

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)
EXECUTIVE COMMITTEE**

MEETING NOTICE
Wednesday, August 26, 2020
9:30 – 11:30 A.M.
Eden Area Multi-Service Center
The lobby of this building is closed due to the COVID-19.

<https://zoom.us/j/97147979379>

If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at Sheroza.Haniff@acgov.org to request a speaker card prior to the meeting

AGENDA

	PAGE
I. CALL TO ORDER AND ROLL CALL	
II. COMMITTEE UPDATES – Committee, Chairs	
III. STAFF REPORT – Patti Castro, Director	
IV. PUBLIC FORUM	
The public can address the Committee on issues other than those on the agenda, with a limit of three minutes per speaker. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.	
V. ACTION ITEMS / PUBLIC HEARING	
A. Alameda County Workforce Development Board Bylaws Revisions	1
B. Distinguished Workforce Partnership Award for 2020	5
C. Approval of Alameda County Workforce Development Board Recommended Annual Budget for PY 2020/2021	7
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A. Status of Board and Committee Membership	29
B. 2020 Board Meeting Calendar	35
VIII. MATTERS INITIATED BY COMMITTEE MEMBERS	
IX. ANNOUNCEMENTS	

COMMITTEE MEMBERS: **Bethany McCormick**, Chair; **Jennifer Cogley**, Vice-Chair; **Paul Reyes**,

Systems and Strategies Committee Chair; **Brian Salem**, Organizational Effectiveness Committee Chair; **and Christopher Rose**, Youth Committee Chair.

THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

*These WIOA Title I financially assisted programs or activities are "Equal Opportunity Employers/Programs".
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

NEXT EXECUTIVE COMMITTEE MEETING: FEBRUARY 24, 2021

ITEM V.A. – ACTION / PUBLIC HEARING

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
BYLAWS REVISIONS

RECOMMENDATIONS:

That the Alameda County Workforce Development Board’s (ACWDB) Executive Committee take the following actions related to the board’s bylaws.

1. To comply with Workforce Innovation and Opportunity Act (WIOA) legal requirements:
 - A. Approve a revision to Article III. Section 3.4 Designees, to address the process for using alternates or proxies *at board meetings* as proposed on Attachment A.
 - B. Approve a revision to Article IV. Section 4.2 Public Meetings to incorporate language for teleconferencing in accordance with Government Code Chapter 9. Meetings - Sec 54953 as proposed on Attachment A.
2. Acknowledge that on March 17, 2020, Governor Newsom issued an Executive Order conditionally suspending certain Ralph M. Brown Act provisions to allow “virtual” public meetings through teleconferencing, *without the physical gathering of people*.
3. Authorize the Chair to appoint an ad-hoc committee of the board to examine ongoing use of teleconferencing in consideration of public access, and participation, in the conduct of board/committee meetings *once the public health officials have lifted social distancing measures*.

BACKGROUND:

At your April 22, 2020 Executive Committee meeting, staff informed you in a discussion item that the California Employment Development Department (EDD) Compliance Review Office conveyed to the ACWDB that the current bylaws don’t address the proxy or alternative designee process for use at board meetings, nor do they address the use of teleconferencing for meetings. Staff engaged your committee on the bylaw matters and cited the legal requirements under the WIOA that state under WIOA at 20 CFR 679.310 (g) (4-5):

(4) *The proxy and alternative designee process that will be used when WDB members are unable to attend a meeting and assigns a designee per the requirements at 679.110 (d) (4)*

(5) *The use of teleconferencing, such as phone and web-based meetings that will used to promote WDB member participation.*

Prior to the Executive Committee meeting in April, staff consulted with County Counsel on the revisions to your board’s bylaws and presented in draft proposed new language. Staff has since

incorporated some minor revisions in the redraft (Attachment A) to incorporate sentiments and ideas that rose out of the previous discussions with the committee.

With the onset of the COVID-19 pandemic and the Public Health Officers' shelter-in-place ordinances, public and other gatherings are not allowed. While teleconferencing under the current Ralph M. Brown Act (Gov Code Sec 54953) is allowed with multiple requirements and provisions related to jurisdictional locations and public access, Governor Newsom suspended these types of provisions of the Brown Act related to teleconferencing in favor of health and safety. This has had significant impact on required public meetings and important civic engagement. The use of teleconferencing and virtual gatherings is now the "new normal" in the conduct of our work. It is recommended that an ad-hoc committee of the board be convened to revisit additional bylaw rules that examine ongoing use of teleconferencing post-pandemic to thoroughly understand the regulatory provisions of the Brown Act and the feasibility of ongoing regular use.

For more information, please contact Patti Castro, Director at 510-259-3843 or by email at pcastro@acgov.org.

ATTACHMENT:

V.A.1.- Proposed Bylaws Revisions

PROPOSED BYLAWS REVISIONS

Article III. Section 3.4 Designees

Add new text to Sec 3.4

“A WDB member may designate an alternative or proxy to attend a board meeting when the WDB member is not able to attend. The WDB member may vote by proxy through his/her designee. The designee must meet the appointment criteria of WDB members as stated in Section 3.1. The use of an alternate or proxy will be limited to extenuating circumstance and may be identified by a board member in advance to meet appointment criteria in Section 3.1.”

Article IV. Section 4.2 Public Meetings

Add new text to Sec 4.2

“The WDB will provide proper notice, as required under the Brown Act, of any teleconference meeting location when applicable and provide information for meeting access, accommodations, and public comment. Other than a teleconference meeting, the WDB meetings are not broadcast by phone or on the WDB website.”

ITEM V.B. – ACTION / PUBLIC HEARING

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
DISTINGUISHED WORKFORCE PARTNERSHIP AWARD

RECOMMENDATION:

That the Alameda County Workforce Development Board’s (ACWDB) Executive Committee select the Alameda County Sheriff’s Office as the PY 2020 Distinguished Workforce Partnership Award recipient.

BACKGROUND:

The ACWDB has successfully cultivated a productive and meaningful partnership over the last several years with the Alameda County Sheriff’s Office (ACSO). ACWDB values this highly collaborative relationship with staff from the ACSO’s Youth & Family Service Bureau (YFSB). Over the last four years the YFSB accomplished the following:

- Brokered partnerships with the Santa Rita Jail to initiate the onsite career center and implemented a variety of pre-release services in coordination with the ACWDB.
- Partnered with Alameda County Behavior Care Services to train to the Individual Placement & Support Model (IPS), a “best practice” designed for individuals with mental health needs but are employable and have trained case managers/counselors working with this population.
- Oversees the ACSO’s community engagement arm - Deputy Sheriffs Athletic League (DSAL), which innovated and built the “Food Services Hub” sparking social entrepreneurs in agriculture/urban farming that support food distribution and promote healthy eating.
- Actively sought out federal grant resources that continue to build innovative program and strategies that enable the successful transition of adults from Santa Rita Jail to their communities.

Our collective efforts have successfully garnered nearly \$1.6M of discretionary grant resources, whereby the ACSO has leveraged and matched just under \$2M. These resources were used to develop evidenced-based best practices, enhanced services, and as we continue to effectively serve individuals touched by the criminal justice system. The partnerships coordinated by the YFSB are critical to the success of the reentry populations. These have included coordinated services with education, workforce, healthcare, and other entities offering critical transition services.

Our ability to jointly organize career events, community forums and specific client-based programs and services has had an overwhelmingly positive impact throughout our local communities and the East Bay region. In total 405 participants have been served by our joint efforts.

On behalf of the ACWDB, we would like to express gratitude to ACSO Captain Martin Neideffer and his staff, for their contributions to making many of our projects such a success. Captain Neideffer had the wisdom to initiate the long-term partnership with the ACWDB.

As we move forward, our expectations are to continue growing this trend by adding new and invigorating strategies that will continue to increase the number of successes we have accomplished thus far and increase services to pre-and post-release individuals.

For more information, please contact Patti Castro, Director at 510-259-3843 or by email at pcastro@acgov.org, or contact Tamia Brown, Program Financial Specialist, at 259-3884, or by email at Tamia.Brown@acgov.org

ITEM V.C. – ACTION / PUBLIC HEARING

**APPROVAL OF ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
RECOMMENDED ANNUAL BUDGET – PY 2020/2021**

RECOMMENDATION:

That the Executive Committee of the Alameda County Workforce Development Board (ACWDB) approve the Recommended Annual Budget, as presented in Attachment V.C.1-2, for program year (PY) 2020/2021 for Workforce Innovation and Opportunity Act (WIOA) activities and services funded by the WIOA Formula Allocations and Discretionary Grants.

BACKGROUND:

Each year the ACWDB approves an annual budget for the activities and services implemented in the Local Workforce Development Area (Local Area). At a minimum, the annual budget includes WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula funding allocated to the Local Area. Where applicable, the annual budget shall include other revenues under the direction of ACWDB. The budget addresses grant-source revenues and the projected ACWDB Department and WIOA program expenditures for the full program year of July 1, 2020 through June 30, 2021, as presented in the attachments to this Item.

It is stated in the ACWDB Bylaws that the Executive Committee will review the annual budget and present recommendations to the full board.

BUDGET CONSIDERATIONS:

Revenue for PY 2020/2021

WIOA Formula Grants – State Allocations

PY 2020/2021 WIOA Adult, Dislocated Worker, and Youth Formula allocations were issued by the State of California on May 14, 2020. PY 2020/2021 WIOA Rapid Response and Rapid Response Layoff Aversion funding allocations were issued on July 7, 2020 and are included in this recommended budget. Overall, ACWDB received a net reduction of \$105,658 (2.1%) from PY 2019/2020 WIOA Formula funding.

WIOA Adult and Youth funding increased by \$73,859 (5.8%) and 81,288 (6.0%), respectively. Unfortunately, Dislocated Worker, Rapid Response and Rapid Response Layoff Aversion funding all decreased: Dislocated Worker funding decreased by \$136,323 (7.2%), Rapid Response funding decreased by \$95,926 (25.0%), and Rapid Response Layoff Aversion funding decreased by \$28,556 (29.5%). As we have discussed before, there is often a disconnect between the data used to calculate the WIOA Formula allocations and local economic realities. The March 2020 data used to calculate the WIOA Dislocated Worker, Rapid Response, and Rapid Response Layoff Aversion allocations is not adjusted for the COVID-19 pandemic and its associated impact on these populations and services. This presents a significant challenge for PY 2020/2021 when the need for these services has increased and funding has decreased. Staff

continues to research and identify discretionary grant opportunities to help offset the reduction in WIOA Formula funding.

Training Set-Aside

For PY 2020/2021, California WIOA requires that each Local Board spend an amount that is at least 30% of the total WIOA Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be from other funds, including WIOA Discretionary funds and non-WIOA funds spent on training of participants. The 20% is a minimum requirement and is therefore taken off the top of each allocation for Adults and Dislocated Workers.

Discretionary Grants

ACWDB staff have been proactive in applying for and winning several discretionary grant awards over the past several years. Funds from discretionary grants can be used to support current programs, but typically allow for an expanded range of services and strategies for a variety of target groups. Discretionary funds supplement the WIOA Formula allocation and enhance services as well as offset administrative costs for special projects.

Several ACWDB discretionary grant programs end during PY 2019/2020: Construction Pre-Apprenticeship Pipeline, Prison-to-Employment Planning Grant, Biotech & Advanced Manufacturing Additional Assistance Grant, and Better Careers/Third Sector Design Group completed services with full expenditure of grant funding as of June 30, 2020. The Prison-to-Employment Implementation Grant and the Second Chance Smart Re-Entry grants will continue through PY 2020/2021 with planned, combined revenue of \$1,470,361.

COVID-19 Discretionary Grants

ACWDB has been awarded three new discretionary grants related to addressing the impact of COVID-19 on the local area. Total new COVID-19 grant funding for PY 2020/2021 is \$834,102. The Underserved COVID-19 Impacted Individuals Grant includes \$134,102 in revenue for PY 2020/2021 to provide supportive services (utility payments, housing assistance, etc.) to individuals impacted by COVID-19. This funding is for supportive services only; no staff time or provider costs can be charged to this grant. The COVID-19 In This Together Grant includes \$300,000 in revenue for PY 2020/2021 to provide services to individuals and businesses impacted by COVID-19. The COVID-19 Disaster Recovery National Dislocated Worker Grant includes \$400,000 in revenue for PY 2020/2021 to provide temporary jobs and related services to individuals impacted by COVID-19.

These new discretionary grants will help minimize the impact of WIOA Formula funding reductions on ACWDB Department functions and increase available funding to ACWDB program providers.

For further information, please contact Jennifer Mitchell, Program-Financial Specialist, at (510) 259-3829 / email at: jennifer.mitchell@acgov.org.

ATTACHMENTS:

V.C.1. - WIOA Formula and Discretionary Grant Revenues – July 1, 2020 through June 30, 2021

V.C.2. - Planned Expenditures of ACWDB Revenues – July 1, 2020 through June 30, 2021

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

ANNUAL BUDGET - PY 2020/2021
WIOA FORMULA and DISCRETIONARY REVENUES

GRANT / FUNDING SOURCE		AVAILABLE REVENUE		
		Approved PY 2019/2020	Preliminary PY 2020/2021	Recommended PY 2020/2021
WIOA Formula Funds		March 2020	May 2020	August 2020
1.	WIOA ADULT PROGRAMS	\$1,276,052	\$1,276,052	\$1,349,911
2.	WIOA DISLOCATED WORKERS	\$1,906,037	\$1,906,037	\$1,769,714
3.	WIOA YOUTH PROGRAMS	\$1,349,932	\$1,349,932	\$1,431,220
4.	WIOA RAPID RESPONSE	\$383,029	\$574,544	\$287,103
5.	WIOA RAPID RESPONSE / Layoff Aversion	\$96,705	\$145,057	\$68,149
6.	TOTAL WIOA FORMULA ALLOCATIONS (1)	\$5,011,755	\$5,251,622	\$4,906,097
Discretionary Funds				
7.	Construction Pre-Apprenticeship Pipeline	\$170,998		
8.	Second Chance Act Smart Re-Entry Program (2)	\$351,963	\$60,000	\$85,991
9.	Storm 2017 - Nat'l Dislocated Worker Grant Project	\$43,520		
10.	Prison-to-Employment Regional Planning Grant	\$65,000		
11.	Prison-to-Employment Regional Implementation Grant (3)	\$922,924	\$1,384,370	\$1,384,370
12.	Biotech & Advanced Manufacturing Addtl Assistance Grant	\$974,026		
13.	Third Sector Design Group	\$25,000		
14.	Underserved COVID-19 Impacted Individuals Grant (4)			\$134,102
15.	COVID-19 In This Together Grant (5)			\$300,000
16.	COVID-19 Disaster Recovery - Nat'l Dislocated Worker Grant (6)			\$400,000
14.	TOTAL DISCRETIONARY FUNDING	\$2,553,431	\$1,444,370	\$2,304,463
15.	TOTAL AVAILABILITY for PROGRAM YEAR	\$7,565,186	\$6,695,992	\$7,210,560

NOTES:

- (1) Includes final PY 2020/2021 WIOA allocations for Adult, Dislocated Worker, Youth, Rapid Response and Rapid Response Layoff Aversion. Total WIOA Formula Allocations decreased 2.1% from PY 2019/2020 to PY 2020/2021.
- (2) ACWDB awarded \$502,400 for 10/1/17 through 9/30/20. No cost extension through 9/30/21 in progress.
- (3) ACWDB awarded \$2,307,294 for Prison-to-Employment Regional Implementation Grant for 9/1/2019 through 6/30/22. ACWDB will serve as fiscal agent this regional project, with \$789,286 allocated for services in Alameda County and the remaining \$1,639,432 allocated for services provided by East Bay RPU workforce partners.
- (4) ACWDB awarded \$153,000 for Underserved COVID-19 Impacted Individuals grant for 3/1/20 through 9/30/20 to provide supportive services to individuals impacted by COVID-19.
- (5) ACWDB awarded \$300,000 for COVID-19 In This Together grant for 4/1/20 through 3/31/21 to provide services to 75 individuals and at least 100 businesses impacted by COVID-19.
- (6) ACWDB awarded \$400,000 for COVID-19 Disaster Recovery National Dislocated Worker grant for 4/10/20 through 3/31/22 to provide temporary jobs for individuals impacted by COVID-19.

ANNUAL BUDGET - PY 2020/2021

PLANNED EXPENDITURES -- PY 2020/2021WIOA FORMULA ALLOCATIONS & DISCRETIONARY GRANTS

For Period of: July 1, 2020 thru June 30, 2021	WIOA Formula Funds (1)	Discretionary Funds	Approved PY 2019/2020 BUDGET - MAR 2020	Preliminary PY 2020/2021 BUDGET - MAY 2020	Recommended PY 2020/2021 BUDGET - AUG 2020
Planned Expenditures:					
A. WIB Dept - Planning/Fiscal/Board Support	\$656,126	\$375,600	\$1,099,560	\$1,057,803	\$ 1,031,726
B. MIS Reporting - Tracking/Eligibility	\$353,219	\$125,800	\$546,361	\$487,074	\$ 479,019
C. Business Services	\$434,531	\$105,000	\$658,839	\$712,451	\$ 539,531
D. Systems Support	\$142,676	\$95,800	\$266,896	\$222,241	\$ 238,476
E. ITAs-OJTs / Employer / Customized Training Projects (2)	\$623,925 (20%)	\$333,286 (10+%)	\$1,369,570	\$1,063,418	\$ 957,211 (30+%)
F. WIOA Comprehensive AJCC & Career Services (3)	\$1,622,205		\$1,652,482	\$1,654,686	\$ 1,622,205
H. WIOA Youth Services & Strategies (3)	\$1,073,415		\$1,009,463	\$1,012,449	\$ 1,073,415
I. Discretionary Project Service Providers (4)		\$1,268,977	\$962,015	\$485,870	\$ 1,268,977
J. Total Planned Expenditures	\$4,906,097	\$2,304,463	\$7,565,186	\$6,695,992	\$ 7,210,560
Total Revenue - Attachment A	\$4,906,097	\$2,304,463			\$7,210,560
Total under / (over) allocation	0	0			0

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NOTES:

- (1) Includes final PY 2020/2021 WIOA allocations for Adult, Dislocated Worker, Youth, Rapid Response and Rapid Response Layoff Aversion. Total WIOA Formula Allocations decreased 2.1% from PY 2019/2020 to PY 2020/2021.
- (2) A minimum of 20% (\$623,925) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (\$311,963) may be training dollars from other sources, including employer contributions from OJT and Customized training.
- (3) Includes funding for contracts with current service providers for PY 2020/2021.
- (4) Includes discretionary project funding to existing WIOA Career Service Providers, WIOA Youth Providers and awards to newly procured providers.

ITEM VI.A – DISCUSSION

LEGISLATIVE UPDATE **FEDERAL WORKFORCE FUNDING PROPOSALS**

BACKGROUND:

Since the passage of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which provided \$2.2 trillion in national COVID-19 relief to impacted businesses, workers, families, and individuals on March 27, 2020, additional federal legislation has been proposed but not signed into law. Congress has been divided over the next stimulus and COVID-19 relief bill. Amid the debate, which has been centered on fundamental differences between House Democrats and Senate Republicans, the Relaunching America's Workforce Act was introduced by Chairman of Education and Labor Committee, Bobby Scott on May 1, 2020.

Relaunching America's Workforce Act proposes \$15 billion for workforce development across different systems, including Workforce Innovation and Opportunity Act (WIOA) Title I. Below are some of the bill's proposed investments and objectives:

- Expand WIOA Title I eligibility and extend services to Pandemic Unemployment Insurance Claimants (non-traditional UI Claimants such as gig workers);
- Allow for up to 40 percent of funds to be used for incumbent worker training or transitional jobs with a focus on public sector employment;
- Allow the Governor to reserve an additional 10 percent of funds to support areas/regions most impacted by the pandemic;
- Strengthen and provide \$500 million for National Dislocated Worker Grants (NWDG) to address COVID-19 related employment;
- Strengthen and provide \$2.5 billion for state rapid response activities including layoff aversion strategies and dislocated worker activities; and,
- Authorize \$2.5 billion to provide subsidized employment for youth and young adults, including investments for the development of employer partnerships with employers and community-based organizations, and counseling, navigation supports, and supportive services.

- All proposed Relaunching America’s Workforce Act investments can be found in the Table below:

Program	Amount
National Dislocated Worker Grants	\$500 Million
State Dislocated Worker Grants	\$2.5 Billion
Youth Workforce Investment Activities	\$2.5 Billion
Adult Employment and Training Activities	\$2.5 Billion
Wagner-Peyser/Employment Service	\$1 Billion
Job Corps	\$500 Million
Native American Programs	\$150 Million
Migrant and Seasonal Farmworkers	\$150 Million
YouthBuild	\$250 Million
Reentry Employment Opportunities	\$350 Million
Registered Apprenticeships	\$500 Million
Adult Education and Literacy	\$1 Billion
Community College and Industry Partnership Grants	\$2 Billion
Department of Labor Administration	\$90 Million
Career and Technical Education	\$1 Billion
Department of Education Administration	\$10 Million
Total	\$15 Billion

The Health and Economic Recovery Omnibus Emergency Solutions Act or the (HEROES Act) was introduced by the House on May 12, 2020 and proposes to supplement the CARES Act, by providing an additional \$3 trillion stimulus package in response to the pandemic. The HEROES Act proposes provisions to provide sufficient medical equipment to essential workers, extends eviction moratoriums, provides student loan protections, protects people experiencing homelessness, and provides an additional stimulus check. It also keeps the enhanced Unemployment Insurance (UI) benefit in place until January 2021.

HEROES also expands Paycheck Protection Program (PPP) eligibility and eliminates the 75% payroll requirement, which adds flexibility on how the loan could be used. In terms of workforce funding, HEROES Act proposes over \$2 billion for WIOA programs:

- \$485 million for Adult and Dislocated Workers, with an emphasis on serving those whose employment was adversely impacted by the pandemic;
- \$518 million for youth program activities;
- \$597 million for state dislocated worker training activities;
- \$400 million for NDWG; and,
- \$25 million for migrant and seasonal farm worker programs.

The Safely Back to School and Back to Work Act (formerly HEALS Act) was introduced by the Senate on July 27, 2020 and would provide an additional \$1 trillion stimulus package in response to the pandemic. It would decrease the enhanced UI benefit from \$600/week to \$200/week through the end of September and doesn’t address eviction moratoriums. This proposal also infuses an additional \$190 billion in the PPP, expands eligibility, eliminates the

75% payroll requirement, and allows businesses to request a second loan. In terms of workforce funding, the Safely Back to School and Back to Work Act proposes:

- \$950 million for WIOA Title I (\$500 million for Dislocated Workers);
- \$150 million each for Adult, Youth, and Dislocated Worker National Reserve; and,
- Wagner-Peyser would also receive \$350 million along with over \$1 billion for states to process UI claims.

WIOA Funding has been a priority of the California Workforce Association's (CWA) since recent Congressional proposals have significantly trimmed workforce funding from the proposed \$15 billion in Relaunching America's Workforce Act. CWA requested that local workforce development board leadership contact Congressional members to advocate for robust and sufficient WIOA funding, consistent with Relaunching America's Workforce Act. Staff prepared letters for ACWDB's Chair and sent them to Representatives Barbara Lee and Eric Swalwell, in line with CWA's request. To date, Senator Dianne Feinstein addressed a letter to Senate leadership calling for \$15 billion in workforce programming.

For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at latoya.reed@acgov.org.

ATTACHMENTS:

VIA.1. – Letters to Congressional members Lee and Swalwell

VIA.2. – Senator Feinstein's letter to Senate Leadership for robust workforce funding



July 29, 2020

The Honorable Eric Swalwell
407 Cannon House Office Building
U.S. House of Representatives
Washington, DC 20515

Dear Representative Swalwell:

The Alameda County Workforce Development Board applauds Congress' ongoing and bipartisan efforts to respond to the COVID-19 pandemic, including legislation that has shored up our unemployment insurance system, expanded access to food and other needed assistance programs, and otherwise helped to blunt the immediate impact of the crisis on America's families, workers, businesses, and economy.

Over the past six weeks, more than 33 million workers newly filed for unemployment benefits, and unemployment could easily reach 20 percent; cresting above even the Great Depression era numbers. As we look to future packages that respond to our current crisis and its recovery, workers and businesses desperately need Congress to include vital investments in the skills that workers need to fill in-demand jobs today and return to the workforce, once our economy reopens.

Specifically, I write you to urge Congress to immediately invest at least \$15 billion in our nation's workforce development system, consistent with investments proposed in the Relaunching America's Workforce Act, to ensure that we can respond quickly to current and projected demands for new workers in key industries, while helping those who have lost their jobs as a result of this crisis to transition to new family-supporting jobs.

Funding of this magnitude is necessary to allow for services aimed at assisting the millions of Americans who will need help navigating the new unemployment and reemployment process in this time of crisis and businesses working to reskill and upskill workers. It will help workers identify careers within in-demand industries and occupations, seek the education and training needed for these careers, and access supports like childcare and transportation that can help them succeed in training and in new jobs. It will ensure businesses are able to inform training provided within in-demand occupations and empower states and local areas to support access and analysis of labor market information necessary for rapid response to regional needs.

Our nation's workforce system – including workforce boards, labor unions, community and technical colleges, community-based organizations, and other stakeholders – stands ready to assist in getting U.S. workers and businesses the skills and resources they need for today's challenges and tomorrow's economic resurgence. Unfortunately, current investments in the U.S. workforce

system fall far short of the needs of workers, businesses, and communities. The U.S. invests 25 percent less in workforce programming today than we did before the great recession.

During that downturn, the workforce system experienced more than 200 percent increase in the number of Americans seeking reemployment and training services. At that time, Congress responded with a 40 percent increase in funding for employment and training assistance through the American Reinvestment and Recovery Act – enabling the nation’s workforce system to serve more than 8 million people in 2009. Today’s crisis is even more acute and necessitates a more drastic investment to meet current and future need.

Again, I urge Congress to invest at least \$15 billion in the nation’s workforce development system, including programs authorized under the Workforce Innovation and Opportunity Act (WIOA) that are designed to serve adults, dislocated workers and opportunity youth, as well as Wagner-Peyser and Adult Education and Family Literacy; and the Perkins Career and Technical Education Act as part of the next stimulus package.

Thank you for your continued efforts to mitigate the harmful impacts of this pandemic on U.S. workers and businesses, and we look forward to working with your offices to make sure our next legislative response includes necessary investments in our most important resource: our people.

Sincerely,



Bethany McCormick
Chair of the Alameda County Workforce Development Board

cc: The Honorable Speaker Nancy Pelosi
The Honorable Leader Kevin McCarthy,
Patti Castro, Director of the Alameda County Workforce Development Board



July 29, 2020

The Honorable Barbara Lee
2470 Rayburn House Office Building
U.S. House of Representatives
Washington, DC 20515

Dear Representative Lee:

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Funding of this magnitude is necessary to allow for services aimed at assisting the millions of Americans who will need help navigating the new unemployment and reemployment process in this time of crisis and businesses working to reskill and upskill workers. It will help workers identify careers within in-demand industries and occupations, seek the education and training needed for these careers, and access supports like childcare and transportation that can help them succeed in training and in new jobs. It will ensure businesses are able to inform training provided within in-demand occupations and empower states and local areas to support access and analysis of labor market information necessary for rapid response to regional needs.

Our nation's workforce system – including workforce boards, labor unions, community and technical colleges, community-based organizations, and other stakeholders – stands ready to assist in getting U.S workers and businesses the skills and resources they need for today's challenges and tomorrow's economic resurgence. Unfortunately, current investments in the U.S. workforce

system fall far short of the needs of workers, businesses, and communities. The U.S. invests 25 percent less in workforce programming today than we did before the great recession.

During that downturn, the workforce system experienced more than 200 percent increase in the number of Americans seeking reemployment and training services. At that time, Congress responded with a 40 percent increase in funding for employment and training assistance through the American Reinvestment and Recovery Act – enabling the nation’s workforce system to serve more than 8 million people in 2009. Today’s crisis is even more acute and necessitates a more drastic investment to meet current and future need.

Again, I urge Congress to invest at least \$15 billion in the nation’s workforce development system, including programs authorized under the Workforce Innovation and Opportunity Act (WIOA) that are designed to serve adults, dislocated workers and opportunity youth, as well as Wagner-Peyser and Adult Education and Family Literacy; and the Perkins Career and Technical Education Act as part of the next stimulus package.

Thank you for your continued efforts to mitigate the harmful impacts of this pandemic on U.S. workers and businesses, and we look forward to working with your offices to make sure our next legislative response includes necessary investments in our most important resource: our people.

Sincerely,



Bethany McCormick
Chair of the Alameda County Workforce Development Board

cc: The Honorable Speaker Nancy Pelosi
The Honorable Leader Kevin McCarthy,
Patti Castro, Director of the Alameda County Workforce Development Board



United States Senate

August 3, 2020

The Honorable Mitch McConnell
Majority Leader
U.S. Capitol
Washington, DC 20510

The Honorable Charles E. Schumer
Democratic Leader
U.S. Capitol
Washington, DC 20510

Dear Leaders McConnell and Schumer:

With more than 30 million Americans receiving unemployment benefits and with the unemployment rate expected to remain at high levels for the foreseeable future, I believe Congress should provide substantial funding for workforce development programs as it has done in previous recessions.

Workforce development programs are critical not just for skill development, but also for helping dislocated workers transition to better-paying, more stable jobs. In the past, Congress has acknowledged that a recession is an excellent time to invest in and expand existing workforce programs since millions of laid off workers have opportunities to develop their skills they may not have had when they were employed full-time.

The HEALS Act, which Senate Republicans announced last week, includes just under \$1 billion for workforce programs, but this is far short of the scale of funding Congress has provided during previous recessions. For example, the 2009 *American Recovery and Reinvestment Act* provided nearly \$5 billion for workforce programs. In part due to the larger scale of the current economic crisis, the Campaign to Invest in America's Workforce has called for at least \$15 billion in funding for such programs.

Tens of millions of Americans are currently without jobs, and many of them are likely to remain unemployed for the foreseeable future. It is imperative that Congress help these dislocated workers by providing funding for workforce development programs in the next coronavirus relief bill that is commensurate with the scale of the current economic downturn.

Sincerely,

A handwritten signature in blue ink that reads "Dianne Feinstein".

Dianne Feinstein
United States Senator

ITEM VI.B. - DISCUSSION

SET CONSENT AND REGULAR CALENDAR

BACKGROUND:

The purpose of this item is for the Executive Committee to discuss the Alameda County Workforce Development Board's (ACWDB) committee actions and recommendations for the September 10, 2020 quarterly meeting:

Presentation – No presentation for the September 10 ACWDB meeting. In lieu, the Chair will honor past members who have left the board and our past Chair.

Consent Calendar - No Consent Items

Regular Calendar - Workforce Development Board Actions/Committee Recommendations:

Joint Organizational Effectiveness (OE) and Systems and Strategies (S&S) Committees

- Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Service Delivery Strategies and New Procurement for 2021-2024
- Authorization to Initiate Solicitation for Proposals for COVID-19 Pandemic
- Approval of Local Area Performance Goals for PY 2020/2021 and 2021/2022

Youth Committee

- Youth and Young Adult Programs Service Delivery Strategies for the New Procurement Cycle PY 2021-2024

Executive Committee

- Alameda County Workforce Development Bylaws Revision
- Distinguished Workforce Partnership Award for 2020
- Approval of ACWDB Recommended Annual Budget for PY 2020/2021

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)
JOINT ORGANIZATIONAL EFFECTIVENESS (OE) AND
SYSTEMS AND STRATEGIES (S&S) COMMITTEE**

MEETING NOTICE

Wednesday, August 19, 2020

9:00 – 11:00 A.M.

Eden Area Multi-Service Center

The lobby of this building is closed due to the COVID-19. This is a Zoom meeting.

<https://zoom.us/j/99420556820>

If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at Sheroza.Haniff@acgov.org to request a speaker card prior to the meeting.

AGENDA

	PAGE
I. CALL TO ORDER AND ROLL CALL	
II. PUBLIC FORUM	
The public can address the Committee on issues other than those on the agenda, with a limit of three minutes per speaker. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.	
III. PRESENTATION	
A. Sub-Regional Workforce Network Evaluation Findings – Latoya Reed	1
IV. ACTION ITEMS / PUBLIC HEARING	
A. Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Service Delivery Strategies and New Procurement for 2021-2024	19
B. Solicitation for Proposals for COVID-19 Pandemic	25
C. Approval of Local Area Performance Goals for PY 2020/2021 and 2021/2022	27
V. INFORMATION ITEMS	
A. On-The-Job Training (OJT) Industry Sectors	33
B. Biomedical Manufacturing Industry Study for Alameda County	35
C. Business Assistance Program Update	37
D. OJT Roles and Responsibilities	39
E. Bio-Tech Advanced Manufacturing Rapid Re-Employment (BAMRR) Close-Out Summary	43
F. Performance Outcomes and Impacts for PY 2019/2020	45
VI. REPORTS	
A. Local Area Performance Reports	47
B. Adult & Dislocated Worker Reports	
B.1. Services to Unemployed Relative to the Labor Force Participation Within the	

Local Workforce Area – PY 2019/2020; Quarter 2	49
B.2. Contract Performance Indicators Reports – PY 2019/2020; Quarter 2	51
C. Youth Contract Performance Indicators Report – PY 2019/2020, Quarter 2	61
D. Financial Indicators Report – PY 2019/2020	69
E. Business Services Unit Activity – PY 2019/2020	73
F. Rapid Response Report - PY 2019/2020	81
G. Training Expenditures Report – PY 2019/2020	111

VII. MATTERS INITIATED BY COMMITTEE MEMBERS

VIII. ANNOUNCEMENTS

OE COMMITTEE MEMBERS: Brian Salem (Committee Chair); VACANT (Vice-Chair); Tyler Abbott; Jennifer Cogley; James Paxson; John Torok.

S&S COMMITTEE MEMBERS: Paul Reyes (Committee Chair); VACANT (Vice-Chair); Tina Kapoor; Michael Keenan; Tony Lam; Kalpana Oberoi.

THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”. Auxiliary aids and services are available upon request to individuals with disabilities.

If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)
YOUTH COMMITTEE**

MEETING NOTICE

August 24, 2020

1:00 P.M. – 3:00 P.M.

Eden Area Multi-Service Center

The lobby of this building is closed due to the COVID-19.

<https://zoom.us/j/96701884928>

If you would like to make a public comment, please contact Sheroza Haniff at Sheroza.Haniff@acgov.org to request a speaker card prior to the meeting.

AGENDA

PAGE

I. CALL TO ORDER AND ROLL CALL

II. PUBLIC FORUM

The public can address the Committee on issues other than those on the agenda, with a limit of three minutes per speaker. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.

III. PRESENTATION

A. Job Corps

IV. ACTION ITEMS / PUBLIC HEARING

A. Youth and Young Adult Programs Service Delivery Strategies for the New Procurement Cycle PY 2021-2024

B. Youth Committee Meeting Calendar for 2021

V. INFORMATION ITEMS

A. PY 2019/2020 Performance Outcomes and Impacts

B. 21st Century Skills Certification

VI. REPORTS

A. Local Area Performance Reports PY 2019/2020 Quarter 4

B. Youth Contract Performance Indicators Reports PY 2019/2020 Quarter 4

VII. MATTERS INITIATED BY COMMITTEE MEMBERS

VIII. ANNOUNCEMENTS

COMMITTEE MEMBERS: Chris Rose (Chair); Lisa Meza (Vice-Chair); Alexandria Baker; Jeff Bowser; Eric Darby; Gana Eason; Linda Evans; Elizabeth Lockerbie; Kathy Mello; Bill Pelter, Raquel Ramsey-Shelton, Mario Wagner

THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND

ACWDB members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

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If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

NEXT YOUTH COMMITTEE MEETING IS November 9, 2020

ITEM VII.A. – INFORMATION

STATUS OF BOARD AND COMMITTEE MEMBERSHIP

BACKGROUND:

The purpose of this item is to update the Executive Committee on any membership changes and/or updates to the Board and its Committees.

Workforce Development Board (WDB)

New Members:

- Kelly Johnson, Talent Outreach and Sourcing Specialist, Lawrence Berkeley National Lab
- Doug Jones, Political Organizer, SEIU United Healthcare Workers-West

Vacancies:

- Business – Two
- Education – Two (One is pending Board of Supervisors approval in September)

Youth Committee – Christopher Rose – Chair of the Youth Committee

Systems and Strategies Committee – Vice Chair Vacancy

Organizational Effectiveness Committee – Vice Chair Vacancy

Executive Committee

Bethany McCormick – Chair

Jennifer Cogley – Vice-Chair

Christopher Rose – Chair, Youth Committee

For further information, please contact Patti Castro, Director at 510-259-3843 or email at pcastro@acgov.org or Sheroza Haniff, Board Secretary at 510-259-3842 or email at sheroza.haniff@acgov.org.

ALAMEDA COUNTY
WORKFORCE DEVELOPMENT BOARD (WDB)
MEMBER LIST

BUSINESS (51%)

CHAIRPERSON – Bethany McCormick

Bethany McCormick, Director Strategic Workforce Development
Engineering Directorate
Lawrence Livermore National Laboratory
7000 East Avenue, Building 131
Livermore, CA 94551
Tel: 925-423-0174
E-Mail: McCormick11@llnl.gov

Tyler Abbott, CEO, Santini Foods, Inc.
420 Ulloa Street
San Francisco, CA 94127
Tel: 415-786-3560
E-Mail: tyler@abbottfamily.org

Alexandria Baker, South Bay Manager,
Power Pathway
PG&E
245 Market, N4R
San Francisco, CA 94105
Tel: 925-246-3875
E-Mail: A2Bs@pge.com

Jeff Bowser, Partner Manager
Juniper Networks
2426 Tapestry Way
Pleasanton, CA 94566
Tel: 925-765-9228
E-Mail: jbowser@juniper.net

Gia Ilole, Assistant General Manager,
Administration
SF Bay Area Rapid Transit District (BART)
300 Lakeside Drive, 20th Floor (LKS-20)
Oakland, CA 94612
Tel: 510-464-6885
E-Mail: Gilole@bart.gov

VICE-CHAIRPERSON – Jennifer Cogley

Jennifer Cogley, Deputy Director of
Community Relations
Bayer
800 Dwight Way, B64/R316
Berkeley, CA 94710
Tel: 510-705-6965
E-Mail: jennifer.cogley@bayer.com

Kelly Johnson, Talent Outreach and Sourcing
Specialist
Lawrence Berkeley National Lab
1 Cyclotron Rd. M.S 090-1140G
Berkeley, CA 94720
Tel: 510-486-4825
E-Mail: KNJohnson@lbl.gov

Kathy Mello, CFO/COO
TGIF Auto Body, Inc.
4595 Enterprise Street
Fremont, CA 94538
Tel: 510-490-1342, x109
E-Mail: Kathy@tgifauto.com

Jennifer Ong, Owner & Dr of Optometry
Family Eye Care
2223 Santa Clara Avenue, Suite A
Alameda, CA 94501
Tel: 510-521-0551
E-Mail: drjenniferong@gmail.com

Paul Reyes, Sales Manager, Northern
California
Experis
345 California Street, Suite 350
San Francisco, CA 94104
Tel: 925-828-5421
E-Mail: paul.reyes@experis.com

BUSINESS

(Continued)

Christopher Rose, Operations Manager
Copper Harbor Co.
2300 Davis St.
San Leandro, CA 94577
Tel: 408-508-3991
E-Mail: christopher.rose06@gmail.com

Mario Wagner, CEO
RF Contractors
8055 Collins Drive
Oakland, CA 94621
Tel: 510-228-2994
E-Mail: mwagner@rfcontractors.com

VACANT (2)

EDUCATION

VACANT (1)

WIOA Title II – Adult & Literacy

VACANT (1)

GOVERNMENT

State Employment Service

Kalpana Oberoi, Cluster Manager
Northern Division, Workforce Services Branch
State of California
Employment Development Department
7677 Oakport Street, Suite 350
Oakland, CA 94621
Tel: 510-564-0521
E-Mail: Kalpana.oberoi@edd.ca.gov

State Department of Rehabilitation

Brian Salem, Staff Services Manager I
California State Department of Rehabilitation
1515 Clay Street, Suite 119
Oakland, CA 94612
Tel: 510-622-2776
E-Mail: bsalem@dor.ca.gov

GOVERNMENT

(Continued)

Economic Development

Stephen Baiter, Executive Director
East Bay Economic Development Alliance
1221 Oak Street, Ste. 555
Oakland, CA 94612
Tel: 510-272-3874
Email: stephen@EastBayEDA.org

Tina Kapoor, Economic Development
Manager
City of Fremont
3300 Capitol Avenue
Fremont, CA 94538
Tel: 510-284-4023
E-Mail: TKapoor@fremont.gov

WORKFORCE REPRESENTATIVES

(20%)

Labor (15%)

Eric Darby, Heavy Duty Journey Level Mech
A C Transit – ATU 192
8460 Enterprise Way
Oakland, CA 94621
Tel: 510-635-0192
E-Mail: edarby@atu192.org

Alfred Fortier, Assistant Business Manager
IBEW LU 1245
30 Orange Tree Circle
Vacaville CA 95687
Tel: 510-230-3188
E-Mail: AWF2@IBEW1245.com

Doug Jones, Political Organizer
SEIU United Healthcare Workers-West
560 Thomas Berkley Way
Oakland, CA 94612
Tel: 510-251-1250
E-Mail: djones@seiu-uhw.org

WORKFORCE REPRESENTATIVES
(Continued)

Tony Lam, Building Trades Apprentice
SMWIA 104
4509 Laura Way
Union City, CA 94587
Tel: 510-378-5134
E-Mail: vubalam@hotmail.com

John Torok, Shop Steward
AFL-CIO/SEIU Local 1000
1909 San Pablo Ave, #E
Oakland, CA 94612
Tel: 415-202-2773
E-Mail: john.torok@edd.ca.gov

Community - Based Organization

Michael Keenan, President and CEO
Goodwill Industries of the Greater East Bay
1301 30th Avenues
Oakland, CA 94601
Tel: 510-698-7227
E-Mail: mkeenan@eastbaygoodwill.org

Bill Pelter, Program Development Consultant
Ability Now 3Bay Area
4500 Lincoln Avenue
Oakland, CA 94602
Tel: 510-531-3323 x21
Email: bpelter@abilitynowba.org

Rev. 8.10.20

ITEM VII.B. - INFORMATION
ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD
2020 MEETING CALENDAR

FEBRUARY 2020

- 5 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2nd Floor)
- 10 Youth Committee (1:00 – 3:00 PM, Hayward Library)
- 19 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2nd Floor)
- 26 Executive Committee (Canceled)

MARCH 2020

- 12 Workforce Development Board (9:00 – 12 Noon, California Poppy Room, 2nd Floor)
- 26 Special Executive Committee (9:30 – 11:30 AM, Call-In)

APRIL 2020

- 8 Organizational Effectiveness Committee (Canceled)
- 13 Youth Committee (1:00 – 3:00 PM, Call-In)
- 15 Systems and Strategies Committee (9:00 – 11:00 AM, Call-In)
- 22 Executive Committee (9:30 - 11:30 AM, Call-In)

MAY 2020

- 14 Workforce Development Board (9:00 – 12 Noon, Call-In)

AUGUST 2020

- 19 Joint Organizational Effectiveness and Systems and Strategies Committee (9:00 – 11:00 AM, Virtual)
- 24 Youth Committee (1:00 – 3:00 PM, Virtual)
- 26 Executive Committee (9:30 - 11:30 AM, Virtual)

SEPTEMBER 2020

- 10 Workforce Development Board (9:00 – 12 Noon, Virtual)

NOVEMBER AND DECEMBER

Virtual meetings will be held until further notice due to the COVID-19 restrictions on public gatherings.

NOVEMBER 2020

- 4 Organizational Effectiveness Committee (9:30 – 11:30 AM)
- 9 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2nd Floor)
- 18 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2nd Floor)
- 19* Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2nd Floor)

DECEMBER 2020

- 10 Workforce Development Board (9:00 – 12 Noon, California Poppy Room, 2nd Floor)

NOTE: All meetings are located at the Eden Area Multi Service Center, 24100 Amador Street, Hayward.

***Due to the Thanksgiving holiday, the Executive Committee has been rescheduled to November 19, 2020.**