

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)  
EXECUTIVE COMMITTEE**

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**MEETING NOTICE**

**Wednesday, April 22, 2020**

**9:30 – 11:30 A.M.**

**Eden Area Multi-Service Center**

**The lobby of this building is closed due to the COVID-19. This is a call-in meeting only**

**Call-In: Toll-Free Phone Number: 1-877-873-8018;**

**Enter the Access Code 178553 followed by the # key**

**If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at [Sheroza.Haniff@acgov.org](mailto:Sheroza.Haniff@acgov.org) to request a speaker card prior to the meeting**

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**AGENDA**

	<b>PAGE</b>
<b>I. CALL TO ORDER AND ROLL CALL</b>	
<b>II. COMMITTEE UPDATES – Committee, Chairs</b>	
<b>III. STAFF REPORT – Patti Castro, Director</b>	
<b>IV. PUBLIC FORUM</b>	
The public can address the Committee on issues other than those on the agenda, with a limit of three minutes per speaker. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.	
<b>V. ACTION ITEMS / PUBLIC HEARING</b>	
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B. Funding Recommendations for WIOA Service Providers for PY 2020/2021	5
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A. Status of Board and Committee Membership	25
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<b>VIII. MATTERS INITIATED BY COMMITTEE MEMBERS</b>	
<b>IX. ANNOUNCEMENTS</b>	

**COMMITTEE MEMBERS: Jennifer Ong**, Chair; **Bethany McCormick**, Vice-Chair; **Paul Reyes**, Systems and Strategies Committee Chair; **Brian Salem**, Organizational Effectiveness Committee Chair; **and Alexandria Baker**, Youth Committee Chair.

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND**

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”.  
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

**NEXT EXECUTIVE COMMITTEE MEETING: AUGUST 26, 2020**

**ITEM V.A. - ACTION / PUBLIC HEARING**

**WORKFORCE INNOVATION AND OPPORTUNITY ACT**  
**FORMULA FUNDING ALLOCATION METHODOLOGY**  
**FOR PY 2020/2021**

**RECOMMENDATION:**

That the Executive Committee recommend approval of the Workforce Innovation and Opportunity Act (WIOA) Formula Funding Allocation Methodology for PY 2020/2021, as shown on Attachment V.A.1.

**BACKGROUND:**

The Alameda County Workforce Development Board (ACWDB) has utilized a percentage share approach to the distribution of the available funding resources to implement the WIOA Formula (Adult, Dislocated Worker, Youth and Rapid Response) programs. This approach is intended to maintain consistency on a year-to-year basis for the primary program strategies that are designed to meet the employment and training needs of program participants in Alameda County. Whereas the WIOA Formula funding levels vary from year-to-year, the relative share of the funds available for program implementation, operation and oversight remains consistent, with all aspects of service delivery and management systems impacted by the variations in available funds.

The approval of the percentages does not result in the award of funds to providers. The award of specific funding levels to providers will be separate actions taken by the Executive Committee and then by the full ACWDB. Funding recommendations for the Comprehensive One-Stop America's Job Center of California (AJCC), Career Services Network Providers, and Youth Program Service Providers are being considered by the appropriate ACWDB Committee in April 2020. If approved, these recommendations will then be presented to the full ACWDB at the May 2020 meeting.

**PLANNING ESTIMATE:**

For planning purposes, staff is utilizing the PY 2019/2020 WIOA Formula funding allocation for Adult, Dislocated Worker and Youth programs. This is based on budget information and staff analysis of the FY 2020/2021 Department of Labor appropriations. For Rapid Response and Rapid Response Layoff Aversion programs, staff is estimating a 50% increase in funding for PY 2020/2021 based on current layoff/closure activity, especially due to COVID-19 related activity. Once actual allocations are known, staff will apply the approved funding allocation methodology and make appropriate adjustments to provider contract funding levels and to the overall ACWDB budget for PY 2020/2021.

## **TRAINING POOL:**

For FY 2020/2021, California law requires that each Local Workforce Development Board (Local Area) spend an amount that is at least 30% of the total Adult plus total Dislocated Worker Formula funds allocated to the Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be other funds, including WIOA Discretionary funds, or funds spent on training of participants. The 20% is a minimum requirement and is therefore taken off the top of each allocation for Adults and Dislocated Workers.

## **FUNDING FOR IMPLEMENTATION:**

It is staff's recommendation that the 20% Training Requirement be set aside from the Adult and Dislocated Worker Formula funds. This sets a clear goal for training expenditures, ensures that the 20% minimum is tracked separately, and confirms the Formula funds available for the implementation of all other WIOA Services.

Staff recommends that the remaining 80% of Adult and Dislocated Worker Formula funds and 100% of Youth and Rapid Response Formula funds be allocated to the activities and services of the ACWDB Department and the service providers as described below and presented in Attachment V.A.1.

## **WDB DEPARTMENT MANAGEMENT AND OVERSIGHT:**

The ACWDB Department carries responsibility for the management and oversight of the WIOA Programs and funds allocated to Alameda County. The ACWDB Department is also responsible for development and oversight of ACWDB special initiatives and discretionary grant programs, partnership development for the workforce system, and management/implementation of East Bay Regional Planning Unit (RPU) activities. The MIS reporting and systems support allocations will be used for countywide and regional system building, including the ACWDB's financial support of MIS tracking systems. Systems support may also include: tracking / reporting goals and objectives, activities, and continuous improvement; board development; technology support including MIS training to providers; and EASTBAY *Works* activities and technology connectivity. Business Services / Rapid Response allocations will be used to support on-going services and to implement the new Business Engagement Model approved by ACWDB in December 2017.

## **FUNDING AWARDS TO PROVIDERS:**

Staff recommends that of the 80% "Available for Implementation", 65% of the Adult Formula Allocation and 65% of the Dislocated Worker Formula Allocation be designated for the awards to providers. In addition, staff recommends that 75% of the Youth Formula Allocation be designated for awards to providers.

The funds designated for providers will cover the program delivery strategies for PY 2020/2021. These include: 1) Comprehensive AJCC; 2) Career Services Network Providers; and 3) Youth

Innovation Program (In-School) and Young Adult Future Force Career Program (Out-of-School) Service Providers.

For further information, please contact: Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at: [Jennifer.Mitchell@acgov.org](mailto:Jennifer.Mitchell@acgov.org).

**ATTACHMENT:**

V.A.1. - WIOA Formula Funding Allocation Methodology PY 2020/2021

**WIOA FORMULA FUNDING ALLOCATION METHODOLOGY  
PY 2020/2021**

<b>FUNDS TO LOCAL AREA</b>	<b>%</b>	<b>ADULT</b>	<b>DISLOCATED WORKERS</b>	<b>%</b>	<b>YOUTH</b>	<b>%</b>	<b>RAPID RESPONSE</b>	<b>TOTALS for PY 2018/2019</b>
<b>TOTAL FORMULA ALLOCATION (1)</b>	<b>100%</b>	<b>\$1,276,052</b>	<b>\$1,906,037</b>	<b>100%</b>	<b>\$1,349,932</b>	<b>100%</b>	<b>\$719,601</b>	<b>\$5,251,622</b>
<b>TRAINING REQUIREMENT (2)</b>	<b>20%</b>	<b>\$255,210</b>	<b>\$381,207</b>					<b>\$636,418</b>
<b>AVAILABLE FOR IMPLEMENTATION</b>	<b>80%</b>	<b>\$1,020,842</b>	<b>\$1,524,830</b>	<b>100%</b>	<b>\$1,349,932</b>	<b>100%</b>	<b>\$719,601</b>	<b>\$4,615,204</b>
<b>WDB DEPARTMENT</b>	<b>Allocation of the 80% for Implementation</b>		<b>Allocation for Implementation</b>		<b>Allocation for Implementation</b>			
PLANNING/FISCAL/BOARD SUPPORT	<b>15%</b>	\$153,126	\$228,724	<b>11%</b>	\$148,493	<b>35%</b>	\$251,860	\$782,203
MIS REPORTING - TRACKING/ELIGIBILITY	<b>9%</b>	\$91,876	\$137,235	<b>7%</b>	\$94,495	<b>8%</b>	\$57,568	\$381,174
BUSINESS SERVICES / RAPID RESPONSE	<b>8%</b>	\$81,667	\$121,986	<b>4%</b>	\$53,997	<b>50%</b>	\$359,801	\$617,451
SYSTEMS SUPPORT	<b>3%</b>	\$30,625	\$45,745	<b>3%</b>	\$40,498	<b>7%</b>	\$50,372	\$167,241
<b>Sub-Total</b>	<b>35%</b>	<b>\$357,295</b>	<b>\$533,690</b>	<b>25%</b>	<b>\$337,483</b>	<b>100%</b>	<b>\$719,601</b>	<b>\$1,948,069</b>
<b>PROVIDERS (3)</b>	<b>65%</b>	<b>\$663,547</b>	<b>\$991,139</b>	<b>75%</b>	<b>\$1,012,449</b>			<b>\$2,667,135</b>
<b>TOTAL for IMPLEMENTATION</b>	<b>100%</b>	<b>\$1,020,842</b>	<b>\$1,524,830</b>	<b>100%</b>	<b>\$1,349,932</b>	<b>100%</b>	<b>\$719,601</b>	<b>\$4,615,204</b>

(1) Funding levels are planning estimates only, using PY 2019/2020 WIOA Formula funding allocations for Adult, Dislocated Worker and Youth. Planning estimates for Rapid Response and Rapid Response Layoff Aversion programs include a 50% increase from PY 2019/2020 levels.

(2) A minimum of 20% (planning estimate - \$636,418) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$318,209) may be training dollars from other sources.

(3) PROVIDERS: Funding for contract renewals with providers will be approved under separate action by ACWDB Committee and full Board.

**ITEM V.B. - ACTION / PUBLIC HEARING**

**FUNDING RECOMMENDATIONS FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SERVICE PROVIDERS FOR PY 2020/2021**

**RECOMMENDATIONS:**

That the Executive Committee of the Alameda County Workforce Development Board (ACWDB) approve the following:

1. Funding recommendations for contract maximums for WIOA service providers for PY 2020/2021 (See Attachment V.B.1);
2. Allow additional funds from Discretionary / Special Projects to be added during the program year with additional clients to serve and added performance but no additional match requirements;
3. If the PY 2020/2021 Formula funding allocations to Alameda County are less than the estimated levels in the percentage allocation process approved by the ACWDB, then a relative share percentage reduction for each of the selected providers will be applied to determine the PY 2020/2021 funding awards;
4. Direct staff to initiate contracts and negotiate approved contract performance goals commencing July 1, 2020 using the final allocations from the State.

**BACKGROUND:**

On December 14, 2017, the ACWDB approved the release of three (3) Request for Proposals (RFP) processes for WIOA program services: 1) Comprehensive America's Job Center of California (AJCC), 2) Adult/Dislocated Worker Career Services, and 3) Youth Services. The ACWDB approved selection of WIOA program services providers at its May 10, 2018 meeting. The Youth Committee and Systems and Strategies Committee took action at their meetings on April 13, 2020 and April 15, 2020, respectively, to recommend contract renewals for WIOA program service providers for PY 2019/2020. This recommendation addresses PY 2020/2021 funding levels for those providers.

PY 2020/2021 WIOA Formula allocations are not yet available from the State of California. For funding recommendations, staff is utilizing the PY 2020/2021 WIOA Formula allocations, and the recommended allocation methodology for PY 2020/2021 (see Item V.A).

Funding recommendations for each WIOA service provider are based on current estimates of available funding for PY 2020/2021. Once the final WIOA Formula funding allocations for PY 2020/2021 are known, staff will apply the ACWDB approved allocation methodology and contract renewal criteria in order to make the final calculations necessary to proceed with initiating contracts with service providers for PY 2020/2021.

For further information, please contact: Jennifer Mitchell, Program Financial Specialist, at (510) 259-3829 or via email at: [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

**ATTACHMENT:**

V.B.1. WIOA Funding Recommendations for PY 2020/2021

**WIOA FUNDING RECOMMENDATIONS FOR PY 2020/2021  
DETAIL BY CONTRACT SERVICE PROVIDER**

	<b>PROGRAM</b>	<b>AREA / SUB-REGION</b>	<b>% of ALLOCATION</b>	<b>FUNDING RECOMMENDATION</b>
<b>PROVIDER</b>				
<b>EDEN REGIONAL OCCUPATIONAL PROGRAM (1)</b>	Youth Innovation Program (In-School)	EDEN	N/A *	<b>\$151,867</b>
<b>BERKELEY YOUTH ALTERNATIVES</b>	Young Adult Future Force Career Program (Out-of-School)	NORTH CITIES	31%	<b>\$266,781</b>
<b>HAYWARD USD</b>	Young Adult Future Force Career Program (Out-of-School)	EDEN	36%	<b>\$309,809</b>
<b>LA FAMILIA / EAST BAY COMMUNITY SVCS</b>	Young Adult Future Force Career Program (Out-of-School)	TRI-CITIES	21%	<b>\$180,722</b>
<b>LA FAMILIA / EAST BAY COMMUNITY SVCS</b>	Young Adult Future Force Career Program (Out-of-School)	TRI-VALLEY	12%	<b>\$103,270</b>
<b>Sub-total Youth Providers</b>				<b>\$1,012,449</b>
<b>RUBICON PROGRAMS</b>	Comprehensive AJCC	EDEN	39%	<b>\$645,328</b>
<b>PERALTA COMMUNITY COLLEGE DISTRICT</b>	Adult & Dislocated Worker Career Services	NORTH CITIES	21%	<b>\$347,484</b>
<b>OHLONE COMMUNITY COLLEGE DISTRICT</b>	Adult & Dislocated Worker Career Services	TRI-CITIES	26%	<b>\$430,218</b>
<b>CHABOT-LAS POSITAS COMMUNITY CD</b>	Adult & Dislocated Worker Career Services	TRI-VALLEY	14%	<b>\$231,656</b>
<b>Sub-total AJCC/Career Service Providers</b>				<b>\$1,654,686</b>
<b>Total WIOA Funding Recommendations (2)</b>				<b>\$2,667,135</b>

(1) In-school youth funding planned at 15% of total youth provider funding, based on Youth Committee recommendation in April 2020.

(2) Funding recommendations based on the approved WIOA Formula Funding Allocation Methodology, and represent contract maximums. Actual contract awards for PY 2020/2021 may change based on final WIOA Formula Allocations and other restriction for contract renewals.

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**ITEM V.C. – ACTION / PUBLIC HEARING**

**APPROVAL OF ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD  
PRELIMINARY ANNUAL BUDGET – PY 2020/2021**

**RECOMMENDATION:**

That the Alameda County Workforce Development Board (ACWDB) Executive Committee recommend approval of the Preliminary Annual Budget, as presented in Attachment V.C.1-2, for Program Year (PY) 2020/2021 for Workforce Innovation and Opportunity Act (WIOA) activities and services funded by the WIOA Formula Allocations and Discretionary Grants.

**BACKGROUND:**

Each year the ACWDB approves an annual budget for the activities and services implemented in the Local Workforce Development Area (Local Area). At a minimum, the annual budget includes WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula funding allocated to the Local Area. Where applicable, the annual budget shall include other revenues under the direction of ACWDB. The budget addresses grant-source revenues and the projected ACWDB Department and WIOA program expenditures for the full program year of July 1, 2020 through June 30, 2021, as presented in the attachments to this Item.

It is stated in the ACWDB Bylaws that the Executive Committee will review the annual budget and present recommendations to the full Board.

**BUDGET CONSIDERATIONS:**

**Revenue for PY 2020/2021**

WIOA Formula Grants – State Allocations

Program Year 2020/2021 WIOA Adult, Dislocated Worker, Rapid Response, and Youth Formula allocations are not yet available from the State of California. For planning purposes, staff is utilizing the PY 2019/2020 WIOA Formula funding allocation for Adult, Dislocated Worker and Youth programs. This is based on budget information and staff analysis of the FY 2020/2021 Department of Labor appropriations. For Rapid Response and Rapid Response Layoff Aversion programs, staff is estimating a 50% increase in funding for PY 2020/2021 based on current layoff/closure activity. Once actual allocations are known, staff will make the necessary, final calculations in order to proceed with implementing program services for PY 2020/2021. Final PY 2020/2021 WIOA Formula funding allocations are expected from California Employment Development Department (EDD) by May 31, 2020.

**Training Set-Aside**

For PY 2020/2021, California WIOA requires that each Local Board spend an amount that is at least 30% of the total WIOA Adult plus total Dislocated Worker Formula funds allocated to the

Local Area for each program year on training. Of the 30% amount, 20% must be from the WIOA Adult and/or Dislocated Workers Formula funds, and up to 10% of the 30% amount may be from other funds, including WIOA Discretionary funds and non-WIOA funds spent on training of participants. The 20% is a minimum requirement and is therefore taken off the top of each allocation for Adults and Dislocated Workers.

### **Discretionary Grants**

ACWDB staff have been proactive in applying for and winning several discretionary grant awards over the past several years. Funds from discretionary grants can be used to support current programs, but typically allow for an expanded range of services and strategies for a variety of target groups. Discretionary funds supplement the WIOA Formula allocation and enhance services as well as offset administrative costs for special projects.

Several ACWDB discretionary grant programs end during PY 2019/2020: Construction Pre-Apprenticeship Pipeline, Prison-to-Employment Planning Grant, Biotech & Advanced Manufacturing Additional Assistance Grant, and Better Careers/Third Sector Design Group will complete services with full expenditure of grant funding as of June 30, 2020. This results in a net decrease of \$1,109,061 in overall discretionary grant funding from PY 2019/2020 to PY 2020/2021, depending on actual carry-over funding as of 6/30/20. However, ACWDB staff anticipates additional awards of discretionary grant funding for PY 2020/2021 from grant applications in process and from other workforce funding that becomes available as a result of the COVID-19 pandemic's impact on businesses and job-seekers. As of this date, staff is responding to initial state and federal grant requests. A handout will be prepared for this meeting to review during this action.

Once final PY 2020/2021 WIOA Formula allocations are received from the State, staff will assess the impact on the overall PY 2020/2021 budget and make final calculations in order to proceed with contracts.

Any necessary budget adjustments and associated actions resulting from final PY 2020/2021 WIOA Formula allocations and final discretionary grant carry-over funding will be brought back to the Executive Committee and ACWDB for approval in the late summer and early fall.

If the Executive Committee approves this item, it will move forward for action by the full Board at the May 14, 2020 ACWDB meeting.

For further information, please contact Jennifer Mitchell, Program-Financial Specialist, at (510) 259-3829 / email at: [jennifer.mitchell@acgov.org](mailto:jennifer.mitchell@acgov.org).

### **ATTACHMENTS:**

- V.C.1. - WIOA Formula and Discretionary Grant Revenues – July 1, 2020 through June 30, 2021
- V.C.2. - Planned Expenditures of ACWDB Revenues – July 1, 2020 through June 30, 2021

## ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

**PRELIMINARY ANNUAL BUDGET - PY 2019/2020**  
**WIOA FORMULA and DISCRETIONARY REVENUES**

GRANT / FUNDING SOURCE		AVAILABLE REVENUE	
		Approved PY 2019/2020	Preliminary PY 2020/2021
WIOA Formula Funds		March 2020	April 2020
1.	WIOA ADULT PROGRAMS	\$1,276,052	\$1,276,052
2.	WIOA DISLOCATED WORKERS	\$1,906,037	\$1,906,037
3.	WIOA YOUTH PROGRAMS	\$1,349,932	\$1,349,932
4.	WIOA RAPID RESPONSE	\$383,029	\$574,544
5.	WIOA RAPID RESPONSE / Layoff Aversion	\$96,705	\$145,057
6.	<b>TOTAL WIOA FORMULA ALLOCATIONS (1)</b>	<b>\$5,011,755</b>	<b>\$5,251,622</b>
<b>Discretionary Funds</b>			
7.	Construction Pre-Apprenticeship Pipeline (2)	\$170,998	
8.	Second Chance Act Smart Re-Entry Program (3)	\$351,963	\$60,000
9.	Storm 2017 - Nat'l Dislocated Worker Grant Project	\$43,520	
10.	Prison-to-Employment Regional Planning Grant (4)	\$65,000	
11.	Prison-to-Employment Regional Implementation Grant (5)	\$922,924	\$1,384,370
12.	Biotech & Advanced Manufacturing Addtl Assistance Grant (6)	\$974,026	
13.	Third Sector Design Group (6)	\$25,000	
14.	<b>TOTAL DISCRETIONARY FUNDING</b>	<b>\$2,553,431</b>	<b>\$1,444,370</b>
15.	<b>TOTAL AVAILABILITY for PROGRAM YEAR</b>	<b>\$7,565,186</b>	<b>\$6,695,992</b>

**NOTES:**

- (1) Funding levels are planning estimates only, using PY 2019/2020 WIOA Formula funding allocations for Adult, Dislocated Worker and Youth. Planning estimates for Rapid Response and Rapid Response Layoff Aversion programs include a 50% increase from PY 2019/2020 levels.
- (2) ACWDB awarded \$250,000 for 6/1/18 through 12/31/19. Includes pro-rated revenue of \$170,998 for PY 2019/2020.
- (3) ACWDB awarded \$419,563 for 10/1/17 through 9/30/20. No direct grant funding for first year (planning year, 2017-18). Grant funding for ACWDB began 10/1/18, with implementation funding of \$209,782 each year for two years. Adjusted for actuals in PY 18/19 and PY19/20.
- (4) Prison-to-Employment planning grant awarded for \$95,000 for 10/1/18 through 3/31/20.
- (5) ACWDB awarded \$2,428,718 for Prison-to-Employment Regional Implementation Grant for 7/1/2019 through 6/30/21. ACWDB will serve as fiscal agent this regional project, with \$789,286 allocated for services in Alameda County and the remaining \$1,639,432 allocated for services provided by East Bay RPU workforce partners.
- (6) ACWDB awarded \$995,000 for Biotech & Advanced Manufacturing Rapid Reemployment project for 1/1/19 through 5/31/20. Project is funded by Governor's Additional Assistance funds to serve 200 dislocated workers as a result of closures in the Manufacturing and Biotechnology sectors is \$974,026.
- (7) ACWDB awarded \$25,000 for Better Careers Design Group funding from James Irvine Foundation for 1/1/20 through 6/30/20 for study and development of workforce system design.

ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD

PRELIMINARY ANNUAL BUDGET - PY 2019/2020

PLANNED EXPENDITURES -- PY 2019/2020

WIOA FORMULA ALLOCATIONS & DISCRETIONARY GRANTS

For Period of: July 1, 2019 thru June 30, 2020	WIOA Formula Funds (1)	Discretionary Funds	Approved PY 2019/2020 BUDGET - MAR 2020	Preliminary PY 2020/2021 BUDGET - APR 2020
<b>Planned Expenditures:</b>				
A. WIB Dept - Planning/Fiscal/Board Support	\$782,203	\$275,600	\$1,099,560	\$ 1,057,803
B. MIS Reporting - Tracking/Eligibility	\$381,174	\$105,900	\$546,361	\$ 487,074
C. Business Services	\$617,451	\$95,000	\$658,839	\$ 712,451
D. Systems Support	\$167,241	\$55,000	\$266,896	\$ 222,241
E. ITAs-OJTs / Employer / Customized Training Projects (2)	\$636,418 (20%)	\$427,000 (10+%)	\$1,369,570	\$ 1,063,418 (30+%)
F. WIOA Comprehensive AJCC & Career Services (3)	\$1,654,686		\$1,652,482	\$ 1,654,686
H. WIOA Youth Services & Strategies (3)	\$1,012,449		\$1,009,463	\$ 1,012,449
I. Discretionary Project Service Providers (4)		\$485,870	\$962,015	\$ 485,870
<b>J. Total Planned Expenditures</b>	<b>\$5,251,622</b>	<b>\$1,444,370</b>	<b>\$7,565,186</b>	<b>\$ 6,695,992</b>
Total Revenue - Attachment A	\$5,251,622	\$1,444,370		\$6,695,992
Total under / (over) allocation	0	0		0

**NOTES:**

- (1) Funding levels are planning estimates only, using PY 2019/2020 WIOA Formula funding allocations for Adult, Dislocated Worker and Youth. Planning estimates for Rapid Response and Rapid Response Layoff Aversion programs include a 50% increase from PY 2019/2020 levels.
- (2) A minimum of 20% (planning estimate - \$636,418) of WIOA Adult + Dislocated Worker formula funds must be spent on training. Total training expenditures must equal or exceed 30% of the total WIOA Adult + Dislocated Workers Formula Allocation. Up to 10% (planning estimate - \$318,209) may be training dollars from other sources, including employer contributions from OJT and Customized training.
- (3) Includes recommended funding for contracts with current service providers for PY 2020/2021.
- (4) Includes discretionary project funding to existing WIOA Career Service Providers, WIOA Youth Providers and awards to newly procured providers.

## **ITEM VI.A – DISCUSSION**

### **LEGISLATIVE UPDATE** **FOCUS ON COVID-19**

#### **BACKGROUND:**

All levels of government are acting to provide some level of relief and assistance across several facets of the economy to counter the current and future negative impacts of the Coronavirus and Disease 2019 (COVID-19). The investments mentioned in this item reflect just some of the efforts taken by the federal and state governments. They are changing every day as needs are rising.

#### **Federal Investments**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act is a package of measures that provides \$2.2 trillion in national COVID-19 relief to impacted businesses, workers, families, and individuals, which was signed into law on March 27, 2020. The following items reflect business and workforce development-related COVID-19 resources and investments in the CARES Act:

**Department of Labor – Employment and Training Administration** - An additional \$345 million for Dislocated Worker National Reserve through September 30, 2022.

**Workforce Development Boards** – Allows flexibility to Workforce Development Boards by increasing administrative cap from 10% to 20% as a result of additional administrative duties to tackle COVID-19 issues. Also allows Governors to tap into the reserved 15% discretionary funds for Rapid Response activities related to COVID-19.

**Businesses - Paycheck Protection Program** – Provides \$349 billion through the Small Business Administration (SBA) to protect jobs by providing loans of up to \$10 million per business, including non-profits, self-employed individuals, and independent contractors. Loan payments can be deferred and/or forgiven for a certain amount of time if the business maintains its workforce.<sup>1</sup>

**Economic Injury Disaster Loan** – Provides \$10 billion total for small businesses loan advances up to \$10,000 to cover immediate operating costs and up to \$2 million for working capital loans to offset the loss of revenue due to COVID-19. Successful applicants can get funded within three days and the loan advance is not subject to repayment.

**SBA Debt Relief and Express Bridge Loans** – SBA will pay principal and interest on new and current SBA loans during a specific timeframe to provide debt relief and also streamlines the loan process, under the Express Bridge Loans to provide small businesses up to \$25,000 to

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<sup>1</sup>The SBA has published new CARES Act programs and ways to apply for new programs on their website at: <https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources>

combat the loss of revenue or bridge the gap between applying for an Economic Injury Disaster Loan.

**Job Seekers** - Additional \$600 a week in unemployment insurance (UI) benefits and for the first time, it extends the UI benefit to self-employed individuals, contract and gig workers, through the end of July 2020. The provision also allows a 13-week extension for new eligible filers and existing UI beneficiaries near UI exhaustion.

### **State Investments**

Governor Newsom released different Executive Orders in response to COVID-19; some have been related to stay-at-home orders and tax filing extensions, while others are related to special funds needed to combat COVID-19. In Executive Order N-41-20, the Governor requested that the Department of Finance to transfer \$1.3 billion from the Special Fund for Economic Uncertainties (General Funds sub-account) to assist in COVID-19 response.

Additionally, the California Legislature acted swiftly to package COVID-19 funds through SB 89 or the Budget Act of 2019, which was signed by the Governor and provides up to \$1 billion in emergency funds to address COVID-19 issues. Funding will be funneled primarily into expanding hospital bed capacity, purchasing medical equipment and personal protective equipment, protecting hospitals and nursing homes, cleaning schools and child-care facilities that are still open, and working with local governments to reduce the impact on people experiencing homelessness. The Budget Act also calls on the Legislature to develop strategies that assist individuals, non-profits, and small businesses experiencing hardships due to COVID-19.

For more information, please contact Latoya Reed, Management Analyst at (510) 259-3833 or by email at [latoya.reed@acgov.org](mailto:latoya.reed@acgov.org).

## **ITEM VI.B. – DISCUSSION**

### **BYLAWS REVISIONS**

#### **BACKGROUND:**

The State Employment Development Department (EDD) Compliance Review Office conducted its onsite program monitoring in January (1/13/20 to 1/17/20). While the scope of the monitoring was focused on compliance with programmatic issues, the monitoring often includes compliance with the Workforce Innovation and Opportunity Act (WIOA) rules and regulations regarding the workforce board, governing documents, structure, and representation. During the review, the state monitor reviewed your board's bylaws and made these observations:

*“The Alameda County Workforce Development Board (ACWDB) bylaws do not address the proxy and alternate designee process, and the use of technology”.*

The legal requirements under the WIOA state at 20 CFR 679.310 (g) (4-5) that:

(4) The proxy and alternative designee process that will be used when WDB members are unable to attend a meeting and assigns a designee per the requirements at 679.110 (d) (4)

(5) The use of technology, such as phone and web-based meetings that will be used to promote WDB member participation.

Staff has consulted with County Counsel on the revisions to board's bylaws and new language has been drafted. However, both revisions may significantly alter the board's way of conducting its quarterly meetings. Staff would like to engage the Executive Committee in a discussion on the topic of having proxies and technology available and get feedback that might provide additional parameters before a full recommendation is presented to the board.

In addition, this item is coming to your Committee before the State's Draft Report on the Pragmatic Review is issued. Your thoughts and feedback are important to be considered prior to finalizing a bylaws recommendation. Staff will have additional discussions with County Counsel on the matter once the discussion is held with your Committee.

The proposed bylaws language will be shared at the Executive Committee meeting April 22, 2020.

For more information, contact Patti Castro, Director at 510-259-3843, or by email at [pcastro@acgov.org](mailto:pcastro@acgov.org).



## **ITEM VI.C. - DISCUSSION**

### **SET CONSENT AND REGULAR CALENDAR**

#### **BACKGROUND:**

The purpose of this item is for the Executive Committee to discuss the Alameda County Workforce Development Board's (ACWDB) committee actions and recommendations for the May 14, 2020 quarterly meeting:

**Presentation** – No presentation for the May 14, 2020 ACWDB meeting.

- Kelly Jenkins-Pultz, Regional Administrator of the U.S department of Labor Women's Bureau, Region 9 will be invited to the September 10, 2020 ACWDB meeting

#### **Consent Calendar**

- Implementation of Board-Approved Conditional Funding Actions Regarding Contract Performance for PY 2019/2020
- Approval of Request for Transfer of WIOA Funds
- Update to Annual Budget – 2019/2020

#### **Regular Calendar - Workforce Development Board Actions/Committee Recommendations:**

##### **Organizational Effectiveness (OE) Committee**

- No actions for the full Board

##### **Youth Committee**

- Contract Renewal Recommendations – Young Adult Future Force Career Program and Youth Innovation Program PY 2020/2021
- Strategies to Increase Credential Attainment Outcomes PY 2020/2021

##### **Systems and Strategies (S&S) Committee**

- Business Engagement Model PY 2020/2021
- Contract Renewal Recommendations for Adult and Dislocated Worker Service Providers PY 2020/2021
- Contract Recommendation for Career Transition Services for Reentry

##### **Executive Committee**

- Workforce Innovation and Opportunity Act Formula Funding Allocation Methodology for PY 2020/2021
- Funding Recommendations for WIOA Service Providers for PY 2020/2021
- Approval of ACWDB Preliminary Annual Budget – PY 2020/21



ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)  
ORGANIZATIONAL EFFECTIVENESS COMMITTEE

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# CANCELED

MEETING NOTICE  
Wednesday, April 8, 2020  
9:30 – 11:30 A.M.  
Eden Area Multi-Service Center  
24100 Amador Street, 2<sup>nd</sup> Floor  
California Poppy Rooms A/B (#225/226)  
Hayward, CA

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## AGENDA

PAGE

I. CALL TO ORDER AND ROLL CALL

II. PUBLIC FORUM

The public can address the Committee on issues other than those on the agenda, with a limit of three minutes per speaker. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.

III. ACTION ITEMS / PUBLIC HEARING

IV. DISCUSSION ITEMS

V. INFORMATION ITEMS

VI. REPORTS

VII. MATTERS INITIATED BY COMMITTEE MEMBERS

VIII. ANNOUNCEMENTS

**COMMITTEE MEMBERS:** Brian Salem (Committee Chair); Christopher Rose (Committee Vice-Chair); Tyler Abbott; Jennifer Cogley; Brad Frazier; James Paxson; John Torok.

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND**

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

*These WIOA Title I financially assisted programs or activities are "Equal Opportunity Employers/Programs".  
Auxiliary aids and services are available upon request to individuals with disabilities.*

If you require specific accommodations due to a disability, please call Sheroza Haniff at least 72 hours in advance.

**NEXT OE COMMITTEE MEETING: AUGUST 5, 2020**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)  
YOUTH COMMITTEE**

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**MEETING NOTICE**

**April 13, 2020**

**1:00 P.M. – 3:00 P.M.**

**Eden Area Multi-Service Center**

**The lobby of this building is closed due to the COVID-19. This is a call-in meeting only.**

**Call-In: Toll-Free Phone Number: 1-877-402-9753**

**Enter the Access Code 988632 followed by the # key**

**If you would like to make a public comment, please contact WDB Secretary, Jessica Perkinson at [jperkinson@acgov.org](mailto:jperkinson@acgov.org) to request a speaker card prior to the meeting**

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**AGENDA**

	<b>PAGE</b>
<b>I. CALL TO ORDER AND ROLL CALL</b>	
<b>II. PUBLIC FORUM</b>	
The public can address the Committee on issues other than those on the agenda, with a limit of three minutes per speaker. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.	
<b>III. ACTION ITEMS / PUBLIC HEARING</b>	
A. Contract Renewal Recommendations – Young Adult Future Force Career Program and Youth Innovation Program PY 2020/2021	1
B. Strategies to Increase Credential Attainment Outcomes PY 2020/2021	3
<b>IV. DISCUSSION ITEMS</b>	
A. Youth Retreat Follow-up	5
<b>V. INFORMATION ITEMS</b>	
A. Story Behind the Numbers	6
<b>VI. REPORTS</b>	
A. Local Area Performance Reports PY 2019/2020 Quarter 3	7
B. Youth Contract Performance Indicators Reports PY 2019/2020 Quarter 3	8
<b>VII. MATTERS INITIATED BY COMMITTEE MEMBERS</b>	
<b>VIII. ANNOUNCEMENTS</b>	

**COMMITTEE MEMBERS:** Alexandria Baker (Chair); Lisa Meza (Vice-Chair); Jeff Bowser; Eric Darby; Gana Eason; Linda Evans; Elizabeth Lockerbie; Kathy Mello; Bill Pelter, Raquel Ramsey-Shelton, Mario Wagner

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND**

ACWDB members who are not Committee members but are planning to attend may call Jessica Perkinson at (510) 259-3836 to request the material that will be discussed at this meeting.

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**NEXT YOUTH COMMITTEE MEETING IS August 10, 2020**

**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)  
SYSTEMS AND STRATEGIES COMMITTEE**

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**MEETING NOTICE  
Wednesday, April 15, 2020  
9:00 – 11:00 A.M.**

**Eden Area Multi-Service Center**

**The lobby of this building is closed due to the COVID-19. This is a call-in meeting only.**

**Call-In: Toll-Free Phone Number: 1-877-873-8018;  
Enter the Access Code 178553 followed by the # key**

**If you would like to make a public comment, please contact Board Secretary, Sheroza Haniff at [Sheroza.Haniff@acgov.org](mailto:Sheroza.Haniff@acgov.org) to request a speaker card prior to the meeting.**

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**AGENDA**

		<b>PAGE</b>
<b>I.</b>	<b>CALL TO ORDER AND ROLL CALL</b>	
<b>II.</b>	<b>PUBLIC FORUM</b>	
	The public can address the Committee on issues other than those on the agenda, with a limit of three minutes per speaker. Members of the public who wish to address the Committee on published issues should do so at the time the agenda item is being discussed.	
<b>III.</b>	<b>ACTION ITEMS / PUBLIC HEARING</b>	
	A. Business Engagement Model PY 2020-2024	1
	B. Contract Renewal Recommendations for Adult and Dislocated Worker Service Providers PY 2020/2021	9
	C. Contract Recommendation for Career Transition Services for Reentry Project	11
<b>IV.</b>	<b>DISCUSSION ITEMS</b>	
	A. Sub-Regional Workforce Network Evaluation	15
<b>V.</b>	<b>INFORMATION ITEMS</b>	
	A. Human Impact Budget Project for Workforce Development	19
<b>VI.</b>	<b>MATTERS INITIATED BY COMMITTEE MEMBERS</b>	
<b>VII.</b>	<b>ANNOUNCEMENTS</b>	

**COMMITTEE MEMBERS:** Paul Reyes (Committee Chair); Regina Stanback Straud (Vice-Chair); Tina Kapoor; Michael Keenan; Tony Lam; Kalpana Oberoi; Susie Passeggi.

**THIS IS AN OPEN MEETING. ALL WDB MEMBERS ARE ENCOURAGED TO ATTEND**

WDB Members who are not Committee members but are planning to attend may call Sheroza Haniff at (510) 259-3842 to request the material that will be discussed at this meeting.

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**NEXT SYSTEMS AND STRATEGIES MEETING: AUGUST 19, 2020**

**ITEM VII.A. – INFORMATION**  
**STATUS OF BOARD AND COMMITTEE MEMBERSHIP**  
**AS OF MARCH 31, 2020**

**BACKGROUND:**

The purpose of this item is to update the Executive Committee on any membership changes and/or updates to the Board and its Committees.

**Workforce Development Board (WDB)**

New Members:

- None

Vacancies:

- Business – Four
- Labor – One

**Youth Committee** – No Changes

**Systems and Strategies Committee** – No Changes

**Organizational Effectiveness Committee** – No Changes

For further information, please contact Patti Castro, Director at 510-259-3843 or email at [pcastro@acgov.org](mailto:pcastro@acgov.org) or Sheroza Haniff, Board Secretary at 510-259-3842 or email at [sheroza.haniff@acgov.org](mailto:sheroza.haniff@acgov.org).



**ALAMEDA COUNTY**  
**WORKFORCE DEVELOPMENT BOARD (WDB)**  
**MEMBER LIST**

**BUSINESS (51%)**

**CHAIRPERSON – JENNIFER ONG**

**Jennifer Ong**, Owner & Dr of Optometry  
Family Eye Care  
2223 Santa Clara Avenue, Suite A  
Alameda, CA 94501  
Tel: 510-521-0551  
E-Mail: [drjenniferong@gmail.com](mailto:drjenniferong@gmail.com)

**Tyler Abbott**, CEO, Santini Foods, Inc.  
420 Ulloa Street  
San Francisco, CA 94127  
Tel: 415-786-3560  
E-Mail: [tyler@abbottfamily.org](mailto:tyler@abbottfamily.org)

**Alexandria Baker**, South Bay Manager,  
Power Pathway  
PG&E  
245 Market, N4R  
San Francisco, CA 94105  
Tel: 925-246-3875  
E-Mail: [A2Bs@pge.com](mailto:A2Bs@pge.com)

**Jeff Bowser**, Partner Manager  
Juniper Networks  
2426 Tapestry Way  
Pleasanton, CA 94566  
Tel: 925-765-9228  
E-Mail: [jbowser@juniper.net](mailto:jbowser@juniper.net)

**Jennifer Cogley**, Deputy Director of  
Community Relations  
Bayer  
800 Dwight Way, B64/R316  
Berkeley, CA 94710  
Tel: 510-705-6965  
E-Mail: [jennifer.cogley@bayer.com](mailto:jennifer.cogley@bayer.com)

**VICE-CHAIRPERSON –**  
**BETHANY MCCORMICK**

**Bethany McCormick**, Engineering  
Recruitment and Diversity Manager  
Lawrence Livermore Lab  
7000 East Avenue, Building 131  
Livermore, CA 94551  
Tel: 925-423-0174  
E-Mail: [McCormick11@llnl.gov](mailto:McCormick11@llnl.gov)

**Kathy Mello**, CFO/COO  
TGIF Auto Body, Inc.  
4595 Enterprise Street  
Fremont, CA 94538  
Tel: 510-490-1342, x109  
E-Mail: [Kathy@tgifauto.com](mailto:Kathy@tgifauto.com)

**Paul Reyes**, Sales Manager, Northern  
California  
Experis  
345 California Street, Suite 350  
San Francisco, CA 94104  
Tel: 925-828-5421  
E-Mail: [paul.reyes@experis.com](mailto:paul.reyes@experis.com)

**Christopher Rose**, Operations Manager  
Copper Harbor Co.  
2300 Davis St.  
San Leandro, CA 94577  
Tel: 408-508-3991  
E-Mail: [christopher.rose06@gmail.com](mailto:christopher.rose06@gmail.com)

**Mario Wagner**, CEO  
RF Contractors  
8055 Collins Drive  
Oakland, CA 94621  
Tel: 510-228-2994  
E-Mail: [mwagner@rfcontractors.com](mailto:mwagner@rfcontractors.com)

**VACANT (4)**

**EDUCATION**

**Dr. Regina Stanback Stroud**, Chancellor  
Peralta Community College District  
333 East 8th Street  
Oakland, CA 94606  
Tel: 510-466-7202  
Email: stroudr@peralta.edu

**WIOA Title II – Adult & Literacy**

**Brad Frazier**, Principal  
San Leandro Adult School  
1448 Williams Street  
San Leandro, CA 94577  
Tel: 510-618-4424  
E-Mail: bfrazier@slusd.us

**GOVERNMENT**

**State Employment Service**

**Kalpana Oberoi**, Cluster Manager  
Northern Division, Workforce Services Branch  
State of California  
Employment Development Department  
7677 Oakport Street, Suite 350  
Oakland, CA 94621  
Tel: 510-564-0521  
E-Mail: Kalpana.oberoi@edd.ca.gov

**State Department of Rehabilitation**

**Brian Salem**, Staff Services Manager I  
California State Department of Rehabilitation  
1515 Clay Street, Suite 119  
Oakland, CA 94612  
Tel: 510-622-2776  
E-Mail: bsalem@dor.ca.gov

**Economic Development**

**Stephen Baiter**, Executive Director  
East Bay Economic Development Alliance  
1221 Oak Street, Ste. 555  
Oakland, CA 94612  
Tel: 510-272-3874  
Email: stephen@EastBayEDA.org

**Tina Kapoor**, Economic Development  
Manager  
City of Fremont  
3300 Capitol Avenue  
Fremont, CA 94538  
Tel: 510-284-4023  
E-Mail: TKapoor@fremont.gov

**WORKFORCE REPRESENTATIVES**

**(20%)**

**Labor (15%)**

**Eric Darby**, Heavy Duty Journey Level Mech  
A C Transit – ATU 192  
8460 Enterprise Way  
Oakland, CA 94621  
Tel: 510-635-0192  
E-Mail: edarby@atu192.org

**Alfred Fortier**, Assistant Business Manager  
IBEW LU 1245  
30 Orange Tree Circle  
Vacaville CA 95687  
Tel: 510-230-3188  
E-Mail: AWF2@IBEW1245.com

**Tony Lam**, Building Trades Apprentice  
SMWIA 104  
4509 Laura Way  
Union City, CA 94587  
Tel: 510-378-5134  
E-Mail: vubalam@hotmail.com

**WORKFORCE REPRESENTATIVES**  
**(Continued)**

**John Torok**, Shop Steward  
AFL-CIO/SEIU Local 1000  
1909 San Pablo Ave, #E  
Oakland, CA 94612  
Tel: 415-202-2773  
E-Mail: john.torok@edd.ca.gov

**VACANT (1)**

**Community - Based Organization**

**Bill Pelter**, Program Development Consultant  
Ability Now Bay Area  
4500 Lincoln Avenue  
Oakland, CA 94602  
Tel: 510-531-3323 x21  
Email: bpelter@abilitynowba.org

**Michael Keenan**, President and CEO  
Goodwill Industries of the Greater East Bay  
1301 30<sup>th</sup> Avenues  
Oakland, CA 94601  
Tel: 510-698-7227  
Email: mkeenan@eastbaygoodwill.org

Rev. 2.5.20



**ITEM VII.B. - INFORMATION**  
**ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD**  
**2020 MEETING CALENDAR \***

**FEBRUARY 2020**

- 5 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 10 Youth Committee (1:00 – 3:00 PM, Hayward Library)
- 19 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 26 Executive Committee (Canceled)

**MARCH 2020**

- 12 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)
- 26 Special Executive Committee (9:30 AM – 11:30 AM, Call-In)

**APRIL 2020**

- 8 Organizational Effectiveness Committee (Canceled)
- 13 Youth Committee (1:00 – 3:00 PM, Call-In)
- 15 Systems and Strategies Committee (9:00 – 11:00 AM, Call-In)
- 22 Executive Committee (9:30 - 11:30 AM, Call-In)

**MAY 2020**

- 14 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)

**AUGUST 2020**

- 5 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 10 Youth Committee (1:00 – 3:00 PM, California Poppy Room, 2<sup>nd</sup> Floor)
- 19 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)
- 26 Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

**SEPTEMBER 2020**

10 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)

**NOVEMBER 2020**

4 Organizational Effectiveness Committee (9:30 – 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

9 Youth Committee (1:00-3:00 PM, California Poppy Room, 2<sup>nd</sup> Floor)

18 Systems and Strategies Committee (9:00 – 11:00 AM, California Poppy Room, 2<sup>nd</sup> Floor)

19\* Executive Committee (9:30 - 11:30 AM, California Poppy Room, 2<sup>nd</sup> Floor)

**DECEMBER 2020**

10 Workforce Development Board (9:00 AM – 12 Noon, California Poppy Room, 2<sup>nd</sup> Floor)

**NOTE:** All meetings are located at the Eden Area Multi Service Center, 24100 Amador Street, Hayward.

**\*Due to the Thanksgiving holiday, the Executive Committee has been rescheduled to November 19, 2020.**

2.28.20