deadline. All processes related to modifying the Local Plan are now complete, and staff is working with the new partners and other workforce system stakeholders to implement partnership agreements articulated in the Modified Local Plan.

For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at [latoya.reed@acgov.org](mailto:latoya.reed@acgov.org).



## **ITEM VII.D. – INFORMATION**

### **STATUS OF BOARD AND COMMITTEE MEMBERSHIP**

#### **BACKGROUND:**

The purpose of this item is to update the Executive Committee on any membership changes and/or updates to the Board and its Committees.

#### **Workforce Development Board (WDB)**

##### New Members:

- Al Fortier - Labor

##### Vacancies/Nominees:

- Business – Three
  - Jose Zarate, Director, Talent and Culture of Claremont Club and Spa, A Fairmont Hotel (Nominee)
- Community Based- Two
  - Mike Keenan, Interim Executive Director, Goodwill Industries of the Greater East Bay (Nominee)
  - Bill Pelter, Program Development Consultant, Ability Now Bay Area (Nominee)
- Education – One
  - Francis White, Chancellor, Peralta Community College District (Nominee)
- Labor – One

For further information, please contact Patti Castro, Director at (510) 259-3843 or by email at [pcastro@acgov.org](mailto:pcastro@acgov.org); or Sheroza Haniff, Board Secretary at (510) 259-3842 or by email at [sheroza.haniff@acgov.org](mailto:sheroza.haniff@acgov.org).

#### **ATTACHMENT:**

VII.D.1. - Workforce Development Board (WDB) Member List



**ALAMEDA COUNTY**  
**WORKFORCE DEVELOPMENT BOARD (WDB)**  
**MEMBER LIST**

**BUSINESS (51%)**

**CHAIRPERSON – JENNIFER ONG**

**Jennifer Ong**, Owner & Dr of Optometry  
Family Eye Care  
2223 Santa Clara Avenue, Suite A  
Alameda, CA 94501  
Tel: 510-521-0551  
E-Mail: drjenniferong@gmail.com

**Tyler Abbott**, Business Consultant, Finance  
420 Ulloa Street  
San Francisco, CA 94127  
Tel: 415-786-3560  
E-Mail: tyler@abbottfamily.org

**Alexandria Baker**, South Bay Manager, Power  
Pathway  
PG&E  
245 Market, N4R  
San Francisco, CA 94105  
Tel: 925-246-3875  
E-Mail: A2Bs@pge.com

**Jeff Bowser**, Solution Sales Champion  
Vodafone Americas  
2426 Tapestry Way  
Pleasanton, CA 94566  
Tel: 925-765-9228  
E-Mail: jeff.bowser@vodafone.com

**Jennifer Cogley**, Deputy Director of Community  
Relations  
Bayer  
800 Dwight Way, B64/R316  
Berkeley, CA 94710  
Tel: 510-705-6965  
E-Mail: jennifer.cogley@bayer.com

**VICE-CHAIRPERSON – BETHANY  
MCCORMICK**

**Bethany McCormick**, Engineering Recruitment  
and Diversity Manager  
Lawrence Livermore Lab  
7000 East Avenue, Building 131  
Livermore, CA 94551  
Tel: 925-423-0174  
E-Mail: McCormick11@llnl.gov

**Kathy Mello**, CFO/COO  
TGIF Auto Body, Inc.  
4595 Enterprise Street  
Fremont, CA 94538  
Tel: 510-490-1342, x109  
E-Mail: Kathy@tgifauto.com

**Paul Reyes**, Sales Manager, Northern California  
Experis  
345 California Street, Suite 350  
San Francisco, CA 94104  
Tel: 925-828-5421  
E-Mail: paul.reyes@experis.com

**Christopher Rose**, Operations Manager  
Copper Harbor Co.  
2300 Davis St.  
San Leandro, CA 94577  
Tel: 408-508-3991  
E-Mail: christopher.rose06@gmail.com

**Melissa Stoller**, Customer Success Manager  
Marqeta  
180 Grand Ave.  
Oakland, CA 94610  
Tel: 925-858-7900  
E-Mail: mstoller@marqeta.com

**Mario Wagner**, CEO  
RF Contractors  
8055 Collins Drive  
Oakland, CA 94621  
Tel: 510-228-2994  
E-Mail: mwagner@rfcontractors.com

**BUSINESS (Continued)**

**VACANT (3)**

**EDUCATION**

**Vacant (1)**

**WIOA Title II – Adult & Literacy**

**Brad Frazier**, Principal  
San Leandro Adult School  
1448 Williams Street  
San Leandro, CA 94577  
Tel: 510-618-4424  
E-Mail: bfrazier@slusd.us

**GOVERNMENT**

**State Employment Service**

Kalpana Oberoi, Cluster Manager  
Northern Division, Workforce Services Branch  
State of California  
Employment Development Department  
7677 Oakport Street, Suite 350,  
Oakland, CA 94621  
Tel: 510-564-0521  
E-Mail: Kalpana.oberoi@edd.ca.gov

**State Department of Rehabilitation**

**Brian Salem**, Staff Services Manager I  
California State Department of Rehabilitation  
1515 Clay Street, Suite 119  
Oakland, CA 94612  
Tel: 510-622-2776  
E-Mail: bsalem@dor.ca.gov

**Economic Development**

**Stephen Baiter**, Executive Director  
East Bay Economic Development Alliance  
1221 Oak Street, Ste. 555  
Oakland, CA 94612  
Tel: 510-272-3874  
Email: stephen@EastBayEDA.org

**Economic Development (Continued)**

**Tina Kapoor**, Economic Development Manager  
City of Fremont  
3300 Capitol Avenue  
Fremont, CA 94538  
Tel: 510-284-4023  
E-Mail: TKapoor@fremont.gov

**Vacant (1)**

**WORKFORCE REPRESENTATIVES (20%)  
Labor (15%)**

**Eric Darby**, Heavy Duty Journey Level Mech  
A C Transit – ATU 192  
8460 Enterprise Way  
Oakland, CA 94621  
Tel: 510-635-0192  
E-Mail: edarby@atu192.org

**Alfred Fortier**, Assistant Business Manager  
IBEW LU 1245  
30 Orange Tree Circle  
Vacaville CA 95687  
Tel: 510-230-3188  
E-Mail: AWF2@IBEW1245.com

**Tony Lam**, Building Trades Apprentice  
SMWIA 104  
4509 Laura Way  
Union City, CA 94587  
Tel: 510-378-5134  
E-Mail: vubalam@hotmail.com

**John Torok**, Shop Steward  
AFL-CIO/SEIU Local 1000  
1909 San Pablo Ave, #E  
Oakland, CA 94612  
Tel: 415-202-2773  
E-Mail: john.torok@edd.ca.gov

**VACANT (1)**

**Community Based Organization**

**Vacant (2)**

**ITEM VII.E. INFORMATION**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**2019 MEETING CALENDAR \***

**FEBRUARY 2019**

- 6 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 11 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2<sup>nd</sup> Floor)
- 20 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 27 Executive Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

**MARCH 2019**

- 14 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)

**APRIL 2019**

- 8 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2<sup>nd</sup> Floor)
- 10 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 17 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 24 Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

**MAY 2019**

- 9 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)

**AUGUST 2019**

- 7 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 12 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2<sup>nd</sup> Floor)
- 21 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 28 Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

**SEPTEMBER 2019**

12 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)

**NOVEMBER 2019**

4 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2<sup>nd</sup> Floor)

6 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

13 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)

20 Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

**DECEMBER 2019**

12 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)

**NOTE:** All meetings are located at the Eden Area Multi Service Center, 24100 Amador Street, Hayward.

9/25/18