MEMORANDUM OF UNDERSTANDING
between
Local Chief Elected Official (County of Alameda Board of Supervisors),
Alameda County Workforce Development Board
and
Workforce Innovation and Opportunity Act Signatory Partners
for
County of Alameda America’s Job Center of California System

July 1, 2019 – June 30, 2022

This Memorandum of Understand (MOU) is entered into on July 1, 2019, ("Execution Date") by
and between the Workforce Innovation and Opportunity Act America’s Job Center of California℠
Partners (AJCC Partners) set forth in section III. of this MOU and Alameda County Workforce
Development Board (ACWDB), organized under the laws of the State of California, with its
principal place of business at 24100 Amador Street, Suite 610, Hayward, CA 94544. The AJCC
Partners and ACWDB are sometimes referred to individually as “Party” and collectively as
“Parties”.

RECITALS

WHEREAS, the Workforce Innovation and Opportunity Act (WIOA) of 2014 requires that a MOU
be developed and executed between the Local Board (Alameda County Workforce Development
Board) with the agreement of the chief elected official (County of Alameda Board of Supervisors),
and the AJCC Partners to establish an agreement concerning the operations of the One-Stop
(AJCC) delivery system; and

WHEREAS, WIOA empowers the AJCC system to be customer-focused, to help Americans
access the tools they need to manage their careers through information and high-quality services;
and to help U.S. companies find skilled workers. The system is built on six broad principles:

1. Increase access to education, training and employment for individuals with barriers to
   employment.
2. Align systems in support of a comprehensive, accessible and a high-quality workforce
devolution system.
3. Improve relevance to local and regional labor market to secure employment with
   sustaining wages.
4. Promote improvement of the services and system design to address employment and skill
   needs of workers, job seekers, and employers.
5. Increase prosperity of workers and employers.
6. Increase employment retention and attainment of post-secondary credentials to prepare a
   workforce for a competitive economy; and

WHEREAS, the required MOU will describe the Local Board’s plan for implementation of the
WIOA; and
WHEREAS, the ACWDB developed and approved Local/Modified Plan 2017-2021 that supports the vision of WIOA and provides framework for implementing the new law in the County of Alameda; and

WHEREAS, WIOA Section 121(b) identifies required and optional partners and states that the required partners must use a portion of their funding to make programs and services available through the AJCC system and that all partners must use a portion of their funding to cover AJCC infrastructure costs; and

WHEREAS, due to the structure of the Local Workforce Development Area (Local Area), there is one comprehensive AJCC, which is located at Eden Area Comprehensive AJCC, 24100 Amador Street, 3rd Floor, Hayward, CA 94545.

NOW THEREFORE, the parties hereto agree with the following:

I. Purpose of the MOU

   A. Establish a cooperative working relationship among AJCC Partners.
   B. Define respective roles and responsibilities related to the operation and continued development of the AJCC system.
   C. Provide a one-stop method of service delivery that is integrated, accessible, comprehensive, customer focused and performance based.
   D. Coordinate resources to prevent duplication.
   E. Commit to data driven, informed decision making and adoption of evidence-based practices in service delivery planning.
   F. Coordinate the implementation of federal and state workforce development initiatives.
   G. Describe the resource sharing agreement between the Eden Area Comprehensive AJCC and each AJCC Partner agency.
   H. Describe the cost allocation plan based on known current costs of operating the Eden Area Comprehensive AJCC.

II. Strategic Vision and Goals

   A. The AJCC Partners agree to continue to provide services, consistent with their agency goals, that support the AJCC and to support the vision, mission and strategic direction described in the ACWDB Local/Modified Plan 2017-2021.
   B. The AJCC Partners agree to assist in achieving the goals of the Local/Modified Plan 2017-2021.
   C. In addition, the AJCC Partners agree to carry out the following shared responsibilities in order to strengthen the capacity and effectiveness of the Eden Area Comprehensive AJCC in achieving their service goals for job seekers, employers, and employees.

   1. Participate in joint planning, plan development, and modification of activities to accomplish the following:
      a. Make planned services available.
      b. Continuous partnership building.
c. Continuous planning in response to state and federal requirements.

d. Responsiveness to local and economic conditions, including employer needs.

e. Partnership in the development of common data collection and reporting needs.

2. Make applicable service(s) available to customers through the AJCC delivery system.

3. Participate in the operation of the AJCC system, consistent with the terms of the MOU and requirements of authorized laws.

4. Participate in capacity building and staff development activities in order to ensure that all partners and staff are adequately cross-trained.

D. Services provided by partners that are available to support the AJCC system are outlined in Exhibit A: AJCC Partner Services Summary.

III. Mandated Partner Agencies Identified in the WIOA

<table>
<thead>
<tr>
<th>Required Partner Agency</th>
<th>WIOA Program Areas</th>
</tr>
</thead>
</table>
| Alameda County Workforce Development Board | • WIOA Title I Adult  
• Dislocated Worker  
• Youth |
| Employment Development Department | • WIOA Title III Wagner-Peyser  
• Trade Adjustment Assistance Act  
• Unemployment Compensation  
• Veterans |
| California Department of Rehabilitation | • WIOA Title IV Vocational Rehabilitation |
| Alameda County Social Services Agency/Workforce and Benefits Administration | • Temporary Assistance for Needy Families (TANF/CalWORKs) |
| Alameda County Adult School Consortiums | • WIOA Title II Adult Education and Literacy  
• Carl Perkins Career Technical Education |
| Alameda County Social Services Agency/Department of Adult and Aging Services, Area Agency on Aging (AAA) | • Title V Older Americans Act |
| United Indian Nations | • Native American Programs |
| Oakland/Alameda County Community Action Agency | • Community Services Block Grant |
| Housing Authority of the County of Alameda | • Housing and Urban Development |
| Treasure Island Job Corps | • Job Corps |
| Youth Build | • N/A |
IV. Services Provided Through the AJCC System

Authorized under WIOA, the local AJCC system is a comprehensive system designed to meet the needs of job seekers and employers in the County of Alameda, excluding the city of Oakland which has its own workforce development board. In program year (PY) 2017/2018, ACWDB redesigned its AJCC system to include one comprehensive AJCC and career services providers. The service delivery strategy includes an Employer Services component, which provides services directly to employers throughout the county. A more detailed description of the AJCC system, services and partners is provided in Exhibit B: Alameda County Workforce Development Board America’s Job Center of California System Overview.

A. Job-Seeker Services

<table>
<thead>
<tr>
<th>Universal Services</th>
<th>Adult Basic Career Services</th>
<th>Individualized Career Services</th>
<th>Training Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Job Vacancy Postings • Computer lab with internet access for the job search / training program search • Labor Market Information • Phone Banks • Software for resume development • AJCC Services Orientation</td>
<td>• WIOA Eligibility Screening/Determination • Initial Assessment of Skills • Job Search Assistance/Placement • Job Vacancy Listings • Unemployment Info • Financial Aid Info • Referrals/coordination to/ with service organizations • CalJOBS Database Access</td>
<td>• Comprehensive Assessment of Skills • Development of Individual Employment Plan • Career Guidance • Short Term Pre-Vocational Training • Group Counseling • Individual Counseling</td>
<td>• Individual Training Accounts • Vocational Training • On-the-Job Training • Occupational Skills Training • Workplace training and related instruction • Skills Upgrading and Retraining • Job Readiness Training • Pre-apprenticeships • Work-based Learning</td>
</tr>
</tbody>
</table>
B. Employer Services

| Employee Recruitment Services | • Posting job openings, then receiving and forwarding applicant resumes  
| | • Pre-screening and referral of qualified job seekers  
| Business Incentives | • Tax credit information and other incentive programs  
| | • On-the-Job Training and Customized Training funding opportunities  
| Rapid Response and Lay-Off Aversion Services | • Employer support: options to reduce or avoid lay-offs or employee transition planning  
| | • Dislocated Worker support: resume support and connections to AJCC and community resources  
| | • Rapid-reemployment services such as on-site job fairs and recruitment events  
| Regional and Economic Development | • Labor Market Information (LMI)  
| | • Regional research and advocacy for business development and workforce planning  
| Employer Resources and Tools | • On-Line CalJOBS job posting and candidate recruitment database  
| | • Labor law compliance information  
| | • Directory of Services and resources on issues that affect employers  

V. Service Coordination with AJCC Partners

A. Accessible Services

1. In compliance with WIOA mandates, ACWDB has contracted with a service provider to operate one “comprehensive” AJCC. The “comprehensive” AJCC is a physical location where job seekers and employers have access to the programs, services, and activities of all the WIOA mandated AJCC Partners.

2. AJCC Partners agree to provide access through the Eden Area Comprehensive AJCC. According to the State of California Employment Development Department (EDD) Directive WSD15-12 dated January 20, 2016, the following is stated:

"The term “access” refers to providing services that are accessible to all AJCC customers, including those with disabilities, through one of the following methods:

- Co-location – Program staff from each partner are physically present at the AJCC.
- Cross information sharing – Staff physically present at the AJCC are properly trained to provide information about all programs, services, and activities that may be available to the customer through other partners.
- Direct access through real-time technology – Access through two-way communication and interaction between customers and AJCC Partners that result in services being provided. Examples may include the following:"
o Email or instant messaging.
o Live chat via Skype or Facetime.
o Identification of a single point of contact for service delivery at each partner program.
o Establishment of an internet portal linking all of the partners.

3. AJCC Partners agree to continue planning towards innovative ways to increase customer access through this center location, referrals, and/or use of modern technology. Creative access planning will include exploration of co-location, direct linkages, cross-training, and a referral process. The One-Stop Seamless Access Partner Planning Grid – Exhibit C serves as a starting point for on-going access planning and system improvement.

B. Co-Location in Local AJCC

To the extent possible, AJCC Partners are encouraged to co-locate with the Eden Area Comprehensive AJCC to facilitate provision of services to our joint customers. AJCC Partners that co-locate or co-enroll participants with the AJCC system will be given the opportunity to utilize the online case management and client tracking system, CalJOBS at https://www.caljobs.ca.gov.

C. Methods for Referring Customers

AJCC Partners agree to commit to mutually implement processes for the referral of customers to services. All parties to this MOU agree to:

1. Ensure that intake and referral processes are customer-centered and provided by staff trained in customer service.
2. Ensure that general information regarding AJCC Partner programs, services, activities and resources shall be made available to customers as appropriate.
3. Provide information to streamline the customer referral processes and provide direct links for access to and for use by all AJCC Partner staff. (See referral process – Exhibit D: Alameda County Workforce Development Board AJCC System Referral Process.)

D. Co-enrollment

AJCC Partners agree to plan and implement co-enrollment strategies that will increase outcomes for successful enrollments of WIOA Title I-V and required partners participants into partner programs.

E. Timeliness of Services

It is mutually agreed that the goal of providing streamlined and efficient services will not contain any unnecessary barriers, which would delay the provision of services while still complying with all statutory and regulatory eligibility criteria.
F. Performance

AJCC Partners agree to participate in performance measures requirements authorized by applicable laws and regulations. In addition, partners will assist in developing and implementing customer satisfaction surveys and needs assessments.

G. Access for Individuals with Barriers to Employment

1. Pursuant to California State Law in Assembly Bill No. 1270 California Workforce Innovation and Opportunity Act, Chapter 94, the County of Alameda AJCC system seeks to ensure access and priority to recipients of public assistance, low-income individuals, veterans and eligible spouses and individuals (adults and youth) with barriers to employment.

2. Individuals who express an interest in services will be assessed to determine and document the identified barrier, and services will be tailored to support and remediate barriers. Services may include direct referral to partner agencies that have experience in the area identified. Professional development and training will be provided to staff to ensure, not only sensitivity, but cross-training competencies in areas of client need. Enrollments will be tracked to monitor and ensure services are provided to those with barriers to employment.

H. Americans with Disability Act Compliance

AJCC Partners agree to ensure that policies, procedures, programs, and services are in compliance with the Americans with Disabilities Act of 1990 and its amendments, in order to provide equal access to all customers with disabilities.

I. Business Services

1. ACWDB coordinates business and employer services primarily through a two-tiered approach led by its Business Services Unit (BSU), which was developed under a new business engagement model in PY 2018-2019. Tier I services are those offered directly by the BSU and include Customized and Incumbent Worker Training, Rapid Response and Rapid Re-employment activities, Layoff Aversion, building industry partnerships and referring businesses to resources and incentives to help their businesses thrive.

2. Under Tier II services, the BSU serves as intermediary to the Alameda County Business Engagement Team (ACBET), a “federation” of internal and external partners working together to leverage employer relationships and resources and streamline outreach to employers. The model seeks to ensure stronger coordination with mandated MOU partners including the Employment Development Department and the Alameda County Social Services Agency.
J. Marketing and Branding

AJCC Partners in this MOU agree to use a collaborative marketing strategy defined by the ACWDB and is consistent with mandated partner policies to inform employers, job seekers, incumbent workers, and the community at large about the services and resources available through the AJCC system collectively as part of the EASTBAY Works regional partnership.

AJCC Partners agree to utilize the AJCC logo developed by the State of California and ACWDB on the building identified for AJCC usage. This also includes letterhead, envelopes, business cards, any written correspondence and fax transmittals.

VI. Term and Termination

This MOU shall be binding upon each party hereto upon execution by such party. The term of this MOU shall be for three years, commencing July 1, 2019 and ending June 30, 2022. This MOU shall remain in effect until terminated in writing. This MOU will be reviewed and updated, at a minimum, annually in order to ensure it contains up to date information regarding funding, delivery of services, and changes in the signatory official of the ACWDB, Chief Elected Official, or AJCC Partners.

The AJCC Partners understand that implementation of the AJCC system is dependent on the good faith effort of every party to work together to improve services to the community. The AJCC Partners also agree that this is a project where different ways of working together and providing services are being tried. If it becomes necessary for one or more parties to cease being a part of this MOU, said entity shall notify the other parties, in writing, 60 days in advance of that intention. Notices of withdrawal shall be submitted to ACWDB. Should any partner agency withdraw, this MOU shall remain in effect with respect to the other remaining AJCC Partners.

VII. General Agreements

A. Non-discrimination

AJCC Partners, during the performance of this MOU, agree to not discriminate, harass or allow harassment against any person because of age, race, culture, religious or political affiliation, gender, national origin, ancestry, physical or mental disability, medical condition, veteran status, marital status, or sexual orientation. The AJCC Partners agree to comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990) and related, applicable regulations.

B. Language Access Responsibilities

AJCC Partners will ensure their limited-English proficient (LEP) job seekers are provided with language accessible services and communications. The service capabilities should reflect the needs of the populations served by the AJCC system. AJCC Partners agree to
help support referral plans for job seekers whose language needs cannot be accommodated at the Eden Area Comprehensive AJCC. Partners will support through:

1. High quality language accessible services within the Eden Area Comprehensive AJCC;
2. Service-related marketing materials, event promotions, and educational materials in a variety of appropriate languages;
3. Staff training and instruction on how to effectively refer LEP clients to appropriate resources and arrange for interpretation services;
4. Access the Language Line Services – a 24-hour telephone translation service offered by the Social Service Agency partner; and,
5. Convene staff training as needed.

C. Confidentiality

AJCC Partners acknowledges and agrees that, in the course of its engagement with a customer, the partner may receive or have access to personal information. The Uniform Guidance requires that all sub-recipients of federal funds safeguard Personally Identifiable Information (PII) of individuals receiving services. PII means information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual.

AJCC Partners agree to comply with all federal, state and local requirements in its collection, receipt, transmission, storage, disposal, use and disclosure of such personal information and be responsible for the unauthorized collection, receipt, transmission, access, storage, disposal, use and disclosure of personal information under its control or in its possession by all authorized employees/authorized persons.

Exchanged information shall remain private and confidential in accordance with the most restrictive confidentiality requirements of any of the AJCC Partners collecting, receiving, or sharing information. AJCC Partners agree to adhere to the following:

1. To handle client information with the strictest degree of confidentiality during and after involvement within the AJCC system.
2. To make client information available to employees on a “need-to-know” basis only.
3. As appropriate, to store and process information in the electronic format, in such a way that unauthorized persons cannot reasonably retrieve the information.
4. To use confidential information solely for the purpose of providing services.

D. Dispute Resolution/Grievance Procedures

AJCC Partners agree to communicate openly and directly to resolve any problems or disputes related to provision of services in a cooperative manner and at the lowest level of intervention possible. If disputes cannot be resolved at the AJCC level, the issue will be brought to the attention of the ACWDB Program Liaison who will attempt to mediate. Issues will be brought to the appropriate principals of the mandated partners as a last resort.
E. Non-Financial Agreement

This agreement is non-financial in nature and binds no party or partner to financial obligations to any other. Specific studies, activities, programs, or projects which involve the transfer or expenditure by any party of any money, services, or property will require execution of separate agreements or contracts.

F. Insurance

Each party, at its own expense, shall carry and maintain statutory Worker’s Compensation Insurance for each of its employees operating in the Eden Area Comprehensive AJCC. The State of California is self-insured. Contractors who are also mandated partners must comply with all insurance requirements set by the County of Alameda.

G. Mutual Indemnification

In accordance with provisions of Section 895.4 of the California Government Code, each party hereby agrees to indemnify, defend and hold harmless all other parties identified in this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. In addition, except for Departments of the State of California which cannot provide for indemnification of court costs and attorney fees under the indemnification policy of the State of California, all other parties to this MOU agree to indemnify, defend and hold harmless each other from and against all court costs and attorney fees arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU.

H. Notices

All notices to be given to any of the parties under this MOU shall be given by email, or deposited in the United States mail, first-class postage prepaid, addressed to the applicable party. Notices given by mail shall be deemed served three days after deposit in the United States mail, or when received, whichever is sooner.

I. Modifications and Revisions

This MOU constitutes the entire agreement between the parties and no oral understanding not incorporated herein shall be binding on any of the parties hereto. This MOU may be modified, altered, or revised, as necessary, by mutual consent of the parties, by the issuance of a written amendment, signed and dated by the parties.
J. Attachments

1. Exhibit A: AJCC Partners Services Summary and Participant Contact
2. Exhibit B: Alameda County Workforce Development Board America’s Job Center
   of California System Overview
3. Exhibit C: Alameda County Workforce Board AJCC System Referral Process
4. Exhibit D: One-Stop Seamless Access Partner Planning Grid
5. Exhibit E: Infrastructure Funding Agreement and Other Shared Systems Costs

VIII. Signatures:

All AJCC Partners, regardless of co-location status must sign the MOU. By signing below, all parties acknowledge having read this MOU, agree to the terms prescribed in this MOU, including the attached infrastructure funding agreement and other system cost budget.

[Signature]
Richard Valle, President
County of Alameda Board of Supervisors
(Chief Elected Official)

[Signature]
Dr. Jennifer Ong, Chair
Alameda County Workforce Development Board

[Signature]
DONNA R. ZIEGLER, County Counsel

[Signature]
Print Name VICTORIA WU
**TANF/CalWORKs Employment Services**
Alameda County Social Services Agency
Department of Workforce and Benefits Administration

Lori Cox, Agency Director
6/3/2019

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**Title V Older American Act**
Alameda County Social Services Agency
Department of Adult and Aging Services, Area Agency on Aging

Lori Cox, Agency Director
6/3/2019

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**WIOA Title II Adult Education & Literacy**
Mid-Alameda County Consortium
Castro Valley Adult School & Career Education

Tamika Connor, Director
6/3/2019

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**Native American Programs**
United Indian Nations, Inc.

Sally Gallegos, Executive Director
6/6/2019

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**WIOA Title II Adult Education & Literacy**
Southern Alameda County Consortium
New Haven Adult School

Jessica Wilder, Principal of Adult Education
6/3/2019

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**WIOA Title II Adult Education & Literacy**
Northern Alameda County Consortium
Peralta Community College District

Shemila Johnson, Executive Director
6/13/2019

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**Community Services Block Grant**
Oakland/Alameda County Community Action Agency

Estelle Clemons, CAA Manager
6/12/2019

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**Title IV Vocational Rehabilitation**
California State Department of Rehabilitation

Carol Asch, Staff Services Manager II
6/3/2019
Title III Wagner-Peyser
State of California Employment
Development Department - Workforce Services

Debbie Antonsen, Deputy Division Chief

6/6/2019

Date

Job Corps
Treasure Island Job Corps

Declined to sign

Jennifer Cha, Center Director

Date

Unemployment Compensation
State of California Employment
Development Department

Tammy Johnson, Employment Development Administrator

6/3/2019

Date

Housing and Urban Development
Housing Authority of the County of Alameda

Christine Gouig, Executive Director

6/17/2019

Date
AJCC PARTNERS SERVICES SUMMARY

Below is a brief description of the services each partner of the Alameda County Workforce Development Board (ACWDB) AJCC System provides.

1. The **WIOA Title I** programs are offered through the ACWDB's contracted service providers. Services are provided to adults, dislocated workers and youth (ages 16-24) include, but are not limited to, orientation, WIOA eligibility and intake, individualized assessment, counseling, supportive services, internships, work experience, vocational training, and on the job training. Business services, offered through ACWDB's Business Service Unit include, but are not limited to recruitments, job fairs, on the job training, lay-off aversion, customized and incumbent worker trainings, and Rapid Response.

2. The **WIOA Title II** Adult Education and Literacy programs are offered through a number of adult schools in the County of Alameda. Services are provided to individuals aged 18 years and older include, but are not limited to, High School Equivalency (HSE/GED) Test Preparation, High School Diploma, English as a Second Language (ESL), Citizenship, and Career and Technical Educational (CTE).

3. The **WIOA Title III** Wagner-Peyser Act programs are offered through the State of California Employment Development Department. Services are provided to individuals with the legal right to work in the United States include, but are not limited to, orientation, intake, Unemployment Insurance filing assistance, initial assessment, partner referrals, labor exchange/CalJOBS, workshops, typing certificates, California Training Benefits information, bonding assistance and networking clubs.

4. The **WIOA Title IV** Vocational Rehabilitation programs are offered through the State of California Department of Rehabilitation. Services are provided to individuals with disabilities include, but are not limited to, career assessment, counseling, pre-employment, employment preparation, training, transportation, job placement, and assistive technology.

5. **Title V** Older Americans program is offered through Alameda County Social Services Agency Department of Aging and Adult Services. Services are provided to individuals age 55 and older include, but are not limited to, subsidized work experience/paid training.

6. **Carl Perkins Career and Technical Education** (CTE) is offered through the Adult School Consortiums. Services include, but are not limited to, CTE programs (credit, non-credit, and not-for credit), customized not-for-credit training, and course articulation services and training.

7. **Native American Programs** are offered through the United Indian Nations, Inc. Services include, but are not limited to, assessment, job search and placement assistance, dropout prevention, work experience and youth services.

8. **Veterans** program is offered through the State of California Employment Development Department to veterans, eligible spouses and transitional service members. Services include, but are not limited to, outreach, veteran's service navigator assessments, veteran screening, referral to partners and supportive services.
9. **Trade Adjustment Assistance Act** (TAA) is offered through the State of California Employment Development Department. Services include, but are not limited to, TAA petitions, TAA orientations, and TAA Rapid Response presentations.

10. **Unemployment Insurance** is offered through the State of California Employment Development Department. Services include, but are not limited to, claim information, claim filing assistance and website navigation.

11. **Job Corps** is offered by Treasure Island Job Corps Center (TIJCC) which located in the middle of the San Francisco Bay, and is a tuition-free residential vocational program that connects eligible youth (16-24-year-old) with the skills and educational opportunities they need to establish real careers. TIJCC excels in assisting students with the attainment of industry-recognized credentials and the professional skills needed to compete in the job market.

12. **Community Services Block Grant** is offered through the Alameda County – Oakland Community Action Partnership.

13. **Housing and Urban Development** is offered through the Housing Authority of Alameda County. Services include, but are not limited to, subsidized rental housing, affordable housing and the housing choice voucher program.

14. **Temporary Assistance for Needy Families/CalWORKs** is offered through Alameda County Social Services Agency (SSA) - Department of Workforce and Benefits Administration directed at reducing poverty and improving opportunities for low-income adults and families. Services include, but are not limited to, the California Work Opportunity and Responsibility to Kids (CalWORKs) that assist eligible families with child day care, employment services, job training, transportation assistance, and adult educational services. And for indigent adults and emancipated minors who do not have custody of any minor child(ren), SSA provides monthly grants and employment and training services to eligible persons legally residing in the County of Alameda who have no other means of support. Additional services include the CalFresh program, that provides monthly food benefits to low income families and individuals and the Medi-Cal health insurance program that primarily covers low-income children, parents, persons with disabilities, and seniors.
<table>
<thead>
<tr>
<th>WIOA Title I – Adult, Dislocated Worker, and Youth</th>
<th>Unemployment Compensation</th>
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</thead>
<tbody>
<tr>
<td>Alameda County Workforce Development Board</td>
<td>California Employment Development Department</td>
</tr>
<tr>
<td>Dr. Jennifer Ong, Chair - signatory</td>
<td>Tammy Johnson, Employment Development Administrator</td>
</tr>
<tr>
<td>Rhonda Boykin, Assistant Director</td>
<td>2045 40th Ave., Capitola, CA 95010</td>
</tr>
<tr>
<td>David Dias, Program Financial Specialist</td>
<td>(510) 622-1589</td>
</tr>
<tr>
<td>24100 Amador Street, 6th Floor, Hayward</td>
<td><a href="mailto:Tammy.Johnson@edd.ca.gov">Tammy.Johnson@edd.ca.gov</a></td>
</tr>
<tr>
<td>(510) 259-3844</td>
<td></td>
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<tr>
<td><a href="mailto:rboykin@acgov.org">rboykin@acgov.org</a> / <a href="mailto:david.dias@acgov.org">david.dias@acgov.org</a></td>
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<tr>
<th>WIOA Title II – Adult Education and Literacy Act / Career Technical Education</th>
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<tbody>
<tr>
<td>Mid-Alameda County Consortium</td>
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<tr>
<td>Castro Valley Adult School &amp; Career Education</td>
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<tr>
<td>Tamika Connor, Director</td>
</tr>
<tr>
<td>4430 Alma Ave, Castro Valley, CA 94546</td>
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<tr>
<td>(408) 219-6244</td>
</tr>
<tr>
<td><a href="mailto:tamikacconsulting@gmail.com">tamikacconsulting@gmail.com</a></td>
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<th>WIOA Title III – Wagner Peyser, TAA, Veterans</th>
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<tbody>
<tr>
<td>California Employment Development Department</td>
</tr>
<tr>
<td>Debbie Antonsen, Deputy Division Chief</td>
</tr>
<tr>
<td>606 Healdsburg Ave, Santa Rosa, CA 95401</td>
</tr>
<tr>
<td>(707) 576-2021</td>
</tr>
<tr>
<td><a href="mailto:Debbie.Antonsen@edd.ca.gov">Debbie.Antonsen@edd.ca.gov</a></td>
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<tr>
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<tr>
<td>California State Department of Rehabilitation</td>
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<tr>
<td>Carol Asch, Staff Services Manager II - signatory</td>
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<tr>
<td>Brian Salem, Staff Services Manager I</td>
</tr>
<tr>
<td>1515 Clay Street #119, Oakland, CA 94612</td>
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<tr>
<td>(510) 622-2776</td>
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<tr>
<td><a href="mailto:BSalem@dor.ca.gov">BSalem@dor.ca.gov</a> / <a href="mailto:Carol.Asch@dor.ca.gov">Carol.Asch@dor.ca.gov</a></td>
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<tr>
<td>Jessica Wilder, Principal of Adult Education</td>
</tr>
<tr>
<td>600 G Street, Union City, CA 94587</td>
</tr>
<tr>
<td>(510) 489-2185 ext. 205</td>
</tr>
<tr>
<td><a href="mailto:jwilder@nhusd.k12.ca.us">jwilder@nhusd.k12.ca.us</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WIOA Title II – Adult Education and Literacy Act / Career Technical Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peralta Community College District</td>
</tr>
<tr>
<td>Shemila R. Johnson, Executive Director</td>
</tr>
<tr>
<td>333 E 8th Street, Oakland, CA 94606</td>
</tr>
<tr>
<td>(510) 466-7247</td>
</tr>
<tr>
<td><a href="mailto:srrjohnson@peralta.edu">srrjohnson@peralta.edu</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title V – Older Americans Act</th>
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</thead>
<tbody>
<tr>
<td>Alameda County Social Services Agency</td>
</tr>
<tr>
<td>Department of Adult and Aging Services, Area Agency on Aging</td>
</tr>
<tr>
<td>Lori Cox, Agency Director - signatory</td>
</tr>
<tr>
<td>Randy Morris, Assistant Director</td>
</tr>
<tr>
<td>Delbert Walker, Supervising Program Specialist</td>
</tr>
<tr>
<td>6955 Foothill Blvd., Ste. 300, Oakland, CA 94605</td>
</tr>
<tr>
<td>(510) 577-1968 / (510) 577-1943</td>
</tr>
<tr>
<td>morrinsacgov.org / <a href="mailto:dwalker2@acgov.org">dwalker2@acgov.org</a></td>
</tr>
</tbody>
</table>
**TANF / CalWORKs Employment Services**

Alameda County Social Services Agency Department of Workforce and Benefits Administration Lori Cox, Agency Director – signatory
Andrea Ford, Assistant Director
Rahman Zamani, Program Specialist
24100 Amador Street, 6th Floor, Hayward, CA 94544
(510) 259-3865
aaford@acgov.org / rzmani@acgov.org

**Job Corps**

Treasure Island Job Corps
Jennifer Cha, Center Director - signatory
Kristine Bates, Work Based Learning Supervisor
351 Ave H, Bldg. 442, Harvey Milk Memorial Admin.
San Francisco, CA 94130
(415) 277-2406 / (415) 277-2376
Cha.Jennifer@jobcorps.org / Bates.Kristen@jobcorps.org

**Native American Programs**

United Indian Nations, Inc.
Sally Gallegos, Executive Director
1436 Clarke Street #B, San Leandro, CA 94577
(510) 352-4510
Sally@uininc.org

**Community Service Block Grant**

Alameda County - Oakland Community Action Agency
Estelle Clemons, CAA Manager - signatory
Emily Derenthal, Program Analyst
150 Frank H. Ogawa Plaza, Oakland, CA 94612
(510) 238-2362 / (510) 238-2722
eclemons@oaklandnet.com / ederenthal@oaklandnet.com

**Housing and Urban Development**

Housing Authority of the County of Alameda
Christine Gouig, Executive Director - signatory
Linda Evans, FSS Lead worker/Coordinator
22941 Atherton St., Hayward, CA 94541
(510) 727-8513 / (510) 727-8589
chrisg@haca.net / lindae@haca.net
Alameda County Workforce Development Board (ACWDB)  
America’s Job Center of California (AJCC)  
System Overview

System Overview

The ACWDB’s AJCC System is a cornerstone of the Workforce Innovation and Opportunity Act (WIOA). WIOA calls for greater alignment between workforce, employers, and educational systems and aims to prepare job seekers, including individuals with barriers to employment, to obtain industry-valued and recognized credentials and skills that meet the demands of local business.

The ACWDB’s AJCC system delivers services through one comprehensive AJCC, a physical brick and mortar location in the Eden Area (where the unemployment rate is still the highest within ACWDB’s Local Area). The Eden Area Comprehensive AJCC, centrally located, serves as a hub for the delivery of job seeker and employer services in partnership with ACWDB system partners.

In 2018, ACWDB implemented a Sub-Regional Workforce Network (SWN) model, which is a collaborative strategy, framework, and mechanism for ensuring service and referral coordination. ACWDB’s Career Services Providers (CSPs) are Sub-Regional Coordinators who bring key partners together, such as: government entities, community colleges, adult schools, employers, organizations that provide services aimed at people with disabilities, and community-based organizations that serve veterans, re-entry clients and individuals with barriers to employment, for the purpose of coordinating and streamlining job seeker services and facilitating information-sharing and referrals in the Eden, North Cities, Tri-Cities, and Tri-Valley sub-regions of the county. CSPs are responsible for delivering services without regard to a physical brick-and-mortar location, allowing them to reach more clients through the SWN partners. Collectively, the system offers a range of job seeker and business services. CSPs aim to integrate programs with SWN partners, looking for opportunities to braid and leverage resources, as well as co-enroll job seeker participants.

ACWDB’s Eden Area Comprehensive AJCC and sub-regional CSPs, are part of the EASTBAY Works! Regional Planning Unit (RPU) which is a regional network made up of four local workforce development boards. Each board administers or coordinates services through conveniently located AJCCs and CSPs in the East Bay Area, public entities, non-profit agencies, education agencies and private organizations. Collectively, EASTBAY Works! provides regional employment, labor market information, education, and training services to both individuals and employers.

AJCC Partners

The Eden Area Comprehensive AJCC and CSPs are coordinated by the ACWDB. For the Eden Area Comprehensive AJCC, ACWDB has established formal partnerships with the following entities:

1. Employment Development Department
2. California Department of Rehabilitation
3. Alameda County Social Services Agency/Department of Workforce and Benefits Administration
4. Alameda County Social Services Agency/Department of Adult and Aging Services
5. Alameda County Adult School Consortiums
6. United Indian Nations
7. Oakland/Alameda County Community Action Agency
8. Housing Authority of the County of Alameda
9. Treasure Island Job Corps

Partners share a joint vision and commitment to service delivery that is: Integrated, Accessible, Comprehensive, Customer Focused, and Performance Based.
Shared AJCC Customers

Job seekers come from all walks of life and have different needs. Some are seeking to acquire new skills that are aligned with industry demand, others are seeking to change careers, and some are struggling with finding employment and need deeper guidance, assistance, and support. Working together toward a collaborative approach that leverages partner resources and enables partners to weave together comprehensive services that allow for job seekers to optimize resources, acquire new skills, and thrive in local and regional economies; partners serve the following job seekers/customers for comprehensive services or co-enrollment opportunities:

- Individuals who are also recipients of cash public assistance or are otherwise low-income
- Individuals who are unhoused
- Individuals who are basic skills deficient and English language learners (ELL)
- Veterans or eligible spouses of veterans
- Foster or former foster involved youth
- Individuals with disabilities
- Re-entry population

- ACWDB’s New Two-Year Modified Local Plan identifies organizations who serve the following groups:
  - Department of Child Support Services clients
  - CalFresh Employment and Training clients
  - Refugees, Asylees, and ELL

Job Seeker Services

The services that are available to job seekers at the Eden Area Comprehensive AJCC and through the CSPs are designed to meet the requirements of WIOA. The Eden Area Comprehensive AJCC and CSPs ensure four levels of service based on the job seeker's interest, work experience, and ability to obtain employment.

**Universal Services**

Universal Services are open to everyone. Customers do not have to be registered under WIOA to access these services. Universal Services are available online at [www.caljobs.ca.gov](http://www.caljobs.ca.gov) or at the Eden Area Comprehensive AJCC or through CSP networks. Everyone has access to the following Universal Services:

- **Self-Directed assessment and career planning tools** — Including interest and skill inventories, informational videos on career choices, software to help write resumes and perform job searches, and information about available services
- **Labor Market Information** — Including unemployment rates and projected employment trends within the area, state and nationally; current and projected wages for specific occupational fields; and listings of employers in specific industries
- **Job listings** — Either online or posted hard copy
- **Electronic resume banks** — Post and store up to 10 resumes online for viewing by employers
- **Information about education and training providers** — Including libraries that contain brochures, course catalogues and applications for educational institutions in your area. Many centers also provide information about institutions that provide training for specific careers.
- **Tutorial programs** — Including computer-based instruction in skills such as typing, or using computer software programs
- **Office support products and services** — Such as telephones, copiers, fax machines, computers and printers, enabling users to find and respond to job leads
Adult Basic Career Services
Adult Basic Career Services are conducted primarily by the job seeker with minimal staff involvement and usually in group settings. These services include staff-assisted:
- Job search and career counseling
- Job referrals
- Resume development
- Workshops and job clubs

Individualized Career Services
Individualized Career Services are conducted with substantial staff involvement and are individualized to meet the specific needs of the job seeker. These services include:
- Comprehensive and/or specialized skills assessment(s)
- Development of an Individual Employment Plan
- Individualized career counseling and planning
- Short-term pre-vocational services
- Support services
- Follow-up services

Training Services:
Training services are an important part of workforce development. A goal of WIOA is to prepare job seekers to obtain industry-valued credentials and skills that meet the demands of employers. Training services are available if a job seeker requires training or retraining to gain marketable skills that lead to employment or upgrading skills to improve a worker’s wages. Training services include:
- Occupational skills training
- On-the-Job Training (OJT)
- Pre-apprenticeship training
- Combined workplace and classroom training
- Skills upgrading and re-training

Business Services
Business and Employer Services assist local businesses with workforce solutions through ACWDB’s Business Services Unit, focusing on employer outreach and engagement services provided through Workforce Board staff, partner agencies and the AJCC and CSPs. Services are offered at no cost to employers as outlined below.

Employee Recruitment
- Posting job openings, then receiving and forwarding applicant resumes
- Pre-screening and referral of qualified job seekers
- On-site recruitment opportunities

Business Incentives
- Information about tax credits and other incentive programs
- On-the-Job Training, Incumbent Worker and Customized Training funding opportunities

Rapid Response and Lay-Off Aversion Services
- Employer support: options to reduce or avoid lay-offs or employee transition planning
- Dislocated Worker support: resume assistance and connections to AJCC and community resources
- Rapid-reemployment services through partnership with AJCC and CSPs, and recruitment events
Regional and Economic Development
- Regional research and advocacy for business development and workforce planning
- Connection to industry-sector partnerships
- Enhanced services to employers through Alameda County Business Engagement Team comprised of key regional partners

Employer Resources and Tools
- On-Line CalJOBS job posting and candidate recruitment database
- Labor law compliance information
- Employer panels on hiring from priority populations
- Small business assistance
## County of Alameda Comprehensive AJCC System Map and Sub-Regional Career Services Providers

![Map of Alameda County showing service delivery areas, comprehensive AJCC sites, career services providers, and youth providers.]

<table>
<thead>
<tr>
<th>Service Delivery Area</th>
<th>Provider</th>
<th>Location</th>
<th>Cities Served in Delivery Area</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EDEN</strong></td>
<td>Rubicon Inc.</td>
<td>Hayward</td>
<td>Hayward, Castro Valley, San Leandro, San Lorenzo and unincorporated areas: Ashland, Cherryland, and Fairview</td>
</tr>
<tr>
<td><strong>Youth Services</strong></td>
<td>Hayward Adult School</td>
<td>Hayward</td>
<td></td>
</tr>
<tr>
<td><strong>NORTH CITIES</strong></td>
<td>Peralta Community College District</td>
<td>Alameda &amp; Berkeley</td>
<td>Alameda, Berkeley, Albany, Emeryville, and Piedmont</td>
</tr>
<tr>
<td><strong>Youth Services</strong></td>
<td>Berkeley Youth Alternatives</td>
<td>Berkeley</td>
<td></td>
</tr>
<tr>
<td><strong>TRI-CITIES</strong></td>
<td>Ohlone Community College</td>
<td>Newark &amp; Fremont</td>
<td>Newark, Fremont, and Union City</td>
</tr>
<tr>
<td><strong>Youth Services</strong></td>
<td>La Familia/East Bay Community Services</td>
<td>Fremont</td>
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</tr>
<tr>
<td><strong>TRI-VALLEY</strong></td>
<td>Las Positas Community College District</td>
<td>Dublin</td>
<td>Dublin, Pleasanton, Livermore, and Sunol</td>
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<td><strong>Youth Services</strong></td>
<td>La Familia/East Bay Community Services</td>
<td>Livermore</td>
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</table>
ALAMEDA COUNTY WORKFORCE DEVELOPMENT BOARD (ACWDB)

AMERICA’S JOB CENTER OF CALIFORNIA SYSTEM
REFERRAL PROCESS

The Eden Area Comprehensive America’s Job Center of California (AJCC) and partners are committed to high quality customer service with a customer-centered design. The AJCC partners have agreed to using the ACWDB AJCC Partner Network System-Wide Referral Form (Referral Form) and various methods of referrals including drop-in or by appointment. It is the intent of the AJCC system to ensure a “warm hand-off” between and among its partners. In this process, each AJCC partner has agreed to designate staff member(s) as a contact for the referrals, as well as provide program summaries that include a description of services and eligibility requirements.

Drop-In Referrals

1. Referring partner will give customer information on services offered by receiving partner and, when it’s available, encourage customer to watch brief video of receiving partner orientation.
2. Referring partner will securely email the Referral Form to the receiving partner, as well as give a copy of the form to the customer.
3. Receiving partner will contact the customer within one week of receiving the referral and will schedule the customer an appointment using the Referral Form.
4. When the customer arrives for their scheduled appointment, the receiving partner will meet with the customer, welcome them, provide services, and/or schedule a follow-up appointment.
5. Where possible, the referring partner will document in an online system that a referral was made noting to what agency and method of referral.
6. Referring partner and the partner receiving the referral will maintain an open dialogue regarding the referral progress and results.

By Appointment Referrals

1. Referring partner will contact receiving partner to confirm availability for an appointment.
2. Referring partner will email the Referral Form to the receiving partner, as well as give a copy of the form to the customer with the appointment time.
3. Receiving partner will confirm the customer’s attendance at scheduled appointment and document on the Referral Form, returning form to designated contact.
4. Where possible, the referring partner staff will document in their online system that a referral was made noting to what agency and method of referral.
<table>
<thead>
<tr>
<th>Partner Organizations</th>
<th>ACWDB</th>
<th>ACWDB</th>
<th>Mid-Alameda County Consortium</th>
<th>Southern Alameda County Consortium</th>
<th>Northern Alameda County Consortium</th>
<th>California Employment Development Department (EDD)</th>
<th>California Department of Rehabilitation</th>
<th>Social Services Agency – Adult &amp; Aging Area Agency on Aging</th>
<th>Social Services Agency – Workforce and Benefits Administration</th>
<th>Alameda County Community Action Agency</th>
<th>Housing Authority of the County of Alameda</th>
<th>United Indian Nations</th>
<th>Treasure Island Job Corps</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program</td>
<td>WIOA Title I Adult, Dislocated Worker</td>
<td>WIOA Title I Youth</td>
<td>Title II Adult Education &amp; Literacy / Career Tech Educ (CTE)</td>
<td>Title II Adult Education &amp; Literacy/CTE</td>
<td>Title III Wagner-Peyser/TAAP / Veterans</td>
<td>Unemployment Compensation</td>
<td>Title IV Vocational Rehabilitation</td>
<td>Title V Older Americans Act</td>
<td>TANF / CalWORKs Employment Services</td>
<td>Community Service Block Grant</td>
<td>Housing and Urban Development</td>
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<td>Cross Training</td>
<td>One-page program summaries - Training sessions at partner meetings - Videos of program overviews - Invites to regional/system training events</td>
<td>One-page program summaries - Training sessions at partner meetings - Videos of program overviews - Invites to regional/system training events</td>
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<td>Referrals</td>
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</table>
Workforce Innovation and Opportunity Act
Infrastructure Funding Agreement and Other System Costs Budget
Alameda County Workforce Development Board
and
Partners of the America’s Job Center of California / One-Stop Delivery System

I. Process and Development

A. Effective Date of Infrastructure Funding Agreement (IFA)

This agreement is effective July 1, 2019 and will remain in effect no longer than June 30, 2022. It will be reviewed every year and updated as substantial changes fully described in the MOU occur.

B. Identification of Chief Elected Official (CEO), Local Board and AJCC Partners participating in the Eden Area Comprehensive AJCC’s IFA and other system costs include:

1. CEO: County of Alameda Board of Supervisors, as the CEO body for the Workforce Innovation and Opportunity Act (WIOA) Title I
2. Local Board: Alameda County Workforce Development Board (ACWDB)
3. AJCC Partners participating in the IFA are as follows:

<table>
<thead>
<tr>
<th>Partner Program</th>
<th>Partner Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>• WIOA Title I Adult, Dislocated Worker, and Youth</td>
<td>Rubicon Programs, Inc. on behalf of ACWDB</td>
</tr>
<tr>
<td>• TANF/CalWORKs Employment Services</td>
<td>Alameda County Social Services Agency – Workforce and Benefits Administration</td>
</tr>
<tr>
<td>• Title V Older Americans Act</td>
<td>Alameda County Social Services Agency – Department of Adult and Aging Services, Area Agency on Aging</td>
</tr>
</tbody>
</table>

Chart 1. Co-located AJCC Partners
4. AJCC Partners participating in the Shared Other System Costs budget, including "applicable career services" are as follows:

<table>
<thead>
<tr>
<th>Partner Program</th>
<th>Partner Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>• WIOA Title I Adult, Dislocated Worker, and Youth</td>
<td>Alameda County Workforce Development Board – Rubicon Programs, Inc. (<em>co-located</em>)</td>
</tr>
<tr>
<td>• WIOA Title II Adult Education and Literacy</td>
<td>Alameda County Adult School Consortiums</td>
</tr>
<tr>
<td>• Carl Perkins Career Technical Education</td>
<td></td>
</tr>
<tr>
<td>• WIOA Title III Wagner-Peyser</td>
<td>State of California Employment Development Department</td>
</tr>
<tr>
<td>• Trade Adjustment Assistance Act</td>
<td></td>
</tr>
<tr>
<td>• Veterans</td>
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</tr>
<tr>
<td>• Unemployment Compensation</td>
<td>State of California Employment Development Department</td>
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<td>• WIOA Title IV Vocational Rehabilitation</td>
<td>California Department of Rehabilitation</td>
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<td>• Title V Older Americans Act</td>
<td>Alameda County Social Services Agency – Department of Adult and Aging Services, Area Agency on Aging (<em>co-located</em>)</td>
</tr>
<tr>
<td>• TANF / CalWORKs Employment Services</td>
<td>Alameda County Social Services Agency – Workforce and Benefits Administration (<em>co-located</em>)</td>
</tr>
<tr>
<td>• Community Services Block Grant</td>
<td>Oakland/Alameda County Community Action Agency</td>
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<td>• Housing and Urban Development</td>
<td>Housing Authority of the County of Alameda</td>
</tr>
<tr>
<td>• Native American Programs</td>
<td>United Indian Nations</td>
</tr>
<tr>
<td>• Job Corps</td>
<td>Treasure Island Job Corps</td>
</tr>
</tbody>
</table>

Chart 2. All AJCC Partners Participating in Shared Other System Costs

C. Process for Infrastructure Funding Agreement Consensus

AJCC Partners met on March 7, 2019 and April 4, 2019 to plan and discuss the 2019-2022 MOU and partners agreed to maintain the current methodology decided in the
development of the 2016-2019 MOU Phase II. AJCC Partners agreed to identify staff time and operational costs as the basis for cost sharing. For purposes of calculating infrastructure costs, costs are defined as workspace designated to co-located staff for full-time use within the center. This support may be in the form of cash, in-kind service, or other means in future years.

Non-co-located partners agreed to pay their proportionate share of the infrastructure costs once sufficient data are available.

The Department of Rehabilitation reported they would be exiting as a co-located partner effective June 30, 2019. No other new partners requested co-location.

A. Dispute Resolution

The AJCC Partners agree to communicate openly and directly to resolve any problems or disputes related to negotiating cost allocations and the fair and equitable contribution to the costs of maintaining the Eden Area Comprehensive AJCC in the community. The AJCC Partners agree to work in a cooperative manner and to resolve any disputes at the lowest level of intervention possible. If disputes cannot be resolved at the Comprehensive AJCC level, the issue will be brought to the attention of the ACWDB Program Liaison who will attempt to mediate. Issues will be brought to the appropriate principals of the mandated partners as a last resort.

B. Modification to the Resource Sharing Agreements

The ACWDB staff will be responsible to convene partners of this MOU to conduct the periodic review process of the IFA and the other system costs. All of the current co-located partners are under the umbrella of the Alameda County Social Services Agency (SSA). The basis for determining overall costs are space and operating costs which is assigned in the overall SSA budget. If a non-SSA partner should become co-located at the Eden Area Comprehensive or when non-co-located partners are required to contribute, ACWDB staff in coordination with the SSA Finance Department staff will review and reconcile the infrastructure costs budgets on a quarterly basis (September 30, December 31, March 31, June 30) against actual costs incurred and will be approved by the SSA Financial Services Officer or SSA Finance designee. ACWDB staff will make the fiscal information available by the third quarter of every fiscal year for the basis of proposed modifications and will take any proposed modifications to the AJCC Partners for negotiation of each partner’s fair and equitable share of costs. Modifications to the allocation will be implemented in the following fiscal year.

The AJCC Partners agree that the renewal of this MOU requires all parties to review and agree to all elements of the MOU and to re-sign the MOU. Any amendments or modifications of the MOU only requires the parties to review and agree to the elements of the MOU that changed. Non-substantive changes to the MOU, such as minor revision to the budget or adjustments made due to the reconciliation of the budget, do not require renew of the MOU. Substantial changes, such as a change in AJCC Partners
will require renewal of the MOU. All parties understand that the MOU shall be reviewed every and updated as substantial changes occur.

C. Assurances for Non-Co-Located AJCC Partners

1. The signatories and AJCC Partners to this MOU agree to contribute their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination. The level of support must be reasonable, necessary, allowable, and allocable according to WIOA and the partner funding source. Costs will be negotiated based on the data provided by the State, regulations and directives issued by the partner funding source, and locally agreed upon methodology for cost allocation, and agreed upon definitions of benefit.

II. Sharing Infrastructure Costs

A. Comprehensive AJCC Location:

Considering the structure of the County of Alameda Local Workforce Development Area for developing the infrastructure cost budget, it involves only a single comprehensive center as ACWDB has procured only one comprehensive AJCC during the period of this agreement located at:

Eden Area Comprehensive AJCC
24100 Amador Street, 3rd Floor
Hayward, CA 94545

B. Co-located partners at this AJCC are funded as follows:

<table>
<thead>
<tr>
<th>Partner Program</th>
<th>Partner Organization</th>
<th>Physical Presence</th>
</tr>
</thead>
<tbody>
<tr>
<td>WIOA Title I Adult, and Dislocated Workers</td>
<td>Rubicon Programs, Inc. on behalf of ACWDB</td>
<td>Full-time</td>
</tr>
<tr>
<td>TANF/CalWORKs Employment Services</td>
<td>Alameda County Social Services Agency – Workforce and Benefits Administration</td>
<td>Full-time</td>
</tr>
<tr>
<td>Title V Older Americans Act</td>
<td>Alameda County Social Services Agency – Department of Adult and Aging Services, Area Agency on Aging</td>
<td>Full-time</td>
</tr>
</tbody>
</table>

C. Infrastructure Budget (See Exhibit F)

D. Cost Allocation Methodology
The basis for allocating costs to the co-located partners is staff time and operating costs. The infrastructure costs associated with staff time were calculated on the cost per square foot for the Eden Area Multi-Service Center where the Eden Comprehensive AJCC is located, as well as the communications charges and direct costs associated with EASTBAY Works. This is a leased building that includes utilities and maintenance. In addition, operating costs specific to the Eden Area Comprehensive AJCC were added.

The percent of the total infrastructure costs assigned to each co-located partner is based on that partner’s full-time equivalent (FTE) workstation. The partner percentage of total workstations is applied to the area that is common to all as well as to operating costs, in order to derive a dollar value for required contributions by each partner. Some space costs are not allocable to all co-located partners and are therefore assigned proportionately to the partners that use that space. The percentages and usage will be reviewed annually and revised as needed. AJCC proportionate fund contributions were calculated in accordance with Title 2 CFR Part 200.

Non-co-located partners will negotiate their resource sharing requirement; however, this requirement may be met by making contributions to the entire workforce system, and not limited to the Eden Area Comprehensive AJCC. Each AJCC Partner will negotiate their proportionate share based on benefit received, and may meet their requirement through cash, non-cash, or third-party in-kind contributions.

E. Third-Party In-kind Contributions to Support the AJCC (See Exhibit G).

The computer equipment as well as standard office machines such as printers and fax machines are included as third-party in-kind contributions to the infrastructure. This is legacy equipment purchased in past years with Workforce Investment Act funds. Future budgets will need to include replacement costs using current funding.

F. Initial Proportionate Share Allocated to Each Co-located Partner (See Exhibit H).

III. Sharing Other System Costs

A. AJCC Partners Sharing Other System Costs

The AJCC Partners met on March 7, 2019 and April 4, 2019. During those meetings, the AJCC Partners discussed the requirements for participating in the overall system costs. The AJCC Partners were informed that other systems costs should include all costs, including personnel, related to the administration and delivery of career services. The partners were asked to confirm and/ or update applicable career services provided in the 2016-2019 MOU for their respective agency. Additionally, career services definitions were also reviewed. The ACWDB staff provided a matrix/budget for partners to report their estimated total contribution for their identified shared other systems costs, including applicable career services. All AJCC Partners agreed to obtain required information from their consortia partners and/or agencies in order to describe the other system costs required by the MOU.
For co-located and non-co-located AJCC Partners sharing in other system costs (see Chart 2.)

B. Career Services Applicable to Each AJCC Partner (see Exhibit I)

C. Required Consolidated Budget for Delivery of Applicable Career Services (see Exhibit J)

IV. Attachments

1. Exhibit F: Infrastructure Budget
2. Exhibit G: Third-Party In-kind Contribution to Support AJCC
3. Exhibit H: Initial Proportionate Share for Co-located Partners
4. Exhibit I: Career Services Applicable to Each AJCC Partner
5. Exhibit J: Consolidated Budget for Delivery of Applicable Career Services
6. Addendum A: Signature Pages: Co-located AJCC Partners Sharing Infrastructure Costs
7. Addendum B: Signature Pages: Non-Co-located AJCC Partners Sharing Infrastructure Costs When Data Becomes Available
8. Addendum C: Signature Page: AJCC Partners Sharing Other System Costs
V. Signatures

The CEO, the Local Board Chairperson, and all co-located AJCC Partners included in the sharing of infrastructure costs must sign.

A. Signature Page: Co-located AJCC Partners Sharing Infrastructure Costs (Addendum A)

AJCC Partners must sign the following:

B. Signature Page: Non-Co-Located AJCC Partners Sharing Infrastructure Costs as Data Becomes Available (Addendum B)

C. Signature Page: AJCC Partners Sharing Other System Costs (Addendum C)
## Infrastructure Budget

**Eden Area Comprehensive AJCC**

Costs Based on Program Year - July 1, 2019 through June 30, 2020

<table>
<thead>
<tr>
<th>Cost Category/Line Item</th>
<th>Line Item Cost Detail</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rental of Facilities</strong></td>
<td>Net lease costs are $4.05 per square feet per month ($48.54 per year). The Eden Area AJCC is 7929.17 square feet</td>
<td>$384,901</td>
</tr>
<tr>
<td></td>
<td><strong>Rental Costs Subtotal:</strong> $384,901</td>
<td></td>
</tr>
<tr>
<td><strong>Utilities and Maintenance</strong></td>
<td><strong>Utilities and Maintenance Costs Subtotal:</strong> $17,800</td>
<td></td>
</tr>
<tr>
<td>Electric</td>
<td>Included in lease</td>
<td></td>
</tr>
<tr>
<td>Gas</td>
<td>Included in lease</td>
<td></td>
</tr>
<tr>
<td>Water</td>
<td>Included in lease</td>
<td></td>
</tr>
<tr>
<td>Sewer Connections</td>
<td>Included in lease</td>
<td></td>
</tr>
<tr>
<td>High-Speed Internet</td>
<td>Internet firewall contracted through OPIC</td>
<td>$1,800</td>
</tr>
<tr>
<td>Telephones (landlines)</td>
<td>Phones for 17 workstations in Career Center</td>
<td>$16,000</td>
</tr>
<tr>
<td>Facility Maintenance</td>
<td>Included in lease</td>
<td></td>
</tr>
<tr>
<td><strong>Facility Maintenance</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assessment Related products</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Assistive technology</td>
<td>Equipment provided by third party</td>
<td></td>
</tr>
<tr>
<td>Copiers</td>
<td>Equipment provided by third party</td>
<td></td>
</tr>
<tr>
<td>Fax Machines</td>
<td>Equipment provided by third party</td>
<td></td>
</tr>
<tr>
<td>Computers</td>
<td>Equipment provided by third party</td>
<td></td>
</tr>
<tr>
<td>Other (specify)</td>
<td>Equipment provided by third party</td>
<td></td>
</tr>
<tr>
<td><strong>Equipment Costs Subtotal:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Technology to Facilitate Access to the AJCC</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology for center's planning and outreach activities</td>
<td>EASTBAY Works contract to maintain 800 toll free phone number</td>
<td>$380</td>
</tr>
<tr>
<td>Center website</td>
<td>EASTBAY Works contract to maintain website</td>
<td>$1,605</td>
</tr>
<tr>
<td><strong>Technology to Facilitate Access Costs Subtotal</strong></td>
<td></td>
<td>$1,985</td>
</tr>
<tr>
<td><strong>Common Identifier Costs</strong></td>
<td>Local option not selected</td>
<td></td>
</tr>
<tr>
<td><strong>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY CO-LOCATED PARTNERS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Cost Category</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subtotal: Rental Costs</td>
<td></td>
<td>$384,901</td>
</tr>
<tr>
<td>Subtotal: Utilities and Maintenance Costs</td>
<td></td>
<td>$17,800</td>
</tr>
<tr>
<td>Subtotal: Equipment Costs</td>
<td></td>
<td>$0</td>
</tr>
<tr>
<td>Subtotal: Technology to Facilitate Access Costs</td>
<td></td>
<td>$1,985</td>
</tr>
<tr>
<td>Subtotal: Common Identifier Costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL INFRASTRUCTURE COSTS FOR EDEN AREA COMPREHENSIVE AJCC</strong></td>
<td></td>
<td>$404,686</td>
</tr>
</tbody>
</table>
## Third Party In-Kind Infrastructure Contributions to Support the AJCC As Whole
### Eden Area Comprehensive AJCC
#### Costs Based on Program Year July 1, 2019 through June 30, 2020

<table>
<thead>
<tr>
<th>Cost Categories</th>
<th>Total Cost</th>
<th>Contributor</th>
<th>Value</th>
<th>Balance to Allocate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilities/Maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 24,200</td>
<td>Rubicon</td>
<td>$ 24,200</td>
<td>$ -</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 22,000</td>
<td>WIOA</td>
<td>$ 22,000</td>
<td>$ -</td>
</tr>
<tr>
<td>Access Technology</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Common Identifier</td>
<td>$</td>
<td></td>
<td>$ 46,200</td>
<td>$ -</td>
</tr>
<tr>
<td></td>
<td>$ 46,200</td>
<td></td>
<td>$ 46,200</td>
<td>$ -</td>
</tr>
</tbody>
</table>

**LEGEND**

- Rubicon equipment is 22 computers owned and maintained by them for WIOA
- WIOA equipment is 20 computers purchased over several fiscal years
- All computers will need to be replaced in 2 - 5 years
### Initial Allocation of Proportionate Share of Infrastructure Costs for Co-located Partners

**Eden Area Comprehensive AJCC**

**Costs Based on Program Year July 1, 2019 through June 30, 2020**

<table>
<thead>
<tr>
<th>Co-located Partner</th>
<th>Shared Infrastructure Costs</th>
<th>Application of Methodology</th>
<th>Allocated Initial Share</th>
<th>Amount Cash</th>
<th>Amount In-Kind</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alameda County Workforce Development Board - Rubicon Programs - WIOA Title I Adult and Dislocated Worker</td>
<td>Dedicated workstations; 58.12% of common area</td>
<td>Infrastructure costs related to FTE workspace</td>
<td>$ 235,218.82</td>
<td>$ 235,218.82</td>
<td></td>
</tr>
<tr>
<td>Alameda County Social Services Agency - TANF/CalWORKS Employment Services</td>
<td>Dedicated workstations; 37.55% of common area</td>
<td>Infrastructure costs related to FTE workspace</td>
<td>$ 151,959.85</td>
<td>$ 151,959.85</td>
<td></td>
</tr>
<tr>
<td>Alameda County Social Services - Adult and Aging Services - Title V Older American Act</td>
<td>Dedicated workstations; 4.00% of common area</td>
<td>Infrastructure costs related to FTE workspace</td>
<td>$ 17,507.67</td>
<td>$ 17,507.67</td>
<td></td>
</tr>
</tbody>
</table>

$ 404,686.33
## Summary of Career Services Applicable to Each AJCC Partner

<table>
<thead>
<tr>
<th>Partner Organizations</th>
<th>ACWOB</th>
<th>ACWWB</th>
<th>Mid-Alameda County Consortium</th>
<th>Southern Alameda County Consortium</th>
<th>Northern Alameda County Consortium</th>
<th>California Employment Development Department (EDD)</th>
<th>California Department of Rehabilitation</th>
<th>Social Services Agency – Adult &amp; Aging Area Agency on Aging</th>
<th>Social Services Agency – Workforce and Benefits Administration</th>
<th>Oakland/Alameda County Community Action Agency</th>
<th>Housing Authority of the County of Alameda</th>
<th>United Indian Nations</th>
<th>Treasure Island Job Corps</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program/Funding Source</strong></td>
<td>WIOA Title I Adult, Dislocated Worker</td>
<td>WIOA Title I Youth</td>
<td>Title II Adult Education &amp; Literacy / Career Tech Educ (CTE)</td>
<td>Title II Adult Education &amp; Literacy/CTE</td>
<td>Title III Wagner-Peyser/TAW/ Veterans</td>
<td>Unemployment Compensation</td>
<td>Title IV Vocational Rehabilitation</td>
<td>Title V Older Americans Act</td>
<td>TANF / CalWORKs Employment Services</td>
<td>Community Service Block Grant</td>
<td>Housing and Urban Development</td>
<td>Native American</td>
<td>Job Corps</td>
</tr>
<tr>
<td>Program Eligibility</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outreach, Intake, Orientation</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Initial Assessment</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Labor Exchange, Job Search Assistance</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Referrals to One-Stop Partners</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Labor Market Information</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Performance and Cost Information</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Support Service Information</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unemployment Info &amp; Assistance</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Aid Information</td>
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<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page 1 of 2
### Summary of Career Services Applicable to Each AJCC Partner

<table>
<thead>
<tr>
<th>Individualized Career Services</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Comprehensive Assessment</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Individual Employment Plan</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Career Plan, Counseling</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Short-Term Pre-Voc Services</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internships, Work Experience</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Out-of-Area Job Search</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Literacy</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English Language Acquisition</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workforce Preparation/CTE Training</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistive Devices for persons w/ disabilities</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Veterans services</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Follow-Up Activities</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Other

| AB104 Program Areas                                                 | X | X | X |   |   |   |   |
| High School diploma/equivalency/Basic Skill Education               | X | X | X |   |   |   |   |
## Consolidated Budget for the Delivery of Applicable Career Services

<table>
<thead>
<tr>
<th>Partner Organizations</th>
<th>Co-located Partners</th>
<th>Non-Co-located Partners</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rubicon Programs, Inc. on behalf of ACWDB</td>
<td>Social Services Agency on behalf of ACWDB</td>
</tr>
<tr>
<td>Applicable Career Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic Career Services Subtotals</td>
<td>$991,489</td>
<td>$537,724</td>
</tr>
<tr>
<td>Individualized Career Services: Comprehensive Assessment, Individual Employment Plan, Career Planning/Counseling, Short-term Pre-Vocational Services, Out-of-Area Job Search, Financial Literacy, English Language Acquisition, Workforce Preparation, Internships/Work Experience, AB 104</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Individualized Career Services Subtotals</td>
<td>$660,993</td>
<td>$2,530,467</td>
</tr>
<tr>
<td>Career Services Total</td>
<td>$1,652,482</td>
<td>$3,068,191</td>
</tr>
</tbody>
</table>

Consolidated budget total of career services through the AJCC System: $27,630,279
SIGNATURE PAGE: CO-LOCATED AMERICA'S JOB CENTER OF CALIFORNIA (AJCC) PARTNERS SHARING INFRASTRUCTURE COSTS

In addition to the agreements identified in the main body of this Memorandum of Understanding (MOU), this addendum serves as assurance that the co-located AJCC Partners agree to contribute their proportionate share of infrastructure costs for the Eden Area Comprehensive AJCC specified in Exhibit F and Exhibit H.

Co-located AJCC Partners sharing AJCC infrastructure costs include:

1. WIOA Title I Adult, and Dislocated Worker – Alameda County Workforce Development Board (ACWDB) – Rubicon Programs, Inc.

2. TANF/CalWORKs Employment Services - Alameda County Social Services Agency – Department of Workforce and Benefits Administration

3. Title V Older Americans Act – Alameda County Social Services Agency – Department of Adult and Aging Services (Area Agency on Aging)

The Chief Elected Official, Local Board Chairperson, and all co-located AJCC Partners included in the sharing of infrastructure costs must sign. By signing below, the authorized representative(s) agree to the terms prescribed in the MOU Infrastructure Funding Agreement.

Richard Valle, President
County of Alameda Board of Supervisors
(Chief Elected Official)

9/23/19
Date

Dr. Jennifer Ong, Chair
Alameda County Workforce Development Board

6/11/19
Date

Approved as to Form
DONNA R. ZIEGLER, County Counsel

Print Name VICTORIA WU
Addendum A

Workforce Innovation and Opportunity Act
Memorandum of Understanding with One-Stop/AJCC Partners
Alameda County Workforce Development Board

TANF/CalWORKs Employment Services
Title V Older Americans Act
Alameda County Social Services Agency
Department of Workforce and Benefits Administration; Department of Adult and Aging Services, Area Agency on Aging

Lori Cox, Agency Director
6/3/2019
Date
SIGNATURE PAGE:
NON-CO-LOCATED AJCC PARTNERS SHARING INFRASTRUCTURE COSTS
WHEN DATA BECOMES AVAILABLE

This addendum also serves as assurance that the non-co-located partners will contribute their proportionate share of infrastructure costs for the Eden Area Comprehensive AJCC once sufficient data are available to determine such costs. Costs will be negotiated between the Alameda County Workforce Development Board and the mandated partner based on the following:

A. Data provided by the State for this purpose;
B. Regulations and Directives regarding this requirement issued by the partner's funding source;
C. Locally agreed upon methodology for allocating costs to determine proportionate benefit;
D. Locally agreed upon definition of benefit; and
E. Negotiated methods and timeframe for making the agreed upon contribution.

By signing below, all parties agree that when data are available to determine the AJCC benefit, the infrastructure cost sharing agreement will be renegotiated to include their proportionate share of contributions.

WIOA Title II Adult Education & Literacy
Mid-Alameda County Consortium
CASTRO VALLEY ADULT SCHOOL & CAREER
EDUCATION

Tamika Connor, Director
6/3/2019
Date

WIOA Title II Adult Education & Literacy
Southern Alameda County Consortium
NEW HAVEN ADULT SCHOOL

Jessica Wilder, Principal of Adult Education
6/3/2019
Date

Community Services Block Grant
Alameda County-Oakland Community Action Agency

Estelle Clemons, CAA Manager
6/12/2019
Date

Native American Programs
United Indian Nations, Inc

Sally Gallegos, Executive Director
6/6/2019
Date
Job Corps
Treasure Island Job Corps

Declined to sign
Jennifer Cha, Center Director

Date

Unemployment Compensation
State of California Employment Development Department -

Tammy Johnson, Employment Development Administrator
6/3/2019
Date

Housing and Urban Development
Housing Authority of the County of Alameda

Christine Gouig, Executive Director
6/17/2019
Date
SIGNATURE PAGE: AJCC PARTNERS SHARING OTHER SYSTEM COSTS

In addition to the agreements identified in the main body of this Memorandum of Understanding (MOU), this addendum serves as assurance that co-located and non-co-located AJCC Partners agree to the sharing of other One-Stop / AJCC system costs as specified in Exhibit J.

Co-located AJCC Partners sharing other AJCC / One-Stop system costs include:

1. **WIOA Title I Adult, Dislocated Worker** – Alameda County Workforce Development Board – Rubicon Programs, Inc.
2. **TANF/CalWORKs Employment Services** – Alameda County Social Services Agency – Department of Workforce and Benefits Administration
3. **Title V Older Americans Act** – Alameda County Social Services Agency – Department of Adult and Aging Services (Area Agency on Aging)

Non-co-located AJCC Partners sharing other AJCC / One-Stop system costs include:

4. **WIOA Title I Youth** – Alameda County Workforce Development Board
5. **WIOA Title III Wagner-Peyser, Trade Adjustment Assistance Act and Veterans** – State of California Employment Development Department (EDD)
6. **Unemployment Compensation** – State of California EDD
7. **WIOA Title IV Vocational Rehabilitation** – Department of Rehabilitation
8. **WIOA Title II Adult Education and Literacy / Carl Perkins Career Technical Education** – Mid-Alameda County Consortium
9. **WIOA Title II Adult Education and Literacy / Carl Perkins Career Technical Education** – Southern Alameda County Consortium
10. **WIOA Title II Adult Education and Literacy / Carl Perkins Career Technical Education** – Northern Alameda County Consortium
11. **Community Service Block Grant** – Alameda County-Oakland Community Action Agency
12. **Housing and Urban Development** – Housing Authority of the County of Alameda
13. **Native American Programs** – United Indian Nations, Inc.
14. **Job Corps** – Treasure Island Job Corps

By signing below, the authorized representative(s) agree to the terms prescribed in the MOU, the assurances stated in this addendum, and the sharing of the other One-Stop / AJCC system costs.

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**Alameda County Social Services Agency**  
**Department of Workforce and Benefits Administration**

[Signature]

Lori Cox, Agency Director  
6/3/2019

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**Alameda County Social Services Agency**  
**Department of Adult and Aging Services, Area Agency on Aging**

[Signature]

Lori Cox, Agency Director  
6/3/2019
Alameda County Workforce Development Board

Dr. Jennifer Ong, Chair

6/3/2019

Date

Mid-Alameda County Consortium
Castro Valley Adult School & Career Education

Tamika Connor, Director

6/3/2019

Date

Southern Alameda County Consortium
New Haven Adult School

Jessica Wilder, Principal of Adult Education

6/3/2019

Date

Alameda County-Oakland Community Action Agency

Estelle Clemons, CAA Manager

6/12/2019

Date

United Indian Nations, Inc.

Sally Gallegos, Executive Director

6/6/2019

Date

Northern Alameda County Consortium
Peralta Community College District

Shemila Johnson, Executive Director

6/13/2019

Date

California State Department of Rehabilitation

Carol Asch, Staff Services Manager II

6/3/2019

Date

Treasure Island Job Corps

Declined to sign

Jennifer Cha, Center Director

Date
Workforce Innovation and Opportunity Act
Memorandum of Understanding with One-Stop/AJCC Partners
Alameda County Workforce Development Board

State of California Employment Development Department - Workforce Services

Debbie Antonsen, Deputy Division Chief
6/6/2019

Date

State of California Employment Development Department

Tammy Johnson, Employment Development Administrator
6/3/2019

Date

Housing Authority of the County of Alameda

Christine Gouig, Executive Director
6/17/2019

Date